

SFA Projects

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CIO Weekly Dashboard Report

Enterprise Projects

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No.	Project Name	Point Person	Status	Due Date	Results or	Updates/Issues	Last Updated
1	Continuity of Operations Audit - OIG	Haldane, Mary	Green		Complete Audit	Kick off meeting is scheduled for July 18th. The department has a lead on this audit.	9/30/2002
2	Database Quality Certification	Hill, Denise	Green	9/30/02	50% of Databases in the certification process	FSA has met the requirement by placing DLOS, DLCS, DMCS, and NSLDS in the process. IT Management provided the logical and physical models, collected under the prior Consistent Data efforts, to ED/CIO. The "next steps" plan is being developed. 9/19: Hill & Feely met with Lair, Fletcher & Graham...crafted a plan to use relevant information from present contractors' surveillance, and to create large extracts from production dB's for testing by Lair's software when such was needed. 9/25: Feely briefed IMWG on Database Accreditation and Certification, and received general agreement from group.	10/7/2002
3	ED/FSA CIO Plan	Feely, Harry	Green	4/15/2002	Revised work plan from ED CIO	This item should be renamed to Strategic Planning with One/ED and assigned a new owner. The review of the alignment of business processes under the One/Ed project will influence the ED/CIO - FSA/CIO direction.	10/7/2002
4	eLoans eGov Initiative	Coleman, Charlie Pemberton, Tina	Green		Presented recommended approach for scoping eLoans initiative to partner agency senior leadership and OMB (including OMB 300 Business Case) on September 30, 2002.	On October 1, 2002, the eLoans team briefed agency senior leadership from HUD, SBA, USDA and VA on value add opportunities as well as the funding strategy/resource needs required to move forward in FY03 and FY04. At the request of Bill Hansen, the team is drafting a follow-up letter to the partner agency Deputy Secretaries to discuss the resource needs for eLoans. The letter invites these Deputy Secretaries to the PMC eGov subcommittee meeting on October 10 to discuss the "go/no go" decision.	10/7/2002
5	Enterprise ITR Initiative: Creating customer solutions	Kuriatnikova, Carole	Green	12/30/2002	Customer solution program	Presented a Customer Planning status update at the CIO Strategic Meeting. The CIO Leadership group recommended a status update be given to the FSA senior leaders through an interactive presentation. This should include an endorsement by Deb Wiley and a show of support from the three business units targeted in the implementation plan to be completed by 12/15/02. Initial customer planning meeting was held with Human Resources (Calvin Thomas) on 9/27. Thomas asked that his ITR (Kuriatnikova) check back with him in 3-4 weeks after FSA had set priorities for FY03 and allocated funding.	10/7/2002
6	Executive Conference Room	Roland, Marguerite Feely, Harry	Green	11/30/2002	Completed conference room	Received a proposal from Criticom. AV Washington delivered requirements document. Met with Steve Finch on April 10th. A conference with AV Washington occurred on Monday, 4/24. AV Washington sent an updated requirements. A meeting with Finch was held on 5/17. AV Washington brought in a Drapery Company. We received a proposal on June 28th. Met with Candy on July 3rd to review capability of room. Receive updated proposal on July 15th. Wrote SOO. 7/25 Harry will talk with Rosco to define approach for contractor. August 12, 2002: Acquisitions Department sent an SOO and RFP to three bidders asking for bids within seven days. Decision and award to be made immediately after. Proposals have been evaluated and documented. FSA has completed their portion of the funding request. 9/12 Final approval is needed from Glen Perry. 9/28 AV Washington was awarded contract.	10/7/2002

No.	Project Name	Point Person	Status	Due Date	Results or	Updates/Issues	Last Updated
7	GAO - Homeland Security Information Technology Funding	Feely, Harry	Green			7/15 An entrance conference was held on 7/18. August 12, 2002:	10/7/2002
8	GAO Entrance Conference on Middleware	Reddy, Ganesh	Green			GAO follow-up meeting was held on 8/13/02; "informal feedback" from GAO was that the meeting went very well and they were pleased by our answers.	10/7/2002
9	GISRA Reports to OMB	Boots, Andrew	Green	10/31/2002	Quarterly POA&M Report	CIO team working with business units to document corrective actions completed and planned for 10/31 progress report. Business unit documentation due to CIO team by 10/8.	10/7/2002
10	OIG - Audit of controls over the Access, Disclosure and Use of Social Security Numbers	Boots, Andrew	Green	8/28/02	Completed Audit	IG found that RFMS had not maintained evidence that contractor personnel with access to SSNs had been adequately trained. We have started a process to make sure this is covered by all FSA systems.	10/7/2002
11	OIG Audit - Phase Two - Clinger Cohen Capital Planning Investment	Allison, Steve	Green	12/31/02		The entrance conference for the IG's Capital Planning and Investment Management Audit was held on September 18, 2002. The IG will be looking at capital planning and investment management matters from an enterprise standpoint (Department-wide), but also will look closely at FSA's internal processes.	10/7/2002
12	Specialized training for IT Security personnel	Boots, Andrew	Green	12/31/2002	Completed training for all FSA personnel identified.	List of courses provided to all FSA "security" personnel on 8/20. Each must take two courses from list (on web, free). On track to complete by 12/31/02. OCIO will send status reports to FSA Security Team, which will send reminders monthly.	10/7/2002
13	Video Teleconferencing / Distance Learning	Moore, David Wadsworth, Pam	Green	FY 03-04 (tba)	Distant learning for FSA	The Department VTC Manager will present FSA a proposal on or about 11 October. This proposal will explain the VTC service ED-CIO can provide FSA's distant learning requirement.	10/7/2002
14	VTC Conference Rooms	Shehata, Baha	Green	10/18/02	Completed conference rooms	GSA approved the Quality Work Group's Proposal and started the modifications for the VTC rooms in UCP. The FSA Admin. Sent a message out to notify all, that these rooms are off-limit between 9/17 - 9/30, 2002. FSA-CIO and ED-CIO are scheduling the equipment installation in these rooms. The schedule calls for completion of all VTC by the third week of October.	9/30/2002
15	XACTA implementation	Boots, Andrew Wilson, Keith	Green	12/31/02	C&A packages for all FSA systems	OCIO has added about \$70K to make the down-payment \$400K (of \$996K required). Implementation team to meet as soon as FY03 contractor support for FSA settled. Three implementation steps: (1) Installation at VDC; (2) Customization of tool for ED/FSA environment; and (3) Entering system-specific data for 100 Departmental systems.	10/7/2002

CIO Weekly Dashboard Report

Cross - Cutting Team Projects

10/3/2002 3:26:41 PM

No.	Project Name	Point Person	Status	Due Date	Results or	Updates/Issues	Last Updated
1	Balanced Scorecard	Haldane, Mary	Green		CIO Balanced Scorecard	Draft Balanced Scorecard (BSC) presented to Steve Hawald on 8/5. Offiste held 9/10/02. BSC finalized 9/23/02. Named Paul Pesavento as temporary BSC lead and Wanda Broadus as temporary team member. Detailed calendar developed of duties for the next month.	9/30/2002
2	CFC for FSA	Thompson, Coretta Williams, Stephanie	Green	12/31/02	Reaching CIO goal for CFC	Have been contacted by CFC training representative, and will attend keyworker training session October 8.	10/7/2002
3	Enterprise Architecture with ED	Hill, Denise	Green	9/30/2002	Approved framework	The Enterprise Architecture Vision was presented to the Information Management Working Group on September 11th.	9/30/2002
4	FSA and CIO alignment	Hawald, Steve	Green	10/20/2002			9/26/2002
5	FSA CIO Strategic Plan	Hawald, Steve	Green	10/30/2002			9/26/2002
6	FSANet CIO Pages Update	Kuriatnikova, Carole Merchant, Denise	Green	Ongoing	CIO content on FSANet	Awaiting Steve Hawald's decision on orphan content. A content meeting was held on September 25, and was attended by 7 of 21 content owners. Suggestions for improvement include deploying content simultaneously to the extranet, bringing 2nd and 3rd level pages to the home page with a short link, and developing a "Tools" section to include Rational (e.g., ECM).	10/7/2002
7	GAO - PBO Audit	Feely, Harry	Green		Completed Audit	FSA and contractor personnel working on NIST, CIP, and Inventory worksheets for Team by July 22 for submission to ED July 29. August 12, 2002: submitted July 29.	10/7/2002
8	Gartner's Audit/Scoreboard on CSC Virtual Data Center Contract	Jarmusik, Richard	Green	9/12/02	Gap Analysis of CSC scorecard and recommendation	The plan is ready for review with CIO Mark Snead, and Accenture Need to schedule time on the Monday PM meeting. No change in status. Working to get on Steve's calendar.	10/7/2002
9	Hire Personnel	Burton, Joy	Green		Fill Critical Vacancies	GS 15 for IT Customer Support was disapproved by Hansen, 09/16/02. We are preparing	10/7/2002
10	Lobby Monitor	Roland, Marguerite Wadsworth, Pam	Green	11/15/2002	Lobby Monitor is running with improved processes	The low tech (manual) approach to the presentation of material on the lobby monitor using Power Point is in operation. The line for Cable TV is now available. The award of the contract on 8/01 to ROH will establish an automated approach. Automation activities in progress by ROH include the scheduler application. Reviewed application for how well functionality is meeting requirements and expectations. To date the developed	10/7/2002

application functionality includes user authentication and login, submission workflow, approval workflow, final approval workflow, and file/group/program scheduling capabilities. ROH has completed the scripting that will be installed shortly.

11	OIG Audit for Service Continuity, ACN-A11-C0010	Fillinich, Mike	Green	8/31/2002	Completed Audit	This is another review of FSA's DR and COOP. Audit completes the end of May, draft report the end of June and final the end of August. CIO is providing additional DRP documentation from the business units (app-side recovery plans).	10/7/2002
12	Testing / Quality Assurance / CM briefing for COO	Reddy, Ganesh Rockis, Mike	Green	9/23/2002		Final drafts will be delivered to Steve Hawald afternoon of 09/26/02 for review and edit.	10/7/2002
13	VDC / Physical DC Model for COO	Wilson, Keith Lance, Dave Peck, Paul Jarmusik, Richard	Green	9/26/2002		Presentation will be delivered to Steve for review on September 26, 2002	9/30/2002

CIO Weekly Dashboard Report

Single Team Projects

10/3/2002 3:26:49 PM

No.	Project Name	Point Person	Status	Due Date	Results or	Updates/Issues	Last updated
1	Clinger Cohen Audit / Survey of Enterprise Architecture	Hill, Denise	Green		Completed Clinger Cohen Audit	Entrance meeting - October 24, 2001. On December 31, 2001 the IG sent back questions. Consolidated responses were sent back on January 28, 2002 and February 5, 2002. More architecture documents on January 30, 2002 and held a follow up meeting on March 4, 2002 to focus on Enterprise Architecture. 7/15 Exit conference was held - FSA rated mostly 4 on a scale of 1-5. We are currently reviewing the document with the Department and expect to send comments back to the IG by Aug 31. The joint response was sent on August 28.	9/30/2002
2	CSC/VDC Service Review	Fillinich, Mike	Green	9/19/2002	Corrective Action Plan	CSC presented the VDC Get Well Plan for corrective action status on schedule 9/19. Of the 310 tasks identified on 4/1/2002, 307 have been satisfactorily addressed. Two of the remaining 3 tasks will be completed 9/30 and the last task by 10/31. Since 4/1/2002, CSC has been able to stay on top of action items created by RCA's. There are 17 current tasks. 1 task is in late status awaiting completion by another vendor - Sprint.	10/7/2002
3	GAO Personally Identifiable Information Audit	Feely, Harry	Green		Completed Personally Identifiable Information Audit	Met with OIG concerning FAFSA - 2/19. GAO held working group meetings with FAFSA 4/4 and 4/5. 7/23 Draft Department to Congress was sent. Response was provided.	10/7/2002
4	IT/Financial Statement Audit	Fillinich, Mike	Green		Completed NSLDS Audit	There are five total audit findings. Two were related to NSLDS and both have been addressed. The other three related to FFEL. Sybil Phillips is aware of the findings and advises she is not spending scarce money on a system that is being retired.	10/7/2002
5	Review of Accenture Contact for FSA blueprint	Feely, Harry	Green		Audit Report	The OIG conducted an Exit Conference to discuss the findings related to its review of the Accenture contract. The exit conference was held on Tuesday, September 17, 2002. The 3 main points that will be addressed in a forthcoming draft report deal with: performance measures in task orders, ensuring that an annual market analysis is performed on the Accenture contract, and reviewing the CDS SIS baseline costs.	10/7/2002

6 VDC/CIO Wilson, Keith Green 9/1/2002 Customer Input
Management Meetings Fillinich, Mike
Snead, Mark
Jarmusik, Richard

Begun scheduling October VDC Budget meetings with GMs. Conducted final meeting with
Jim Lynch on FMS upcoming changes and budget issues.

9/30/2002

Key

Green

Yellow

Red

On Schedule

Minor schedule slippage / manageable

Significant impact to project schedule