

SFA Modernization Partner Project LEGACY CONTRACT TRANSITION PLAN

FAFSA and Applications Material Distribution and Bulk Mailing (FAFSA)



Part 1 System Write-up

FAFSA and Applications Material Distribution and Bulk Mailing

CHANNEL:	Students
BUSINESS MANAGER:	Jack Reynolds
COTR:	Beverly Cooper
CONTRACTOR:	Aspen
CONTRACT NUMBER:	ED98CO0057
CONTRACT AWARD DATE:	June 30, 1998
CONTRACT EXPIRATION DATE:	September 30, 2000
ANNUAL CONTRACT COSTS:	\$7.5 million

FAFSA and Application Materials Distribution and Bulk Mailing FUNCTIONS

35 million copies of the FAFSA are printed each year. Bulk quantities of these are sent to schools, libraries, banks, etc. each year. The warehousing and bulk distribution of these materials is handled under contract by Aspen a small warehousing and mailing contractor located in Jessup, MD.

For years Aspen utilized the US Postal service for delivery of these material. It took 2 to 4 weeks for delivery and there was no tracking system. Presently, Aspen uses UPS for delivery of these bulk materials. There is a 6-day delivery time, with tracking at a cost 1/3 less than the US Postal Service costs. (Total delivery costs approximate \$3.2 million)

WHO USES FAFSA and Application Materials Distribution?

External User:

Internal Users:

- DLO

ANNUAL CONTRACT COST – OFSA FUNCTION PERCENTAGES

The annual contract costs for FAFSA and Application Materials Distribution total approximately \$10.7 million (Aspen \$7.5 million & UPS \$3.2 million). The approximate percentages and annual cost for the base OFSA functions (as outlined in the OFSA Contracts/functions Matrix) are as follows:

Material Handling	100%	\$10.7 million
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PLANNED ENHANCEMENTS

None

ISSUES

None