

SFA Modernization Partner Project LEGACY CONTRACT TRANSITION PLAN

Multiple Data Entry System (MDE)



Part 1 System Write-up

MULTIPLE DATA ENTRY SYSTEM (MDE)

CHANNEL:	Students
BUSINESS MANAGER:	Jeanne Saunders
COTR:	Harriet McCombs
CONTRACTOR:	ACT
CONTRACT NUMBER:	PM-95-0080-01
CONTRACT AWARD DATE:	September 30, 1995
CONTRACT EXPIRATION DATE:	December 31, 2002
ANNUAL CONTRACT COSTS:	\$20 million

ACT became the sole contractor responsible for processing student applications on October 1, 1997. While this contract does not expire until December 31, 2001, Jeanne Saunders has a concern because the contract runs in cycles and the cycle for the 2001-2002 school year runs from March 2000 through December 2002. Since the contract expires on December 31, 2001, she is concerned about this. Additionally, the cycle for the 2002-2203 school year begins in March 2001, which adds greater concern for Jeanne.

MDE FUNCTIONS

Document Handling:

Provides data entry of paper Free Applications for Federal Student Aid (“FAFSA’s”) – (see copy attached) and renewal FAFSA’s. Performs optical scanning of paper FAFSA’s and renewal FAFSA’s. Performs optical scanning of paper signature for electronically submitted FAFSA’s. Provides data entry and optical scanning of Student Aid Report (SAR).

Aid Applications:

Transmits data and images to the Central Processing System (CPS).

WHO USES MDE?

External Users:

- Students
- Schools

Internal Users:

- CPS
- Schools Channel
- Students Channel

ANNUAL CONTRACT COST – SFA FUNCTION PERCENTAGES

The annual contract costs for MDE are approximately \$20 million. The approximate percentages and annual cost for the base SFA functions (as outlined in the SFA Contracts/functions Matrix) are as follows:

Document Handling	90%	\$18.0 million
Aid Applications	10%	\$ 2.0 million

PLANNED ENHANCEMENTS

None

PROBLEMS

- Because the functions performed under the MDE contract runs in cycles, it must be renewed (or replaced by a consolidated Support Services function) by January 2001 in order to ensure no break in the cycle for the 2001-2002 school year.