

School Portal and IFAP
Weekly Status Report
Week ended 7/21/00

Team Member	Status	Activities for this week	Activities for next week	Risks and issues
Eric Campbell	GREEN	<ul style="list-style-type: none"> Revising School Portal Requirements deliverable based on SFA comments. 	<ul style="list-style-type: none"> Return to SFA for sign-off. 	<ul style="list-style-type: none"> None.
Eric Campbell	GREEN	<ul style="list-style-type: none"> Reviewed Due Diligence document with IT Services. 	<ul style="list-style-type: none"> Continue completion of other documents required for the move to VDC. 	<ul style="list-style-type: none"> None.
Exolve	GREEN	<ul style="list-style-type: none"> Development is in progress and estimated to be around 50% complete. All seems to be on target for code freeze on 8/7. 	<ul style="list-style-type: none"> Continue with development and report progress to SFA. 	<ul style="list-style-type: none"> None.
Mark Raulin	GREEN	<ul style="list-style-type: none"> Reviewed with SFA the high level project team composition and project plan for the migration, configuration management, testing and deployment efforts . 	<ul style="list-style-type: none"> Continue to work the details related to migration, configuration management and testing especially. Plan visit to development sites within 2 weeks. 	<ul style="list-style-type: none"> Staffing resources (see next issue).
Tyson Bondurant/ Mod Partner	YELLOW	<ul style="list-style-type: none"> Three staff members are needed – 1 to work with migration and 2 to work with testing efforts. 	<ul style="list-style-type: none"> One person is projected to be available on 7/24. Continue to look for other two from whatever sources are available. 	<ul style="list-style-type: none"> The project plan calls for three resources to begin analysis of requirements and development of test plans and migration starting next week. Delays will affect the delivery date of the production software.
Tyson Bondurant	RED	<ul style="list-style-type: none"> Security forms are in process for Beacon. Exolve has still not turned in security forms as they are attempting to get a waiver based on previous DOD clearances. 	<ul style="list-style-type: none"> If a waiver is not granted, require Exolve to complete security forms immediately. 	<ul style="list-style-type: none"> Exolve will not be granted access to VDC without security clearance.
Gary Garoffolo/ Sandi Foy McCabe	GREEN	<ul style="list-style-type: none"> Discussed the IFAP Requirements deliverable with Schools Channel GM and received sign off. 	<ul style="list-style-type: none"> Obtain signoff from CIO management. 	<ul style="list-style-type: none"> None

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Sandi Foy McCabe	GREEN	<ul style="list-style-type: none"> Discussed the issue of operations and maintenance with IT Services. Must have a plan in place before a system is considered production ready. 	<ul style="list-style-type: none"> Obtain additional information from management about proposed solutions for operations and maintenance, so the Portal/IFAP team can work more closely with this team and provide answers to IT Services. 	<ul style="list-style-type: none"> The timeframe for contracting with and setting up an operations and maintenance staff is short with only 70 days until production.
Gary Garoffolo	GREEN	<ul style="list-style-type: none"> Followed up with Portal Users Group. Provided edited Transcripts from first two User's Sessions. Also, provided notes from NASFAA User's Group Session that reference both cosmetic and additional functional changes that members of the group endorse. Discussed recommendations with Schools Channel GM and shared with Development Groups. Some of these changes fall in the "moving forward" or second iteration category. 	<ul style="list-style-type: none"> None. 	<ul style="list-style-type: none"> None.
Gary Garoffolo	GREEN	<ul style="list-style-type: none"> Began developing Alpha and Beta Group criteria. It is anticipated that a number of the current Users Group will wish to be part of one or both Portal Test Groups. 	<ul style="list-style-type: none"> Coordinate with the newly appointed Testing lead. 	<ul style="list-style-type: none"> None.
All	GREEN	<ul style="list-style-type: none"> Held School Portal IPT meeting. 	<ul style="list-style-type: none"> Follow up on Action Items and update list. 	<ul style="list-style-type: none"> None
All	GREEN	<ul style="list-style-type: none"> Held weekly IFAP status meeting. 	<ul style="list-style-type: none"> Continue to hold meetings. 	<ul style="list-style-type: none"> None