

**SFA MODERNIZATION  
PARTNER PROJECT**

**STATUS REPORT  
(Monthly)**

*xx/xx/xxxx through xx/xx/xxxx*

**Activity Summary (Month ending xx/xx/xxxx)**

**Update with Weekly Status Report Information**

Planned Activities	Results
	•
	•
	•
	•

**Plans (Month ending xx/xx/xxxx)**

**Update with Weekly Status Report Information**

Planned Activities
•
•
•
•

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**Exceptions Summary**

Update with Weekly Status Report Information

Please list all missed deadlines below (and populate with reasons)

Deliverable	Original Due Date	Projected Due Date	Issues / Reasons
•	•	•	•
•	•	•	•
•	•	•	•
•	•	•	•

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**Deliverables (all)**

Update with Weekly Status Report Information

<b>Deliverables</b>	<b>Status</b>	<b>Planned Draft Date</b>	<b>Actual Draft Date</b>	<b>Planned Delivery Date</b>	<b>Actual Delivery Date</b>

**Schedule of Key Meetings (month ending xx/xx/xxxx)**

Update with Weekly Status Reports Information

<b>Key Meeting</b>	<b>Date</b>

## SFA MODERNIZATION PARTNER PROJECT

### Risk Summary (month ending xx/xx/xxxx)

The following section is intended to inform management and team members about project risk areas and their potential consequences. Risks are evaluated in terms of their potential impact on meeting the target completion date (**schedule**), increasing project costs (**cost**), and/or decreasing quality of deliverables (**quality**).

Update with Weekly Status Report

RISK	SYMPTOMS	RESPONSES	Severity of Impact	Probability of Occurrence	Ability to Control	DATE Reduced by 50%	DATE Complete	Resp
	•	•						
	•	•						
	•	•						
	•	•						
	•	•						

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**Issue Summary (month ending xx/xx/xxxx)**

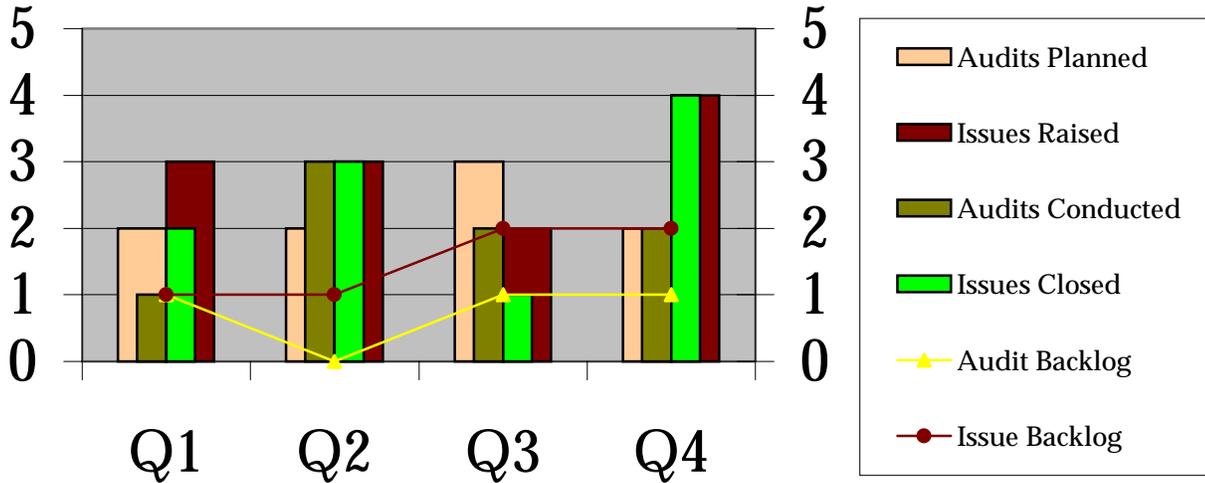
Update with Team Leads' Weekly Status Reports

Issue	Recommended Solution	Resp	Creation Date	Resolve Date	Status
<i>PMO (Dave Gordon)</i>					
<i>Financial Aid Reengineering (Karl Augenstein)</i>					
<i>Enterprise Engineering &amp; Integration (J. Michael Lee)</i>					
<i>Engagement Control Office (Mike Swain)</i>					

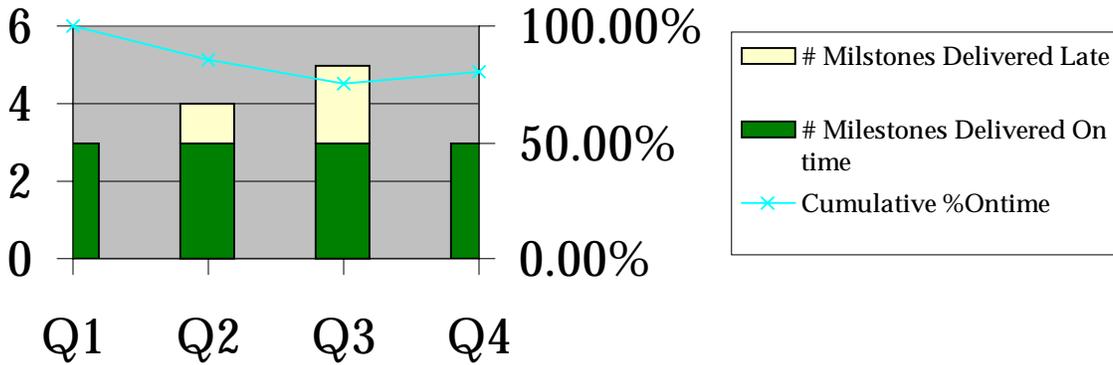
## SFA MODERNIZATION PARTNER PROJECT

Project Quality

### CQMA Audits and Issues



### On Time Delivery



# SFA MODERNIZATION PARTNER PROJECT

Planning Accuracy

