

Portal Status Report --		May			
Task	Month	Activity	End Date	Status	Ref.
Meet with Mod Partners (Developers) to clarify issues related to Business Requirements until resolved.	May	Attend all Scheduled Portal IPT Meetings and hold Ad Hoc Meetings with Developers as needed.	5/31/2000	Completed	CIO Reports
Establish Portal Users Group	May	Work with GM and other SFA Staff to determine types and numbers of schools to be selected	5/31/2000	Completed	User Group Roster
	May				
	May	Communicate in writing via Internet with institutions recruited to be part of the Users Group. Describe responsibilities and set expectations.	5/31/2000	Completed	Sample Correspondence
Meet as member of IFAP Team to review draft versions of systems requirements and provide input	May	Attend all regularly scheduled and "called" meetings (schedule permitting) of IFAP	Ongoing	Ongoing	IFAP Status Reports
	May				
Discuss and address Portal Security Issues with Mod Partners, and SFA Security Staff.	May	Attend all meetings and provide input on security as it relates to the Portal and the Legacy Systems.	5/19/2000	Completed	CIO Reports
Support the creation of visual and text presentations relative to the Schools Portal & IFAP	May	Assist in the development of presentations to be made as requested by Schools Channel GM and other select SFA Staff. Provide direct support to GM upon request.	Ongoing	Ongoing	Sample Presentations
	May				
Meet on weekly basis with Portal CIO/IPT	May	Meet with CIO/IPT to address action items and issues related to Portal development	Ongoing	Ongoing	