Bi-Weekly Report as of April 18, 2003

FSA Performance Plan – FY2003

FEDERAL STUDENT AID

SUMMARY

COMPLETED PROJECT

- The COD Team was successful in accelerating development of eMPN for PLUS and including it, along with the paper MPN, in the COD 2.0 implementation. Project 27 – *Implement Master Promissory Note for PLUS*

GREEN LIGHT

- The Financial Partners business case for Phase III of the Data Mart was approved by the IPC on April 9, 2003. The Statement of Objectives is being developed. The anticipated start date is now May 15, 2003, moved back from April 15, 2003. Milestone 11.4.1 – *Enhance Program Monitoring and Oversight - enhancing the use of available financial partner data by implementing Phase III of the Financial Partners Data Mart*

YELLOW LIGHT

- The Secretary's letter to GAO requesting reconsideration of FSA's high-risk designation is in the final clearance process. The status of this project will remain yellow until a response is received from GAO regarding the reconsideration. Project 2 – *Develop and Execute an FY '03 Plan to get off the GAO High Risk List*

- Ownership for Project 11 – *Enhance Program Monitoring and Oversight* – has been assigned to the Schools Channel. A methodology for reporting this project fairly and accurately is currently under review by the project owner and reporting will begin May 7.

RED LIGHT

- Project 16 – *Define an Enterprise-wide Data Strategy* – continues to experience delays in the overall project effort.

ISSUE RESOLUTION

- The request for date change for Project 16 was not accepted. The completion date will remain September 30, 2003.

- The request for date changes for Milestones 7.6 and 7.7 were accepted. The new completion dates are July 11, 2003, and August 5, 2003, respectively.

- The request to remove Milestone 7.8 from the Performance Plan because it is part of managing the entire project was accepted.

CLOSED PROJECT

- The NSLDS reengineering project team completed their analysis and concluded that the mid-tier solution for upgrading NSLDS is most cost-effective. Ultimately, the best upgrade solution is a combination of a mainframe data warehouse with a mid-tier data mart. FSA leadership has decided to defer any implementation of a solution for FY 2003. Therefore, this project is closed for FY 2003. Project 24 – *Conduct NSLDS analysis and begin phased implementation of a solution*

ACTION PLAN STATUS AT A GLANCE

as of April 18, 2003

FSA No.	Indicator	Status
1	Obtain a clean audit opinion on FSA's financial statements	✓
2	Develop and execute an FY03 plan to get off the GAO High Risk List	Y
3	Reconcile FSA accounts to Department's general ledger within 30 days after month-end close by 9/30/03	Y
4	Implement the proper accounting structure and appropriate internal controls in all systems impacted by FSA's system integration and technology solution initiatives	
5	Develop trial balance capability for each operating partner (ACS, Raytheon, EDS, COD) to facilitate and expedite the reconciliation process	
6	Address material weaknesses and reportable conditions in audits	G
7	Implement Form 2000 enhancements needed since original deployment in October 2000	G
8	Determine the scope of the Debt Management Collection System (DMCS) reengineering	✓
9	Improve school's fund management, reconciliation, and close out processes	G
10	Stabilize the Lender Application Process (LAP) and Lender Reporting System(LaRS)	G
11	Enhance Program Monitoring and Oversight	Y
12	Develop and standardize an integrated contract management approach that utilizes performance measures that are directly linked to the business case objectives	
13	Create an Enterprise-level dashboard of productivity and performance metrics	✓
14	Develop and/or implement workforce alignment (business processes, skills, etc.) initiatives and actions to support FSA performance goals and One-ED objectives	G
15	Implement integrated project management oversight for FSA's system integration initiatives	
16	Define an enterprise-wide data strategy and high-level implementation approach that addresses the business flow of data across the enterprise, architecture, primary ownership, standards, management, access methods, and quality	R
17	Analyze Personal Identification Number (PIN) issues related to enterprise wide management/architecture strategy	
18	Create an overall FSA integrated security and privacy architecture	
19	Develop and implement initial phases of an enterprise-wide customer service solution that incorporates best-in-business technology and enhanced business processes	CLOSED
20	Improve the management of student aid through data sharing and consolidating common borrower services and functions	G
21	Define strategy for EDExpress reengineering	
22	Develop an outreach strategy for Aid Awareness in support of OPE and tied to "No Child Left Behind"	
23	Upgrade technology and integrate CPS across the enterprise	
24	Conduct NSLDS Analysis and begin phased implementation of solution	CLOSED
25	Complete the recommendations outlined in the OIG audit (A07-C001) Audit of Enterprise Architecture, issued September 30, 2002	G
26	Evaluate our participation in all events	
27	Implement Master Promissory Note for PLUS	✓
28	Enhance our cash transaction process to accommodate OCFO procedures	
29	Augment Leveraging Educational Assistance Partnerships (LEAP)/Supplemental Leveraging Educational Assistance Partnership (SLEAP) module in FMS to enable direct electronic data exchange with GAPS and enhance the operational abilities	
30	Obtain a clean financial opinion for ED through: improving FMS internal processes, programs, controls; supporting reconciliation activities between. FSA Operating Partners, FMS, FMSS, GAPS and Treasury; provide integration with FSA reengineered systems; and perform upgrade analysis and implementation of Oracle Federal Financials Release 11i	
31	Support ED, customers and business partners by participating in the President's Management Agenda E-Government initiatives	G
32	Develop an automated tool to administer budgetary resources for FSA's programs and to provide management with the data to effectively manage those resources	

Key:

- G — On Track
- Y — Progress Concerns
- R — Management Intervention Required
- ✓ — Completed

MILESTONE PLAN STATUS AT A GLANCE

as of April 18, 2003

FSA No.	MILESTONE	Status
1	**Obtain a clean audit opinion on FSA's financial statements**	✓
1.1	Work with the Department to obtain a clean audit opinion	
1.2	Work with the Department and auditors to assure full compliance with Federal Financial Managers Improvement Act (FFMIA), Federal Managers Financial Integrity Act (FMFIA), and other laws and regulations	
1.3	Work with the Department to correct all material internal control weaknesses identified in the financial statement audit report	
1.4	Review internal controls in Financial Management System (FMS) to ensure that data is accurate, reliable, available and timely to maintain adequate stewardship and accountability	
1.5	Participate with Budget Services in determining credit reform subsidy estimates	
1.6	Enhance 'Splitter' process in Financial Management System (FMS). Review FMS and Accounting Division Operations processing	
1.7	Assist in the preparation of all Department-wide financial statements	
2	**Develop and execute an FY03 plan to get off the GAO High Risk List**	
2.1	Review GAO Guidance, OMB concerns and FY 2002 High Risk Plan outcomes and status	✓
2.2	Determine necessary action items for FY 2003 and update plan	✓
2.3	Validate plan with FSA Senior Leaders, Department Advisors and share with GAO and OIG	✓
2.4	Finalize plan	✓
2.5	Demonstrate progress in having implemented corrective measures through improved accountability mechanism assuring addresses necessary reporting requirements for Performance Plan, Department's Strategic Plan, MIT and President's Management Agenda	
2.6	Develop internal communications infrastructure	
2.7	Update plan monthly as necessary	
2.8	Meet with and/or inform GAO and OMB on progress and internal monitoring regularly	
3	**Reconcile FSA accounts to Department's general ledger within 30 days after month-end by 9/30/03**	
3.1	Complete FSA reconciliations for FY03 for all Balance Sheet accounts using Standard General Ledger (SGL)	Y
3.2	Transition FSA reconciliations to FSA Accounting Division Staff	Y
3.3	Identify resources and FTE's needed for FY03 reconciliation effort	Y
3.4	Review current reconciliation process to improve audit trail of data from Operating Partners to FMS to Financial Management System Software (FMSS) and from FMS to/from Grant Administration and Payment System (GAPS)	Y
3.5	Develop an automated methodology to reconcile cash transactions in FMS to the Treasury banking system	G
3.6	Coordinate with OCFO to reconcile all Standard General Ledger (SGL) accounts for FSA appropriations	Y
3.7	Work with FSA system owners and Operating Partners to research and resolve any reconciling differences	Y
3.8	Work with FSA system owners and Operating Partners to resolve any systemic issues	Y
3.9	Enhance FMS to populate all attributes needed for reconciliation	Y
3.10	Enhance FMS to integrate the transaction ID from GAPS	G

4	**Implement the proper accounting structure and appropriate internal controls in all systems impacted by FSA's system integration and technology solution initiatives**	
4.1	Establish board members to include operating and system accountants	G
4.2	Establish meeting frequency	G
4.3	Develop account validation framework for system development and ongoing certification of accounting and program systems providing financial management data	G
4.4	Review all accounting treatment to ensure compliance with Standard General Ledger (SGL) accounting	
4.5	Develop framework for measuring whether the accounting validation is working by performing independent post production validation	G
5	**Develop trial balance capability for each operating partner (ACS, Raytheon, EDS, COD) to facilitate and expedite the reconciliation process**	
5.1	Establish a system development workgroup, including ED-OCFO, FSA-CFO, FSA Management and Program Area, Operating Partners, to develop detail requirements specific to each program area	
5.1.1	Review and document each operating system (providing for consistency among and within systems)	
5.2	Develop chart of accounts for each operating partner (sub-accounts is pre-requisite) in FMS	
5.2.1	Develop Trial Balance at each Operating Partner	
5.3	Utilize an automated tool to balance and reconcile all financial transactions received from Operating Partners	
5.4	Work with Operating Partner to balance and reconcile all financial transactions	
5.5	Roll up support balances in Financial Statements	
5.6	Debt Management Collection System (DMCS) complies with FMS subsidiary ledger reconciliation requirements	G
6	**Address material weaknesses and reportable conditions in audits**	
6.1	Strengthen financial reporting to ensure full compliance with OMB Circular A-123, Management Accountability and Control, and Credit Reform guidance	G
6.1.1	Ensure that the newly implemented financial management system supporting FSA's financial management and reporting needs is working effectively and adequately integrated with the Department's general ledger	
6.1.2	Use FMSS to produce a general ledger trial balance at the reporting group level or at a consolidated level	G
6.1.3	Identify, research, and correct account differences and validate proper posting	G
6.1.4	Minimize use of manual adjustments to correct discrepancies, and maintain sufficient documentation to support accuracy and completeness of adjustments, including their preparation, review and approval	
6.2	Prepare/review quarterly and annual financial statements in accordance with OMB form and content guidance 01-09	G
6.2.1	Follow established policies and procedures for preparation of quarterly financial statements, quarterly analysis of trial balance accounts and quarterly reconciliation of feeder systems to FMS and from FMS to FMSS	G
6.2.2	Define approaches to corroborate account balances for all significant accounts on a monthly or more frequent basis, as appropriate. Ensure the accuracy of reported account balances	G
6.2.3	Maintain sufficient documentation to support differences in the subsidiary records and the general ledger records	G

6.2.4	Review trial balances and financial statements for follow up on unnatural balances in financial statements	G
6.2.5	Perform proper and timely reconciliation's of financial accounting records. Identify, research, resolve and document reconciliation differences of all significant accounts, both proprietary and budgetary, general ledger (GL) and subsidiary, in a timely manner	G
6.2.6	Verify accounting processes for FMS' new Lender Reporting System (LaRS)	G
6.2.7	Prepare quarterly Schedule 9 reports for loans receivable	G
6.2.8	Use data mining and other approaches to search for duplicate payments and research improper payments that are identified and refine internal controls in response to such efforts	G
6.3	With the implementation of Common Origination and Disbursement (COD), remind schools that report Pell and DL disbursement data of the requirement to complete verification of selected students	Y
6.4	Improve monitoring mechanism to reduce the repeat of prior material weaknesses and reportable conditions	G
6.4.1	Review auditor's report on financial statements and participate in the development of plans and actions and milestones to address any outstanding reportable conditions and Management Letter recommendations	G
6.4.2	Hold regular meetings to review and discuss status of current actions developed to respond to audit report recommendations	G
7	**Implement Form 2000 enhancements needed since original deployment in October 2000**	
7.1	Gather user comments and requirements	✓
7.2	Validate and prioritize business requirements/enhancements	✓
7.3	Separate operational corrective actions identified in 2001 and 2002 from enhancements	✓
7.4	Define and compile operational and enhancement requirements	✓
7.5	Add electronic corrections ability	G
7.6	Validate processing outcomes through user testing and accounting treatment verification	G
7.7	Begin to integrate enhancements in Data Mart Release III build to create integrated view for scorecard and submission reporting	G
7.8	Manage work group and Steering Committee for business process corroboration	G
8	**Determine the scope of the Debt Management Collection System (DMCS) reengineering**	✓
8.1	Validate whether to recompete the contract with limited reengineering or pursue increased reengineering through FSA system integration and new technology solution initiatives	✓
8.2	Commence either a contract recompete or fully reengineering project to redeploy the system	✓
9	**Improve school's fund management, reconciliation, and close out processes**	
9.1	Reduce time to deliver funds to schools	G
9.2	Identify improvements and fill gaps in current operational procedures related to reconciliation	G
9.3	Implement systematic notifications and operational procedures related to disbursement to drawdown ratios	✓
9.4	Retire Pell's Recipient Financial Management System (RFMS) and the Direct Loan Origination System (DLOS)	G
10	**Stabilize the Lender Application Process (LAP) and Lender Reporting System(LaRS)**	
10.1	Validate submissions and financial processing through regression testing	

10.2	Verify the full performance functionality of the extensions built in Oracle Financial Management System (FMS)	✓
10.3	Establish a CFO/Financial Partners operational management and integration work group	
10.4	Check and analyze the quarterly submissions for all quarters in FY03 for accuracy and proper accounting treatment and funding transactions	G
10.5	Coordinate submissions, outcomes, remittance processing, and data quality with regional reviews initiative scheduled for FY03	G
11	**Enhance Program Monitoring and Oversight**	
11.1	Develop and deliver an Enterprise-wide Program Monitoring Plan	✓
	Student Eligibility	
11.2	**Student Applicant and Disbursement Data**	
11.2.1	Develop a plan to continue to identify, measure and monitor applicant and payment error	
11.2.2	Implement Phase I of the plan	
11.2.3	Develop and deliver training to staff on needs analysis, verification and conflicting documentation	G
	School Oversight	
11.3	**Integrate School Information Systems**	
11.3.1	Reengineer and streamline Case Management and Oversight (CMO) business processes to reduce decision making timeframe and achieve increased consistency of outcomes	G
11.3.1.1	Implement electronic audits and financial statements	✓
11.3.1.2	Define requirements and conceptual design for workflow tool to facilitate processes (most likely Postsecondary Education Participation System (PEPS) reengineering)	
11.3.2	Define measures for compliance/ oversight activities to demonstrate the effectiveness of case management including technical assistance	✓
11.3.3	External Training	G
11.3.3.1	Plan, design and build a "100 Series" of basic training for schools	G
11.3.3.2	Develop and deliver a program integrity training for schools through a combination of videoconferences , web-based training, and classroom experiences	G
11.4	**Partner Oversight**	
11.4.1	Enhance the use of available financial partner data by implementing Phase III of the Financial Partners Data Mart	G
11.4.2	Continue enhanced oversight of lenders/servicers and guarantee agencies through improved consistency and risk management tools	G
11.5	**Risk Management and Default Prevention Strategies**	
11.5.1	Demonstrate improved risk management and default prevention strategies	G
12	**Develop and standardize an integrated contract management approach that utilizes performance measures that are directly linked to the business case objectives**	
12.1	Standardize approach and processes	
12.2	Provide training and support to all project managers (PMs), Contracting Officer Representatives (CORs), all stakeholders and accountable contract entities on the new process and performance measures that monitor business case expectations/ outcomes against achieved results	
12.3	Pilot process with one project and refine process based upon pilot	
12.4	Implement new process across all projects	
12.5	Establish outcome-based performance measures and framework for FSA and partners to manage performance	
12.5.1	Convene Performance Measures Working Group	
12.5.2	Develop industry best practice framework to manage performance	
12.5.3	Pilot proposed framework on measuring customer interaction	

13	**Create an Enterprise-level dashboard of productivity and performance metrics**	✓
13.1	Develop a plan to identify metrics that are auditable, repeatable, can measure the quality of business services and delivery at the aggregate and service delivery level, and are compliant with the Statement of Federal Finance Accounting Concepts and Standards (SFFACS), where appropriate	✓
13.2	Implement Phase 1 of this plan	✓
14	**Develop and/or implement workforce alignment (business processes, skills, etc.) initiatives and actions to support FSA performance goals and One-ED objectives**	
14.1	Begin to align with/participate in One-ED	✓
14.2	Establish organization alignment teams to work across channels to determine/execute the to-be-state	
14.3	Define HR systems requirements and work with ED (Time and Attendance, Retirement)	G
14.4	Align functions, unit configuration, and work responsibilities with new system integration and technology solutions	G
14.5	Expand Career Zone (CZ) offerings to include new system and technology solutions	G
14.5.1	Expand Career Zone offering to include Title IV basics - programs, delivery system, negotiated rulemaking. Build and deliver "Partnering for Performance" sessions	G
14.6	Review, update and use the FSA skills catalog	G
14.6.1	Review and update FSA skills catalog	G
14.6.2	Conduct gap analyses based on skills catalog (business units TBD)	G
14.6.3	Provide learning opportunities to fill skills gaps	G
14.7	Develop learning track for case management teams	
14.7.1	Conduct research and analysis of skills needed to perform specific jobs	
14.7.2	Create the curriculum, focusing on "data driven" approach	
14.7.3	Conduct skills assessment	
14.7.4	Provide learning options to fill gaps	
14.8	Align Manager Excellence Training to focus on Performance and Accountability	G
14.9	Assess the feasibility of implementing web-based Performance Management Process (PMP) that incorporates Education Department Performance Appraisal System (EDPAS) and Individual Develop Plan (IDP)	
14.10	Add the career counseling component to FSA Career Zone	G
14.10.1	Obtain adequate funding	✓
14.10.2	Determine the order of magnitude of the impacted employees	
14.10.3	Identify relevant employee support needs	
14.10.4	Work with Acquisitions and Contract Performance (ACP) to develop Statement of Work (SOW) and the feasibility of interagency agreements.	G
14.10.5	Award contract	
14.10.6	Develop/execute communications plan	
14.11	Ensure availability of physical space for service providers	G
15	**Implement integrated project management oversight for FSA's system integration initiatives**	
15.1	Provide program management support for FSA system integration and new technology solution initiatives	✓
15.1.1	Issue a task order under the Modernization Partner Contract to ensure continued support for integration, leadership, direction setting, reporting and contract/subcontract management	
15.2	Formalize FSA Integration Group	✓

16	**Define an enterprise-wide data strategy and high-level implementation approach that addresses the business flow of data across the enterprise, architecture, primary ownership, standards, management, access methods, and quality**	
16.1	Identify the strategic focus areas necessary to develop a cohesive enterprise-wide data strategy	R
16.2	Collaborate with all internal Department stakeholders and external stakeholders to identify business needs and requirements with respect to the data provided to FSA by others, provided by FSA to others, and managed by FSA	R Y
16.2.1	Map the current state and future state business flow of data, as applicable, across the enterprise	R Y
16.2.1.1	Inventory legacy/operational data, including different databases and data stores, to identify redundancy	R Y
16.2.1.2	Determine where business data should be integrated	R Y
16.2.2	Develop requirements and initial design for Common Identifiers for School and Students.	R
16.3	Determine Current Data Quality and Establish Target State Plan and Quality Assurance Process	R
16.3.1	Evaluate and identify data quality problems and identify correct source of data	R
16.3.2	Develop a data cleansing plan based on cost, value and urgency	R
16.3.3	Develop and administer a data quality process which ensures the FSA projects implement enterprise data standards and quality standards	R
16.3.4	Establish an FSA data quality committee comprised of both business and technical subject matter experts to ensure that enterprise data standards are addressed within each project	Y
16.4	Develop and enterprise-wide extensible markup language (XML) Technical Architecture Framework to enhance data sharing and standardization with our external customers	R
16.4.1	Develop an XML framework including: and FSA XML Vision, XML standards, governance process, methodology, XML technical core components, sector libraries, and schemas	R
16.4.2	Develop and integrated sequencing plan that identifies when and how each initiative will implement the XML framework as part of an overall enterprise data integration plan	R
16.4.3	Establish Common Record XML format	R
16.4.4	Identify initial requirements and initial design for XML Institutional Student Information Report (ISIR)	R
16.4.5	Complete development activities to implement XML for ISIR for 2004-05	
16.5	Develop integrated Data warehouse and data mart strategy	R
16.5.1	Develop Data Warehouse and Data Mart Vision	R
16.5.2	Develop Data Warehouse and Data Mart Framework	R
16.5.3	Develop technical standards and guidelines	R
16.5.4	Develop a strategy for enterprise wide data sharing and distribution (data storage, management and access rights)	R
16.6	Develop technical standards, conventions, and data management guidelines	R
16.7	Review Security and Privacy Procedures and revise as necessary	R
16.8	Develop an enterprise web services/portal strategy	R
17	**Analyze Personal Identification Number (PIN) issues related to enterprise wide management/architecture strategy**	
18	**Create an overall FSA integrated security and privacy architecture**	
18.1	Convene FSA security and privacy architecture working group and provide support for meetings and deliberations	
18.2	Review past work plan and update the plan with the latest business and technical developments that are applicable	

18.3	Integrate FSA needs with Departmental and government wide initiatives (e.g. Critical Infrastructure Protection, Enterprise Architecture, eAuthentication, etc.)	
18.4	Recommend technical approaches to each of the security services (e.g., encryption, authentication, etc.) required by FSA (and partner organizations)	
18.5	Identify and estimate the cost of all FSA projects that will require modification to fit within the proposed enterprise security/privacy standards	
18.6	Implement one or more proof-of-concept infrastructure improvements, with specific intention to develop an identity management infrastructure (enrollment, use of school or lender XML identity credentials, Single Sign-On) to support business-facing (school/lender/GA, not Personal Identification Number-based (PIN-based) student/borrower) applications	
19	**Develop and implement initial phases of an enterprise-wide customer service solution that incorporates best-in-business technology and enhanced business processes**	
19.1	Develop a common platform to manage customer interactions	closed
19.2	Link the common platform to pre-attending, attending, and post-attending	closed
19.3	Implement an integrated customer view	closed
19.4	Implement a process to continuously improve products and services based on	closed
19.5	Develop and implement a workforce transformation strategy aligned with overall	closed
19.6	Develop an enterprise-wide knowledge management tool for Operating Partners,	closed
19.7	Ensure common platform conforms to security and privacy policies	closed
19.8	Move system of record ownership for student demographic data from legacy	closed
19.9	Develop Customer Service/Interaction business processes and data model, and	closed
19.10	Link the common platform to schools and financial partner customers, which	closed
19.11	Develop a standard process to manage both control and non-control mail to	closed
19.12	Customer interaction analysis	closed
19.13	Improve Customer Service for Schools	closed
19.13.1	Implement New Tool for Customer Service Call Center (CSCC)	closed
19.13.2	Recommendations for consolidated customer service functions	closed
19.13.3	Implement transfer capability between key schools channel delivery call centers	closed
19.13.4	Begin to implement enhanced functional interactive voice response (IVR) routing	closed
19.13.5	Use data to identify trends from back-end systems and customer service	closed
19.13.6	Perform analysis of work already complete towards knowledge repository (e.g:	closed
19.13.7	Implement enhancement to schools portal through integrated views & business	closed
19.14	Complete & make operational the Program Development Division's (PDD's)	closed
19.14.1	Contract for imaging services	closed
19.14.2	Implement plan for profiling of imaged documents	closed
19.14.3	Deploy Knowledge Data Base	closed
20	**Improve the management of student aid through data sharing & consolidating common borrower services & functions**	
20.1	Identify common functions in Servicing, Consolidation, & Collections	G
20.2	Identify interdependencies & constraints for integration of common services	G
20.3	Implement quick hits	✓
21	**Define strategy for EDExpress reengineering**	
21.1	Define Strategy for EDExpress reengineering	
22	**Develop an outreach strategy for Aid Awareness in support of OPE & tied to "No Child Left Behind"**	
22.1	Analyze current Student Aid Awareness pubs & costs, & validate strategy	
22.2	Determine additional portal functionality	
22.3	Design & build Release 3 of Students Portal to incorporate revised publications &	
23	**Upgrade technology & integrate CPS across the enterprise**	
23.1	Develop a plan for upgrading CPS	
23.2	Requirements & design for upgrading CPS	
24	**Conduct NSLDS Analysis & begin phased implementation of solution**	
24.1	Deliver NSLDS Action Plan	closed
24.2	Begin to implement the detailed technical hardware & software design of the	closed

24.3	CIO will begin the effort to re-platform the NSLDS	closed
24.4	Complete the technical hardware & software re-platform	closed
25	**Complete the recommendations outlined in the OIG audit (A07-C001) Audit of Enterprise Architecture, issued September 30, 2002**	
25.1	Implement the OIG recommendations to strengthen the linkages between	G
25.2	Continue to populate, validate the information in the enterprise architecture	G
25.3	Procure additional EA tool licenses, tool maintenance	
25.4	Develop a process flow to manage the information in the FSA enterprise	G
25.5	Develop the requirements & technical product to export the FSA enterprise	G
26	**Evaluate our participation in all events**	
27	**Implement Master Promissory Note for PLUS**	
27.1	Implement PLUS electronic Master Promissory Note (eMPN) for DL	✓
28	**Enhance our cash transaction process to accommodate OCFO procedures**	
28.1	Work with Operating Partners, Contractors & OCFO to establish transaction-	G
28.2	Work with Operating Partners & Financial Institutions to identify & correct	G
28.3	Enable FSA to identify differences before month-end & reduce Treasury	G
28.4	Develop & automated methodology to reconcile cash transactions in FMS to the	G
29	**Augment LEAP/SLEAP module in FMS to enable direct electronic data exchange with GAPS & enhance the operational abilities**	
29.1	Solicit & compile community/user requirements	
29.2	Meet & define Financial Management System (FMS) to GAPS connectivity &	
29.3	Test & validate the processing stream & edits with internal & external participants	
29.4	Define an operational work group comprised of FSA CFO, Financial Partners,	
29.5	Define strategy to enable additional reporting capabilities	
29.6	Provide feeders to Financial Partners Data Mart in conjunction with Release III	
30	**Obtain a clean financial opinion for ED through: improving FMS internal processes, programs, controls; supporting reconciliation activities between FSA Operating Partners, FMS, FMSS, GAPS & Treasury; provide integration with FSA reengineered systems; & perform upgrade analysis & implementation of Oracle Federal Financials Release 11i**	
30.1	Upgrade to Oracle Database 11i	✓
30.2	Integrate the transaction ID from GAPS	G
30.3	Enhance FMS Operations processing	G
30.4	Implement Federal Administrator	G
30.5	Implement Guaranty Agency Forms 2000 Enhancements	G
30.6	Implement Program Change Requests	G
30.7	Implement FSA/Title IV Web-based (Draw-down) Capability & Award Processes	unfunded
30.8	Integrate & interface with Debt Management & Collection System (DMCS)	unfunded
30.9	Complete Tier 2 & Tier 3 of Headquarters' Oracle Implementation Approach	unfunded
31	**Support ED, customers & business partners by participating in the President's Management Agenda E-Government initiatives**	
31.1	E-Gov Support:Implement & participate in cross-gov initiatives includng eLoans	G
31.2	Cross Agency Web Support:Support operations & usability of existing interagency	R
31.3	New R&D: Provide support for pilot tests, proofs of concept, research, white	
32	**Develop an automated tool to administer budgetary resources for FSA's programs & to provide management with the data to effectively manage those resources**	
32.1	Determine requirements for program fund management that are consistent with	G
32.2	Investigate options that are compatible with Oracle financials, will integrate with	G
32.3	Select an option that meets reqmnts, test for ability to meet reqmnts & decide	G
32.4	Implement pilot based on decision	G

Appendix A - Project Status Report

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
1	**CFO**	*Obtain a clean audit opinion on FSA's financial statements*			
Green					
			4/18/2003	COMPLETED	100
			3/21/2003	CFO is finalizing our audit plan for FY03 and will meet with OCFO next week to coordinate the audit plans and PBC (Provided by Client) lists for the Department and FSA. We will not have a final PBC listing until the new auditors are selected and deliver it to us. However, CFO held preliminary meetings with PBC owners in the Channels to coordinate the production of known PBCs.	11
			3/7/2003	The financial statements for the first quarter of FY03 were submitted timely by OCFO. FSA did not receive them until after transmission to OMB. Therefore, no analysis was completed. We will work with OCFO to receive and properly analyze the second quarter financial statements. Work has started to refine and consolidate schedules and queries which are likely to be requested by the auditors for FY03.	10
			2/11/2003	Both the Department and FSA received a clean opinion on the FY'02 audit. Multiple action plans and efforts will be put into place during FY'03 to improve our processes, analysis and reconciliations to enhance our probability of receiving a clean audit in FY'03.	100
			2/11/2003	Corrective action plans for findings of material weaknesses and internal control issues are due in 60 days. First quarter financial statements are due to CFO Monday, February for review and analysis. These statements are due to OMB by February 15th.	100
			1/27/2003	Clean audit opinion was rendered on 1/27/03	100
			1/10/2003	Currently working with OCFO to achieve clean audit opinion. Ernest & Young (auditors) has delivered the official draft reports to the Office of Inspector General (OIG) for review. OIG will deliver the official draft reports to OCFO/FSA January 10th. ED's consolidated written comments are due to OIG/E&Y by January 16th.	95
			12/27/2002	Currently working with OCFO to achieve clean audit status	90
2	**COO**	*Develop and execute an FY03 plan to get off the GAO High Risk List*			
Yellow					

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			4/18/2003	Secretary letter to GAO requesting reconsideration of SFA program high-risk designation finalized and in clearance process. Status will remain yellow until a response is received from GAO regarding the reconsideration. As a result of a meeting with OMB, developed a reporting document (7104 Plan) to support OMB's monitoring of the status of the President Management Agenda SFA Program specific initiative. Auditor selected for Financial Statement audit and milestones established to provide auditors with interim March 31, 2003 financial statements with supporting reconciliations and analysis of significant account balances. Enterprise Architecture briefing to be held for the IG, similar to the briefings held for OMB and GAO, and the Data Strategy Framework Kick-off meeting was held. Default Management and Prevention Strategies project on track to inform Five Year Performance Plan, and meeting scheduled with the IG to discuss the risk in the SFA programs.	50
			4/4/2003	Hold	30
			3/21/2003	Discussions, validation and refining of strategy held between COO and Deputy Secretary. Briefings with GAO to be held on areas raised in GAO's January 2003 report to demonstrate FSA/Department have addressed or have plans and management in place to address. Issues deal with financial management, enterprise architecture, systems modernization, maintaining program integrity, the prevention and collection of defaulted loans and human capital management issues. The first briefing was held March 17, 2002 covering the Department's Enterprise Architecture. The joint presentation by ED-OCIO and FSA-CIO was well received and well attended by FSA and Department management representatives.	30
			3/7/2003	Letter for the Secretary's signature requesting reconsideration provided to participants at Performance Meeting and to the Channel Heads for comment. The letter was also provided to MIT, the DepSec's and Legislation as a head's up and in support of 3/12/2003 Hoeksra Hearing proposed actions to address the high-risk designation. The updating of the FSA Five Year Plan (to include the FY 2003 Annual Plan), the timely submission of the FY 2002 Annual Report (to include the list of accomplishments against all the FSA projects in the FY 2002 plan), the continued improvements to the FSA financial management infrastructure and processes and procedures, finalization of the Default Management Strategies, continued/enhanced emphasis on program monitoring, timely development of the FSA Consistent Data Framework, meeting modernization/integration/enterprise architecture requirements/goals and assuring that FSA is fully engaged in One-ED and addressing Human Capital future needs is key to success of this effort.	25
			2/7/2003	FSA was on GAO's High Risk List for FY 2003, issued January 30, 2003, supported by work ending and ongoing through December 2002. In January, FSA received a clean opinion on its FY 2003 financial statement audit - thus the major obstacle for being removed from the GAO High Risk List has been overcome, although not timely enough to affect the January 2003 GAO High Risk designation. However, the FSA is requesting a reconsideration of the designation in FY 2003, in consideration of the clean audit, the plans for continued financial management improvement, and the commitment by management to address the issues, as demonstrated in the FSA and Department Annual Plans, the Department's Strategic Plan and other more detailed plans. This item will remain yellow until we have assurance that GAO will provide us with an interim assessment. It will turn red if GAO decides not to provide us with an interim assessment. At this time the COO of GAO knows that there will be a formal request and is open to discussing the request internally.	25
			1/24/2003	Although the draft financial statement audit report indicates that FSA is going to receive a clean opinion (thus the major obstacle for getting off of the GAO High Risk List will have been overcome), until we have assurance that GAO will provide us with an interim assessment prior to the end of the fiscal year the project will remain yellow.	10

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
3	**CFO**	*Reconcile FSA accounts to Department's general ledger within 30 days after month-end close by 9/30/03*			
Yellow					
			4/18/2003	Reconciliations for the month of March have begun and should be completed and approved within metric.	50
			4/4/2003	Reconciliations for the month of March have begun and should be completed and approved within metric.	50
				3.1	
			3/21/2003	FSA and OCFO are finalizing the closing schedule so that FSA can meet the metric of reconciling 30 days after month-end. The FSA Operating Partner to FMS to FMSS reconciliations has been completed for the December period.	55
			3/7/2003	Reconciliations (including analyzing and resolving differences) for the month of December are behind schedule due to delay in closing FMSS. The timely closing of FMSS is critical to FSA meeting target dates for completion of reconciliations. FMSS has not yet closed month of December	50
			2/11/2003	November reconciliations were completed in a timely manner. The FMSS preliminary trial balances have been received by FSA during the week of February 3rd. The December period reconciliaiton process has begun.	50
			1/27/2003	Reconciliations (including analyzing and resolving differences) for the month of November are on schedule to be completed and approved within the 40-day goal of month-end close for the first quarter reconciliations. More specifically, 1) Initial work has begun on new methodology to reconcile the Direct Loan advance account. Coordinating with the Schools channel to reconcile from School (I.e., SAS, 732 report etc). 2) Forms 2000 November reconciliations are in the review process and will be forwarded to management for approval on 1/27/03. 3) FMS (pre) to FMS (post) reconciliations are in the review process and will be forwarded to management for approval on 1/27/03. This includes Direct Loan financing fund (x4253), FFELP liquidating fund (x0230) and financing fund (x4251). 4. FMS (post) to FMSS reconciliations are in the review process and will be forwarded to management for approval on 1/27/03. This includes Direct Loan financing fund (x4253), FFELP liquidating fund (x0230) and financing fund (x4251). 5. Initial work has begun on a new methodology to reconcile FSA grant funds for the FMS (pre) to FMS (post) and FMS (post) to/from GAPS and to FMSS. FMS (post) to FMSS reconciliations are in the review process and will be forwarded to management for approval on 1/27/03. This includes Direct Loan financing fund (x4253), FFELP liquidating fund (x0230) and financing fund (x4251). 7. Support provided to ED to complete November DCMS reconciliations, which have been forwarded to management for review and approval. 8. Initial planning has begun to address the beginning balance differences as	25
			1/10/2003	Reconciliations for the month of October have been performed and approved timely (within 45 days of month-end for first quarter reconciliations). All differences have been identified. These differences are being researched for resolution. The reconciliations for the month of November are in progress and are expected to be completed on time.	100

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			12/27/2002	A detailed project plan is being developed and is expected to be finalized the week of January 3rd.	00
4	**CFO**	*Implement the proper accounting structure and appropriate internal controls in all systems impacted by FSA's system integration and technology solution initiatives*			
Green					
			1/27/2003	A new team, "Program and System Development" will be formed and staffed within the CFO organization to focus primarily on meeting this initiative.	80
			1/10/2003	Project plan is being expanded and will be finalized by 1/13/03. A new team "Program and system Development" will be formed and staffed within the CFO organization to focus primarily on meeting this initiative.	80
			12/27/2002	A detailed project plan is being developed and is expected to be finalized the week of January 3rd.	00
5	**CFO**	*Develop trial balance capability for each operating partner (ACS, Raytheon, EDS, COD) to facilitate and expedite the reconciliation process*			
Green					
			3/21/2003	CFO is drafting the project plan and report requirements for the operating partners. The requirements will be presented to OCFO next week. We will meet with the operating partners during the last week of March to present the requirements, answer their questions, and request proposals for the work.	10
			3/7/2003	CFO will meet with OCFO next week to begin the work on this initiative.	00
			1/27/2003	NO CHANGE	00
			1/10/2003	Dependent on issues resolution in other tasks including defining sub-accounts for FSA activity. The project plan for developing trial balances will be prepared mid-February.	00
			12/27/2002	CFO is in the process of finalizing a detailed project plan to develop and implement trial balance reporting capability for each operating partner. Draft plan expected 1/31/03.	00
6	**CFO**	*Address material weaknesses and reportable conditions in audits*			
Green					

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			4/18/2003	All material weakness and reportable conditions are being addressed and corrected.	65
			3/7/2003	For FY02 a corrective action plan has not yet been finalized. For FY00, 17 of 18 recommendations are closed. For FY01, 11 of 12 recommendations are closed. Open Items: FY00 3.4.1 Work with the Department to complete corrective actions on IG Audit CAN 1190013-Review of Security Policies and Plans as referenced in the 2000 FMFIA report. FY01 - 3.1.1 Implement agreed to corrective actions that address issues identified in the three audits referenced in finding (ED-OIG/A11-B0007, ED-OIG/A11-0009, GAO-01-1067).	90
			2/5/2003	OIG and Ernest & Young have issued an unqualified opinion on the FY 02 FSA financial statements. All financial audit related corrective actions have been completed.	50
			1/27/2003	All corrective actions have been completed by 12/31/02 and closed in FSA's corrective action system. OCFO and OIG have concurred. Final draft of the financial statements and related notes were submitted on 12/31/02. Audit field work was completed on 01/02/03. FSA received the DRAFT audit opinion on 1/24/03.	50
			1/10/2003	All corrective actions have been completed by 12/31/02 and closed in FSA's corrective action system. OCFO and OIG concurrence is pending. Final draft of the financial statements and related notes were submitted on 12/31/02. Audit field work was completed on 01/02/03. FSA is waiting DRAFT auditor's opinion and internal control report which is due 01/10/03. FSA will provide a response to both the opinion and internal control review by	50
			12/27/2002	12 of the 13 audit (FY 2001 Financial Statement Audit) recommendations are scheduled to be completed by 12/31/02.	50
7	**FP**	*Implement Form 2000 enhancements needed since original deployment in October 2000*			
Green					
			4/18/2003	Drafts of the Functional Design documents were distributed for review and feedback on 4.15.2003. The project is on schedule and will complete the first deliverable on 4.18.2003.	25
			4/4/2003	The requirements phase of the project has been completed on schedule. The functional design phase began on 3.24.2003 and is currently on target to be reviewed and completed by 4.18.2003. Due to reprioritization of specific requirements of this project, which were driven by the need to maintain a clean audit for FY03, the project has changed scope/focus and some of the action items originally planned no longer apply. Therefore, action items 7.3 through 7.8 will be reviewed and re-aligned to fit the current project effort. The corrections to these action items will be submitted for review and	15
			3/21/2003	Draft technical proposal has been reviewed and finalized. First deliverable has been awarded and has a scheduled begin date of 3.10.2003. Project has begun and is on schedule.	00

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			3/7/2003	Draft technical proposal has been reviewed and finalized. First deliverable has been awarded and has a scheduled begin date of 3.10.2003.	00
			2/21/2003	Draft task order has been distributed for review and comment.	00
			2/7/2003	Project Team is assembled. Team is working on business case for IRB and preparing draft task order.	00
			1/24/2003	Business case approved by DSG and IPC. Pending IRB review and approval.	00
			1/10/2003	DSG review has been rescheduled for Tuesday, 1.7.2003.	00
			12/27/2002	Business case submitted to DSG. Scheduled for review on Tuesday, 12.31.2002.	00
			12/13/2002	Business case justification proceeding through internal review for presentation to DSG.	00
8	**STU**	*Determine the scope of the Debt Management Collection System (DMCS) reengineering*			
Green					
			3/21/2003	The project has been 100% completed. The final Milestone statuses are listed below: Received approval from the COO and Director of Acquistion and Contracts to extend the current contract for DMCS for a period of 12 months with a 3 month option. The decision to recompete under the Common Services for Borrowers window has been approved and the current DMCS contract has been approved for extension	100
			3/7/2003	The decision not to recompete the DMCS contract as a stand alone was made. The re-engineering of DMCS will be rolled into the CSB initiative. Preliminary Market Research has been conducted for CSB and a report will be provided the week 3/10/03 to the COO, GM for Students and Glenn Perry. Dan Hayward has been selected to be the project manager for this effort. Michael J Murry has been detailed as Acting Manager of Direct Loan Servicing. We have received funding for CSB project and # 20 under "unfunded" is now combined with # 8 "funded". No further reporting on # 8 as it relates to DMCS only. Future reporting will support the CSB actions and	90
			2/7/2003	The decision not to recompete the DMCS contract as a stand alone was made. The re-engineering of DMCS will be rolled into the CSB initiative. With the final decision made relating to DMCS re-engineering as a separate initiative,work has begun for market research for an integrated solution for Common Services for Borrowers (CSB). The request for market research information is scheduled to be distributed no later than 2/28/03	90

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			1/24/2003	Decision will be made no later than 1/31/03. Discussions within Student Credit Management are occurring weekly.	80
9	**SCH**	*Improve school's fund management, reconciliation, and close out processes*			
Green					
			4/18/2003	Steady progress is being made toward the overall project goal. (Last week's % complete was reported incorrectly and should have read 43%.)	47
			4/4/2003	Although milestone 9.3 closes out this period, the project-level Percent Complete continues to be tied to the most general milestone (9.1) and the single largest milestone (9.4), both of which are expected to be complete near fiscal year end.	38
			3/21/2003	Steady progress is being made toward the overall project goal.	38
			3/7/2003	Steady progress is being made toward the overall project goal.	33
			2/21/2003	Steady progress is being made toward the overall project goal.	29
			2/7/2003	Steady progress is being made toward the project goal as a whole.	25
			1/27/2003	Overall project Percent Complete is at this point in the year still a straight proration (days elapsed / days in total period), because steady progress is being made toward the project goal as a whole.	21
			12/13/2002	One milestone (9.2) is currently making this project yellow. We think the project is on track and ask that 9.2's completion date be pushed out to 6/30/03. Thanks for your consideration.	07
10	**FP**	*Stabilize the Lender Application Process (LAP) and Lender Reporting System(LaRS)*			
Green					
			4/19/2003	Awaiting approval of recommendation to remove Milestones 10.4 and 10.5 from this project.	99

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			4/4/2003	The first and second deliverable were awarded and began 10.01.2002. The Task Order was delivered in phases 12.6.2003 and 1.7.2003 and accepted 2.6.2003. The project changed scope/focus and some of the action items originally planned were not contained in the Task Order. Therefore, action items10.4 through 10.5 will be addressed outside the scope of this Task Order. Approval will be obtained to document management concurrence.	90
			3/21/2003	No change for this reporting period.	30
			3/7/2003	Milestones 10.1 and 10.2 are completed. Meetings will be scheduled to discuss approach for ongoing reviews and monitoring.	30
			2/21/2003	All deliverables have been reviewed and accepted. Will provide close-out status for subtasks by next reporting period.	05
			2/7/2003	Accenture deliverable was reviewed and accepted.	05
			1/24/2003	Pending deliverable approval by business unit (FPC).	05
			1/10/2003	NO CHANGE	05
			12/27/2002	Approval received from DSG, IPC and Deputy Secretary Hansen.	05
			12/13/2002	Funding approved by IPC as of 12.10.2002.	05
11	**SCH**	*Enhance Program Monitoring and Oversight*			
Yellow					
			4/23/2003	A methodology for reporting this project fairly and accurately is currently under review by the enterprise owners. Full reporting will begin May 7.	00
12	**ACP**	*Develop and standardize an integrated contract management approach that utilizes performance measures that are directly linked to the business case objectives*			
Green					

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			1/10/2003	NO CHANGE	10
			12/13/2002	We currently examining best-in-class contract performance management in Government as well as setting up meeting with other Government agencies to discuss their approach.	10
13	**ANAL**	*Create an Enterprise-level dashboard of productivity and performance metrics*			
Green					
			3/7/2003	The first edition of the FSA executive dashboard was provided to all FSA managers on Feb 24, 2003. The dashboard provides high level measure of FSA operations. It will be issued weekly by noon on Thursdays.	100
			2/21/2003	Dashboard has been revised and presented to the Sr. Leadership. We should start producing a regular report the week 2/24.	50
			2/7/2003	We met with COO to present the executive dashboard on 2/6/02. We've made some revision and hope to present it to management council shortly.	35
			1/24/2003	We have developed a straw man of the executive dashboard and will be finalizing it shortly. We are receiving data for a large portion of the "operational metrics" section and are working to secure "task order monitoring" and monthly budget data. We have developed and presented a straw man that will capture more detailed performance data to the Students, Schools, FP and CIO channels. Their staff are inventorying performance data as a first step in coming up with a final design.	33
			12/13/2002	The scope of the project has been defined and meetings to identify and collect the data for the measures will occur in January 2003.	05
14	**HR**	*Develop and/or implement workforce alignment (business processes, skills, etc.) initiatives and actions to support FSA performance goals and One-ED objectives*			
Green					
			4/18/2003	Statement of Work done and sent to Acquisitions. To be awarded through MOBIS	60
			3/27/2003	Working on the SOO that will procure the resources that will support this initiative.	50
			1/24/2003	Completed business case for workforce alignment team. Will present to DSG on 1/30/03.	50

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
15	**COO**	*Implement integrated project management oversight for FSA's system integration initiatives*			
Green					
			3/7/2003	Need to review Accenture's new monthly Program Leadership and Administration Achievement Report for January and February, 2003. Contractually required to provide feedback to Accenture regarding new report by March 20, 2003. Per Task Order 125, John Fare is designated as person to provide feedback to Accenture.	95
			1/24/2003	Still working to redefine Accenture's and FSA's roles and responsibilities reach agreement on level of effort and price	33
			1/10/2003	Need to reshape relationship with Accenture for Integration Leadership, Program Management and Contract Administration.	30
16	**CIO**	*Define an enterprise-wide data strategy and high-level implementation approach that addresses the business flow of data across the enterprise, architecture, primary ownership, standards, management, access methods, and quality*			
Red					
			4/18/2003	Change request for overall project completion date to November 17, 2003. The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.	08
			4/4/2003	The APT for the Data Strategy expired on Friday, March 28th. FSA has approved(w/ minor modifications) the Business and Technical proposals. ED Contracts office is currently reviewing the Task Order. DSG and IPC recently approved a the Enrollment and Access Management business justification for $1.16 million. The Data Strategy team leaders are concerned that multiple contract competitions are occuring during the same periods of time which will take away from well thoughtout solutions for the project.	07
			3/24/2003	Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas "beautiful." While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final schemas. The first draft of the Common Student ID solution will be presented to the Business Integration Group (BIG) on Thursday, March 27, 2003 9:00 to 4 p.m. The Technology Strategies team will be conducting their kickoff meeting on Monday, April 1, 10 a.m. The data strategy team has delivered a new business case, Enrollment and Access Management, to be presented to the DSG and IPC for review.	06

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			3/7/2003	Overall Data Strategy Project is behind schedule but continuing to make progress on some of the teams. The first draft of the Common Record ISIR was completed and posted to the public March 3rd as scheduled. In addition, the Department continues to work with PESC and the FFEL community surrounding the Common Record FFEL and Alternative Loans. We had a successful series of Data Strategy presentations at the Software Developers Conference. We received input for PESC, NCHELP, and the software vendors on FSA's Data Strategy Framework. A number of people requested to participate on our teams to assist with our efforts. We are currently working on negotiating the details of the technical proposal for the Data Strategy task order. Several meetings have occurred in the past two weeks.	05
			2/12/2003	Keith Wilson was recently appointed as the Project Manager for the Enterprise-Wide Data Strategy Workgroup. FSA team leaders are as follows: Overall Data Strategy - Keith Wilson, Paul Hill - 2nd chair, XML Framework - Holly Hyland, Technical Strategies - Denise Hill, Ganesh Reddy - 2nd chair, XML ISIR - Jeanne Saunders, Common Student ID - Jeanne Saunders, Routing ID - Paul Hill, SAIG Analysis - Keith Wilson. Team Leaders are currently recruiting team members from various areas of FSA to participate on their team. The Data Strategy Kickoff Meeting is scheduled for Wednesday, February 19th @ 10:30 a.m. Accenture Conference Rm 221 A&B (CNN Building side) with all FSA/Accenture team leads and members. 2/06/03: Business Integration Group requested a presentation from the Data Strategy team to explain the scope and business objectives related to data work at a high level. This project is designated as red because several milestones are behind schedule and will not meet assigned deadlines.	05
			1/24/2003	Project remains on hold pending senior management discussion and direction. One single task order for entire data strategy initiative still to be awarded.	05
			1/10/2003	Proposed Business Justification (BJ) which covers a majority of the action items under this item was approved by the IPC on 12/18.	05
			12/13/2002	A Proposed Business Justification (BJ) which covers a majority of the action items under this item was completed and presented to DSG on 11/26. BJ provided to channel managers and system integration group members. It is anticipated that the BJ will be presented to the IPC at upcoming meeting. However, once IPC approval is granted, this initiative will require completion and approval of a department business case. This process will be time consuming and is expected to negatively impact upon established action item completion dates. Therefore, the status during this reporting period is	00
17	**STU**	*Analyze Personal Identification Number (PIN) issues related to enterprise wide management/architecture strategy*			
Green					
			3/21/2003	Task order has been approved and sent to contracts. We are planning on a 1 1/2 day meeting on April 3-4, 2003 to start looking at the current PIN Process.	07

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			2/7/2003	1/29/03 Statement of Objectives were reviewed and forwarded back with comments. Comments were added to the statement of objects which were approved and sent forward.	07
			1/24/2003	Business Case Justificaiton was presented to the DSG and IPC on 1/21 and 1/22. Approval was given by the IPC to conduct the ED PIN Re-Engineering Analysis. Statement of Objectives have been received and are currently being reviewed.	15
			1/10/2003	NO CHANGE	05
			12/27/2002	A business case is being developed - second draft is currently being reviewed.	05
18	**CIO**	*Create an overall FSA integrated security and privacy architecture*			
Green					
			4/4/2003	Agreement on a security and privacy architecture/standards document, including review and approval by March Business Integration Working Group by April 2003. Implementation of one or more proof-of-concept security services as part of the Integrated Technical Architecture. Implementation part of this plan has not had a task order awarded. A task order has been awarded to complete the Technical Security and Privacy Achitectual framework. The Business Integration Working Group will be briefed on April 1. The date of completetion should be changed to 5/30/03.	30
			3/25/2003	This activity will start after the completion of the Security Architecture Framework	00
			1/24/2003	Agreement on a security and privacy architecture/standards document, including review and approval by the Business Integration Working Group by April 2003. Implementation of one or more proof-of-concept security services as part of the Integrated Technical Architecture by Sept. 2003.	05
			1/10/2003	Work continues on still yet awarded Security Architecture task order.	05
			1/3/2003	Task order not yet awarded. Still trying to find consultant with experience in security architectures and solutions common in commercial financial services industries (banking, insurance, loan servicing). Planning on using FSA Integration Group for security service requirements, instead of convening separate security group.	00
			12/13/2002	The current plan is to avoid a separate "FSA Security & Privacy Architecture Working Group" and make this a task of the "Integration Group". The central task will be developing a security/technology baseline -- what systems (hw/sw) are located where and how are they connected/protected. Providing a definition of security architecture framework which will explicitly include Critical Infrastructure Protection and eGov/eAuth components will also be essential. CIO has requested several milestone completion dates for this item be changed since the anticipated start date of this action is 1/2/03 and several completion dates where targeted for 12/31/02. Therefore, the status of this item is being listed as yellow until clarification on whether or not requested date changes are accepted.	00

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
19	**STU**	*Develop and implement initial phases of an enterprise-wide customer service solution that incorporates best-in-business technology and enhanced business processes*			
Red					
			2/7/2003	On Friday, January 17, 2003, Accenture was notified that the current Task Order 77, Work Order 5 would be expiring on January 21st. Pursuant to that notification, Accenture has commenced a shutdown process for the CRM4FSA project and the Release 1 Pilot. Included in the shutdown process are: · Notifying the Operating Partners that the Release 1 Pilot will be terminated and formulate a "current state" testing plan. · Returning calls to the current state · Dismantling the Operating Partner PBX and IVR changes specific to Release 1 · Testing 800 numbers and Operating Partner IVRs · Shutting down the pilot reporting tool · Terminating subcontract agreements, and negotiating final payments The Release 1 Pilot was successfully shut down on Saturday, February 1st. While the CRM Target State Solution has been deemed "the right thing to do" by FSA, the estimates provided by Accenture, combined with FSA's limited	00
20	**STU**	*Improve the management of student aid through data sharing and consolidating common borrower services and functions*			
Green					
			4/18/2003	Through the development of the requirements for CSB, the common functions, interdependencies, and constraints are being identified.	05
			4/4/2003	Matrix is being finalized identifying high level requirements for Common Services for borrowers (CSB). The matrix will validate common functions previously validated with initial reengineering efforts in Collections, Servicing and Consolidations. The matrix of requirements for CSB (addressed above) wil identify the constraints and interdepencies. Reviewed and fianl approval received not to implement quick hits identified in initial reengineering review	75
			3/21/2003	Funding has been approved for CSB. Funding has been approved for CSB. Market Research was completed for CSB. Approval otained for COO to continue with project. Funding has been approved by IPC. Interdepenencies and constraints: This has been completed as written, however this area needs to be expanded to reflect the scope of the CSB project, since this is now funded. Quick Hits: Scope of project has changed and quick hits will not be implemented	05
			3/7/2003	Initial analysis of common functions has been completed.	05

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			2/7/2003	Initial analysis of common functions has been completed. Further drill down into the processes with occur with assitance from SMEs to validate actual common fucntions. Initial analysis of common functions has been completed. Further drill down into the processes with occur with assitance from SMEs to validate actual common fucntions. Our :quick hits" are on hold until approval from IPC	00
			1/24/2003	UNFUNDED - 20.1 - Initial analysis of common functions has been completed. Further drill down into the processes with occur with assitance from SMEs to validate actual common fucntions. 20.2 - Initial analysis of interdependencies has been completed. Further drill down into the processes with occur with assitance from SMEs to validate actual common fucntions. Market research will conducted in February to ascertain best practices and validate findings from internal analysis. 20.3 - On hold until approval from IPC	05
21	**STU**	*Define strategy for EDExpress reengineering*			
Green					
			3/21/2003	The Statement of Objective has been sent to contracts.	05
			3/7/2003	The Business Justification was presented to the Business Integration Group, the Data Strategy Group (DSG) and the IPC. It is awaiting funding. It is our understanding that the IPC approved this initiative and that funding is forthcoming.	05
			2/21/2003	The Business Justification was presented to the Business Integration Group, the Data Strategy Group (DSG) and the IPC. It is awaiting funding.	00
			2/7/2003	The Business Justification for Re-engineering EDExpress has been written and will be presented to the DSG/IPC in the very near future to request funding to study database solutions, migrated standalone modules to the Web and conduct a Product Registration survey.	00
			1/24/2003	UNFUNDED A business justification is being written to present request to DSG/IPC to request funding to study database solutions and move standalone modules to the Web.	05
22	**STU**	*Develop an outreach strategy for Aid Awareness in support of OPE and tied to "No Child Left Behind"*			

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
23	**STU**	*Upgrade technology and integrate Central Processing System (CPS) across the enterprise*			
Green					
			1/24/2003	UNFUNDED On-going - A CPS Upgrade Analysis was completed and all scheduled test cycles for the FAFSA 7.0/ED PIN performance testing were completed. As of 1/24/03, all 23 planned performance test cycles covering 12 business processes have been executed and 4 additional cycles for Shadow Direct contingency testing have been executed.	05
24	**CIO**	*Conduct NSLDS Analysis and begin phased implementation of solution*			
Green					
			4/11/2003	An NSLDS Technical Re-assessment was performed in December 2002. The short project assembled key resources from Accenture, CSC, Raytheon, IBM, and FSA to assess the mid-tier proposal put forward by the Mod-Partner NSLDS Reengineering Team against a mainframe solution which had not been evaluated in the original proposal. The project team concluded that the original mid-tier solution, which utilized the smaller P660 servers, was more feasible with an upgrade to P690 servers. While this solution is most cost-effective, the mainframe solution presents the most robust environment. Ultimately, the best solution is a combination of the two: a mainframe data warehouse with a mid-tier data mart. FSA leadership has decided to defer for FY03 any implementation of a solution. Therefore, this project should be closed.	100
			4/4/2003	Not yet funded.	00
			4/4/2003	Not yet funded.	00
25	**CIO**	*Complete the recommendations outlined in the OIG audit (A07-C001) Audit of Enterprise Architecture, issued September 30, 2002*			
Green					
			4/18/2003	04/17/03 -- I just received notification that the Task Order was awarded. Will revise the due dates.	10

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			4/4/2003	Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts.	30
26	**SCH**	*Evaluate our participation in all events*			
27	**SCH**	*Implement Master Promissory Note for PLUS*			
Green					
			4/18/2003	The COD team was successful in accelerating development and brought the eMPN up with COD 2.0 (and the paper MPN) on April 14th.	100
			4/4/2003	PLUS MPN (paper) is still scheduled for COD 2.0 release, now moved to 4/14/03, and is 93% complete. PLUS e-MPN is still scheduled for 5/31/03 and is 42% complete. Project-level Percent Complete averages those percentages.	67
			3/21/2003	PLUS MPN (paper) is still scheduled for COD 2.0 release on 4/7/03 and is 87% complete. PLUS e-MPN is still scheduled for 5/31/03 and is 28% complete. Project-level Percent Complete averages those percentages.	57
			3/7/2003	PLUS MPN (paper) will go live with COD 2.0, is currently scheduled for 4/7/03, and is 77% complete. PLUS e-MPN implementation is scheduled for 5/31/03 and is 14% complete. Project-level Percent Complete averages those percentages.	45
			2/21/2003	PLUS MPN (paper) is on track for implementation when COD 2.0 goes live. Go-live date is planned for 4/7/03 (percent complete = 67%). PLUS eMPN (electronic), milestone #1, was at 1% complete on 2/21/03 and received funding on 2/26/03. From here forward, the project-level percent complete will average the paper and 'e' PLUS MPN percents complete.	34

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
28	**CFO**	*Enhance our cash transaction process to accommodate OCFO procedures*			
Green					
			4/18/2003	Continue to hold weekly meetings with operating partners to discuss status and resolution of unmatched cash transactions.	60
			3/7/2003	The FSA Cash Team has developed a new accounting treatment to eliminate the current high volume of unmatched transactions associated with 1F010 reporting. This new methodology corrects erroneous postings of payment allocation transactions to FMS and provides for the elimination of timing and permanent differences.	65
			2/11/2003	The FSA Accounting Division is continuing it's weekly meetings with our Operating Partners and FSA Program Offices to identify root causes and solutions to clearing FSA's Fund Balance with Treasury (FBWT) unmatched schedules. Progress on the identification and corrections of our FBWT unmatched schedules is being tracked on individual project plans. Significant progress is being made on these work plans, and the Accounting Division has no concerns in not being able to complete prior to FY'03 fiscal year end.	60
			1/27/2003	In addition to working our various project plans we are complying with OCFO's procedures in submitting manual match corrections to the OCFO Financial Management Operations Division. It is our intention that the volume of manual matched request to OCFO FMO will decrease once many of the business processes and systemic issues are completed in the various Accounting Division has initiated weekly meetings with all Operating Partners to identify all internal control weaknesses associated with cash transactions. FSA Accounting Division and Operating Partners have created individual Project Plans to track the implementation of all proposed cash related business processes and systemic internal control improvements. Operating Partners have begun to implement various internal control improvements for summary deposit and consolidation transactions.	25
			1/10/2003	FSA Accounting Division has initiated weekly meetings with all Operating Partners to identify all internal control weaknesses associated with cash transactions. FSA Accounting Division and Operating Partners have created individual Project Plans to track the implementation of all proposed cash related business processes and systemic internal control improvements.	20
29	**FP**	*Augment Leveraging Educational Assistance Partnerships (LEAP)/Supplemental Leveraging Educational Assistance Partnership (SLEAP) module in the FMS to enable direct electronic data exchange with GAPS and enhance the operational*			
30	**CFO**	*Obtain clean financial opinion for ED. Improve FMS internal processes, progs, controls. Support reconcil. b/w FSA Op. Prtnrs, FMS, FMSS, GAPS & Treasury. Integrate w/FSA reengineered systems & perform upgrade analysis & implement Oracle Fed*			
Green					

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			3/21/2003	30.2 Integrate the transaction ID from GAPS - Began end to end testing. Tested Cycle 1 with COD. Waiting for modifications/issue resolution from COD. If COD delay exceeds two weeks this will negatively impact FMS software release date of April 21st. Revised testing schedule from COD- currently on schedule with revised dates. Green - 80% completed. 30.3 Enhance FMS Operation processing - funding approved (Reengineering splitter and FMS/FMSS GL data interface process). Deliverable for requirements received from Accenture - comments due by 3/21/03. Waiting for final buy-in from Budget Services/OCFO. Yellow - 25% completed. 30.5 Implement Guaranty Agency Forms 2000 - Funding approved. Reviewing functional & technical proposal submitted by Accenture. Reports requirements being developed by FMS Division. Project Manager Matt Fontana. Yellow - 20% completed. 30.6 Implement Program Change Request - Meeting weekly with Operating Partners to resolve outstanding issues. Program development and issues being tracked. Possible new reconciliation requirements for Raytheon (DMCS). AD reviewing business needs/requirements for Raytheon. New requirements scheduled to be presented to Raytheon 3/24. Green - 30% completed.	60
			3/7/2003	30.2 Integrate the transaction ID from GAPS - on schedule (TO119). End-to-end testing with Operating Partners started 2/25/03. Green 75% completed 30.3 Enhance FMS Operations processing - funding approved. (Reengineering splitter and FMS/FMSS interface process). Requirements have been defined. Approval from the IPC for $700,000 in funding. Yellow 10% completed. 30.5 Implement Guaranty Agency Forms 2000 - funding approved. Finalizing requirements for Phase I & Phase II. Yellow 10% completed. 30.6 Implement Program Change Request - Meeting weekly with Operating Partners to resolve outstanding issues. Program developed and issues being tracked. Define trial balance requirements and need sub accounts.	50
			2/11/2003	30.2 Integrate the transaction ID from GAPS - on schedule (TO119) Deliverable 119.1.1 FMS FY'03 Release 2.1 - Approved. Status green 45% completed. 30.3 Enhance FMS Operations Processing - funding approved. (Reengineering splitter and FMS/FMSS interface process). Draft technical specifications to be presented to Terri Shaw on Wednesday, February 12th. No firm requirements defined. Yellow 10% completed. 30.5 Implemented Guarantee Agency Forms 2000 - funding approved. Meeting to finalize technical proposal. Business case completed. Development in 2 phases. (Phase 1 - yellow 10% completed, Phase 2 - yellow 5% completed). 30.6 Implement Program Change Request - Meeting weekly with operating partners to resolve outstanding issues. Program developed and issues logs tracked. Yellow 20% completed.	40
			1/27/2003	30.2 Integrate the transaction ID from GPAS - on schedule (TO119) Deliverable 119.1.1 FMS FY'03 Release 2.1 - Interface Functional Designs delivered and being reviewed for approval. Final sign off due by 1/29. Green 35% completed. 30.3 Enchance FMS Operations processing - Funding approved. (Reengineering splitter and FMS/FMSS interface process). Meeting with OCFO Budget to finish defining requirements. Requirements gathering still in process. Requested at ATP to begin work. Yellow 5% completed. 30.4 Implemented Federal Administrator - Unfunded - No action. 30.5 Implement Guaranty Agency Forms 2000 - Funding approved. Meeting to develop Technical Proposal - Yellow 5% completed. 30.6 Implement Program Change Request - Meeting weekly with Operating Partners to resolve outstanding issues. Program developed and issues logs being tracked. Yellow 10% completed. 30.7 Implement FSA/Title IV Web-based (Drawdown) capability and award process - Unfunded - no action.	30

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
			1/10/2003	30.1 Oracle 8i Database Upgrade - Completed 01/05/03 - Greem 100% 30.2 Integrate the transaction ID from GPAS - Funding approved. Task Order 119 awarded to Accenture. Functional detail designs completed (5 interfaces to be modified). On schedule per the project plan. Green, 30% completed. 30.3 Enhance FMS Operations processing - Funding approved . Reengineering splitter and FMS/FMSS interface process. Meeting with FMS,OCFO, Budget and A/D to define requirements. Requirements gathering still in process. Yellow, 0% completed. 30.4 Implement Federal Administrator - Unfunded - No action. 30.5 Implement Guaranty Agency Forms 2000 - Funding approved by DSG. Presented to the IPC. Not approved - outstanding issues to resolve. Status - Resolve issues and present to the IPC 1/14/03. Yellow, 0% completed. 30.6 Implement Program Change Requests - Change request (CRs) are being prioritized and worked as resources are available. Have completed/closed 20 CRs since 12/17/02. Currently have 63 open CRs however, many appear to contain obsolete requirements/requests. Green, 60% completed.	30
31	**CIO**	*Support ED, customers and business partners by participating in the President's Management Agenda E-Government initiatives*			
Green					
			4/18/2003	On April 9, we met with partner agencies, OMB and Treasury to explore pay.gov as a possible solution to collect lender fees electronically. Treasury gave an overview of the pay.gov system, explained their plan to gather business requirements from the agencies, and offered to work with each agency individually to evaluate their business needs and develop a plan for possible implementation. The Department of Veterans Affairs and Treasury are leading this workstream. On April 15, Bill Leidinger signed both the eLoans MOU and the eLoans Gateway MOU. We are now preparing the associated funds transfer documents for approval by ED offices so we can forward all completed documents to our partner agencies for their approval. We met with our partner agency leads on April 15 to discuss project planning and how best to obtain their agencies' approval of the eLoans MOU. On 02/20/03, Innovations/E-Commerce presented a business justification and funding request to the DSG for students.gov and studentjobs.gov. The DSG recommended funding students.gov FY03 baseline operations for $70,000, and Terri Shaw approved on 02/26/03.	30
			4/4/2003	On April 1, we met with partner agency leads and OMB to continue project planning and preparations to move forward once funding is available. The eLoans and Gateway MOUs are still being reviewed by partner agencies (VA, HUD, SBA, USDA, DOL), General Counsel, and procurement staff. On 02/20/03, Innovations/E-Commerce presented a business justification and funding request to the DSG for students.gov and studentjobs.gov. The DSG recommended funding students.gov FY03 baseline operations for $70,000, and Terri Shaw approved on 02/26/03.	45
			3/7/2003	eLoans staff coordinated with partner agencies and submitted revised performance metrics to OMB this week. The performance metrics were requested from all 24 E-Gov initiatives in preparation for Mark Forman's testimony to Congress on March 4. On March 4, we met with partner agency leads and OMB to continue project planning and preparations to move forward once funding is available. On February 20, Innovations/E-Commerce presented a business justification and funding request to the Decision Support Group for the interagency web portals: students.gov and studentjobs.gov. The DSG recommended funding students.gov FY03 baseline operations for $70,000, and Terri Shaw	10
			1/24/2003	Charlie Coleman, Project Supervisors, and staff are finalizing Microsoft Project Plans for CIO Strategic item 14.	05

Priority#	Channel	Action Item	Status Date	Progress Summary	% Complete
32	**CFO**	*Develop an automated tool to administer budgetary resources for FSA's programs and to provide management with the data to effectively manage those resources*			
Green					
			3/7/2003	Automating the interface between FMS and FMSS to enhance budgetary fund management is the last step in the process. To get to this final step FSA must change the funding templates in FMS to correspond to Budget Services's budgetary limitations and implement a "splitter" process for the FFEL program. Both activities are well underway.	50
			2/11/2003	Work on this item is being coordinated with activities under CFO-4. Budget Service has requested that FSA align it's fund control with the Departments and develop the FFEL "splitter" to Budget Services and FSA's mutual satisfaction. These are current works in progress. When these fund management and reporting issues are resolved, we will examine tools to use so the FSA's program funds are entered automatically into FMS.	50
			1/27/2003	Proposed project completion date of 3/31/03.	00
			1/10/2003	A meeting with Budget Service stakeholders William Graham and LarryKean to determine their concerns, preliminary. Development of 32.1 work plan: "Determine requirement for program fund management that are consistent with legislative and OMB requirements. Proposed project completion date is March 31, 2003. Meeting with accounting and DEVA personnel to establish that opening balances are correct for Program funds - ongoing.	00

Appendix B - Milestone Status Report

Priority#	Channel	Action Item	Milestone#	Action Item	Channel	Status Date	%Complete
2	COO	Develop and execute an FY03 plan to get off the GAO High Risk List					
			1	Review GAO Guidance, OMB concerns and FY 2002 High Risk Plan outcomes and status			
			Green		COO	12/13/2002	100
				COMPLETED - GAO guidance and GAO, OMB and OIG concerns were reviewed as part of the FY 2003 Performance Planning process. The FY 2002 High Risk Plan outcomes and status were reviewed and descrepancies/issues were provided to Analysis. Resolution of descrepancies/ssues were determined by Terri Shaw prior to the finalization of the FY 2003 FSA Performance Plan.			
			2	Determine necessary action items for FY 2003 and update High Risk plan			
			Green		COO	12/13/2002	100
				COMPLETED - As part of the FSA Performance Plan process, high risk issues/strategies were discussed. Projects were prioritized and included in the FY 2003 Performance Plan which would faciltate improvements in those areas.			
			3	Validate plan with FSA Senior Leaders, Department Advisors and share with GAO and OIG			
			Green		COO	12/13/2002	100
				The FY 2003 High Risk Plan was finalized as part of the Performance Plan process in November 2002. The plan was validated with FSA Senior Leaders and provided to the Deputy Secretary for concurrance. The plan was also shared with other Department Advisors (OPE) and provided to GAO prior to 11/30. The final version of the plan was shared with the IG on 12/13/02.			
			4	Finalize plan			
			Green		COO	12/13/2002	100
				COMPLETED - The FSA Performance Plan, which includes the High Risk Plan, was finalized and distributed to FSA Senior Leaders on 11/21/02.			
			5	Demonstrate progress in having implemented corrective measures through improved accountability mechanism assuring addresses necessary reporting requirements for Performance Plan, Department's Strategic Plan, MIT and President's Management Agenda			

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**COO**	**3/7/2003**	**30**
	Improved indicator for success and action items included in proposed final Department Annual Plan for FY 2003-FY 2004.		
Yellow	**COO**	**2/7/2003**	**30**
	The 1st quarter FY 2003 President's Management Agenda update was officially released by OMB which indicated that the High Risk Status improved to a yellow and the progess has improved to a		
Yellow	**COO**	**12/13/2002**	**05**
	FSA worked with the MIT to develop a format for reporting to OMB on a quarterly or more frequent basis (This reporting will support other information sharing needs on progress). First reports on the status of projects are due from responsible managers 12/13/2002.		
6	Develop internal communications infrastructure		
Red	**COO**	**2/7/2003**	**00**
	No progress has been made on this milestone item, although some internal communications have been provided in FSA Communication documents. Action owner should be changed to Marianna		
7	Update plan monthly as necessary		
Green	**COO**	**2/7/2003**	**33**
	Issues list being updated based on FY 2003 Performance and Accountability Challenges and High-Risk Series Reports. Initial review indicates that plans and commitments by FSA to improve its planning and reporting processes; the clean financial statement audit; the Departments Enterprise Architecture framework and FSA's Consistent Data Framework; and the Department's human capital management plan will address outstanding issues - thus supporting a request for reconsideration of the SFA programs high risk designation, particularly in light of the recent clean opinion and the management commitment to invest in financial management and maintain the financial integrity of the Department's financial management systems.		
Green	**COO**	**1/10/2003**	**25**
	GAO-03-241 Report on COD (Pell Grant & DL Integration) issued 12/31/02 that may contain information to be considered in January/February update.		
8	Meet with and/or inform GAO and OMB on progress and internal monitoring regularly		

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**COO**	**2/7/2003**	**25**

GAO Relations - Finalized response to draft audit and provided GAO information on outstanding loan portfolio to faciliate a more balanced presentation of FSA's Default Management and Prevention Strategies to be used in an audit report scheduled to be issued 2/15/03. Regarding Letter to GAO - Updated based on issuance of FY 2002 Financial Statement Audit and 1/30/03 GAO Management Challenges and SFA Program High Risk Reports to assure that issues are appropriately address prior to requesting a mid-cycle determination. Additional analysis and conversations with GAO being held on recently issued High Risk Series update. Final letter for request for reconsideration to go out for comments by 2/15/2003 to FSA managers.

OMB Relations - OCIO and FSA-CIO held a meeting 1/30/03 with OMB on the Department's Enterprise Architecture. Meeting was successful in demonstrating the Department's framework, which includes FSA. Similar briefing requested for GAO in February.

OIG Relations - Forwarded IG request additional ideas for workplan items to address FSA needs, as a follow-up to the COO's meeting with the IG..

Green	**COO**	**12/13/2002**	**25**

GAO Relations - On 11/25/02, senior FSA and Department managers met with GAO to discuss the SFA programs High Risk Plan status, and provide information on why the designation should be removed. The High Risk Plan and other supporting documents and accomplishments were provided to GAO at that time, to be followed by a written request. At a 12/10/02 GAO exit conference on Department Management Challenges, GAO managers stated that the SFA programs would be designated high risk in their January 2003 update. The Department requested that if FSA gets a clean opinion on its FY 2002 financial statements that GAO review the SFA programs Performance Plan and accomplishments after 6/30/03 for consideration of a mid-year determination. Our request is currently under considered. The written document drafted as a result of the 11/25/02 meeting is being redrafted to reflect the results of this meeting.

OMB Relations - A meeting was held with OMB on 11/21/02 to discuss the first quarter's accomplishments on the President's Management Initiatives and Program Initiatives. Preliminary discussions with OMB on their first quarter 2003 draft report indicate that if the status grade for the Department's financial management initiative is raised that the High Risk status could also be raised as the accomplishments and plans to address issues are apparent.

3 **CFO** *Reconcile FSA accounts to Department's general ledger within 30 days after month-end close by 9/30/03*

1 Complete FSA reconciliations for FY03 for all Balance Sheet accounts using Standard General Ledger (SGL)

Yellow	**CFO**	**4/18/2003**	**50**

March reconciliations in process

Yellow	**CFO**	**4/4/2003**	**50**

All FSA Balance Sheet accounts using SGL are being reconciled to the Department's general ledger. FSA has reviewed the February reconciliations by Standard General Ledger account fo the Direct Loan (including LO, LC, COD, Servicing), FFELP (including DCMS, GA, Lender), and Grants (including Pell, COD, Campus Based, LEAP/SLEAP) programs. Any differences have been identified and are being researched for resolution.

Milestone#	*Action Item*			
	Channel		*Status Date*	*%Complete*
10	Enhance FMS to integrate the transaction ID from GAPS			
Green	**CFO**		**4/18/2003**	**60**
	Testing and implementation in progress as scheduled.			
2	Transition FSA reconciliations to FSA Accounting Division Staff			
Yellow	**CFO**		**4/18/2003**	**30**
	FSA staff is responsible for the direction of the contractor support, research and resolution of differences.			
Yellow	**CFO**		**4/4/2003**	**25**
	AD has restructured its reconciliation team to include a team lead and functional team leads for each Title IV program area. FSA staff is responsible for the direction of the contractor support, research and resolution of differences and for obtaining this goal.			
3	Identify resources and FTE's needed for FY03 reconciliation effort			
Yellow	**CFO**		**4/18/2003**	**15**
	Rresources Identified.			
Yellow	**CFO**		**4/4/2003**	**10**
	The AD Director has identified the resources needed for the FY03 reconciliation effort. FSA is in the process of determining what hiring mechanism and funding to use to obtain the necessary resources.			
4	Review current reconciliation process to improve audit trail of data from Operating Partners to FMS to Financial Management System Software (FMSS) and from FMS to/from Grant Administration and Payment System (GAPS)			
Yellow	**CFO**		**4/18/2003**	**25**
	Aeas for improvement have been determined and work is in process.			
Red	**CFO**		**4/4/2003**	**10**
	FSA held meeting with OCFO to discuss the lack of audit trail for files being transmitted to/from GAPS. A subsequent meeting will be scheduled with technical staff from FSA and OCFO to map out a plan for resolution.			

Milestone#	*Action Item*			
	Channel		*Status Date*	*%Complete*
5	Develop an automated methodology to reconcile cash transactions in FMS to the Treasury banking system			
Green	**CFO**		**4/18/2003**	**30**
	Operating partners are utilizing Check Free cash reconciliation tool.			
Green	**CFO**		**4/4/2003**	**20**
	FSA drafted cash procedures for the operating partners to utilize the CheckFree tool in matching unmatched cash transactions. The operating partners should begin utilizing the CheckFree tool this month. Also, see CFO-28-4.			
6	Coordinate with OCFO to reconcile all Standard General Ledger (SGL) accounts for FSA appropriations			
Yellow	**CFO**		**4/18/2003**	**15**
	Contingent on implementation of action item CFO-5.			
Yellow	**CFO**		**4/4/2003**	**15**
	Held additional discussions with OCFO systems personnel to determine best approach for implementing FSA specific sub-accounts. See CFO-5			
7	Work with FSA system owners and Operating Partners to research and resolve any reconciling differences			
Yellow	**CFO**		**4/18/2003**	**40**
	Continue to have weekly meetings with operating partners to resolve reconciling differences.			
Yellow	**CFO**		**4/4/2003**	**30**
	FSA has weekly meetings with each of the operating partners to discuss the status of resolving issues identified in the Operating Partner Issues Log. Specifically, extensive work has been performed to review and correct the accounting for the DCS transactions. Results will be documented on the March reconciliations and the approach for any remaining differences analyzed. We have requested that the DCS760 report be run with each processing to allow balancing with the			
8	Work with FSA system owners and Operating Partners to resolve any systemic issues			
Yellow	**CFO**		**4/18/2003**	**30**
	Continue to have weekly meetings with operating partners to resolve reconciling differences. Several DMRs and task orders have been identified and are being funded.			

Priority#	Channel	Action Item		
	Milestone#	Action Item		
		Channel	Status Date	%Complete
	Yellow	CFO	4/4/2003	30
		FSA has weekly meetings with each of the operating partners to discuss the status of resolving issues identified in the Operating Partner Issues Log. Several DMRs and Task Orders have been identified to resolve many of the systemic issues.		
	9	Enhance FMS to populate all attributes needed for reconciliation		
	Yellow	CFO	4/18/2003	05
		Contingent on implementation of action item CFO-5.		
	Yellow	CFO	4/4/2003	05
		This work is contingent upon the implementation of the trial balance action item See CFO-5.		
4	CFO	*Implement the proper accounting structure and appropriate internal controls in all systems impacted by FSA's system integration and technology solution initiatives*		
	1	Establish board members to include operating and system accountants		
	Green	CFO	4/18/2003	00
		On-hold, pending review of task requirements.		
	Green	CFO	4/4/2003	00
		This is a work in progress.		
	2	Establish meeting frequency		
	Green	CFO	4/18/2003	00
		On-hold, pending review of task requirements.		
	Green	CFO	4/4/2003	00
		This is a work in progress.		
	3	Develop account validation framework for system development and ongoing certification of accounting and program systems providing financial management data		

Priority#	Channel	Action Item

Milestone#	Action Item			
	Channel		Status Date	%Complete
Green	CFO		4/18/2003	00
	To begin COD Internal Control review on 4/18. Internal Control reviews for all other FMS feeder systems to be performed in FY2004.			
Green	CFO		4/4/2003	00
	This is a work in progress.			
4	Review all accounting treatment to ensure compliance with Standard General Ledger (SGL) accounting			
Green	CFO		4/4/2003	00
	This is a work in progress.			
Green	CFO		4/4/2003	00
	This is a work in progress.			
5	Develop framework for measuring whether the accounting validation is working by performing independent post production validation			
Green	CFO		4/18/2003	00
	To begin PPV of COD-related Accounting Events on 4/21. No schedule for other PPVs; schedule driven by OCFO.			
Green	CFO		4/4/2003	00
	This is a work in progress.			

5	**CFO**	*Develop trial balance capability for each operating partner (ACS, Raytheon, EDS, COD) to facilitate and expedite the reconciliation process*

1	Establish a system development workgroup, including ED-OCFO, FSA-CFO, FSA Management and Program Area, Operating Partners, to develop detail requirements specific to each program area			
Yellow	CFO		4/4/2003	15
	Held additional discussions with OCFO systems personnel. Proposed structure to accommodate sub-accounts is not supported by the year-end closing process. We are analyzing whether the methodology developed is feasible. We are in the process of testing a custom FMSS trial balance report to meet out needs to support sub-accounts without a major systems change.			

Priority# Channel Action Item

Milestone#	*Action Item*			
	Channel		*Status Date*	*%Complete*
1.1	Review and document each operating system (providing for consistency among and within systems)			
Green	**CFO**		**4/4/2003**	**00**
	Documentation of available reports will begin next week.			
2	Develop chart of accounts for each operating partner (sub-accounts is pre-requisite) in FMS			
Green	**CFO**		**4/4/2003**	**00**
	This work will begin when the sub-account structure is finalized.			
2.1	Develop Trial Balance at each Operating Partner			
Green	**CFO**		**4/4/2003**	**00**
	This work will begin when the sub-account structure is finalized.			
3	Utilize an automated tool to balance and reconcile all financial transactions received from Operating Partners			
Green	**CFO**		**4/4/2003**	**10**
	We have contacted CheckFree to set up a demonstration and to discuss technical support and in-house training for ED personnel.			
4	Work with Operating Partner to balance and reconcile all financial transactions			
Green	**CFO**		**4/4/2003**	**00**
	Work will begin after implementation of the trial balance.			
5	Roll up support balances in Financial Statements			
Green	**CFO**		**4/4/2003**	**00**
	Work will begin after implementation of the trial balances.			

Priority# Channel Action Item

Milestone# Action Item

Channel *Status Date* *%Complete*

6 Debt Management Collection System (DMCS) complies with FMS subsidiary ledger reconciliation requirements

Green **STU** **4/18/2003** **45**

Task Orders have been approved for funding to assist in this effort. Requirements identified early in the process may have changed with the advent of identifying requirements for CSB.

Green **STU** **3/21/2003** **45**

Funding has been approved for DMCS reconciliation effort with FMS. CFO has in budget for a total of approximately $145,000.

Green **STU** **3/7/2003** **35**

Semi weekly meetings are being held with contractor , CFO staff and DMCS staff to address trial balance reporting and current recons issues. Weekly meetings are occurring with CFO, contractors (ACS and EDS) to address the trial balance request and also the recon issues for the CFO.

Green **STU** **1/24/2003** **35**

Semi weekly meetings are being held with contractor , CFO staff and DMCS staff to address trial balance reporting and current recons issues. Weekly meetings are occurring with CFO, contractors (ACS and EDS) to address the trial balance request and also the recon issues for the CFO.

Green **STU** **1/10/2003** **05**

NO CHANGE

Green **STU** **12/27/2002** **05**

NO CHANGE

Green **STU** **12/13/2002** **05**

Semi weekly meetings are being held with contractor , CFO staff and DMCS staff to address trial balance reporting and current recons issues. Weekly meetings are occurring with CFO, contractors (ACS and EDS) to address the trial balance request and also the recon issues for the CFO.

6 **CFO** *Address material weaknesses and reportable conditions in audits*

1 Strengthen financial reporting to ensure full compliance with OMB Circular A-123, Management Accountability and Control, and Credit Reform guidance

Green **CFO** **4/18/2003** **20**

FRD has been expanding its overall capabilities by arranging for an SGL training class taught by James Evans from OCFO.

Milestone#	*Action Item*			
	Channel	*Status Date*	*%Complete*
Green	CFO	4/4/2003	20
	Financial Reporting Division (FRD) has been expanding its overall capabilities by arranging for an SGL training class taught by James Evans from OCFO.		
1.2	Use FMSS to produce a general ledger trial balance at the reporting group level or at a consolidated level		
Green	CFO	4/18/2003	29
	Cotton and Company produces CFO Act financial statements by appropriation and by reporting group level such as DLs and FFEL. Cotton and Company is anticipated to be under contract and onboard working to resolve this sub-goal within the next 2 weeks.		
Green	CFO	4/4/2003	29
	Cptton and Company produces CFO Act financial statements by appropriation and by reporting group level such as DLs and FFEL. Cotton and Company is anticipated to be under contract and onboard working to resolve this sub-goal within the next 2 weeks.		
1.3	Identify, research, and correct account differences and validate proper posting		
Green	CFO	4/18/2003	49
	FRD personnel have reviewed the December 31, 2003 financial statements and have reviewed conversion and spreadsheet entries for Grants, DL and FFEL.		
Green	CFO	4/4/2003	49
	FRD personnel have reviewed the December 31, 2002 financial statements and have reviewed conversion and spreadsheet entries for Grants, DL and FFEL.		
1.4	Minimize use of manual adjustments to correct discrepancies, and maintain sufficient documentation to support accuracy and completeness of adjustments, including their preparation, review and approval		
Green	CFO	4/4/2003	50
	Currently working with contractor to reduce the number of discrepancies requiring manual adjustments and correcting the system.		
Green	CFO	3/18/2003	50
	Currently working with contractor to reduce the number of discrepancies requiring manual adjustments by resolving discrepancies and correcting the system.		
2	Prepare/review quarterly and annual financial statements in accordance with OMB form and content guidance 01-09		

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	CFO	4/18/2003	35

FRD has worked with OCFO to prepare quarterly FSA financial statements for FFEL, DLs and Grants in accordance with Department of Education, Treasury SGL, and OMB form and content guidance.

Green	CFO	4/4/2003	35

Currently working with OCFO to prepare quarterly FSA financial statements for FFEL, DLs and Grants in accordance with Department of Education, Treasury SGL and OMB form and content

2.1 Follow established policies and procedures for preparation of quarterly financial statements, quarterly analysis of trial balance accounts and quarterly reconciliation of feeder systems to FMS and from FMS to FMSS

Green	CFO	4/18/2003	35

FRD has worked with OCFO to prepare quarterly FSA financial statements for FFEL, DLs and Grants in accordance with Department of Education, Treasury SGL, and OMB form and content guidance.

Green	CFO	4/4/2003	35

Currently working with OCFO to prepare quarterly FSA financial statements for FFEL, DLs and Grants in accordance with Department of Education, Treasury SGL and OMB form and content

2.2 Define approaches to corroborate account balances for all significant accounts on a monthly or more frequent basis, as appropriate. Ensure the accuracy of reported account balances

Green	CFO	4/18/2003	25

Plan to identify financial statement line items and accounts that should be reviewed regularly on a monthly basis and develop a methodology to conduct such reviews.

Green	CFO	4/4/2003	25

Working on plan to identify financial statement line items and accounts that should be reviewed regularly on a monthly basis and develop a methodology to conduct such reviews.

2.3 Maintain sufficient documentation to support differences in the subsidiary records and the general ledger records

Green	CFO	4/18/2003	35

Identify DCS subsystem and FMS differences in loans receivable and work with the AD to resolve.

Green	CFO	4/4/2003	35

Currently identifying DCS subsystem and FMS differences in loan receivables and work with the Accounting Division to resolve.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
2.4	Review trial balances and financial statements for follow up on unnatural balances in financial statements		
Green	**CFO**	**4/18/2003**	**25**
	For the 1st quarter of FY 03 FSA reviewed FFEL, Direct Loan, and Grant interim financial statements to resolve unnatural financial line item balances.		
Green	**CFO**	**4/4/2003**	**25**
	For the 1st quarter of FY03 reviewed FFEL, Direct Loan and Grant interim financial statements to resolve unnatural financial line item balances.		
2.5	Perform proper & timely reconciliation's of financial accounting recs. Identify, research, resolve & document reconciliation diffs of all significant accounts, both proprietary & budgetary, GL & subsidiary, in a timely manner		
Green	**CFO**	**4/18/2003**	**70**
	The February reconciliations are required to be complete by the 40th calendar day from the end of the month. The reconciliations are on schedule to be completed by the due date. Feeder system to FMSS reconciliations is complete through the January period for all major FSA programs. All Direct Loan reconciliations are complete through February. GAPS to FMS and GAPS to FMSS file incompatibility and audit trail issues have created difficult conditions for resolving unreconciled differences for the FSA grant programs, however, the identification of differences has been completed through the February period. DCMS reconciliations are complete through the February period. Adjustments have been submitted through the feeder system to resolve historical unresolved differences. The resolution of DCMS differences will appear on the March reconciliations. The Forms 2000 reconciliations are complete through January. A new format is being implemented for February. This format includes calculations and participation by the Financial Partners Channel. The February Forms 2000 reconciliations are expected to be complete within the required period. The trail balance, FMS to FMSS reconciliations are complete through February.		
Green	**CFO**	**4/18/2003**	**50**
	The February reconciliations are required to be complete by the 40th calendar day from the end of the month. The reconciliations are on schedule to be completed by the due date. Feeder system to FMSS reconciliations is complete through the January period for all major FSA programs. All Direct Loan reconciliations are complete through February. GAPS to FMS and GAPS to FMSS file incompatibility and audit trail issues have created difficult conditions for resolving unreconciled differences for the FSA grant programs, however, the identification of differences has been completed through the February period. DCMS reconciliations are complete through the February period. Adjustments have been submitted through the feeder system to resolve historical unresolved differences. The resolution of DCMS differences will appear on the March reconciliations. The Forms 2000 reconciliations are complete through January. A new format is being implemented for February. This format includes calculations and participation by the Financial Partners Channel. The February Forms 2000 reconciliations are expected to be complete within the required period. The trail balance, FMS to FMSS reconciliations are complete through February.		

Milestone#	*Action Item*			
	Channel	*Status Date*	*%Complete*	
Green	CFO	4/4/2003	50	
	The February reconciliatons are required to be completed by the 40th calendar day from the end of the month. The reconciliations are on scheduled to be completed by the due date. Feeder system to FMSS reconciliations is complete through the January period for all major FSA programs. All Direct Loan reconciliations are complete through February. GAPS to FMS and GAPS to FMSS file incompatibility and audit trail issues have created difficult conditions for resolving unreconciled differences for the FSA grant programs, however, the identification of differences has been completed through the February period. DCMS reconciliaitons are complete through the February period. Adjustments have been submitted through the feeder system to resolve historical unresolved differences. The resolution of DCMS differences will appear on the March reconciliations. The Forms 2000 reconciliations are complete through January. A new format is being implemented for February. This format includes calculations and participation by the Financial Partners Channel. The February Forms 2000 reconciliations are expected to be complete within the required period. The trail balance, FMS to FMSS reconciliaitons are complete through February.			
2.6	Verify accounting processes for FMS' new Lender Reporting System (LaRS)			
Green	CFO	4/18/2003	75	
	The Accounting originally established differed from the agreed upon accounting and creased relationship differences. System corrections have since taken place. The differences have been isolated and work is underway to ensure no further differences will result. Change request form #339 (submitted on 1/14/03) to establish full accounting from unapplied receipts has not been implemented. This is creating trial balance relationship problems that must be corrected manually.			
Green	CFO	4/4/2003	75	
	The accounting originally established differed from the agreed upon accounting and increased relationship differences. System corrections have since taken place. The differences have been isolated and work is underway to ensure no further differences will result. Change request from #339 (submitted on 1/14/03) to establish full accounting from unapplied receipts has not been implemented. This is creating trial balance relationship problems that must be corrected manually.			
2.7	Prepare quarterly Schedule 9 reports for loans receivable			
Green	CFO	4/18/2003	25	
	FRD has prepared the FY 02 and December 31, 2002, Schedule 9 reports on loans receivable for Direct Loans, FFEL and Grants.			
Green	CFO	4/4/2003	25	
	FRD has prepared the FY02 and December 31, 2002 Schedule 9 reports on loans receivable for Direct Loans, FFEL and Grants.			
2.8	Use data mining and other approaches to search for duplicate payments and research improper payments that are identified and refine internal controls in response to such efforts			

Priority# Channel Action Item

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**CFO**	**4/18/2003**	**45**
	FSA continues to perform data mining activities.		
Green	**CFO**	**4/18/2003**	**45**
	FSA continues to perform data mining activities. NO CHANGE		
Green	**CFO**	**4/4/2003**	**45**
	FSA continues to perform data mining activities. CMO periodically reviews NSLDS data to identify students with certain characteristics. Also, DL Servicing Internal Quality Control Unit continues to perform queries and data mining activities as part of its Fraud, Waste and Abuse Initiative, and CFO will begin to conduct a risk assessment in the near future which focuses on erroneous payments in programs over $10 billion. Somewhat related to this, funding has been obtained to perform reasonability tests on lender and GA payments.		
3	With the implementation of Common Origination and Disbursement (COD), remind schools that report Pell and DL disbursement data of the requirement to complete verification of selected students		
Yellow	**CFO**	**4/18/2003**	**05**
	No update.		
4	Improve monitoring mechanism to reduce the repeat of prior material weaknesses and reportable conditions		
Green	**CFO**	**4/18/2003**	**70**
	The status of open financial statement audit recommendations continues to be monitored. Only 2 recommendations remain open from prior year financial statement audits (1 each for FY 2000 and for FY 2001). The corrective action plan (CAP) for FY 2002 is ready and has been provided to the OIG. NOTE: OIG has not accepted four proposed action items from the Department's CAP; as FSA's CAP mirrors that of the Department, revisions to our CAP will be necessary. Also, technical problems have prevented fully entering the CAP into IAeCAPS (all action items for 7 of 10 recommendations have been entered; the remaining three have been partially entered). We continue to work with OCFO to resolve this issue. NOTE: the number of recommendations made in each audit has decreased steadily over the last six years from a high of 37 in FY 1997 to 10 in FY 2002.		
Green	**CFO**	**4/18/2003**	**70**
	The status of open financial statement audit recommendations continues to be monitored. The corrective action plan (CAP) for FSA's FY 2002 audit has been entered into IAeCAPS. NOTE: 17 action items were developed to address the audit's 10 recommendations. The OIG has accepted all but 2 items. Only 2 recommendations remain open from prior year financial statement audits (1 each for FY 2000 and for FY 2001).		

Priority#	Channel	Action Item		
	Milestone#	Action Item		
		Channel	Status Date	%Complete
	Green	CFO	4/4/2003	70
		The status of open financial statement audit recommendations continues to be monitored. Only 2 recommendations remain open from prior year (1 each for FY00 and for FY01. The corrective action plan for FY02 is almost ready and will be entered into IAeCAPS shortly. The number of recommendations made in each audit has decreased steadily over the last six years from a high of		
	4.1	Review auditor's report on financial statements and participate in the development of plans and actions and milestones to address any outstanding reportable conditions and Management Letter		
	Green	CFO	4/18/2003	60
		We have held the necessary meetings with Department and FSA management to coordinate and prepare FSA's Corrective Action Plan (CAP) to the auditor's report on the fiscal year 2002 financial statements. FSA CAP is being coordinated with the Department's CAP for the Department-wide financial statement audit for fiscal year 2002. We have prepared FSA plans of actions and the milestone dates to address the outstanding reportable conditions/recommendations and will enter the items into the IAeCAPS system shortly.		
	Green	CFO	4/4/2003	60
		CFO has held the necessary meetings with the Department and FSA management to coordinate and prepare FSA's Corrective Action Plan (CAP) to the auditor's report on the FY 02 financial statements. FSA CAP is being coordinated with the Department's CAP for the Department-wide financial statement audit for FY02. We have prepared FSA plans of actions and the milestone dates to address the outstanding reportable conditions/recommendations which are currently being entered into		
	4.2	Hold regular meetings to review and discuss status of current actions developed to respond to audit report recommendations		
	Green	CFO	4/18/2003	75
		FRD manager meetings are held weekly to review and discuss status of current actions developed to respond to audit report recommendations. This item is actively on going, code.		
	Green	CFO	4/4/2003	75
		Meetings are held weekly to review and discuss status of current actions developed to respond to audit report recommendations - on going.		
7	FP	*Implement Form 2000 enhancements needed since original deployment in October 2000*		
	1	Gather user comments and requirements		
	Green	FP	4/18/2003	100
		Completed.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FP**	**4/4/2003**	**100**
	The project's requirements have been documented, reviewed, and completed according to schedule. This action item was completed on 3.31.2003.		
Green	**FP**	**3/21/2003**	**95**
	Requirements gathering is on schedule and will be completed by 3.21.2003.		
2	Validate and prioritize business requirements/enhancements		
Green	**FP**	**4/18/2003**	**100**
	Completed.		
Green	**FP**	**4/4/2003**	**100**
	Business requirements/enhancements have been validated and prioritized. This action item was completed on 3.31.2003.		
3	Separate operational corrective actions identified in 2001 and 2002 from enhancements		
Green	**FP**	**4/18/2003**	**100**
	This action item has been reviewed and was completed prior to the actual Forms 2000 Enhancements project effort. 2001 and 2002 operational items were separated from actual enhancements in November of 2002.		
Green	**FP**	**4/4/2003**	**00**
	See status update for FSA Project 7.		
4	Define and compile operational and enhancement requirements		
Green	**FP**	**4/18/2003**	**100**
	This action item has been reviewed and was completed prior to the actual Forms 2000 Enhancements project effort. High level requirements were defined in December of 2002 and documented as part of the Business Justification in January 2003.		
Green	**FP**	**4/4/2003**	**00**
	See status update for FSA Project 7.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
5	Add electronic corrections ability		
Green	**FP**	**4/18/2003**	**25**
	This action item has been reviewed and should continue to be tracked as an action item for this project effort. Electronic corrections ability is one of the requirements of this project and is currently in the design phase.		
Green	**FP**	**4/4/2003**	**00**
	See status update for FSA Project 7.		
6	Validate processing outcomes through user testing and accounting treatment verification		
Green	**FP**	**4/18/2003**	**000**
	This action item has been reviewed and should continue to be tracked as an action item for this project effort. This action item will begin as the project enters the Quality Control phase. Since the project effort did not begin until 3.10.2003 the actual testing, validation, and verification efforts would not be completed by 6.30.2003. Suggest moving this action item completion date to 7.11.2003, which is in accordance with the project's work plan schedule.		
Green	**FP**	**4/4/2003**	**00**
	See status update for FSA Project 7.		
7	Begin to integrate enhancements in Data Mart Release III build to create integrated view for scorecard and submission reporting		
Green	**FP**	**4/18/2003**	**25**
	This action item has been reviewed and should continue to be tracked as an action item for this project effort. Changes that need to be integrated with Data Mart Release III as a result of the Forms 2000 Enhancements project have been documented and communicated to the FP Data Mart lead. This action item will continue to be tracked throughout this project. Suggest moving this action item completion date to 8.5.2003, which is in accordance with the project's work plan schedule.		
Green	**FP**	**4/4/2003**	**00**
	See status update for FSA Project 7.		
8	Manage work group and Steering Committee for business process corroboration		

Priority#	Channel	Action Item

Milestone#	Action Item			
	Channel		Status Date	%Complete
Green	FP		4/18/2003	000
	This action item has been reviewed and proposed change will be submitted for approval. Suggest eliminating 7.8 as this action item is part of managing the project. The project manager's responsibility is to ensure proper coordination and communication with business processes throughout			
Green	FP		4/4/2003	00
	See status update for FSA Project 7.			

Priority#	Channel	Action Item
8	STU	*Determine the scope of the Debt Management Collection System (DMCS) reengineering*

Milestone#	Action Item			
1	Validate whether to recompete the contract with limited reengineering or pursue increased reengineering through FSA system integration and new technology solution initiatives			
Green	STU		3/7/2003	100
	Received approval from the COO and Director of Acquistion and Contracts to extend the current contract for DMCS for a period of 12 months with a 3 month option.			
Green	STU		3/7/2003	100
	The decision not to recompete the DMCS contract as a stand alone was made. The re-engineering of DMCS will be rolled into the CSB initiative.			
Green	STU		2/7/2003	100
	The decision not to recompete the DMCS contract as a stand alone was made. The re-engineering of DMCS will be rolled into the CSB initiative.			
Green	STU		1/24/2003	95
	Decision will be made no later than 1/31/03. Discussions within Student Credit Management are occurring weekly.			
Green	STU		1/10/2003	05
	NO CHANGE			
Green	STU		12/27/2002	05
	NO CHANGE			
Green	STU		12/13/2002	05
	Decision will be made no later than 1/31/03. Discussions within Student Credit Management are occurring weekly.			

Priority# Channel Action Item

Milestone# Action Item

Channel *Status Date* *%Complete*

2 Commence either a contract recompete or fully reengineering project to redeploy the system

Green **STU** **3/21/2003** **100**

The decision to recompete under the Common Services for Borrowers window has been approved and the current DMCS contract has been approved for extension.

Green **STU** **3/7/2003** **100**

Preliminary Market Research has been conducted for CSB and a report will be provided the week 3/10/03 to the COO, GM for Students and Glenn Perry. Dan Hayward has been selected to be the project manager for this effort. Michael J Murry has been detailed as Acting Manager of Direct Loan Servicing. We have received funding for CSB project and # 20 under "unfunded" is now combined with # 8 "funded". No further reporting on # 8 as it relates to DMCS only. Future reporting will support the CSB actions and status updates.

Green **STU** **2/7/2003** **85**

With the final decision made relating to DMCS re-engineering as a separate initiative,work has begun for market research for an integrated solution for Common Services for Borrowers (CSB). The request for market research information is scheduled to be distributed no later than 2/28/03.

Green **STU** **1/24/2003** **75**

Decision will be made no later than 1/31/03. Discussions within Student Credit Management are occurring weekly.

Green **STU** **1/10/2003** **05**

NO CHANGE

Green **STU** **12/27/2002** **05**

NO CHANGE

Green **STU** **12/13/2002** **05**

Decision will be made no later than 1/31/03. Discussions within Student Credit Management are occurring weekly.

9 **SCH** *Improve school's fund management, reconciliation, and close out processes*

1 Reduce time to deliver funds to schools

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**4/18/2003**	**47**
	Work to reduce delivery time continues.		
Green	**SCH**	**4/4/2003**	**43**
	We are working with FMS and GAPS staff to eliminate system issues that affect schools' timely access to funds, for instance, COD funding level calculation issues.		
Green	**SCH**	**3/21/2003**	**38**
	Work to reduce delivery time continues.		
Green	**SCH**	**3/7/2003**	**33**
	Work to reduce delivery time continues.		
Green	**SCH**	**2/21/2003**	**29**
	Work to reduce delivery time continues.		
Green	**SCH**	**2/7/2003**	**25**
	Work to reduce delivery time continues.		
Green	**SCH**	**1/24/2003**	**21**
	Work to reduce delivery time continues.		
Green	**SCH**	**1/10/2003**	**16**
	Work to reduce delivery time continues.		
Green	**SCH**	**12/13/2002**	**07**
	COD and program operations employees began meeting with FSA's new CFO about the need to improve interfaces and revisit joint operations shortly after her arrival in November. This conversation will continue throughout FY03. Also in November, COD Customer Service began calling schools that had not substantiated drawdowns within the first two weeks to remind them of the required reporting timeframes for Pell and Direct Loan. That call is the first in a sequence of planned notifications that will be triggered routinely in the future by a school's failure to report.		

2 Identify improvements and fill gaps in current operational procedures related to reconciliation

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**SCH**	**4/18/2003**	**57**

The team participated in a Direct Loan reconciliation and closeout meeting aimed at beginning to define roles, responsibilities, tools, training needs, and procedures for closing out the 02-03 (current) award year and forward in the COD environment. Participants represented DL Operations, COD Customer Service, Case Management, School Relations, and Title IV Delivery. The outcome of the meeting was a process framework for DL reconciliation. Follow-on meetings are scheduled.

(% is staying the same this period because, athough the team made progress, the project lead has accepted an in-house ED consulting job that begins Monday.)

Green	**SCH**	**4/4/2003**	**57**

Return to green status is contingent on approval of date extension.

Work continues on defining processes to close operational gaps and plan for current and future year close out. Members of the team participated in a meeting April 2 focused on developing close out processes for the DL 2001-2002 year and the close out of the EDS contract work. A follow on planning meeting for closing out the 2002-2003 and future years using COD is planned for the week of April 14.

A draft Procedures Outline was provided for initial feedback to the FSA and ACS COD Customer

Yellow	**SCH**	**3/21/2003**	**55**

Request the March 31 completion date be extended to August 31 for the following reasons:

* Some reconciliation and closeout system functions are not scheduled for implementation until mid-June. Procedures for these cannot be written at a detailed operational level until the requirements are completed.

* Excessive COD workload has required staff assigned to 9.2 to also work on immediate COD issues.

In addition, the pending internal controls review initiated by ED OCFO will likely inform reconciliation and closeout process.

A draft target state outline of procedures and accompanying flowchart will be completed by March 31.

Yellow	**SCH**	**3/7/2003**	**50**

The team has interviewed and received as-is procedures from all FSA groups and OCFO's GAPS group. One meeting, with OCFO's Financial Improvement and Debt Management group (the people who handle school accounts receivable) is outstanding. These conversations have identified gaps in current procedures, opportunities for improved communications between groups, and areas where existing procedures can be optimized. The work effort to flow the process, get buy-in from all parties, and establish detailed, fully integrated procedures is more complicated than the team originally

Green	**SCH**	**2/21/2003**	**25**

Work continues on flowing the current process and interviewing FSA components involved in school closeout and reconciliation.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**2/7/2003**	**25**
	Staff met with FSA/CFO system contact to begin inventorying COD/FMS interface procedures that allow errors to be worked predictably and systematically. Work to identify improvements and fill gaps continues.		
Green	**SCH**	**1/24/2003**	**25**
	CFO has identified project liaison to Schools project lead, and the two parties have agreed that working through roles and responsibilities for COD and FMS is top priority. Scope and scheduling are under discussion. Staff team has been inventorying current reconciliation procedures as they relate to Pell and Direct Loan and is comparing written procedures with what is actually happening.		
Green	**SCH**	**1/10/2003**	**16**
	A staff team has been established and kicked off today. Initial meeting with CFO will be scheduled Monday. Team lead is developing project plan.		
Green	**SCH**	**12/27/2002**	**10**
	Previously we asked for the end date to be pushed out to 6/30/02. However, the decision has been made to complete the project in-house, making the 3/31/02 end date satisfactory and upgrading the status to green (since we will not have to go through the contracting process).		
Yellow	**SCH**	**12/13/2002**	**07**
	Title IV Delivery has drafted a SOO for a short consulting contract to revisit handoffs, given the ripple effect of changes that accompanied the implementation of COD (including a new customer service unit in Niagara Falls, NY). A short list of local contractors who specialize in this area has been derived from the GSA Schedule. We expect to put the contract out for bid in mid-January.		
3	Implement systematic notifications and operational procedures related to disbursement to drawdown ratios		
Green	**SCH**	**4/4/2003**	**100**
	Implementation of remaining procedures related to systematic notification of schools with unsubstantiated cash was completed at the end of March.		
Green	**SCH**	**3/21/2003**	**90**
	Awaiting implementation on 3/31/03.		
Green	**SCH**	**3/7/2003**	**90**
	Still on track for 3/31/03.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**2/21/2003**	**90**
	The implementation of systematic notifications and operational procedures re disbursement:drawdown ratios is again on track for March 31. This was due to a rethink of the automation involved, which will allow completion earlier than expected.		
Yellow	**SCH**	**2/7/2003**	**90**
	Work on the queuing process continues.		
Yellow	**SCH**	**1/24/2003**	**80**
	The automated queueing (that will trigger calls to schools 60 days after drawdown if cash has not been substantiated) is currently in testing. This is reflected in the jump in Pct. Complete. However, a conscious decision has been made to defer implementation until release 2.0 (03-04) comes up, currently scheduled for April 7. Due to the deferral of this automated function, we are changing status to yellow. However, COD CSRs have been running weekly reports and calling schools that are 60 days out for the past couple of months (I.e., a manual process will continue to occur until the automated triggering replaces it).		
Green	**SCH**	**1/10/2003**	**16**
	NO CHANGE		
Green	**SCH**	**12/27/2002**	**10**
	NO CHANGE		
Green	**SCH**	**12/13/2002**	**07**
	COD Customer Service has begun sending e-mail warnings to schools with unsubstantiated cash at 20 and 30 days. Automated queueing in COD that will trigger calls to schools at 60 days will be implemented in mid-January 2003.		
4	Retire Pell's Recipient Financial Management System (RFMS) and the Direct Loan Origination System (DLOS)		
Green	**SCH**	**4/18/2003**	**47**
	Planning is progressing on schedule.		
Green	**SCH**	**4/4/2003**	**43**
	The actual conversion of RFMS data into COD is now scheduled to be completed 8/15/03. An archive solution for DLOS and PGRFMS (=oldest Pell years) data is still in the planning phase, but the archive is expected to be operational before 9/30/03.		

Priority# Channel Action Item

Milestone#	***Action Item***		
	Channel	***Status Date***	***%Complete***
Green	**SCH**	**3/21/2003**	**38**
	Progressing on schedule.		
Green	**SCH**	**3/7/2003**	**33**
	Progressing on schedule.		
Green	**SCH**	**2/21/2003**	**29**
	Both systems (RFMS and DLOS) are on schedule to be retired by 9/30/03. Newer Pell year data (RFMS) will be migrated to COD. Archive strategy for for DL data and old Pell year data (PGRFMS) is currently being developed.		
Green	**SCH**	**2/7/2003**	**25**
	Preparations are progressing on schedule.		
Green	**SCH**	**1/24/2003**	**21**
	Preparations are progressing on schedule.		
Green	**SCH**	**1/10/2003**	**16**
	NO CHANGE		
Green	**SCH**	**12/27/2002**	**10**
	NO CHANGE		
Green	**SCH**	**12/13/2002**	**07**
	Final-phase planning on all aspects of both system retirements began October 1 and has concluded. We are on track to begin the migration to COD of prior-year Pell data in June/July 2003. Direct Loan data will be archived as follows: years prior to 2001-02 in Spring 2003; 2001-02 by September 2003 (because closure is contingent on booking of final Borrower-Based Academic Year loans).		

10 **FP** *Stabilize the Lender Application Process (LAP) and Lender Reporting System(LaRS)*

1 Validate submissions and financial processing through regression testing

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FP**	**3/21/2003**	**100**
	Completed		
Green	**FP**	**3/7/2003**	**100**
	Testing completed successfully and accepted.		
2	Verify the full performance functionality of the extensions built in Oracle Financial Management System (FMS)		
Green	**FP**	**3/21/2003**	**100**
	Completed		
Green	**FP**	**3/7/2003**	**100**
	FMS functionality verified to satisfaction of the CFO.		
3	Establish a CFO/Financial Partners operational management and integration work group		
Green	**FP**	**1/10/2003**	**05**
	Work group participants have been identified.		
Green	**FP**	**12/27/2002**	**05**
	Working to identify participants in work group.		
4	Check and analyze the quarterly submissions for all quarters in FY03 for accuracy and proper accounting treatment and funding transactions		
Green	**FP**	**4/18/2003**	**000**
	Action item 10.4 should never have been included as part of this project effort. This item is currently being handled manually and will be available electronically once the FP Data Mart release III project is completed. Therefore suggest that this action item be removed.		
Green	**FP**	**4/4/2003**	**00**
	See status update for FSA Project 10.		

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**FP**	**3/21/2003**	**00**
	No change for this reporting period.		
Green	**FP**	**3/7/2003**	**00**
	FP/CFO Management meeting to discuss approach.		

5 Coordinate submissions, outcomes, remittance processing, and data quality with regional reviews initiative scheduled for FY03

Green	**FP**	**4/18/2003**	**000**
	Action item 10.5 should never have been included as part of this project effort. This item is currently being handled manually and will be available electronically once the FP Data Mart release III project is completed. Therefore suggest that this item be removed.		
Green	**FP**	**4/4/2003**	**00**
	See status update for FSA Project 10.		
Green	**FP**	**3/21/2003**	**00**
	No change for this reporting period.		
Green	**FP**	**3/7/2003**	**00**
	FP Management meeting to discuss approach.		

11 **ANAL** *Enhance Program Monitoring and Oversight*

1 Develop and deliver an Enterprise-wide Program Monitoring Plan.

Green	**ANAL**	**1/24/2003**	**100**
	The Director of Grants, Policy and Oversight staff in the Deputy Secretary's office acknowledged receipt of FSA's report on 12/31/03. They will get back to FSA with any comments.		
Green	**ANAL**	**12/27/2002**	**100**
	Report completed on December 27th, will be submitted to the Director of Grants, Policy, and Oversight Staff on December 31st.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**ANAL**	**12/13/2002**	**25**
	A meeting was held on November 20 with appropriate channel managers or their designees to discuss the requirements of the Annual Monitoring Report. A template was developed and distributed to attendees on November 20 requesting that it be fielded and returned by December 16. The template asks what is being monitored; how; why; and what is done with the findings. The results will be used to develop FSA's report to be submitted by December 30, 2002.		
2	Student Applicant and Disbursement Data		
Green	**STU**	**4/4/2003**	**35**
	On March 14, 2003, FSA and operating partner staff met to discuss improvements we can make for our upcoming two-part verification analysis. We also met with IRS Research staff to discuss improvements we can make to the upcoming statistical studies we plan to conduct together. For the upcoming IRS statistical studies, we decided to change the method we have used in the past to match student aid applicant SSNs and parent SSNs with IRS data. We believe this change will significantly improve the match and consequently the accuracy of the data we get from the IRS and that is used to inform and improve our verification selection criteria. In addition, we will validate our current verification selection criteria and, if necessary, use predictive modeling to further refine our criteria and approach for selecting applicants for verification. (4/4/03)		
Green	**STU**	**3/21/2003**	**25**
	No change. We will meet later today to discuss improvements and changes to our verification analysis and will report the results of the meeting in two weeks (3/18/03).		
Green	**STU**	**3/7/2003**	**25**
	On March 18, 2003, we are meeting with our operating partner to finalize changes and improvements to this year's verification analysis.		
Green	**STU**	**2/21/2003**	**25**
	In March 2003, we will meet with operating partners to finalize changes and improvements we will make to this year's verification analysis. Once meetings have been completed, we will finalize the schedule for the analysis. Analysis will be completed in time to program any verification selection criteria changes so that they are in place when the 2004-05 Central Processing System (CPS) starts		
Yellow	**STU**	**1/24/2003**	**10**
	In mid-February 2003, FSA staff plans to meet with contractor staff to develop a schedule for this analysis and decide what improvements we can make to it.		
Green	**STU**	**1/10/2003**	**05**
	NO CHANGE		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**STU**	**12/27/2002**	**05**
	Reporting protocol are being established.		

2.1 Develop a plan to continue to identify, measure and monitor applicant and payment error

Green	**STU**	**4/4/2003**	**30**
	On 3/26/03, Application Processing staff conducted a focus group with abut 15 schools to, among other things, discuss FSA's plans to develop a multi-year database and ISIR data mart for 2004-05. We shared with schools our initial conceptual decision for these new systems and gave them an opportunity to react and refine our ideas, and to confirm that the systems addressed all of their needs. Participating schools were very pleased with the design and flexibility of the systems. Also, on 4/3/03, AP and operating partner staff met to discuss and resolve additional design issues for		
Green	**STU**	**3/21/2003**	**25**
	On 3/10/03, AP staff and our operating partner began the requirements phase for the development and implementation of a multi-year CPS database and ISIR data mart. In addition, on 3/14/03, FSA staff and our operating partners met with IRS research staff to discuss the upcoming statistical studies we plan to do with them to determine this year's estimated baseline of Pell Grant payment error and our verification selection criteria (3/18/03)		
Green	**STU**	**3/7/2003**	**15**
	(1) We are still trying to schedule a meeting with the IRS to work out the details and schedule for this year's IRS statistical studies. We will have a tentative schedule for the study developed by 3/12/03 and plan to review the schedule with IRS staff when we meet. (2) On March 7, 2003, we provided a Statement of Objectives to contracting staff for all of the initiatives outlined in the "Improve Accuracy of Applicant Data" Proposed Business Justification that was approved in January 2003.		
Green	**STU**	**2/21/2003**	**10**
	(1) We are working to schedule a meeting with the IRS and our operating partners to work out the details and schedule for this year's IRS statistical studies, which will be used to (a) refine and improve our verification selection criteria and (b) estimate this year's baseline of erroneous Pell Grant payments. (2) On 2/12/03, AP staff met with operating partner staff to discuss plans to create both a Central Processing System (CPS) multi-year database and an ISIR data mart. The objective of this meeting was to discuss and agree upon a conceptual model for these databases so that we can begin		
Green	**STU**	**1/24/2003**	**10**
	On 1/22/03, the IPC approved the Proposed Business Justification called "Improve Accuracy of Applicant Data." Now that we have approval for the initiatives outlined in that PBJ, AP has scheduled a meeting on 1/27/03 to begin mapping out the next steps, including developing a schedule for		
Green	**STU**	**1/10/2003**	**05**
	NO CHANGE		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	STU	12/27/2002	05
	A Proposed Bsuiness Justification is being developed.		
2.3	Develop and deliver training to staff on needs analysis, verification and conflicting documentation.		
Green	SCH	4/18/2003	35
	Staff training has been re-scheduled to 6-18, 19, 20 to accomodate Learning Center schedule.		
Green	SCH	4/4/2003	35
	A training outline has been developed and the Workgroup is now developing the training materials.		
Green	SCH	3/21/2003	30
	Work is continuing. List of schools with data outliers based on their verification status codes has been prepared. Need to decide how to proceed with these schools.		
Green	SCH	3/7/2003	30
	The kick off meeting of all the volunteers for the Verification Training Workgroup was held 2/26/03. Assignments for development of the materials were made. The Learning Center was booked for Training of Trainers on June 3 & 4th.		
Green	SCH	2/21/2003	25
	Data analysis of verification codes and outliers continues. A draft proposal for training of trainers has been prepared and potential trainers identified.		
Green	SCH	1/24/2003	25
	No change.		
Green	SCH	1/10/2003	25
	The Verification Assessment Module was completed and a draft shared with schools at the EAC conferences. It was very well received. This Module is a part of a set of self-assessment tools for schools to use to voluntarily check their own compliance and find ways to enhance their administrative activities. FSA U sent CMO copies of their training for schools. We can use portions of that to train staff on verif & conflicting documentation. We are analyzing data to identify schools with potential verification issues, which the Case Teams will focus on in 2003. We are also developing a training of trainers, a training agenda, review prototype, and case studies to use in training staff on these		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**12/27/2002**	**20**
	Held discussion with FSA U staff on using their materials for portions of the staff training.		
Green	**SCH**	**12/13/2002**	**20**
	Please re-assign to Edwards/Coombs.		
3.1	Reengineer and streamline Case Management and Oversight (CMO) business processes to reduce decision making timeframe and achieve increased consistency of outcomes		
Green	**SCH**	**4/18/2003**	**25**
	Based on initial interviews and analysis of as is documentation, we are redefining approach to better accomplish project objectives. Developed draft workplan. Identified staff to assist in documenting as is and developing vision for target state. May need to modify task order based on refined approach. Will not affect overall project completion.		
Green	**SCH**	**4/4/2003**	**20**
	Accelerated recert was implemented as planned on 3-21 and staff training held 3-25. eCMO (CMO re-engineering) is progressing with documenting the as-is processes. Documentation of previous process work has been analyzed and interivews of staff to validate these processes have begun. A con call was held with all the regional mgrs to discuss the new initiative, and all the DC mgrs have		
Green	**SCH**	**3/21/2003**	**10**
	The Task Order for CMO re-engineering was signed on 3-14-03. Project kick off was held 3-18-03. The first task is to document the as-is business processes for CMO. A draft procedure memo for accelerated recert is being reviewed by staff. Project is on target for implementation on 3-21 with staff training on the new process scheduled for the week of 3-24-03.		
Green	**SCH**	**3/7/2003**	**10**
	ATP for Task Order 127 was extended to 3-14-03. Contractor is preparing final technical and cost proposals. Final testing of accelerated recert enhancements was completed 2/28/03. Enhancement goes into production on 3-21-03. A new procedures memo and training for staff is being prepared.		
Green	**SCH**	**2/21/2003**	**10**
	Testing of edits for accelerated recerts is complete. Contractor to fix minor bugs. For Task Order 127, CMO Re-engineering, Authority to Proceed (ATP) was signed on 1-24-03. ATP expires 2-24-03; Request to extend ATP at no cost was sent to Contracts on 2-20-03, with a new exp date of 3-14-03. Need to finalize technical proposal. Held two meetings with Integration Partner to review and discuss technical proposal. Determined number of site visits necessary. FSA is reviewing current draft of tech proposal. Contractor has compiled sources of prior business process work for Case Management areas; began building analysis.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**2/7/2003**	**05**
	Testing of enhancements (edits) to permit accelerated recertification of school eligibility is scheduled for Feb 11 - 12.		
Green	**SCH**	**1/24/2003**	**05**
	The business case was presented to the DSG on 1-16 and 1-21, and to the IPC on 1-22, and funding approved.		
Green	**SCH**	**1/10/2003**	**25**
	accelerated recert, comments are due to the contractor on 1-10-03 on requirements document.		
Green	**SCH**	**12/27/2002**	**20**
	accelerated recert, no change		
Green	**SCH**	**12/13/2002**	**20**
	CMO is designing, developing, and implementing an accelerated recertification process for school eligiblity decisions. Those schools that have no issues can be processed using streamlined automated procedures to increase efficiency. Requirements definition was completed Nov 19, 2002.		
3.1.1	Implement electronic audits and financial statements		
Green	**SCH**	**4/4/2003**	**100**
	System went live on 4-1-03 at 8:00 am. There are over 200 registered users already. System is now entering the stabilization phase.		
Green	**SCH**	**3/21/2003**	**95**
	The Kickoff for the eZ-Audit Training was held in Chicago for the Chicago Case Management Team on March 13, 2003. Denver training was snowed out & the KC training needs to be re-scheduled due to snowstorm. eZaudit code was frozen and the software migrated into a production environment at the VDC on 3-14. OMB approved the Information Collection request for the A-133 schools to use the web site to submit data. And the eZaudit/PEPS interface is working.		
Green	**SCH**	**3/7/2003**	**90**
	The eZ-Audit team facilitated a User Acceptance Test with a cross section of school representatives on Wednesday, February 26, 2003. Each participant was given scenarios to complete using the eZ-Audit system. These included completion of annual submissions; changes in ownership; reinstatements; mergers; completions of stub audits; etc. All participants reported overwhelming enthusiasm for eZ-Audit. The team received comments, such as "This is going to make my life		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**2/21/2003**	**85**
	Staff met with OMB on 2-10 & 2-19 & briefed them on eZaudits & discussed "A-133" schools (those schools that submit audits to the Clearinghouse). Staff are working toward a solution to have these schools submit electronically to ED & the Clearinghouse.		
Green	**SCH**	**2/7/2003**	**85**
	On January 29, 2003, the eZ-Audit Project Team briefed representatives from the Federal Clearinghouse, OGC and OIG on the eZ-Audit System. Everyone at the meeting agreed that the FAC and eZ-Audit can form a collaborative working arrangement. FAC believes that this is "doable" from an operational standpoint, and sees some real benefits to their business process. FSA has a meeting scheduled with OMB on Feb 10, 2003, to reach agreement on how Education will require institutions filing under A-133 to provide electronic submissions, at least to Education.		
Green	**SCH**	**1/24/2003**	**80**
	On January 9, 2003, the eZ-Audit Project Team briefed Senior FSA and OPE management on the eZ-Audit System. User Acceptance Testing is scheduled for February 18-20 & 25-27, 2003. Training for all FSA users is scheduled to begin the week of March 12th in the Chicago regional office.		
3.1.2	Define requirements and conceptual design for workflow tool to facilitate processes (most likely Postsecondary Education Participation System (PEPS) reengineering)		
Green	**SCH**	**3/21/2003**	**10**
	same as Milestone 11.3.1		
Green	**SCH**	**3/7/2003**	**10**
	Same as Milestone 11.3.1.		
Green	**SCH**	**2/21/2003**	**10**
	For Task Order 127, CMO Re-engineering, Authority to Proceed (ATP) was signed on 1-24-03. ATP expires 2-24-03; Request to extend ATP at no cost was sent to Contracts on 2-20-03, with a new exp date of 3-14-03. Need to finalize technical proposal. Held two meetings with Integration Partner to review and discuss technical proposal. Determined number of site visits necessary. FSA is reviewing current draft of tech proposal. Contractor has compiled sources of prior business process work for Case Management areas; began building analysis.		
Green	**SCH**	**2/7/2003**	**05**
	No change.		
Green	**SCH**	**1/24/2003**	**05**
	As part of the CMO re-engineering project, the business case was presented to the DSG on 1-16 and 1-21, and to the IPC on 1-22, and funding approved.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	SCH	1/10/2003	02
	A business case that addresses workflow tool planning as part of CMO reengineering is scheduled to go to the DSG on 1/14/03 and possibly the IPC 1/15/03.		
3.2	Define measures for compliance/ oversight activities to demonstrate the effectiveness of case management including technical assistance		
Green	SCH	4/18/2003	100
	Identified minor enhancements needed to data extracts. Sent request 4-16 to contractor to re-run data based on final specs.		
Green	SCH	4/4/2003	100
	Discussed data needs with contractor and rec'd sample data on 3-31. Data is being reviewed.		
Green	SCH	3/21/2003	100
	Requested new data run for liabilities to get more accurate data.		
Green	SCH	3/7/2003	100
	Data received to calculate liabilities measure. Conducting QC cks on the data.		
Green	SCH	2/21/2003	100
	All measures have been defined. In addition, calculations are complete for monitoring coverage (schools with a comprehensive review, schools with a program review, schools with a compliance improvement visit) and management of risk.		
Green	SCH	2/7/2003	50
	Data is still being checked for completeness and accuracy.		
Green	SCH	1/24/2003	50
	3 of the measures have been calculated and are in draft. The back up data is being subjected to a quality check.		
Green	SCH	1/10/2003	25
	Held con call with Phil Maestri , MIT, on 12/30/02 & shared measures. Have begun calculating the FY 2002 measures.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**12/27/2002**	**20**
	Held con call with Pat Howard & Chris Vierling, IG, on 12/19/02 & shared measures. Rec'd comments on 12-20-02.		
Green	**SCH**	**12/13/2002**	**20**
	Compliance measures have been drafted. Held mtg on 12/10/02 with Linda Paulsen on the measures. Mtg with the IG scheduled for 12/17/02 to share measures.		
3.3	External Training		
Green	**FSAU**	**4/18/2003**	**60**
	External training for EDExpress continues. FSA COACH and Cash Management training are on track and moving forward.		
Green	**FSAU**	**4/4/2003**	**50**
	External training for EDExpress continues. Training materials for the upcoming series on Cash Management, scheduled to start in September, are currently in first draft.		
Green	**FSAU**	**3/21/2003**	**40**
	No change.		
Green	**FSAU**	**3/7/2003**	**40**
	A training needs survey will be offered a second time to a selected group of EDExpress users, since the initial response was not large enough. The new survey instrument is currently at OMB for approval, which is expected in two weeks.		
Green	**FSAU**	**2/21/2003**	**30**
	NO CHANGE		
Green	**FSAU**	**2/7/2003**	**30**
	External training currently in progress: 1) Fundamentals of Title IV Administration (formerly Precertification and New FAA Training). These workshops are offered approximately one per month in various locations, and are attended by new schools seeking certification and by less experienced FAAs. 2) Delivery System 2003-04 and Student Eligiblity Basics 3) EDExpress Application Processing. Training programs in development: 1) FSA COACH 2002-03 2) EDExpress Pell and Direct Loan Processing		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**12/27/2002**	**20**
	External training is ongoing.		
Green	**FSAU**	**12/13/2002**	**10**
	External training is ongoing.		
3.3.1	Plan, design and build a "100 Series" of basic training for schools		
Green	**FSAU**	**4/18/2003**	**45**
	The team has drafted a list of course offerings for review and discussion, with plans to present the draft to stakeholders in mid-May. Sign-off on the proposal is expected by late May.		
Green	**FSAU**	**4/4/2003**	**40**
	No change.		
Green	**FSAU**	**3/21/2003**	**40**
	The team continues reviewing and refining recommendations they will propose for the curriculum development.		
Green	**FSAU**	**3/7/2003**	**25**
	The 100 Series team is submitting the results of a stakeholder survey and their proposals for review in the next few weeks.		
Green	**FSAU**	**2/21/2003**	**20**
	NO CHANGE		
Green	**FSAU**	**2/7/2003**	**20**
	The results of a stakeholder/advisor survey have been compiled. In the next few weeks, the project team expects to develop an outine proposing courses to be included in the core curriculum.		
Green	**FSAU**	**1/24/2003**	**15**
	The project team completed a survey of stakeholders and advisors to collect feedback and recommendations regarding topics, delivery methods, and audience for the "100 Series." Results are being compiled for presentation to the team.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**12/27/2002**	**10**

The 100 series of basic courses on student aid administration will provide the foundation knowledge that all financial aid professionals need to acquire by the end of their first year. The development team was formed in September 2002, and has begun research to establish a baseline for the type and number of courses needed.

3.3.2 Develop and deliver a program integrity training for schools through a combination of videoconferences , web-based training, and classroom experiences

Green	**FSAU**	**4/18/2003**	**65**

FSA COACH 02-03 is scheduled to go live on April 27 and will be announced to the financial aid community at that time.

Yellow	**FSAU**	**4/4/2003**	**60**

FSA COACH 02-03 passed 508 testing and is at the VDC. It is expected to go live on April 18. The updated 03-04 version of COACH, which was originally scheduled for release in August 2003, has not been started. This task order is still in Contracts.

Yellow	**FSAU**	**3/21/2003**	**60**

FSA COACH 02-03-did not pass 508 testing, and revisions to the product are currently being made. Depending on the re-testing, we are still attempting to meet the scheduled release date of April 1st.

FSA COACH 2003-04 is still awaiting award of the contract. This product will probably not meet its scheduled release date in July.

EDExpress Basics went live on March 14 and can be accessed by financial aid personnel at http://fsa4schools.ed.gov/edexpressbasics/ We announced training sessions for the Pell Grant and Direct Loan modules of EDExpress. This training is designed for schools that will be full participants in COD. These sessions begin in May 2003.

Green	**FSAU**	**3/7/2003**	**50**

The 508 testing for FSA COACH 02-03 is scheduled for March 7. The team expects to complete any needed changes and have the updated version of this web-based training live by the end of March.

The web-based training on EDExpress Basics is due for release March 12. The training can be accessed at http://fsa4schools.ed.gov/edexpressbasics/ after that date.

FSA COACH 03-04 is awaiting award of the contract. Work on updating the program is expected to begin by the end of March, with a tentative release date in July.

Green	**FSAU**	**2/21/2003**	**30**

NO CHANGE

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**2/7/2003**	**30**
	Workshops for Delivery System training and Student Eligiblity Basics continue through the middle of March. EDExpress Application Processing continues through early April. Web-based training for EDExpress is on schedule to go live at the end of February. FSA COACH for 2002-03 is scheduled for release in March.		
Green	**FSAU**	**1/24/2003**	**30**
	Three classroom-based training programs are in progress: Delivery System, Student Eligibility Basics, and EDExpress Application Processing (for intermediate-level users of the software). EDExpress Basics, which is web-based training for new users to learn basic EDExpress functions, is on schedule for release in February.		
Green	**FSAU**	**12/27/2002**	**20**
	Delivery System and Student Eligibility training workshops continue in mid-January. The first workshops for EDExpress Application Processing training begin in mid-January.		
Green	**FSAU**	**12/13/2002**	**20**
	Program integrity training for schools is ongoing. Most recently two videoconferences gave information about changes to the 2003-04 delivery system to college and high school personnel. Classroom training on student eligibility basics and delivery system changes will begin in December and continue through March in 65 locations nationwide		
4.1	Enhance the use of available financial partner data by implementing Phase III of the Financial Partners Data Mart		
Green	**FP**	**4/18/2003**	**000**
	The FP Data Mart Business case was approved by the IPC on April 9, 2003. We are now developing an Statement of Objective. As a result of this activity the Anticipated Start Date has been shifted from 4.15.2003 to 5.15.2003.		
Green	**FP**	**4/4/2003**	**00**
	The FP Data Mart Business case was approved by the DSG on 4.2.2003. The next step is to present it to the IPC.		
Green	**FP**	**3/21/2003**	**00**
	The Anticipated Start Date for this effort has been changed to 4.15.2003.		
Green	**FP**	**3/7/2003**	**00**
	FSA Management discussions are scheduled to be concluded by Friday, 3.14.2003.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FP**	**2/21/2003**	**00**
	The business justification presentation was postponed due to ongoing FSA Management discussions.		
Green	**FP**	**2/7/2003**	**00**
	Presentation of this business justification to DSG was deferred pending outcome of FSA Management discussion on data sources for FP Data Mart. Presentation now scheduled for Monday, 2.10.2003.		
Green	**FP**	**1/24/2003**	**00**
	Meeting scheduled to discuss draft business case review. Tentatively scheduled for DSG presentation on Thursday, 1.30.2003.		
Green	**FP**	**1/10/2003**	**00**
	Continuing with review of draft business case in preparation for DSG presentation.		
Green	**FP**	**12/27/2002**	**00**
	Draft business case in internal review. Pending submission to DSG. Tentatively scheduled for DSG review at 1.9.2003 meeting.		
Green	**FP**	**12/13/2002**	**00**
	Business case justification for FP Data Mart Release III is in work.		
4.2	Continue enhanced oversight of lenders/servicers and guarantee agencies through improved consistency and risk management tools		
Green	**FP**	**4/18/2003**	**47**
	Review of the Pennsylvania GA was completed on 4.11.03. The Florida GA and the Granite servicer review will be completed on 4.18.03. The Missouri and Utah review will commence on 4.21.03 an 4.28.03, respectively.		
Green	**FP**	**4/4/2003**	**43**
	Review of the Pennsylvania guaranty agency began on 3.31.2003. Review of the Florida guaranty agency will commence on 4.7.2003 and as well as the Granite servicer review.		
Green	**FP**	**3/21/2003**	**36**
	Reviews of the New Jersey and Georgia guaranty agency were completed. The review of the North Dakota guaranty agency commenced 3.17.2003. Reviews of the Pennsylvania will commence on 3.31.2003. Financial Partners staff participated in a con-call on 3.19.2003 to discuss findings, outcomes and observations of the New Jersey, Georgia and Brazos (servicer) reviews completed.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FP**	**3/7/2003**	**31**
	Completed reviews at Educaid and the Higher Education Servicing Corporation. Reviews of the Brazos Higher Education Authority, COSTEP as well as the Georgia guarnaty agency are in process week of March 3. Review of the New Jersey guaranty agency will commence March 10. An information sharing con-call was held on March 5, 2003 with all FP staff to discuss finding, outcomes and recommendations of the Educaid and Higher Educaiton Servicing Corp.		
Green	**FP**	**2/21/2003**	**17**
	Completed reviews at the Alabama Commission on Higher Education and the Arkansas SLGF. Reviews for Great Lakes Educational Loans and Educaid started 2.10.03 and are in progress. The review for the Higher Education Servicing Corporation is scheduled to commence on 2.24.03		
Green	**FP**	**2/7/2003**	**17**
	Reviews are being conducted at the Alabama Commission on Higher Ed and the Arkansas SLGF as of 2.3.2003. A con-call will be held on 2.12.03 to discuss the findings/outcomes of the Alabama review. The following servicers are scheduled to be reviewed 2.10.03 and 2.24.03, respectively: Great Lakes Educational Loans, Educaid, and Higher Education Servicing Corp.		
Green	**FP**	**1/24/2003**	**13**
	National reviews are underway. The New Mexico SLGC and Vermont SAC reviews are completed. A debriefing was conducted for both reviews. Findings and observations were discussed with entire review staff, as well as recommended corrective actions. Next on the review calendar are the Alabama Commission on Higher Ed and the Arkansas SLGF. Both of these reviews are scheduled for		
Green	**FP**	**1/10/2003**	**00**
	First scheduled National Review is the New Mexico SLGC. A debriefing meeting is set for Wednesday, 1.22.2003.		
Green	**FP**	**12/27/2002**	**00**
	Teams and schedules established. National reviews will commence on Monday, 01.06.2003.		
Green	**FP**	**12/13/2002**	**00**
	FY03 Review List completed and review teams assigned.		
5	Risk Management and Default Prevention Strategies		
Green	**STU**	**1/24/2003**	**32**
	Sent letters to several Guaranty Agenices requesting a sharing of information of Best Practices. Received a positive response from 3 major "players". Reviewing calendar ro set up initial sharing meeting. A library of best practices gathered by Collections Dept. during the past year with visits to GAs is forthcoming this month. A integrated approach plan for Portfolio/Risk Management will be drafted no later than 3/15/03.		

Milestone#	*Action Item*			
	Channel		*Status Date*	*%Complete*
5.1	Demonstrate improved risk management and default prevention strategies			
Green	**STU**		**4/18/2003**	**60**
	An inventory of the default prevention strategies is almost completed. Input from FP and Perkins area are to be received this week. The inventory provides a matrix of the programs affected, reason categories, such as GAO High Risk list, Program Integrity, eGov, etc. The inventory also identifies where in the life cycle of the loan does the initiative have an impact. The inventory will provide a comprehensive list of FSA initiatives which in turn will identify the gaps, symenrgies, duplications,			
Green	**STU**		**3/7/2003**	**40**
	An integrated approach project plan for Default Prevention Strategies will be drafted no later than 3/31/03. The date slipped 2 weeks due to inclement weather and Spring Conference. An enterprise wide team has been identified and will meet before 3/31/03.			
Green	**STU**		**1/24/2003**	**32**
	Sent letters to several Guaranty Agenices requesting a sharing of information of Best Practices. Received a positive response from 3 major "players". Reviewing calendar ro set up initial sharing meeting. A library of best practices gathered by Collections Dept. during the past year with visits to GAs is forthcoming this month. A integrated approach plan for Portfolio/Risk Management will be drafted no later than 3/15/03.			
Green	**STU**		**1/10/2003**	**05**
	NO CHANGE			
Green	**STU**		**12/27/2002**	**05**
	Action plans are being refined to insure and validate the integrated approach for scope, success measurements, internal and external participants.			

12 **STU** *Develop and standardize an integrated contract management approach that utilizes performance measures that are directly linked to the business case objectives*

5	Establish outcome-based performance measures and framework for FSA and partners to manage performance			
Yellow	**STU**		**3/7/2003**	**05**
	On Hold - Awaiting C&A Leadership			
Yellow	**STU**		**2/7/2003**	**05**
	Please see project #12 update for details.			

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Yellow	**STU**	**1/24/2003**	**05**
	Current Status -- Performance measures framework was being established around CRM4FSA. Due to project cancellation, the Students Channel will work with Acquisitions and Contracts Performance to determine a viable alternative and next steps.		
Green	**STU**	**1/10/2003**	**05**
	NO CHANGE		
Green	**STU**	**12/27/2002**	**05**
	Project initiated on 10/2/02.		
5.1	Convene Performance Measures Working Group		
Yellow	**STU**	**3/7/2003**	**05**
	Same update as 12.5		
Yellow	**STU**	**2/7/2003**	**05**
	Please see project #12 update for details.		
Yellow	**STU**	**1/24/2003**	**05**
	Current Status -- Performance measures framework was being established around CRM4FSA. Due to project cancellation, the Students Channel will work with Acquisitions and Contracts Performance to determine a viable alternative and next steps.		
Green	**STU**	**1/10/2003**	**05**
	NO CHANGE		
Green	**STU**	**12/27/2002**	**05**
	NO CHANGE		
Green	**STU**	**12/13/2002**	**05**
	A Performance Measures Working Group was established with representatives from the entire FSA enterprise. To date, three meetings have occurred.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
5.2	Develop industry best practice framework to manage performance		
Yellow	**STU**	**3/7/2003**	**05**
	Same update as 12.5		
Yellow	**STU**	**2/7/2003**	**05**
	Please see project #12 update for details.		
Yellow	**STU**	**1/24/2003**	**05**
	Current Status -- Performance measures framework was being established around CRM4FSA. Due to project cancellation, the Students Channel will work with Acquisitions and Contracts Performance to determine a viable alternative and next steps.		
Green	**STU**	**1/10/2003**	**05**
	NO CHANGE		
Green	**STU**	**12/27/2002**	**05**
	NO CHANGE		
Green	**STU**	**12/13/2002**	**05**
	Initial work has included developing an inventory of all customer interaction performance measures from current contracts. The inventory has been drafted, and measuers are now being categorized.		
5.3	Pilot proposed framework on measuring customer interaction		
Yellow	**STU**	**3/7/2003**	**05**
	Same update as 12.5		
Yellow	**STU**	**2/7/2003**	**05**
	Please see project #12 update for details.		

Priority#	Channel	Action Item

Milestone#	Action Item			
		Channel	Status Date	%Complete
	Yellow	STU	1/24/2003	05
		Current Status -- Performance measures framework was being established around CRM4FSA. Due to project cancellation, the Students Channel will work with Acquisitions and Contracts Performance to determine a viable alternative and next steps.		

14	FSAU	*Develop and/or implement workforce alignment (business processes, skills, etc.) initiatives and actions to support FSA performance goals and One-ED objectives*

Milestone#	Action Item			
1	Begin to align with/participate in One-ED			
	Green	FSAU	4/18/2003	100
		The HR and Training teams will go to competitive sourcing.		
	Green	HR	4/18/2003	100
		FSA HR team presented One ED recommendations to ED Executive Mgt. Team. We will continue to participate as required.		
	Yellow	FSAU	4/4/2003	90
		The training team will present its revised business case to the EMT on April 4.		
	Yellow	FSAU	3/21/2003	90
		The One-ED training team presented to the EMT on March 18. However, they must rework part of the business case and a new presentation date has not been scheduled. .		
	Green	HR	3/21/2003	95
		HR participants on One-ED teams will present final recommendations within the next two weeks.		
	Yellow	FSAU	3/7/2003	90
		The teams for HR and Training have been rescheduled to make presentations to the EMT in mid-March.		
	Green	FSAU	2/21/2003	80
		NO CHANGE		
	Green	HR	2/21/2003	50
		Working/collaborating with One-Ed as apprpropriate		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**2/7/2003**	**80**
	No Change. The One-ED team still expects to present their final report on a date in February to be determined.		
Green	**FSAU**	**1/24/2003**	**80**
	The team is at the last stage of preparing a business case analysis. They are scheduled to present their final report to the EMT in mid-February.		
Green	**FSAU**	**12/27/2002**	**50**
	The One-ED team is finalizing the business case analysis.		
Green	**FSAU**	**12/13/2002**	**10**
	Participation in One-ED is ongoing. The FSAU team has completed its process mapping and benchmarking, and is preparing the business case analysis.		
Green	**HR**	**12/13/2002**	**10**
	Assigned two HR employees to work on Department One Ed team (6 month details).		
10	Add the career counseling component to FSA Career Zone		
Green	**HR**	**4/18/2003**	**50**
	Developing Interagency Agreement for Career Zone counseling service.		
Green	**HR**	**2/7/2003**	**50**
	DSG and ICP approved funding. Will work with C&A to develop SOW		
Green	**HR**	**1/24/2003**	**50**
	Funding for career counselors have approved and set aside . Next step is to collaborate to with Contracts and Acquisitions to develop SOW.		
Green	**HR**	**12/13/2002**	**10**
	Presented business case to DSG for obtaining services of career counselors for Career Zone. Career Zone space for career counselors approximately 75% completed.		
10.1	Obtain adequate funding		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**HR**	**3/21/2003**	**100**
	Obtained Ipc approval 1/29/03		
Green	**HR**	**2/21/2003**	**100**
	DSG approved funding in weekly meeting.		
Green	**HR**	**2/7/2003**	**100**
	Funding approved by ICP		
Yellow	**HR**	**1/24/2003**	**25**
	Will present business case to DSG on 1/30/03.		
10.4	Work with Acquisitions and Contract Performance (ACP) to develop Statement of Work (SOW) and the feasibility of interagency agreements.		
Green	**HR**	**4/18/2003**	**60**
	Began work on Career Zone Interagency Agreement.		
Green	**HR**	**3/21/2003**	**95**
	Expected completion next week		
11	Ensure availability of physical space for service providers		
Green	**HR**	**4/18/2003**	**98**
	Space secured and developed. Full commitment on use of space for Career Zone pending.		
Green	**HR**	**2/7/2003**	**75**
	Space on 7th floor approx. 80% complete. May need to find alternate location in UPC		
3	Define HR systems requirements and work with ED (Time and Attendance, Retirement)		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**HR**	**4/18/2003**	**10**
	Need to discuss feasibility and alignment with ED.		
Green	**HR**	**12/13/2002**	**10**
	Attended two meetings with FSA and Dept personnel regarding futureHR systems automation needs.		
4	Align functions, unit configuration, and work responsibilities with new system integration and technology solutions		
Green	**CIO**	**4/18/2003**	**030**
	Directors began skill assessment 12/2. Meeting scheduled 1/24/03 to continue discussion. Meeting held 1/28/03 to continue discussion. No update. No change.		
Green	**FP**	**4/18/2003**	**000**
	No change to report.		
Green	**FP**	**4/4/2003**	**00**
	Mike Sutphin is working with Calvin Thomas to understand project scope and how he can assist from a Financial Partners perspective.		
Green	**FP**	**3/21/2003**	**00**
	FP project representative identified. Project lead will be contacting FP representative to brief on current status.		
Green	**FP**	**3/7/2003**	**00**
	No update for this reporting period.		
Green	**FP**	**2/21/2003**	**00**
	No update for this reporting period.		
Green	**FP**	**2/7/2003**	**00**
	No update for this reporting period. Waiting for announcement of kick-off meeting.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Yellow	**STU**	**2/7/2003**	**00**
	The students channel no longer has this need due to CRM4FSA is not being funded - and that was the "driver" for this action item. Another "driver" was CSB (Common Services for Borrowers), in Student Credit Management. Since SCM is moving to Borrower Services in the reorganization, the Students Channel has no role. We will continue to support FSAU and HR, and use their resources as appropriate, but we no longer will need to report.		
Green	**FP**	**1/24/2003**	**00**
	No update for this reporting period.		
Green	**CIO**	**1/10/2003**	**10**
	NO CHANGE		
Green	**STU**	**1/10/2003**	**05**
	NO CHANGE		
Green	**STU**	**12/27/2002**	**05**
	Student's representatives and reporting personel have been assigned.		
Green	**CIO**	**12/13/2002**	**00**
	CIO Mgt held two initial meetings the week of 12/2/02 working on this issue. A follow-up meeting is scheduled for 1/15/03.		
5	Expand Career Zone (CZ) offerings to include new system and technology solutions		
Green	**FSAU**	**4/18/2003**	**50**
	No change.		
Green	**FSAU**	**4/4/2003**	**50**
	FSAU submitted a Statement of Objectives to Acquisitions and Contracts for professional development training to be offered through the Career Zone. No schedule has yet been established for the vendor selection bid review process. Vendor selection for a provider of Retirement training courses through the Career Zone is expected by Friday, April 11.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**3/21/2003**	**40**
	Career Zone is continuing its "CZ Tech" series of skill exchanges, in which various IT-related topics are covered. Most recently a course on COD was offered to FSA staff.		
Green	**FSAU**	**3/7/2003**	**20**
	No change.		
Green	**FSAU**	**2/21/2003**	**20**
	NO CHANGE		
Green	**FSAU**	**2/7/2003**	**20**
	A CZ tech class on COD is scheduled for February 25. Opening of the CZ facility is still expected in March.		
Green	**FSAU**	**1/24/2003**	**10**
	Business case for the Career Zone was approved. CZ Tech classes continue along with other skill exchanges. The official opening of the Career Zone facility in Union Center Plaza is tentatively scheduled for March.		
Green	**FSAU**	**12/27/2002**	**10**
	Awaiting business case approval		
Green	**FSAU**	**12/13/2002**	**10**
	Awaiting business case approval. However, several milestones are already in progress: The Career Zone tech courses are ongoing, and the first course in "Title IV Basics" for staff that will be offered through the CZ is in development. Topic is the Pell Grant Program.		
5.1	Expand Career Zone offering to include Title IV basics - programs, delivery system, negotiated rulemaking. Build and deliver "Partnering for Performance" sessions		
Green	**FSAU**	**4/18/2003**	**30**
	No change.		
Green	**FSAU**	**4/4/2003**	**30**
	No change.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**3/21/2003**	**30**
	The standard template for delivery of the introductory Title IV program classes has been developed, and the first of these (Pell) is in its second draft. The template calls for a two-person team to deliver the training: a facilitator who will cover the background and in-class activities, and a Subject Matter Expert who will trace the course of program dollars through the organization to the recipients.		
Green	**FSAU**	**3/7/2003**	**25**
	The course on Basic Federal Accounting Procedures began Tuesday, March 4, with an enrollment of 25 FSA staffers. The class meets every Tuesday morning for ten weeks. 36 CPE's will be granted to those who complete the course.		
Green	**FSAU**	**2/21/2003**	**20**
	NO CHANGE		
Green	**FSAU**	**2/7/2003**	**20**
	A regulatory update session for UCP staff was presented on January 28. A new class on basic Federal Acounting is scheduled to begin in February. The class consists of ten, morning-long sessions that will be offered over a course of ten weeks.		
Green	**FSAU**	**1/24/2003**	**10**
	A regulatory update session for UCP staff is scheduled for January 28. One of Franklin Covey's professional development clasees, "Four Roles of Leadership," was recently offered. Introductory Title IV program courses are under development,		
6	Review, update and use the FSA skills catalog		
Green	**FSAU**	**4/18/2003**	**20**
	The implementation team has been formed, has defined its scope, and is working on action steps. The intention is to focus first on CFO, Acquisitions and Contract Performance, project management, FSAU, and case management using an updated Skills Catalog as a first step in workforce		
Green	**FSAU**	**4/4/2003**	**10**
	The Accenture task order to update the catalogue was approved. Next steps will be to identify priority areas in FSA to consult with on workforce planning.		
Yellow	**FSAU**	**3/21/2003**	**10**
	No change. The task order is still stalled.		
Yellow	**FSAU**	**3/7/2003**	**10**
	The task order is stalled, so work has not begun on this project. The task order is currently being revised.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**2/7/2003**	**10**
	NO CHANGE		
Green	**FSAU**	**1/24/2003**	**10**
	The business case was approved, and meetings are underway to determine strategy.		
Green	**FSAU**	**12/27/2002**	**10**
	Awaiting business case approval		
Green	**FSAU**	**12/13/2002**	**10**
	Awaiting business case approval. However, several milestones are already in progress: The Career Zone tech courses are ongoing, and the first course in "Title IV Basics" for staff that will be offered through the CZ is in development. Topic is the Pell Grant Program.		
6.1	Review and update FSA skills catalog		
Green	**FSAU**	**4/18/2003**	**20**
	See milestone 6.		
Green	**FSAU**	**4/4/2003**	**10**
	See milestone 6.		
Yellow	**FSAU**	**3/21/2003**	**00**
	See comment for milestone 6.		
Yellow	**FSAU**	**3/7/2003**	**00**
	See comment for milestone 6.		
Green	**FSAU**	**2/7/2003**	**00**
	NO CHANGE		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**1/24/2003**	**00**
	Start date TBD.		
6.2	Conduct gap analyses based on skills catalog (business units TBD)		
Green	**FSAU**	**4/18/2003**	**00**
	No change.		
Green	**FSAU**	**4/4/2003**	**00**
	Start date TBD.		
Yellow	**FSAU**	**3/21/2003**	**00**
	See comment for milestone 6.		
Yellow	**FSAU**	**3/7/2003**	**00**
	See comment for milestone 6.		
Green	**FSAU**	**2/7/2003**	**00**
	NO CHANGE		
Green	**FSAU**	**1/24/2003**	**00**
	Start date TBD.		
6.3	Provide learning opportunities to fill skills gaps		
Green	**FSAU**	**4/18/2003**	**00**
	No change.		
Green	**FSAU**	**4/4/2003**	**00**
	Start date TBD.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Yellow	**FSAU**	**3/21/2003**	**00**
	See comment for milestone 6.		
Yellow	**FSAU**	**3/7/2003**	**00**
	See comment for milestone 6.		
Green	**FSAU**	**2/7/2003**	**00**
	NO CHANGE		
Green	**FSAU**	**1/24/2003**	**00**
	Start date TBD.		
7	Develop learning track for case management teams		
Green	**FSAU**	**4/4/2003**	**20**
	No change.		
Green	**FSAU**	**3/21/2003**	**20**
	No change.		
Green	**FSAU**	**3/7/2003**	**20**
	No change.		
Green	**FSAU**	**2/21/2003**	**20**
	The project team completed a milestone plan for five competencies in the learning track. Development of curriculum begins in early March and will be ongoing.		
Green	**FSAU**	**2/7/2003**	**15**
	NO CHANGE		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**1/24/2003**	**15**
	The Case Manager Learning Track project team held a check-in meeting with Schools Channel management on the work completed to date. The validity of the approach was confirmed, and a milestone plan is under development.		
Green	**FSAU**	**12/27/2002**	**10**
	awaits business case approval		
Green	**FSAU**	**12/13/2002**	**10**
	The Case Management learning track is well underway. Much of the research and analysis of job-specific skills has been accomplished, and the course developers are working closely with the clients to identify other skills.		
7.1	Conduct research and analysis of skills needed to perform specific jobs		
Green	**FSAU**	**4/4/2003**	**80**
	No change.		
Green	**FSAU**	**3/21/2003**	**80**
	No change.		
Green	**FSAU**	**3/7/2003**	**80**
	No change.		
Green	**FSAU**	**2/21/2003**	**80**
	Research and analysis of skills is nearly complete for the Data Analysis learning track.		
Green	**FSAU**	**2/7/2003**	**10**
	NO CHANGE		
Green	**FSAU**	**1/24/2003**	**10**
	Skill analyses are underway. An assessment of the data analysis portion has been completed.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
7.2	Create the curriculum, focusing on "data driven" approach		
Green	**FSAU**	**4/4/2003**	**05**
	No change.		
Green	**FSAU**	**3/21/2003**	**05**
	No change.		
Green	**FSAU**	**3/7/2003**	**05**
	No change.		
Green	**FSAU**	**2/21/2003**	**05**
	Curriculum development is beginning for five competencies in the learning track: identify, retrieve, analyze, apply, and present data. Learning methods will include online tools, job aids, and videoconferencing.		
Green	**FSAU**	**2/7/2003**	**00**
	NO CHANGE		
Green	**FSAU**	**1/24/2003**	**00**
	Start date TBD.		
7.3	Conduct skills assessment		
Green	**FSAU**	**4/4/2003**	**00**
	Start date TBD.		
Green	**FSAU**	**3/21/2003**	**00**
	No change.		
Green	**FSAU**	**3/7/2003**	**00**
	NO CHANGE		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**1/24/2003**	**00**
	Start date TBD.		
7.4	Provide learning options to fill gaps		
Green	**FSAU**	**4/4/2003**	**00**
	Start date TBD.		
Green	**FSAU**	**3/21/2003**	**00**
	No change.		
Green	**FSAU**	**3/7/2003**	**00**
	NO CHANGE		
Green	**FSAU**	**2/21/2003**	**00**
	No change.		
Green	**FSAU**	**1/24/2003**	**00**
	Start date TBD.		
8	Align Manager Excellence Training to focus on Performance and Accountability		
Green	**FSAU**	**4/18/2003**	**35**
	No change.		
Green	**FSAU**	**4/4/2003**	**35**
	The first Leadership Excellence session was attended by FSA's Management Council on as part of the Management Council Retreat, April 2-3. The sessions for FSA rating officials will begin May 7 and will include sections on EDPAS and Rewarding Performance.		

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**FSAU**	**3/21/2003**	**30**

The first Manager Excellence session will be attended by FSA's Management Council on April 3. The sessions for FSA rating officials will be begin on April 23, and will be held once a week for approximately seven weeks.The sessions will include a section on Rewarding Performance.

Green	**FSAU**	**3/7/2003**	**20**

Draft curricula have been developed for (a) a kickoff session with the Management Council and (b) six sessions with FSA Rating Officials. The first session for Management Council members is tentatively scheduled for March 27.

Green	**FSAU**	**2/21/2003**	**15**

At its Feb. 14th meeting, the Management Council gave its endorsement to continuing "Leadership" Excellence in FY'03 and asked FSAU to come back with a more detailed plan in 2-3 weeks. The Management Council is tentatively scheduled for March 27th for the first of a series of kickoff sessions for all FSA managers that will be held between April and June.

Green	**FSAU**	**2/7/2003**	**15**

On February 14, FSA University is scheduled to make a presentation to the Management Council on the Manager Excellence program for 2003.

Green	**FSAU**	**1/24/2003**	**10**

NO CHANGE

Green	**FSAU**	**12/27/2002**	**10**

NO CHANGE

Green	**FSAU**	**12/13/2002**	**10**

The business case for the managers' program has been partially approved.

15 **COO** *Implement integrated project management oversight for FSA's system integration initiatives*

1 Provide program management support for FSA system integration and new technology solution initiatives

Green	**COO**	**3/7/2003**	**100**

Monitoring all active and pending Accenture Task Orders on a project and program basis.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**COO**	**1/24/2002**	**70**
	Monitoring all active and pending Accenture Task Orders		
1.1	Issue a task order under the Modernization Partner Contract to ensure continued support for integration, leadership, direction setting, reporting and contract/subcontract management		
Green	**COO**	**3/7/2003**	**90**
	Integration and Leadership Support Task Order (#126; Project Lead: Jeanne Saunders) and Contract Management Task Order (#132; Project Lead: John Fare) were awarded to Accenture on March 6, 2003. Outstanding item: FSA must review the January and February Accenture integration report and provide feedback on content and format by March 20, 2003.		
Green	**COO**	**1/24/2003**	**85**
	Restructuring Integration Leadership based task orders and waiting for final proposal.		
2	Formalize FSA Integration Group		
Green	**SCH**	**2/7/2003**	**100**
	FSA Integration Group was formalized in today's Management Council meeting.		
Yellow	**SCH**	**1/24/2003**	**50**
	GM, Schools, and COO still need to meet to finalize the charter and proposed list of members, as far we know. When that happens, Pct. Complete will go from 50 to 100%. We are showing status as yellow, not red, because the original core group (though not yet formalized as far as we know) continues to meet and make decisions.		
Green	**SCH**	**1/10/2003**	**50**
	The core group that has historically met about integration has convened, written and reviewed a charter, met with the COO, and compiled a list of suggested members. The final draft is now with Kay, who will meet with the COO soon to finalize.		
Green	**SCH**	**12/27/2002**	**20**
	NO CHANGE		
Green	**SCH**	**12/13/2002**	**20**
	COO is reviewing enterprise proposal now.		

Priority#	Channel	Action Item
16	CIO	*Define an enterprise-wide data strategy and high-level implementation approach that addresses the business flow of data across the enterprise, architecture, primary ownership, standards, management, access methods, and quality*

Milestone#	Action Item	Channel	Status Date	%Complete
1	Identify the strategic focus areas necessary to develop a cohesive enterprise-wide data strategy			
	Red	CIO	4/18/2003	010
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.			
	Red	CIO	4/4/2003	70
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.			
	Yellow	CIO	2/21/2003	10
	The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.			
	Red	CIO	1/24/2003	05
	Remains On hold pending senior management discussion and direction. This activity is one component of the overall action item 16. A draft Statement of Objectives (SOO) for contractor resources that includes this activity was written by the EITM data team. Establishment of the core stategy team is required for this task. A draft Statement of Objectives (SOO) for contractor resources was written by the EITM data team. This SOO also addressed sub action items related to the overall data strategy document and activities under 16.2 including the mapping of business flows, data inventories, redundant data analysis and summary, and the completion of a target state assessment for business data integration. The development and content of this statement of focus will need to be addressed with the cross functional project team. Achieving the performance plan target date of 1/31/03 was contigent on acquiring this contract support in sufficient time for product delivery. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.			
2	Collaborate with all internal Department stakeholders and external stakeholders to identify business needs and requirements with respect to the data provided to FSA by others, provided by FSA to others, and managed by FSA			
	Red	CIO	4/18/2003	010
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.			

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Yellow	**FP**	**4/18/2003**	**000**

No change to report.

Red	**CIO**	**4/4/2003**	**07**

The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.

Yellow	**FP**	**4/4/2003**	**00**

The change to "Yellow" status is to express concern for action items that have not been started due to delays in overall project effort, which is causing the schedule timeline to slip.

Green	**FP**	**3/21/2003**	**00**

No change for this reporting period.

Green	**FP**	**3/7/2003**	**00**

Kick-off meeting conducted on Wednesday, 2.26.2003. Team leads were identified and teams are being assembled.

Red	**CIO**	**2/21/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Green	**FP**	**2/21/2003**	**00**

Original kick-off meeting was canceled and rescheduled. Kick-off meeting will now take place on Wednesday, 2.26.2003.

Green	**FP**	**2/7/2003**	**00**

Kick-off meeting conducted on Wednesday, 2.6.2003.

Yellow	**SCH**	**2/7/2003**	**50**

Cross-functional team has been established. Team leads have been selected, and kickoff meeting has been held. Those are very positive indicators. However, this milestone will read yellow until the estimated Percent Complete bears a closer relation to the percent of days elapsed in the total reporting period, and we are more confident that the Completion Date deadline can be met.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**CIO**	**1/24/2003**	**05**
	Remains On hold pending senior management discussion and direction. Key mangers listed as responsible persons under action item 16 were contacted on Dec. 20, 2002 and all agreed to constitute the core cross-functional data strategy team. The formal cross-functional team kick-off meeting that was scheduled for Jan. 13, 2003 was cancelled. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.		
Green	**FP**	**1/24/2003**	**00**
	No update for this reporting period.		
Yellow	**SCH**	**1/24/2003**	**50**
	Although the 16.2 planned Completion Date is 6/30/03, we have gone to yellow on this milestone. The Success Measure column includes a soft date of 12/31/02 for this milestone, it wasn't met, and we haven't heard that this has been addressed definitively. GM-Schools, and the new CIO have met together and with the COO, to try to ensure that the technology and business functions partner productively this year. However, this team is not set as far as we know, and that is holding up milestone activity under project 16.		
Red	**CIO**	**1/10/2003**	**05**
	The SOO to address the the overall data strategy document and activities under 16.2 including the mapping of business flows, data inventories, redundant data analysis and summary, and the completion of a target state assessment for business data integration is being formulated. Key mangers were contacted on Dec. 20, 2002 and all agreed to constitute the core cross-functional data strategy team. Additional membership was discussed and additional particpant names were suggested by the core team members. Due to holiday leave schedules, the first formal cross-functional team kick-off meeting is scheduled for Jan. 13, 2003. Additional membership will be solicited to help ensure enterprise representation for these cross-cutting efforts and key contractor personnel will be included in future meetings as appropropriate. The final development and content of the overall data strategy SOO will be addressed with the cross functional project team during meetings the week of Jan. 13. Achieving the target date of 1/31/03 is contigent on acquiring contract support in sufficient time for product delivery. Therefore, for this reporting period, the overall status of 16 is being reported as yellow.		
Green	**STU**	**1/10/2003**	**05**
	NO CHANGE		
Green	**STU**	**12/27/2002**	**05**
	A Comprehensive Work Plan is being developed and FSA project team has been established.		

2.1 Map the current state and future state business flow of data, as applicable, across the enterprise

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Yellow	**FP**	**4/18/2003**	**000**
	Reference milestone 16.2 for status update.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		
Yellow	**FP**	**4/4/2003**	**00**
	Reference milestone 16.2 for status update.		
Green	**FP**	**3/21/2003**	**00**
	Reference milestone 16.2 for status update.		
Green	**FP**	**3/7/2003**	**00**
	Reference milestone 16.2 for status update.		
Yellow	**CIO**	**2/21/2003**	**10**
	The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.		
Green	**FP**	**2/21/2003**	**00**
	Original kick-off meeting was canceled and rescheduled. Kick-off meeting will now take place on Wednesday, 2.26.2003.		
Green	**FP**	**2/7/2003**	**00**
	Kick-off meeting conducted on Wednesday, 2.6.2003.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**CIO**	**1/24/2003**	**05**
	Remains On hold pending senior management discussion and direction. This activity is one component of the overall action item 16. A draft Statement of Objectives (SOO) for contractor resources that includes this activity was written by the EITM data team. Establishment of the core stategy team is required for this task. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.		
Green	**FP**	**1/24/2003**	**00**
	No update for this reporting period.		
2.1.1	Inventory legacy/operational data, including different databases and data stores, to identify redundancy		
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Yellow	**FP**	**4/18/2003**	**000**
	Reference milestone 16.2 for status update.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		
Yellow	**FP**	**4/4/2003**	**00**
	Reference milestone 16.2 for status update.		

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Red	**CIO**	**3/21/2003**	**10**

"Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas ""beautiful."" While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final schemas. The first draft of the Common Student ID solution will be presented to the Business Integration Group (BIG) on Thursday, March 27, 2003 9:00 to 4 p.m. The Technology Strategies team will be conducting their kickoff meeting on Monday, April 1, 10 a.m. The data strategy team has delivered a new business case, Enrollment and Access Management, to be presented to the DSG and

Green	**FP**	**3/21/2003**	**00**

Reference milestone 16.2 for status update.

Green	**FP**	**3/7/2003**	**00**

Reference milestone 16.2 for status update.

Red	**CIO**	**2/21/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Green	**FP**	**2/21/2003**	**00**

Original kick-off meeting was canceled and rescheduled. Kick-off meeting will now take place on Wednesday, 2.26.2003.

Green	**FP**	**2/7/2003**	**00**

Kick-off meeting conducted on Wednesday, 2.6.2003.

Green	**CIO**	**1/24/2003**	**05**

Remains On hold pending senior management discussion and direction. IPC and Department approval obtained. This activity is one component of the overall action item 16. A draft Statement of Objectives (SOO) for contractor resources that includes this activity was written by the EITM data team. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO

Green	**FP**	**1/24/2003**	**00**

No update for this reporting period.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
2.1.2	Determine where business data should be integrated		
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Yellow	**FP**	**4/18/2003**	**000**
	Reference milestone 16.2 for status update.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		
Yellow	**FP**	**4/4/2003**	**00**
	Reference milestone 16.2 for status update.		
Yellow	**CIO**	**3/21/2003**	**10**
	Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas "beautiful." While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final		
Green	**FP**	**3/21/2003**	**00**
	Reference milestone 16.2 for status update.		
Green	**FP**	**3/7/2003**	**00**
	Reference milestone 16.2 for status update.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Yellow	**CIO**	**2/21/2003**	**10**
	The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.		
Green	**FP**	**2/21/2003**	**00**
	Original kick-off meeting was canceled and rescheduled. Kick-off meeting will now take place on Wednesday, 2.26.2003.		
Green	**FP**	**2/7/2003**	**00**
	Kick-off meeting conducted on Wednesday, 2.6.2003.		
Green	**CIO**	**1/24/2003**	**05**
	Remains On hold pending senior management discussion and direction. IPC and Department approval obtained. This activity is one component of the overall action item 16. A draft Statement of Objectives (SOO) for contractor resources that includes this activity was written by the EITM data team. Establishment of the core stategy team is required for this task. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.		
Green	**FP**	**1/24/2003**	**00**
	No update for this reporting period.		
2.2	Develop requirements and initial design for Common Identifiers for School and Students.		
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Yellow	**SCH**	**2/7/2003**	**05**
	Because the cross functional team has been established (16.2), we expect that work can begin shortly and will proceed rapidly, based on experience gained through COD. Those are very positive indicators. However, this milestone will read yellow until the estimated Percent Complete bears a closer relation to the percent of days elapsed in the total reporting period, and we are more confident that the Completion Date deadline can be met.		
Green	**CIO**	**1/24/2003**	**05**
	Status not know - being handled by schools/students channel		
Yellow	**SCH**	**1/24/2003**	**05**
	Although planned completion date is 6/30/03, we think this is now yellow because the cross-functional project team (16.2) has not been definitively established. This milestone is dependent upon the mobilization of that team.		
Green	**SCH**	**1/10/2003**	**05**
	NO CHANGE		
Green	**SCH**	**12/27/2002**	**05**
	Although the formal cross-functional project team has not been finalized, extensive planning and discussion with Students/Application Processing and other enterprise offices occurred during 2002. We expect that this planning will mean the cross-functional team is not starting from scratch in January 2003, and have upgraded the % complete to 5%.		
Green	**SCH**	**12/13/2002**	**02**
	This milestone and 11.3.1.2 both involve a common identifier piece that can only appear in one place, once the FSA integration group has been finalized and these milestones are vetted by it. Anticipated start date is based on the FSA IPC's having approved the draft business case addressing the establishment of the cross-functional project team.		
3	Determine Current Data Quality and Establish Target State Plan and Quality Assurance Process		
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Yellow	**CIO**	**3/21/2003**	**10**

" Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas ""beautiful."" While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final schemas. The first draft of the Common Student ID solution will be presented to the Business Integration Group (BIG) on Thursday, March 27, 2003 9:00 to 4 p.m. The Technology Strategies team will be conducting their kickoff meeting on Monday, April 1, 10 a.m. The data strategy team has delivered a new business case, Enrollment and Access Management, to be presented to the DSG and

Red	**CIO**	**2/21/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Green	**CIO**	**1/24/2003**	**05**

Remains On hold pending senior management discussion and direction. IPC and Department approval obtained. This activity is one component of the overall action item 16. A high level project plan was drafted by the EITM data team for future presentation to the FSA data quality committee that will be established as part of sub action 16.3. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.

3.1 Evaluate and identify data quality problems and identify correct source of data

Red	**CIO**	**4/18/2003**	**010**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Red	**CIO**	**4/4/2003**	**07**

The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Yellow	**CIO**	**3/21/2003**	**10**

Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas "beautiful." While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final

Red	**CIO**	**2/21/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Green	**CIO**	**1/24/2003**	**05**

Remains On hold pending senior management discussion and direction. This activity is one component of the overall action item 16. A high level project plan was drafted by the EITM data team for future presentation to the FSA data quality committee that will be established as part of sub action 16.3. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.

3.2 Develop a data cleansing plan based on cost, value and urgency

Red	**CIO**	**4/18/2003**	**10**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Red	**CIO**	**4/4/2003**	**07**

The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.

Yellow	**CIO**	**3/21/2003**	**10**

The first draft of the Common Student ID solution will be presented to the Business Integration Group (BIG) on Thursday, March 27, 2003 9:00 to 4 p.m. The Technology Strategies team will be conducting their kickoff meeting on Monday, April 1, 10 a.m. The data strategy team has delivered a new business case, Enrollment and Access Management, to be presented to the DSG and IPC for review.

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Red	**CIO**	**2/21/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Green	**CIO**	**1/24/2003**	**05**

Remains On hold pending senior management discussion and direction. This activity is one component of the overall action item 16. A high level project plan was drafted by the EITM data team for future presentation to the FSA data quality committee that will be established as part of sub

3.3 Develop and administer a data quality process which ensures the FSA projects implement enterprise data standards and quality standards

Red	**CIO**	**4/18/2003**	**010**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Red	**CIO**	**4/4/2003**	**07**

The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.

Yellow	**CIO**	**3/21/2003**	**10**

" Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas ""beautiful."" While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final schemas. The first draft of the Common Student ID solution will be presented to the Business Integration Group (BIG) on Thursday, March 27, 2003 9:00 to 4 p.m. The Technology Strategies team will be conducting their kickoff meeting on Monday, April 1, 10 a.m. The data strategy team has delivered a new business case, Enrollment and Access Management, to be presented to the DSG and

Red	**CIO**	**2/21/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**CIO**	**1/24/2003**	**05**

Remains On hold pending senior management discussion and direction. This activity is one component of the overall action item 16. A high level project plan was drafted by the EITM data team for future presentation to the FSA data quality committee that will be established as part of sub action 16.3. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.

3.4 Establish an FSA data quality committee comprised of both business and technical subject matter experts to ensure that enterprise data standards are addressed within each project

Yellow	**CIO**	**4/18/2003**	**010**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Red	**CIO**	**4/4/2003**	**07**

The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.

Red	**CIO**	**2/12/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Green	**CIO**	**1/24/2003**	**05**

Remains On Hold pending senior management discussion and direction. IPC and Department approval obtained. The composition of and logistics required to form an FSA enterprise data quality committee will need to be addressed by the cross-functional data strategy team. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.

4 Develop an enterprise-wide extensible markup language (XML) Technical Architecture Framework to enhance data sharing and standardization with our external customers

Red	**CIO**	**4/18/2003**	**010**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Red	**CIO**	**4/4/2003**	**07**

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Yellow	**CIO**	**3/21/2003**	**10**

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Yellow	**SCH**	**2/7/2003**	**05**

Because the cross functional team has been established (16.2), we expect that work can begin shortly and will proceed rapidly, based on experience gained through COD. Those are very positive indicators. However, this milestone will read yellow until the estimated Percent Complete bears a closer relation to the percent of days elapsed in the total reporting period, and we are more confident that the Completion Date deadline can be met.

Green	**CIO**	**1/24/2003**	**05**

A draft technical proposal for this and related XML action item activities was received from Accenture and reviewed by the EITM data team. EITM provided Students Channel project managent verbal and written input to this draft on Jan. 22.

Yellow	**SCH**	**1/24/2003**	**05**

Although planned completion date is 3/31/03, we think this is now yellow because the cross-functional project team (16.2) has not been definitively established. This milestone is dependent upon the mobilization of that team.

Yellow	**CIO**	**1/10/2003**	**05**

The XML Framework Statement of Objectives (SOO) to obtain contractor support for item 16.4 has been finalized.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**SCH**	**1/10/2003**	**05**
	NO CHANGE		
Green	**SCH**	**12/27/2002**	**05**
	Although the formal cross-functional project team has not been finalized, extensive planning and discussion with Students/Application Processing and other enterprise offices occurred during 2002. We expect that this planning will mean the cross-functional team is not starting from scratch in January 2003, and have upgraded the % complete to 5%.		
Green	**SCH**	**12/13/2002**	**02**
	The cross functional team must meet in order to finish planning for the XML milestones, for the following reasons: - The scope is expanding from one system (COD) to the enterprise, increasing complexity and project risk and thus necessitating enterprise-wide planning. - Because FSA is collaborating with the higher ed standard-setting bodies whose members (schools, servicers, GAs) hold student Title IV data in common with FSA and are on parallel XML development tracks, the team will need to check direction with those bodies to ensure sufficient alignment.		
4.1	Develop an XML framework including: and FSA XML Vision, XML standards, governance process, methodology, XML technical core components, sector libraries, and schemas		
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Red	**CIO**	**4/4/2003**	**07**
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Yellow	**CIO**	**3/21/2003**	**10**
	Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas "beautiful." While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Red	**CIO**	**2/21/2003**	**05**

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Green	**CIO**	**1/24/2003**	**05**

A draft technical proposal for this and related XML action item activities was received from Accenture and reviewed by the EITM data team. EITM provided Students Channel project managent verbal and written input to this draft on Jan. 22.

Yellow	**SCH**	**1/24/2003**	**05**

Although planned completion date is 3/31/03, we think this is now yellow because the cross-functional project team (16.2) has not been definitively established. This milestone is dependent upon the mobilization of that team.

4.2 Develop an integrated sequencing plan that identifies when and how each initiative will implement the XML framework as part of an overall enterprise data integration plan

Red	**CIO**	**4/18/2003**	**010**

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Red	**CIO**	**4/4/2003**	**07**

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Milestone# Action Item

	Channel	*Status Date*	*%Complete*
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Yellow	**SCH**	**2/7/2003**	**05**

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Green	**CIO**	**1/24/2003**	**05**

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Yellow	**SCH**	**1/24/2003**	**05**

Although planned completion date is 3/31/03, we think this is now yellow because the cross-functional project team (16.2) has not been definitively established. This milestone is dependent upon the mobilization of that team.

4.3 Establish Common Record XML format

Red	**CIO**	**4/18/2003**	**010**

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Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
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Green	**CIO**	**1/24/2003**	**05**

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Yellow	**SCH**	**1/24/2003**	**05**

Although planned completion date is 3/31/03, we think this is now yellow because the cross-functional project team (16.2) has not been definitively established. This milestone is dependent upon the mobilization of that team.

4.4 Identify initial requirements and initial design for XML Institutional Student Information Report (ISIR)

Red	**CIO**	**4/18/2003**	**010**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Red	**CIO**	**4/4/2003**	**07**

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Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Red	**CIO**	**2/21/2003**	**05**

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4.5 Complete development activities to implement XML for ISIR for 2004-05

Green	**STU**	**3/21/2003**	**25**

Draft Schema, Record Layout/Data Description, Sample XML ISIR were posted to IFAP, on March 4, 2003. They were posted to FSADownload and SAIG Network Message on Tuesday, March 11, 2003.

Green	**STU**	**3/7/2003**	**25**

Draft Schema, Record Layout/Data Description, Sample XML ISIR was sent to post on IFAP, FSADownload and SAIG Network Message on Monday, March 3, 2003.

Green	**STU**	**1/24/2003**	**15**

16.4.5 - Expanding the Common Record to include ISIR data furthers the concept of standard reusable blocks of similar data that are shared across business processes and will permit real-time transfer of information between delivery partners, operating partners, and FSA and support improved service and program integrity. It will also reduce the number of technologies required by delivery partners to participate in FSA programs reducing administrative burden. Future users of the new format will be FSA, its operating partners, and every post-secondary school and financial partner administering federal financial aid programs. The data sharing through XML will integrate in other integration initiatives and allow all partners in the financial aid delivery process to standardize

Green	**STU**	**1/10/2003**	**05**

NO CHANGE

Green	**STU**	**12/27/2002**	**05**

NO CHANGE

Green	**STU**	**12/13/2002**	**05**

Expanding the Common Record to include ISIR data furthers the concept of standard reusable blocks of similar data that are shared across business processes and will permit real-time transfer of information between delivery partners, operating partners, and FSA and support improved service and program integrity. It will also reduce the number of technologies required by delivery partners to participate in FSA programs reducing administrative burden. Future users of the new format will be FSA, its operating partners, and every post-secondary school and financial partner administering federal financial aid programs. The data sharing through XML will integrate in other integration initiatives and allow all partners in the financial aid delivery process to standardize communication

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
5	Develop integrated Data warehouse and data mart strategy		
Red	**CIO**	**4/18/2003**	**010**

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Green	**CIO**	**1/24/2003**	**05**

Remains On hold pending senior management discussion and direction. This activity is one component of the overall action item 16. A draft Statement of Objectives (SOO) for contractor resources that includes this activity was written by the EITM data team. Establishment of the core stategy team is required for this task. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.

5.1	Develop Data Warehouse and Data Mart Vision		
Red	**CIO**	**4/18/2003**	**010**

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Red	**CIO**	**4/4/2003**	**07**

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5.2 Develop Data Warehouse and Data Mart Framework

Red	**CIO**	**4/18/2003**	**010**

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5.3 Develop technical standards and guidelines

Red	**CIO**	**4/18/2003**	**010**

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Green	**CIO**	**1/24/2003**	**05**

Remains On hold pending senior management discussion and direction. This activity is one component of the overall action item 16. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.

5.4 Develop a strategy for enterprise wide data sharing and distribution (data storage, management and access rights)

Red	**CIO**	**4/18/2003**	**010**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Red	**CIO**	**4/4/2003**	**07**

The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.

Yellow	**CIO**	**3/21/2003**	**10**

Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas "beautiful." While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Red	**CIO**	**2/21/2003**	**05**

The draft task order of the Enterprise Data Strategy (#123) has been delivered to Keith Wilson and the team leaders for review. Request for extension of the authority to proceed(ATP) for additional three weeks was submitted to Contracts and Acquisitions to give FSA sufficient time to review TO and map deliverables to FSAs' Statement of Objectives and Strategic Plan #16 requirements. A high level project plan was included in the draft TO for review. The Kickoff meeting was snowed out on Wednesday, February 19th and rescheduled for Wednesday, February 26th @ 2p.m. in Accenture Conference rm 221 A,B & C.

Green	**CIO**	**1/24/2003**	**05**

Remains On Hold pending senior management discussion and direction. A high level project plan for action item 16.5 and its sub action items was developed by the EITM data team. It will need to be presented for input and review to the FSA cross functional data strategy team once they are established and convene. Project dependencies will need to be addressed by the overall data strategy project manager and/or this enterprise group. Establishment of the core stategy team and subcommittees is pending management discussion and direction. Accenture provided FSA with proposal for overall data strategy effort prior to receipt of SOO developed by EITM.

6 Develop technical standards, conventions, and data management guidelines

Red	**CIO**	**4/18/2003**	**010**

The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.

Red	**CIO**	**4/4/2003**	**07**

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Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
7	Review Security and Privacy Procedures and revise as necessary		
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		
Green	**CIO**	**3/21/2003**	**10**
	Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas "beautiful." While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final		
Red	**CIO**	**2/21/2003**	**05**
	Part of TO 120. No due date established. No other task depends on this. Draft updated security policy being reviewed.		
Red	**CIO**	**12/13/2002**	**00**
	Requested date change from 9/30/03 to 12/31/03.		
8	Develop an enterprise web services/portal strategy		
Red	**CIO**	**4/18/2003**	**010**
	The Data Strategy Task Order has been signed with optional deliverables awarded. The Data Strategy Framework team had a kickoff meeting on April 14. The Technical Strategies team had it's kickoff meeting on 4/15. Data Gathering meetings have begun with DLSS, DLCS, DCS. Deliverable 123.1.1 Statement of Strategic Data Focus Areas is due 4/30/03.		
Red	**CIO**	**4/4/2003**	**07**
	The Data Strategy Business and Technical proposals have been reviewed and approved with modifications by FSA. Task Order is currently being reviewed by Department Contracts Office. The APT expired on Friday, March 28th and Accenture is not being asked to perform any work until the Task Order has been signed by the Contracts Office.		

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**CIO**	**3/21/2003**	**10**

Under Holly Hyland's leadership, FSA (on behalf of PESC) completed final tasks and delivered the draft CommonRecord FFEL and Alternative Loans Schemas to the NCHELP Electronics Standards Council (ESC) yesterday. Steve Margenau, technical resource for ESC and editor of the PESC Technical Specification called the schemas "beautiful." While there are sure to be comments and changes, additional resources (outside of FSA) have been identified to handle these modifications. However, FSA will stay connected with this review process to ensure a smooth delivery of the final

18 **CIO** *Create an overall FSA integrated security and privacy architecture*

1 Convene FSA security and privacy architecture working group and provide support for meetings and deliberations

Green	**CIO**	**4/4/2003**	**30**

Task awareded for completing a Security & Privacy Technical Architecture Framework. Completed first of three workshops. Working with business representatives to inform and solicit information. Weekly status meetings with Accenture has been scheduled. Will brief BIG on April 1. Briefing was received favorably by the BIG. Follow-up will be accomplished by the end of April. Item should be complete by May 30, 2003.

Green	**CIO**	**1/24/2003**	**05**

Current plan is to avoid a separate group and make this a task of the "Integration Group". Security Architecture task not yet awarded.

2 Review past work plan and update the plan with the latest business and technical developments that are applicable

Red	**CIO**	**4/4/2003**	**00**

Central task is developing security/technology baseline -- what systems (hw/sw) are located where and how are they connected/protectee? Security Architecture task not yet awarded. This requirement was not included in the task order award.

Green	**CIO**	**1/24/2003**	**05**

Central task is developing security/technology baseline -- what systems (hw/sw) are located where and how are they connected/protectee? Security Architecture task not yet awarded.

Green	**CIO**	**1/10/2003**	**05**

Date change from 12/31/02 to 2/28/03 was accepted during IPC on 1/8/03.

Yellow	**CIO**	**12/13/2002**	**00**

Requested date change from 12/31/02 to 2/28/03.

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
3	Integrate FSA needs with Departmental and government wide initiatives (e.g. Critical Infrastructure Protection, Enterprise Architecture, eAuthentication, etc.)		
Green	**CIO**	**4/4/2003**	**10**
	Definitiion of security architecture framework will explicitly acknowledge and assess the status for use of the Critical Infrastructure Protection and eGov/eAuth components Security Architecture task was awarded. The date of completion is now 5/30/03.		
Green	**CIO**	**1/24/2003**	**05**
	Definitiion of security architecture framework will explicitly include Critical Infrastructure Protection and eGov/eAuth components Security Architecture task not yet awarded.		
Green	**CIO**	**1/10/2003**	**05**
	Date change from 12/31/02 to 3/31/03 was accepted during IPC on 1/8/03.		
Yellow	**CIO**	**12/13/2002**	**00**
	Requested date change from 12/31/02 to 3/31/03		
4	Recommend technical approaches to each of the security services (e.g., encryption, authentication, etc.) required by FSA (and partner organizations)		
Green	**CIO**	**4/4/2003**	**10**
	Task awareded for completing a Security & Privacy Technical Architecture Framework. Completed first of three workshops. Working with business representatives to inform and solicit information. Weekly status meetings with Accenture has been scheduled. Will brief BIG on April 1. Briefing was received favorably by the BIG. Follow-up will be accomplished by the end of April. Item should be complete by May 30, 2003.		
Green	**CIO**	**2/21/2003**	**00**
	Security Architecture task not yet awarded.		
Green	**CIO**	**1/24/2003**	**05**
	Dependent on outcome of 18.1 Security Architecture task not yet awarded.		
5	Identify and estimate the cost of all FSA projects that will require modification to fit within the proposed enterprise security/privacy standards		

Priority# Channel Action Item

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**CIO**	**4/4/2003**	**10**
	Retrofitting would require baseline snapshot of system configurations which was not a part of this task. The task will recommend implementation strategy. This second part of the Securitly Architecture project to implement the Security Architecture framework not yet awarded. The framework is currently being created.		
Green	**CIO**	**2/21/2003**	**00**
	Security Architecture task not yet awarded.		
Green	**CIO**	**1/24/2003**	**05**
	Dependent on outcome of 18.1 Security Architecture task order not yet awarded.		
Green	**CIO**	**1/10/2003**	**05**
	Date change from 3/31/03 to 4/30/04 was accepted during IPC on 1/8/03.		
Yellow	**CIO**	**12/13/2002**	**00**
	Requested date change from 3/31/03 to 4/30/04.		
6	Implement 1 or more proof-of-concept infrastructure impvmnts, w/intention to develop identity mgt infrastructure (enrollment, use of school/lender XML identity credentials, SSO) to support bus-facing (school/lender/GA, not PIN-based student/borrower) apps		
Green	**CIO**	**4/4/2003**	**00**
	Task has been awarded without this portion. Before this portion is completed, we need input from the data strategy architecture group. Will be resubmitted next year. No change as of 4/3/03.		
Green	**CIO**	**2/21/2003**	**00**
	None		
Green	**CIO**	**1/24/2003**	**05**
	Project plan for this element is impossible. All activity under this task dependent on completing first phase of 18.1 Security Architecture task (not yet awarded).		

20 **STU** *Improve the management of student aid through data sharing and consolidating common borrower services and functions*

1 Identify common functions in Servicing, Consolidation, and Collections

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**STU**	**4/18/2003**	**85**
	Through the development of the requirements for CSB, the common functions are being identified.		
Green	**STU**	**4/4/2003**	**75**
	Matrix is being finalized identifying high level requirements for Common Services for borrowers (CSB). The matrix will validate common functions previously validated with initial reengineering efforts in Collections, Servicing and Consolidations.		
Green	**STU**	**3/21/2003**	**05**
	Market Research was completed for CSB. Approval otained for COO to continue with project. Funding has been approved by IPC		
Green	**STU**	**3/7/2003**	**00**
	No longer reported, combined and funded with # 8		
2	Identify interdependencies and constraints for integration of common services		
Green	**STU**	**4/18/2003**	**85**
	Through the development of the requirements for CSB, the common functions are being identified.		
Green	**STU**	**4/4/2003**	**75**
	The matrix of requirements for CSB (addressed above) wil identify the constraints and interdepencies.		
Green	**STU**	**3/21/2003**	**05**
	This has been completed as written, however this area needs to be expanded to reflect the scope of the CSB project, since this is now funded.		
Green	**STU**	**3/7/2003**	**00**
	No longer reported, combined and funded with # 8		
3	Implement quick hits		
Green	**STU**	**4/4/2003**	**100**
	Reviewed and fianl approval received not to implement quick hits identified in initial reengineering review		

Priority#	Channel	Action Item

Milestone#	Action Item			
		Channel	Status Date	%Complete
	Green	STU	3/21/2003	05
		Scope of project has changed and quick hits will not be implemented.		
	Green	STU	3/7/2003	00
		No longer reported, combined and funded with # 8		

Priority#	Channel	Action Item
21	STU	*Define strategy for EDExpress reengineering*

Milestone#	Action Item			
1	Define Strategy for EDExpress reengineering			
	Green	STU	3/21/2003	05
		The Statement of Objective has been sent to contracts.		
	Green	STU	3/7/2003	05
		Same update as Project #21.		

Priority#	Channel	Action Item
24	CIO	*Conduct NSLDS Analysis and begin phased implementation of solution*

Milestone#	Action Item			
1	Deliver NSLDS Action Plan			
	Green	CIO	4/11/2003	100
		An NSLDS Technical Re-assessment was performed in December 2002. The short project assembled key resources from Accenture, CSC, Raytheon, IBM, and FSA to assess the mid-tier proposal put forward by the Mod-Partner NSLDS Reengineering Team against a mainframe solution which had not been evaluated in the original proposal. The project team concluded that the original mid-tier solution, which utilized the smaller P660 servers, was more feasible with an upgrade to P690 servers. While this solution is most cost-effective, the mainframe solution presents the most robust environment. Ultimately, the best solution is a combination of the two: a mainframe data warehouse with a mid-tier data mart. FSA leadership has decided to defer for FY03 any implementation of a solution. Therefore, this project should be closed.		
	Green	CIO	4/4/2003	00
		Not yet funded.		
2	Begin to implement the detailed technical hardware and software design of the NSLDS II replatform			

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	CIO	4/11/2003	100
	An NSLDS Technical Re-assessment was performed in December 2002. The short project assembled key resources from Accenture, CSC, Raytheon, IBM, and FSA to assess the mid-tier proposal put forward by the Mod-Partner NSLDS Reengineering Team against a mainframe solution which had not been evaluated in the original proposal. The project team concluded that the original mid-tier solution, which utilized the smaller P660 servers, was more feasible with an upgrade to P690 servers. While this solution is most cost-effective, the mainframe solution presents the most robust environment. Ultimately, the best solution is a combination of the two: a mainframe data warehouse with a mid-tier data mart. FSA leadership has decided to defer for FY03 any implementation of a solution. Therefore, this project should be closed.		
Green	CIO	4/4/2003	00
	Not yet funded.		
3	CIO will begin the effort to re-platform the National Student Loan Data System (NSLDS II)		
Green	CIO	4/11/2003	100
	An NSLDS Technical Re-assessment was performed in December 2002. The short project assembled key resources from Accenture, CSC, Raytheon, IBM, and FSA to assess the mid-tier proposal put forward by the Mod-Partner NSLDS Reengineering Team against a mainframe solution which had not been evaluated in the original proposal. The project team concluded that the original mid-tier solution, which utilized the smaller P660 servers, was more feasible with an upgrade to P690 servers. While this solution is most cost-effective, the mainframe solution presents the most robust environment. Ultimately, the best solution is a combination of the two: a mainframe data warehouse with a mid-tier data mart. FSA leadership has decided to defer for FY03 any implementation of a solution. Therefore, this project should be closed.		
Green	CIO	4/4/2003	00
	Not yet funded.		
4	Complete the technical hardware and software re-platform		
Green	CIO	4/11/2003	100
	An NSLDS Technical Re-assessment was performed in December 2002. The short project assembled key resources from Accenture, CSC, Raytheon, IBM, and FSA to assess the mid-tier proposal put forward by the Mod-Partner NSLDS Reengineering Team against a mainframe solution which had not been evaluated in the original proposal. The project team concluded that the original mid-tier solution, which utilized the smaller P660 servers, was more feasible with an upgrade to P690 servers. While this solution is most cost-effective, the mainframe solution presents the most robust environment. Ultimately, the best solution is a combination of the two: a mainframe data warehouse with a mid-tier data mart. FSA leadership has decided to defer for FY03 any implementation of a solution. Therefore, this project should be closed.		

Priority#	Channel	Action Item

Milestone#	Action Item			
	Channel		Status Date	%Complete
Green	CIO		4/4/2003	00
	Not yet funded.			

25	CIO	*Complete the recommendations outlined in the OIG audit (A07-C001) Audit of Enterprise Architecture, issued September 30, 2002*

1	Implement the OIG recommendations to strengthen the linkages between Enterprise Architecture management and the Capital Planning (Investment Review) processes			
Green	CIO		4/18/2003	010
	04/17/03 -- I just received notification that the Task Order was awarded. Will revise the due dates.			
Green	CIO		4/4/2003	00
	Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts. 4/3/2003 - Two of the milestone dated are overdue because of delays in aquiring funding and awarding the Task Order. The project milestone dates will be changed once the contract is awarded. The award is pending review by Glen Perry. Glen is expected to review the TO on April 8th.			
Green	CIO		3/7/2003	10
	Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts.			
2	Continue to populate, validate the information in the enterprise architecture management tool			

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**CIO**	**4/18/2003**	**010**

04/17/03 -- I just received notification that the Task Order was awarded. Will revise the due dates.

Green	**CIO**	**4/4/2003**	**00**

Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts. 4/3/2003 - Two of the milestone dated are overdue because of delays in aquiring funding and awarding the Task Order. The project milestone dates will be changed once the contract is awarded. The award is pending review by Glen Perry. Glen is expected to review the TO on April 8th.

Green	**CIO**	**3/7/2003**	**10**

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3 Procure additional EA tool licenses, tool maintenance

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**CIO**	**4/4/2003**	**00**

Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts. 4/3/2003 - Two of the milestone dated are overdue because of delays in aquiring funding and awarding the Task Order. The project milestone dates will be changed once the contract is awarded. The award is pending review by Glen Perry. Glen is expected to review the TO on April 8th.

Green	**CIO**	**3/7/2003**	**10**

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4 Develop a process flow to manage the information in the FSA enterprise architecture

Green	**CIO**	**4/18/2003**	**010**

04/17/03 -- I just received notification that the Task Order was awarded. Will revise the due dates.

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**CIO**	**4/4/2003**	**00**

Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts. 4/3/2003 - Two of the milestone dated are overdue because of delays in aquiring funding and awarding the Task Order. The project milestone dates will be changed once the contract is awarded. The award is pending review by Glen Perry. Glen is expected to review the TO on April 8th.

Green	**CIO**	**3/7/2003**	**10**

Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts.

5 Develop the requirements and technical product to export the FSA enterprise architecture contents to the Department of Education

Green	**CIO**	**4/18/2003**	**010**

04/11/03 -- The award is still pending. Glenn Perry did review the TO. Contracts is working on the award

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**CIO**	**4/4/2003**	**00**

Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts. 4/3/2003 - Two of the milestone dated are overdue because of delays in aquiring funding and awarding the Task Order. The project milestone dates will be changed once the contract is awarded. The award is pending review by Glen Perry. Glen is expected to review the TO on April 8th.

Green	**CIO**	**3/7/2003**	**10**

Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28. ED and FSA entered the CAP plan into the system on 10/16. Future status is subject to funding availability. 11/21 - Future status is subject to funding availability. The future status is suject to receiving funding. 12/10 - This item intentionally left yellow. Business Justification submitted 12/6. 12/19 - Currently reworking business case. The future status is subject to receiving funding. The revised Business Case was submitted for DSG review on Jan. 9, 2003. Jan 17 - Prelim funding approved by IPC. The item is no. 25 below the line. Funding is subject to the disposition of items 20 -24. The project is RED and at risk. 3/10 - Task Order is in contracts.

27 **SCH** *Implement Master Promissory Note for PLUS*

1 Implement PLUS electronic Master Promissory Note (eMPN) for DL

Green	**SCH**	**4/18/2003**	**100**

The COD team was successful in accelerating development and brought the eMPN up with COD 2.0 (and the paper MPN) on April 14th.

Green	**SCH**	**4/4/2003**	**42**

Still on track for May 31.

Green	**SCH**	**3/21/2003**	**28**

Still on track for May 31.

Priority#	Channel	Action Item

Milestone#	Action Item			
	Channel		Status Date	%Complete
Green	SCH		3/7/2003	14
	Direct Loan eMPN funding has been approved by ED after having passed the IPC on February 26. Implementation of this functionality is planned for May 31.			

28 **CFO** *Enhance our cash transaction process to accommodate OCFO procedures*

Milestone#	Action Item			
1	Work with Operating Partners, Contractors and OCFO to establish transaction-matching specifications			
Green	CFO		4/18/2003	30
	Unmatched cash transactions continue to decrease.			
Green	CFO		4/4/2003	20
	FSA has weekly meetings with each of the operating partners to discuss the status of resolving issues identified in the Operating Partner Issues Log. Several DMRs and Task Orders have been identified to resolve many of the issues. In addition, FSA has weekly meetings with OCFO (DIG/FBWT team) to discuss the status of all FSA unmatched cash transactions. FSA Unmatched cash transactions continue to decrease.			
2	Work with Operating Partners and Financial Institutions to identify and correct systemic and business process problems causing unmatched transactions			
Green	CFO		4/18/2003	30
	Operating partners are utilizing Check Free cash reconciliation tool.			
Green	CFO		4/4/2003	20
	FSA has weekly meetings with each of the operating partners to discuss the status of resolving issues identified in the Operating Partner Issues Log. Several DMRs and Task Orders have been identified to resolve many of the systemic issues. FSA has drafted cash procedures to assist the operating partners in resolving unmatched cash transactins with Treasury using the CheckFree tool.			
3	Enable FSA to identify differences before month-end and reduce Treasury Statement of Differences			
Green	CFO		4/18/2003	35
	Unmatched cash transactions continue to decrease.			
Green	CFO		4/4/2003	25
	Weekly meetings are held with OCFO (DIG/FBWT team) to discuss and determine resolution for unmatched cash transactions. An action plan is in effect to resolve all prior year unmatched transactions by June 2003. The unmatched cash transactions for the current year are worked daily.			

Priority#	Channel	Action Item		
	Milestone#	Action Item		
		Channel	Status Date	%Complete
	4	Develop and automated methodology to reconcile cash transactions in FMS to the Treasury banking system		
	Green	CFO	4/18/2003	30
		Operating partners are utilizing Check Free cash reconciliation tool.		
	Green	CFO	4/4/2003	10
		FSA drafted cash procedures for the operating partners to utilize the CheckFree tool in matching unmatched cash transactions. The operating partners should begin utilizing the CheckFree tool this month.		
30	CFO	*Obtain clean financial opinion for ED. Improve FMS internal processes, progs, controls. Support reconcil. b/w FSA Op. Prtnrs, FMS, FMSS, GAPS & Treasury. Integrate w/FSA reengineered systems & perform upgrade analysis & implement Oracle Fed Financials11i*		
	1	Upgrade to Oracle Database 11i		
	Green	CFO	4/18/2003	100
		Completed.		
	Green	CFO	4/4/2003	100
		Completed 01/05/03		
	2	Integrate the transaction ID from GAPS		
	Green	CFO	4/18/2003	95
		The Production Readiness Review for this task order is complete. Migration is to occur this coming weekend (4/20/2003).		
	Green	CFO	4/4/2003	85
		Completing end to end testing currently. Continued delays with COD. Resolved outstanding issues identified during testing with LC. Revised testing schedule from COD. Production Readiness Review scheduled for 04/07/03. Currently on schedule with revised testing dates.		
	3	Enhance FMS Operations processing		

Milestone#	*Action Item*			
	Channel	*Status Date*	*%Complete*	
Green	**CFO**	**4/18/2003**	**30**	
	Three enhancements were planned for FY2003. The GAPS Transaction ID enhancement will be in production next Monday (4/21). The Splitter enhancement functional design is complete; proceeding with development. Form 2000 requirements are complete; working on detailed functional design.			
Yellow	**CFO**	**4/4/2003**	**25**	
	Reenigineering splitter and FMS/FMSS GL data interface processing. Revised detail design document is under review. Weekly meeting with OCFO & Budget Services to finalize requirements and testing schedule.			
4	Implement Federal Administrator			
Green	**CFO**	**4/18/2003**	**00**	
	Unfunded for FY2003. Funding approved by DSG for FY2004 action item.			
5	Implement Guaranty Agency Forms 2000 Enhancements			
Green	**CFO**	**4/18/2003**	**25**	
	Form 2000 requirements are complete; working on detailed functional design.			
Green	**CFO**	**4/4/2003**	**20**	
	Requirements are completed. 50% completed with functional design.			
6	Implement Program Change Requests			
Green	**CFO**	**4/18/2003**	**45**	
	Continue to collect and process change requests through standard change request process. As of 4/15, 43 CRs open, 4 openned in previous week/8 closed.			
Green	**CFO**	**4/18/2003**	**45**	
	Continue to collect and process change requests through standard change request process. As of 4/15, 43 CRs open, 4 openned in previous week/8 closed.			
Green	**CFO**	**4/4/2003**	**35**	
	Weekly meetings with Operating Partners to resolve outstanding issues. Finalized new reconciliation requirements for Raytheon (DCS). Continued correction of outstanding Raytheon issues. On-site FSA CFO AD support to resolve outstanding DCS issues.			

Priority# Channel Action Item

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
7	Implement FSA/Title IV Web-based (Draw-down) Capability and Award Processes		
Green	**CFO**	**4/18/2003**	**00**
	Unfunded for FY2003.		
Green	**CFO**	**4/18/2003**	**00**
	Unfunded for FY2003.		
8	Integrate and interface with Debt Management and Collection System (DMCS)		
Green	**CFO**	**4/18/2003**	**00**
	Unfunded for FY2003. FMS to assist with CSB initiative.		
9	Complete Tier 2 and Tier 3 of Headquarters' Oracle Implementation Approach		
Green	**CFO**	**4/18/2003**	**00**
	Unfunded for FY2003. Funding approved by IRB for FY2004 action item.		

31 **CIO** *Support ED, customers and business partners by participating in the President's Management Agenda E-Government initiatives*

1	E-Gov Support:Implement & participate in cross-gov initiatives includng eLoans proj mgmt (Pres Mgmnt Council E-Gov initiative),participation in E-Authentication & devel e-Commerce solutions for FSA paper processes & promoting standards in student aid		
Green	**CIO**	**4/18/2003**	**030**
	On April 9, we met with partner agencies, OMB and Treasury to explore pay.gov as a possible solution to collect lender fees electronically. Treasury gave an overview of the pay.gov system, explained their plan to gather business requirements from the agencies, and offered to work with each agency individually to evaluate their business needs and develop a plan for possible implementation. The Department of Veterans Affairs and Treasury are leading this workstream. On April 15, Bill Leidinger signed both the eLoans MOU and the eLoans Gateway MOU. We are now preparing the associated funds transfer documents for approval by ED offices so we can forward all completed documents to our partner agencies for their approval. We met with our partner agency leads on April 15 to discuss project planning and how best to obtain their agencies' approval of the eLoans MOU.		

Milestone#	*Action Item*		
	Channel	*Status Date*	*%Complete*
Green	**CIO**	**4/4/2003**	**25**
	On April 1, we met with partner agency leads and OMB to continue project planning and preparations to move forward once funding is available. The eLoans and Gateway MOUs are still being reviewed by partner agencies (VA, HUD, SBA, USDA, DOL), General Counsel, and procurement staff.		
Green	**CIO**	**3/21/2003**	**25**
	Charlie Coleman attended ED's pre-EMT meeting on 03/18/03 along with Terri Shaw and Victoria Bateman, and gave a status update on eLoans and eAuthentication. Bill Hansen stated that based on his meeting with Mark Foreman / OMB, that FSA should fund the majority of the eLoans initiative (approximately $1.5 million) and all of the Department's share of the eAuthentication project (approximately $2.5 million). Proposals for the project management SOO (Statement of Objectives) are being evaluated, with a selection planned for next week. A contractor should be on-board by April 1. A partner agency leads meeting was held on March 18. Treasury attended the meeting and was receptive to partnering with agencies to explore 'pay.gov' as a possible common solution for collecting lender payments electronically.		
Green	**CIO**	**3/7/2003**	**10**
	eLoans staff coordinated with partner agencies and submitted revised performance metrics to OMB this week. The performance metrics were requested from all 24 E-Gov initiatives in preparation for Mark Forman's testimony to Congress on March 4. On March 4, we met with partner agency leads and OMB to continue project planning and preparations to move forward once funding is available.		
2	Cross Agency Web Support:Support operations & usability of existing interagency web portals incldng students.gov (student-centered interagency Web portal partnered w/FirstGov.gov) & StudentJobs.gov (student-centered interagency Web portal partnered w/OPM)		
Red	**CIO**	**4/18/2003**	**45**
	On 02/20/03, Innovations/E-Commerce presented a business justification and funding request to the DSG for students.gov and studentjobs.gov. The DSG recommended funding students.gov FY03 baseline operations for $70,000, and Terri Shaw approved on 02/26/03. (no change)		
Green	**CIO**	**4/4/2003**	**00**
	On 02/20/03, Innovations/E-Commerce presented a business justification and funding request to the DSG for students.gov and studentjobs.gov. The DSG recommended funding students.gov FY03 baseline operations for $70,000, and Terri Shaw approved on 02/26/03. (no change)		
Green	**CIO**	**3/21/2003**	**35**
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Green	**CIO**	**3/7/2003**	**10**
	On February 20, Innovations/E-Commerce presented a business justification and funding request to the Decision Support Group for the interagency web portals: students.gov and studentjobs.gov. The DSG recommended funding students.gov FY03 baseline operations for $70,000, and Terri Shaw approved on 02/26/03. (no change)		

Milestone#	*Action Item*			
		Channel	*Status Date*	*%Complete*
	3	New Research and Development: Provide support for pilot tests, proofs of concept, research, white paper development, etc. that are identified internally or externally through customers or business		
	Green	**CIO**	**3/21/2003**	**25**
		Charlie Coleman attended ED's pre-EMT meeting on 03/18/03 along with Terri Shaw and Victoria Bateman, and gave a status update on eLoans and eAuthentication. Bill Hansen stated that based on his meeting with Mark Foreman / OMB, that FSA should fund the majority of the eLoans initiative (approximately $1.5 million) and all of the Department's share of the eAuthentication project (approximately $2.5 million). Proposals for the project management SOO (Statement of Objectives) are being evaluated, with a selection planned for next week. A contractor should be on-board by April 1. A partner agency leads meeting was held on March 18. Treasury attended the meeting and was receptive to partnering with agencies to explore 'pay.gov' as a possible common solution for collecting lender payments electronically. 02/20/03, Innovations/E-Commerce presented a business justification and funding request to the DSG for students.gov and studentjobs.gov. The DSG recommended funding students.gov FY03 baseline operations for $70,000, and Terri Shaw approved on 02/26/03.		

32 **CFO** *Develop an automated tool to administer budgetary resources for FSA's programs and to provide management with the data to effectively manage those resources*

	1	Determine requirements for program fund management that are consistent with legislative and OMB requirements		
	Green	**CFO**	**4/18/2003**	**85**
		No change from last report.		
	Green	**CFO**	**4/18/2003**	**85**
		Continuing to examine limitations on budget authority for payment of contract collectors' costs.		
	Green	**CFO**	**4/4/2003**	**80**
		Uncovered need to further examine budget authority requirements or limitations in relation to funding authority used for payment of contract collection costs.		
	2	Investigate options that are compatible with Oracle financials, will integrate with FMS and that provide yearly forecasting by month based on prior history pulled from FMS		
	Green	**CFO**	**4/18/2003**	**50**
		Previous reporting on this segment involved investigating options for interface between FMS and FMSS. It appears that the best interface solution is Oracle Federal Manage. Forreport integration we are working with Financial Reporting staff on Status of Program Funds report requirements.		
	Green	**CFO**	**4/18/2003**	**50**
		Previous reporting on this segment involved investigating options for interface between FMS and FMSS. It appears that the best interface solution is Oracle Federal Manage. For report integration we are working with Financial Reporting staff on Status of Program Funds report requirements.		

Priority# Channel Action Item

Milestone# Action Item

	Channel	*Status Date*	*%Complete*
Green	**CFO**	**4/4/2003**	**10**

Met with one vendor and determined that services offered were more than required by task. Met with FMS Requirements and Testing Division staff and contractor to outline funds control template and splitter activity affecting this project. Requested reports necessary to track program funds status.

3 Select an option that meets requirements, test for ability to meet requirements and decide whether to implement for all programs or for one or two programs on a pilot basis

Green	**CFO**	**4/18/2003**	**20**

FMS development Business Case that included an interface with Federal Manager for presented to and approved by IPC

Green	**CFO**	**4/18/2003**	**20**

FMS development Business Case that included an interface with Federal Manager for presented to and approved by IPC

4 Implement pilot based on decision

Green	**CFO**	**4/18/2003**	**00**

Not to this point yet.