

**SFA Financial Management System (FMS) Project
Contract Status Report (Monthly)
February 1, 2000 – February 29, 2000**

I. Progress against Planned Tasks (2/1/00 – 2/29/00)

Planned Tasks	Results
<ul style="list-style-type: none"> ◆ Finalize SFA Accounting Code Classification Structure (ACCS); communicate proposed structure to ED CFO. 	<ul style="list-style-type: none"> ◆ Defined preliminary SFA ACCS structure; discussed with SFA CFO personnel to obtain initial comments. ◆ Discussed coordination of ACCS structure with ED CFO personnel; identified a number of issues to resolve in follow-up discussions.
<ul style="list-style-type: none"> ◆ Finalize FMS Conceptual Data and Application/ Interface Architecture. 	<ul style="list-style-type: none"> ◆ Developed new high-level FMS Conceptual Design diagram, highlighting User, System, Process, & Data layers. ◆ Finalized draft Transaction Mapping matrix, detailing level of data detail envisioned throughout financial management framework. ◆ Finalized development of the Data Architecture & Process Flow diagrams.
<ul style="list-style-type: none"> ◆ Finalize FMS Conceptual Design deliverable (due March 8, 2000). 	<ul style="list-style-type: none"> ◆ Complete Information Assessment/deliverable review to determine any remaining requirement areas. ◆ Conduct 1st Core Team solution demonstration (ACCS, chart of accounts). ◆ Reviewed outstanding FMS Parking Lot issues with project sponsor; received direction/confirmation for going forward.
<ul style="list-style-type: none"> ◆ Initiate CFO Visioning discussions with CFO personnel. 	<ul style="list-style-type: none"> ◆ Discussed approach to CFO Visioning sessions with Organization Transformation resources. ◆ Discussed approach to sessions with CFO and identified possible changes. ◆ Conducted CFO visioning sessions, identifying key capabilities and priorities to help transform organization.
<ul style="list-style-type: none"> ◆ Begin finalizing approach/major tasks for the Implementation Planning subtask. 	<ul style="list-style-type: none"> ◆ Continue to discuss Development Environment components required for FMS pilot implementation. ◆ Finalized scope of pilot phase (LEAPP, FFEL(GA) and Fixed Assets). ◆ Develop initial outline of Implementation Plan deliverable.
<ul style="list-style-type: none"> ◆ Implement technical environment (such as Oracle Application requirements, supporting architecture requirements, telecommunications requirements) 	<ul style="list-style-type: none"> ◆ Developed draft workplan for Technical Architecture resource; will coordinate with current FMS workplan. ◆ Completed comprehensive list of technical architecture requirement questions. ◆ Developed approach for determining how EAI architecture should be utilized for FMS interfaces.
<ul style="list-style-type: none"> ◆ Determine SFA FMS standards (such as development tools, testing tools, security, training, etc.) 	<ul style="list-style-type: none"> ◆ Created drafts of FMS Standards. ◆ Reviewed standards with core team members and incorporated comments.

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<ul style="list-style-type: none"> ◆ Finalize detailed Project Plan with client management and Executive Sponsor. 	<ul style="list-style-type: none"> ◆ Continued to assessed current project status and percent completed to date (week-to-week) with Core Team. ◆ Updated project plan task list (with estimated start and end dates) to incorporate IPT Team Book and EAI-specific activities. ◆ Monitored project plan to ensure that project team was overcoming the 2-week schedule delay and that project deliverable dates would continue to be met.
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II. Activities Planned for Next Period (3/1/00 – 3/31/00)

Planned Activities
<ul style="list-style-type: none"> • Deliver FMS Conceptual Design Deliverable (due date: March 8, 2000). • Implement technical environment (such as Oracle Applications requirements, supporting architecture requirements, telecommunications requirements). • Develop/Issue task order for Implementation of Phase II (Pilot Implementations). • Develop workplan and cost model for Phase II. • Develop FMS Business Case. • Develop Oracle Licensing Pricing Analysis. • Deliver FMS Implementation Plan Deliverable (due date: March 31, 2000). • Deliver Oracle Licensing Pricing Analysis Deliverable (due date: March 31, 2000). • Conduct 2nd solution demonstration for Phase II end users.

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III. Issues Needing Management Attention (as of 2/29/00)

The following section is intended to inform management and team members about project risk areas and their potential consequences. Risks are evaluated in terms of their potential impact on meeting the target completion date (**schedule**), increasing project costs (**cost**), and/or decreasing quality of deliverables (**quality**).

RISK	RESPONSES	Severity of Impact	Probability of Occurrence	Ability to Control	DATE Reduced by 50%	DATE Complete	Resp
<ul style="list-style-type: none"> • Technical Infrastructure has not been installed; may be required for FMS pilot prior to scheduled completion for SFA enterprise-wide. 	<ul style="list-style-type: none"> • Positioning the FMS pilot as the pilot for technical infrastructure/standards as well. Deploy as required for the pilot schedule, and make changes after evaluation. • Technical architect deployed full time to FMS project team. 	Med	Med	High			
<ul style="list-style-type: none"> • A conceptual model of the FMS interaction with channel systems and processes (both legacy and “To-Be” needs to be coordinated with changes in business processes within the channels. The business process design projects are on differing schedules, and may not be completed in synch with FMS pilot. 	<ul style="list-style-type: none"> • Cross channel coordination and communication to be included in an overall communication strategy. • Change management consultant deployed full time to FMS. • CFO leadership preparing to discuss the program with each GM. 	High	High	Med			

IV. Progress against Schedule

Please see the attached Microsoft Project Workplan, which shows the FMS project schedule and progress as of February 29, 2000.

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V. Resource Status

Current Contractor Resources – FMS Team

NAME	ORG'N
Holmcrans, Karen	AC
Dowling, Scott	AC
Rezash, Dave	AC
Ross, Jeffrey	AC
Clemmensen, Lori	AC
Irani, Nahid	AC
Beck, Tom	Oracle
McCann, Brian	Oracle
Jordan, Sherri	Oracle
Toffey, Anne	Oracle
Lohr, Pat	Oracle
Devereaux, James	Oracle
Seekand, Micky	Oracle