

# PROJECT EASI/ED PROGRAM MANAGEMENT PLAN

## Table of Contents

	<u>Page</u>
1. INTRODUCTION	
1.1 History	3
1.2 Objectives	7
1.3 Goals and Concept	9
1.4 Project EASI/ED Scope	13
1.5 Project EASI/ED Program Management Plan Organization and Content	15
1.6 Project EASI/ED Program Management Plan Revision Procedure	17
1.7 References	19
2. PROJECT ORGANIZATION	
2.1 Development Life Cycle	23
2.2 Recommended Implementation Approach	25
2.3 Major Milestones	27
2.4 Reviews	29
2.5 Baselines	31
2.6 Organizational Structure	33
2.7 Organizational Boundaries and Interfaces	35
2.8 Project Responsibilities	37
3. MANAGERIAL PROCESS	
3.1 Management Objectives and Priorities	59
3.2 Assumptions, Dependencies, Constraints	61
3.3 Risk Management Process	63
3.4 Monitoring and Controlling Mechanisms	65
4. TECHNICAL PROCESS	
4.1 Methods, Tools, Techniques	69
4.2 Applicable Standards	71
4.3 Procedure for Developing and Modifying Work Products	73
4.4 Documentation Philosophy	75
4.5 Project Documentation Requirements	77
4.6 Documentation Formats	87
4.7 Project Support Functions	89

5.	WORK PACKAGES, SCHEDULE, AND BUDGET	
5.1	Transition Worksheets	93
5.2	Dependencies	95
5.3	Resource Requirements	97
5.4	Budget and Resource Allocation	99
5.5	Schedule	101

Table of Exhibits

Exhibit 1-1	Project EASI Team Members – Concept Phase	4
Exhibit 1-2	Project EASI Goals by Functional Area	10
Exhibit 2-1	Project EASI/ED Organization Chart	34
Exhibit 2-2	Project EASI Core Team Members – Current List	50
Exhibit 2-3	Project EASI Steering Committee – Current Members	58
Exhibit 4-1	Concept Phase Documentation Requirements	78
Exhibit 4-2	Definition Phase Documentation Requirements	79
Exhibit 4-3	Design Phase Documentation Requirements	81
Exhibit 4-4	Construction Phase Documentation Requirements	83
Exhibit 4-5	Test Phase Documentation Requirements	84
Exhibit 4-6	Implementation Phase Documentation Requirements	85
Exhibit 5-1	Project EASI/ED Work Breakdown Structure	102