

Category	About Us	Reports	Career	Initiatives	News	Tools	Outreach
# Content Items	6	2	1	3	9	13	2

Priority	Tools	Access	Update
High	College Possibilities Parents SFA (cool, FAFSA)	High	High
	Standard Paragraphs Responding to Student/Parent Questions	High	High
	Relevant Links - Job Related	High	High
	Contracts/COTRS	High	Med
	Mod Partner	High	Med
	Publication Development Process	High	Low
	Publication Owners Checklist	High	Low
Medium	FAQs	High	High
	Printing Process	High	High
	Graphics Procurement	High	Low
	How Do I Post To Ed Website?	Med	Low
	SFA Forms Library	Med	Low
Low	Ask The Expert	High	High
	News		
High	Headlines (Under Task Bar)	High	High
	Trends & Questions	High	High
	Calendar Conference Presenting Focus Groups -- Link	High	High
	Presentation at Conference	High	High
	News Clippings	High	High
	Handouts	High	High
	Writing Papers	High	High
Medium	Video Conferencing	Med	Med
Low	Videos -- Greg	Low	High
	About Us		
High	People (Task Bar)	High	High
	Telephone Org	High	High
	Weekly Sample Letters, emails & Compliments	High	High
	DCS Internet Link	High	-
	Mission/Vision (Task Bar)	Low	Low
Medium	Contacts For Specific Topics	High	Med
	Initiatives		
High	Mad Dogs	High	High
	Dept. Charters/Schedules	High	Med
Medium	DRB	Med	Med
	Reports		
High	Contract or Generated Report	High	High
	Weekly Reports	High	High
	Outreach		
Medium	Updates & Partnership Efforts Trio	Med	Med
	Associations We Work With	Med	Med
	How We Partner	Med	Med
	Career		
High	Job Vacancies (Employee Services/Career -- Link to)	High	High

Category	Benefits	Topical	Mgr. Services	Jobs	Personnel Info	Payroll	Q&A	Performance	Partnership
# Content Items	7	5	5	4	5	1	1	1	2

Priority	Benefits	Access	Update
High	Procedural Information	High	Medium
	Awards Information	Medium	Low
	Transit Benefits	Low	Low
Medium	Benefit Information	Medium	Low
	Benefit Enrollment	Medium	Low
	Links To Related Sites	Medium	Low
	Contacts	Medium	Low
	Inquiry Capacity	Medium	Low
Medium	FAQs	Medium	High
	Work/Life Information	Medium	Low
	Training Transcripts	Low	Low
Low	Compensatory Information	Low	Low
	Personnel Information		
High	Procedural Information	High	Medium
	Personnel Information	High	Low
	Links To Related Sites	Medium	Low
	Contacts	Medium	Low
	Inquiry Capacity	Medium	Low
	Employee Profile	Medium	Low
Medium	FAQs	Medium	High
	Policy Documents	Medium	Low
Low	Organizational Information	Low	Low
---	HR User Forms	Medium	Low
	Jobs		
High	Recruitment Information	High	High
	Job Board	High	High
	Procedural Information	High	Medium
	Links To Related Sites	Medium	Low
	Contacts	Medium	Low
	Inquiry Capacity	Medium	Low
	Career Counseling	Low	Low
Medium	FAQs	Medium	High
Low	Intern Information	Low	Low
	Manager Services		
High	Procedural Information	High	Medium
	Links To Related Sites	Medium	Low
	Contacts	Medium	Low
	Inquiry Capacity	Medium	Low
	Mgt Reports	Low	Low
Medium	FAQs	Medium	High
Low	Position Mgt Information	Low	Low
	HR Statistical Information	Low	Low
	Organizational Design Information	Low	Low
	PD Information	Low	Low

Priority	Payroll	Access	Update
High	Time & Attendance	High	Medium
	Procedural Information	High	Medium
	Links To Related Sites	Medium	Low
	Contacts	Medium	Low
	Inquiry Capacity	Medium	Low
Medium	FAQs	Medium	High
	Performance Mgmt	Low	Low
	Partnership		
High	Procedural Information	High	Medium
	Links To Related Sites	Medium	Low
	Contacts	Medium	Low
	Inquiry Capacity	Medium	Low
Medium	FAQs	Medium	High
Low	Union Information	Low	Medium
	CBA Information	Low	Low

Category	Space	Inventory	Travel	Financials	News	Administration	Points of Contacts	Training	Job Board	People
# Content Items	1	2	1	10	5	8	1	4	1	2

Priority	Space	Access	Update
Low	Space	High	High
	Inventory		
Medium	Inventory	Medium	High
Medium	Administration "How To"	High	Medium
	Travel (Recommend for Employee Services/Employee Information -- Link To)		
High	Travel	High +	High
	Financials		
	<i>FMS</i>		
Medium	FMS	High	High
	<i>Cost</i>		
Medium	ABC Cost System	High	High
	<i>Audit</i>		
High	Audit Reports	Medium	High
	Audit Status	Medium	High
	Financial Statements	Medium	
	<i>Budget</i>		
High	Budget Process	High	High
	FY 2000	High	High
	FY 2001	High	High
Medium	Monthly Reports	High	High
	300B Summary	Low	
	News		
Medium	Weekly Reports	Medium	High
High	CFO News	High	High
	Financial Management	High	High
	Policy & Procedures	High	High
	Committee Meeting Schedule	High	High
	People		
High	People (Task Bar)	Low	High
	Vision/Mission (Task Bar)	Low	Low

Priority	Administration	Access	Update
High	Physical Security	Medium	Low
Medium	Impact Card	High	Medium
	Purchasing Process	High	Medium
	Invoice Processing	High	Medium
	Purchase Order Processing	High	Medium
	Tax claims Process C1164	High	Medium
	Time & Attendance (Employee Services?)		
Low	Overtime Sheets	High	Low
	Forms		
High	Forms Library	High	Medium
	Points of Contacts (Task Bar)		
High	General Points of Contacts	High	High
	Job Board (Recommend for Employee Services/Career -- Link To)		
--	Job Vacancies	High	High
	Training (Recommend for Employee Services/Career -- Link To)		
Medium	Desk Procedures	High	High
	Training	High	High
	Course Labs (?)	High	High
	Requests	High	High

Category	About Us	Tools	Processes	News	References
# Content Items	4	2	1	3	1

Priority	About Us	Access	Update
High	People (Task Bar) - Specialty Based Directory	-	-
	Core Processes & Measures	Medium	Low
	Organizational Units & Activities	-	-
Medium	Mission/Vision (Task Bar)	Low	V Low
	Tools		
High +	FAA Contacts (Task Bar)	Medium	Medium
Medium	Links To IFAP and Other Resources	-	-
	Processes		
Medium	How To Plan & Get A Publication Printed	Low	Low
	News		
High	Calendar of Products & Events	-	-
Medium	Digest of Notes From: Program Mtgs, IPTs, Regulation Dept.	Medium	High
	Weekly Reports	High	High
	References		
?	Image Archive of Regs, Pubs, & Letters	Low	V Low

Category	Relations	Oversite	About Us	Initiatives	News	Links
# Content Items	2	5	3	5	3	4

Priority	Relations	Access	Update
High	FAQs	High	Medium
Low	Dear Partner Letters	Low	Low
	Form Letters	Low	Low
	Oversite		
High	FAQs	High	Medium
	Approved Lenders	Medium	Medium
	E-System Interface (Download Data)	High	NA
	NSLDS Interface	Medium	Medium
Medium	Peps Data	Low	Low
	About Us		
High	Directory (Task Bar) -- People	High	High
Medium	Calendar of Events (Task Bar)	Medium	Medium
Low	Mission Statement (Task Bar)	Low	Low
	Initiatives		
High	FAQs	High	Medium
Medium	Project Plans	High	High
	Status Reports	High	High
	IPTs	High	High
Low	IRBs	High	Low
	FP initiatives	High	High
	News		
Medium	Job Board (Recommend for Employee Services/Career -- Link to)	Medium	Medium
Low	Industry News	Medium	Medium
	Latest News	Medium	High
	Links (Task Bar)		
	NASSGAP Site		
	NHCHHELP Site		
	Other Industry Links		
	Elm Site		

Category	About	Procurement Approaches	Modernization	Reference	Acquisition Process	Training	Policies	News	People
# Content Items	2	7	3	1	9	1	2	3	2

Priority	About Us	Access	Update
	Mission Statement (Task Bar)	Low	Low
	People (Task Bar)	High	High
	Procurement Approaches		
	BPAS (Blanket Purchase Agreements)	High	High
	Share-In-Savings	High	Low
	Sample Statements of Objectives	High	High
	Performance-Based Contracts	High	Medium
	GWAL (Govt-Wide Acquisitions Contracts)	Medium	Medium
	Contracted Services	Medium	Medium
	Interagency Agreements	Medium	Low
	FAQs	High	High
	Modernization		
	Mod Partner	High	
	Acquisition Strategy	High	Low
	Transition Plan	High	High
	FAQs		
	Reference		
	Resource Links	Medium	Low
	<i>FAI</i>		
	<i>ARNET</i>		
	<i>GSA Homepage</i>		
	<i>Best Practice</i>		
	<i>OFPP</i>		
	Acquisition Process		
	Acquisition Process	High	High
	Expedite Processing of Urgent Action	High	Medium
	Yearend Procurements	High	Medium
	Procurement Help	High	Medium
	Changes in Procurement Process	Medium	Medium
	Simplified Purchases	Medium	Medium
	Commercial Items Process	Medium	Medium
	Acquisition Planning	Medium	Medium
	Temporary Services	Medium	Medium
	FAQs	High	High
	Training		
	Training Opportunities (Recommend for Employee Services/Career -- Link to	High	High
	FAQs	High	High

Priority	Policies	Access	Update
	Policies	Low	Low
	Unauthorized Procurement/Ratification	Medium	Medium
	FAQs	High	High
	News		
	Headlines (Under Task Bar or Put In Marquee)	High	High
	Marquee (Top)	High	High
	Minutes (Place in Marquee)	High	High
	People		
	Contacts (Covered under People {About} in Task Bar)	High	Medium
	Additional Contacts (Task Bar)	Medium	Medium

Category	Policy	Case Reports	Function	About Us	Reference	Taskbar
# Content Items	5	3	3	4	2	3

Priority	Policy	Access	Update
Medium	Issues	Medium	Low
	Policy Study	Medium	Low
	Policy Recommendations	Medium	Low
	Congressional Mandates	Medium	Low
	Title IV Regulations	Medium	Low
Case Reports			
High	Caseload	High	High
	Weekly Reports	High	High
	Daily Caseload Reports	High	High
Function			
High	Ombudsman Function	Low	Low
	Process For Resolution	Low	Medium
Medium	Milestones (What We Plan To Do)	Low	Medium
About Us			
High	Vision/Mission (Task Bar)	Low	Low
	News	Medium	Low
	Success Stories	Low	Low
	Job Board (Recommend for Employee Services/Career -- Link to)	Medium	Low
Reference			
Medium	Forms	Low	Low
	Peer Colleague Letters	Low	Low
Taskbar			
Low	IRB Activities	Low	Low
Medium	Links	Low	Low
	People (Organization)	Low	Low

Category	5 Year Plan	Reports	Survey	Process	About Us
# Content Items	2	5	5	2	5

Priority	5 Year Plan	Access	Update
High	5 Year Plan	High	High
	FAQs		
	Reports		
High +	Unit Cost Information	Medium	NA
Medium	Quarterly Reports	High	Medium
	Interactive Performance Measurement System	High	Dynamic
Low	Bi-Weekly Reports	High	High
	FAQs		
	Survey		
High +	ACSI Survey Results	Low	Low
High	Employee Survey	Low	Medium
	Conduct Survey Online	Low	Medium
Med/High	Employee Survey Results	Medium	Medium
	FAQs		
	Process		
Medium	Planning & Budgeting System	Low	Medium
	FAQs		
	About Us		
	People (Task Bar)		
	Mission/Vision (Task Bar)		
	News		
	Calendar of Events (Task Bar)		
	IPT Activities (Task Bar)		
	Links (Task Bar)		