

FSA Modernization Partner

United States Department of Education

Federal Student Aid



**F E D E R A L
S T U D E N T A I D**
We Help Put America Through School

VDC Coordination Monthly Report
January 2002

Task Order #106

Deliverable # 106.3

Version 1.0

June 4, 2002



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1 Introduction

This is the January 2002 monthly report for Task Order XX, VDC Coordination. The purpose of this task order is to facilitate smooth operations between Modernization Partner and the Virtual Data Center (VDC) by providing a dedicated liaison team for coordination of architecture and infrastructure requirements, budgeting, and capacity planning.

2 VDC Transition Meeting Summary

The VDC Transition Planning Meeting was held each Tuesday at 9am during the period of this report, with an additional meeting on Thursday 1/3/02 to make up for missed meetings due to the holiday season. Each week a detailed set of minutes was recorded and distributed to act as an agenda for the following week. Meeting minutes were prepared by the VDC Coordination team to act as agendas for meetings held 1/3/02, 1/8/02, 1/15/02, 1/22/02, and 1/29/02. Each of these documents (excluding the lengthy points-of-contact list) is included in its entirety in Appendix A.

3 VDC Production Meeting Summary

The VDC Production-Operations Meeting was held each Thursday at 2pm during the period of this report. Each week a detailed set of minutes was recorded and distributed to act as an agenda for the following week. Meeting minutes were prepared by the VDC Coordination team to act as agendas for the meetings held 1/3/02, 1/10/02, 1/17/02, 1/24/02, and 1/31/02. Each of these documents (excluding the lengthy points-of-contact list) is included in Appendix B.

4 Project Requirements Reviews Summary

The VDC Coordination team scheduled and hosted a preliminary requirements discussion for the ez-Audit team on 1/30/02. Attendees included the task order manager, the project technical architecture lead, the VDC Service Delivery Manager, Integrated Technical Architecture (ITA) personnel, and the VDC Coordination team. The topic of discussion of this review was the Preliminary Requirements for VDC Resources form for the eServicing team. A completed requirements form was not available at the time of this meeting.



5 Capacity Planning Summary

The capacity planning effort during the period of this report (January 2002) was focused on the collection of forecasted Direct Access Storage Device (DASD) requirements for systems at the VDC. DASD requirements across FSA systems in the VDC were collected and entered into a spreadsheet that was distributed to communicate requirements and to solicit updates.

6 AS of Jan. 15, 2002 (changes since Dec. 22 are highlighted)

| DASD Requirements | | | | | | | | | |
|---|----------------------------|-----------------------------|-------------------|-------|---------------|------------------------|----------------------------|-----------|--------|
| Project | Environment | Current Physical Allocation | Additional Needed | Total | Running Total | Additional Needed date | Previous Total (Dec. 2001) | New Total | Change |
| FAFSA on the Web - Rls 6.0 | production/Oracle Database | tbd | 10 | | 10 | 11/1/2001 | 10 | 10 | 0 |
| SFA FMS | dev/test/prod | tbd | 0 | | 0 | Q4 2001 | | | |
| | dev/test/prod | | 100 | | 100 | Q1 2002 | | | |
| | dev/test/prod | | 150 | | 250 | Q2 2002 | | | |
| | dev/test/prod | | 200 | | 450 | Q3 2002 | | | |
| | dev/test/prod | | 300 | | 750 | Q4 2002 | 750 | 750 | 0 |
| e-Servicing | | tbd | 0 | | | | | | 0 |
| SFA to the Internet (TIWVAH) | | tbd | 12 | | 12 | Feb/Mar 02 | | | |
| | | | 5 | | 17 | Q4 2001 | 17 | 17 | 0 |
| FFEL System Retirement | | tbd | | | | | | | 0 |
| COB | dev/test | tbd | 2 | | 2 | 9/30/2001 | | | |
| | production | | 2 | | 4 | 1/31/2002 | | | |
| | | | 10 | | 14 | 9/30/2002 | 14 | 14 | 0 |
| Campus Based System (CBS) | dev | 1.3 | 0.7 | 2 | 2 | 1/15/2002 | | | |
| | test | 1.3 | 0.7 | 2 | 4 | 1/15/2002 | | | |
| | production | 1.75 | 2.25 | 4 | 8 | 2/15/2002 | | | |
| | TOTAL | | | | 6 | | 3.65 | 6 | 4.35 |
| Enterprise Application Integration - Release 2.0 | dev | 0 | 20 | 20 | 20 | Q1 2002 | | | |
| | test | 0 | 40 | 40 | 60 | Q1 2002 | | | |
| | production | 0 | 60 | 60 | 120 | Q1 2002 | | | |
| | TOTAL | | | | 120 | | 60 | 120 | 60 |
| Tech Arch Infrastructure (rel. 3) | | tbd | 20 | | 20 | Over 12 months | 20 | 20 | 0 |
| Policy Guidance Database | | tbd | 5 | | 5 | Q1 2001 | | | |
| | | | 8 | | 13 | Q2 2001 | | | |
| | | | 8 | | 21 | Q3 2001 | | | |
| | | | 8 | | 29 | Q4 2001 | 29 | 29 | 0 |
| FARS Retirement (Credit Management Data Mart) | Dev | tbd | 160 | | 160 | 9/5/2001 | | | |
| | Test | | 450 | | 610 | 10/1/2001 | | | |
| | Training | | 160 | | 770 | 11/1/2001 | | | |
| | Production | | 300 | | 1070 | 11/5/2001 | | | |
| | Give-back | | -450 | | 620 | 1/1/2002 | 620 | 620 | 0 |
| Portals Rollout | | tbd | | | 0 | Q1 2001 | | | |
| | | | | | 0 | Q2 2001 | | | |
| | | | | | 0 | Q3 2001 | | | |
| | | | | | 0 | Q4 2001 | 0 | 0 | 0 |
| Consistent Answers - Siebel | dev | 0 | 500 | 500 | 500 | Q1 2002 | | | |
| | test | 0 | 500 | 500 | 1000 | Q2 2002 | | | |
| | Production | 0 | 1000 | 1000 | 2000 | Q3 2002 | | | |
| | Production | 0 | 500 | 500 | 2500 | Q1 2003 | | | |
| | Production | 0 | 500 | 500 | 3000 | Q2 2003 | 3000 | 3000 | 0 |
| Consistent Answers - CTI | dev | 0 | 20 | 20 | 20 | Q1 2002 | | | |
| | test | 0 | 80 | 80 | 100 | Q2 2002 | | | |
| | Production | 0 | 80 | 80 | 180 | Q3 2002 | | | |
| | Production | 0 | | | 180 | Q1 2003 | | | |
| | Production | 0 | | | 180 | Q2 2003 | 180 | 180 | 0 |
| FinPtr DataMart (Phase II) | dev | 6.4 | 11.5 | 17.9 | 17.9 | 2/1/2002 | | | |
| | test | 7.5 | 12.9 | 20.4 | 38.3 | 3/1/2002 | | | |
| | prod | 12.5 | 16.6 | 29.0 | 67.6 | 4/1/2002 | | | |
| | TOTAL | | 0 | 0 | 67.6 | | 66 | 67.6 | 1.6 |
| IFAP / Schools Portal | | tbd | | | 0 | Q1 2001 | | | |
| | | | | | 0 | Q2 2001 | | | |
| | | | | | 0 | Q3 2001 | | | |
| | | | | | 0 | Q4 2001 | 0 | 0 | 0 |
| Grand Totals w/CA: | | | | | | | 4769.65 | 4835.6 | 65.95 |
| Grand Totals w/oCA: | | | | | | | 1589.65 | 1655.6 | 65.95 |



Master VDC Transition Schedule

The VDC Coordination team continued to maintain and publish the VDC Transition Schedule during January 2002. A copy of spreadsheet updated 1/31/02 is included below.

| UPDATED 1/31/02 | | | | | | | | | | | | | | |
|---|--------------------------|----------|-------------------|-------------|-------------------------|-----------------------------------|----------------------|-----------------------------------|------------------------------|----------------------|------------------------------|---|------------------------|------------|
| Project | Technical Contact | SIB | Task Order Signed | PT Kick-off | Business Reqs. Complete | Tech Arch Design Submitted to VDC | VDC Funding Approved | Dev Env't Req'd (1-4) [Start/End] | Test Env't Req'd [Start/End] | Prod Env't Req'd [1] | Performance Test [Start/End] | Transition Readiness / Maintenance Doc. [2] | PRR / Go-Live Sign-off | Prod. Date |
| VDC Read/Map Steps | | 12,14,5 | 6 | 4 | 7,8 | 11 | 11,12 | | | 13,14 | 16 | 17 | 18 | |
| Modernization Partner Development Projects | | | | | | | | | | | | | | |
| COB | Frank Southfield | 01/02/01 | 10/15/01 | 01/02/01 | 01/02/01 | 06/08/01 | 10/15/01 | 8/1/01-5/1/02 | 10/05/01-4/25/02 | 01/06/02 | 2/11/02-2/25/02 | td | td | 05/18/02 |
| FARS Retirement (Credit Management Data Mkt) | Brod Wilson | 05/01/01 | 08/15/01 | 05/08/01 | 06/30/01 | 10/08/01 | n/a | 09/04/01-2/28/02 | 10/5/01-2/28/02 | 01/11/02 | 1/13/02-2/13/02 | 02/15/02 | 03/05/02 | 03/08/02 |
| Consistent Answers - Stage 4 (CTD/VR) | Monica E. Knueger | 01/03/02 | mid Feb 02 | | | | | Req. + 90 days | Req. + 90 days | Req. + 90 days | | | 02/07/02 | 02/07/02 |
| Consistent Answers - Stage 5 (Siebel) | Stephanie Sedovnik | 01/03/02 | mid Feb 02 | | | | | Req. + 90 days | Req. + 90 days | Req. + 90 days | | | 08/03/02 | 10/14/02 |
| eServicing | John F. Coleman | 12/08/00 | | 03/01/01 | 03/01/01 | | | n/a | n/a | n/a | | | | 04/01/02 |
| Portals Rollout | Matthew B. Wilson | 11/15/01 | | | 11/23/01 | | | 1/14/02-td | 2/8/02-td | 03/15/02 | 3/11/02-4/2/02 | | 04/01/02 | 04/08/02 |
| Financial Partners Data Mart - Phase II | Ahmad Z. Usmani | 11/15/01 | | 12/03/01 | 01/21/02 | | | 2/10/02-5/31/02 | 3/1/02-5/31/02 | 04/01/02 | 5/6/02-5/10/02 | | 05/10/02 | 05/20/02 |
| eCampus Based - Rel. 2 | Jason M. Patton | | 07/02/01 | 01/15/01 | 02/01/01 | 02/01/01 | | 09/20/01-td | 09/20/01-td | n/a | 2/18/02-2/22/02 | 02/25/02 | 03/11/02 | 03/15/02 |
| Enterprise Application Integration - Rel. 3.0 | Eric N. Suzuki | | | | 02/01/02 | 05/03/02 | | | | | | | | |
| Integrated Technical Architecture - Rel. 3.0 | Alex H. LeFar | 10/13/01 | | 12/01/01 | 12/15/01 | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a |
| FREL System Retirement | Nancy A. Krecklow | 11/07/00 | 02/14/01 | 12/01/00 | 03/31/01 | | | | | | | | | |
| FAFSA on the Web - Rel. T.0 | | | | | | | | | | | | | | |
| SFA/DCO Development Projects | | | | | | | | | | | | | | |
| Students.gov | Ron Hodges | n/a | n/a | n/a | n/a | 03/01/01 | n/a | n/a | 1/10/02-td | 01/21/02 | 12/04/01-1/18/02 | n/a | 01/25/01 | 02/13/02 |
| Policy Guidance Database | Andrea Hayford | n/a | n/a | 06/15/01 | 07/20/01 | 08/13/01 | | 9/5/01-2/15/02 | 9/5/01-2/15/02 | 02/15/02 | n/a | 02/15/02 | 03/01/02 | 03/08/02 |
| SFA NET Redesign - Version 2 | Phil Coons | n/a | 09/26/01 | 12/05/01 | n/a | 1/10/01 | n/a | n/a | n/a | n/a | 5/29/02-6/12/02 | | 08/03/02 | 09/03/02 |
| SFA Coac3 | Pam Wedaworth | | | | | | | n/a | | | n/a | | | |
| Future Projects | | | | | | | | | | | | | | |
| NEL DS Modernization | td | | | | | | | | | | | | | |
| SFA Portal Arch V2 | td | | | | | | | | | | | | | |
| EAFS (DMCS Replacement) | Gina Murphy, Rex Feldman | | | | | | | | | | | | | |
| * Environment Required date indicates the first day an environment is required for use, once VDC and ITA configuration is complete | | | | | | | | | | | | | | |
| Definitions | | | | | | | | | | | | | | |
| IRB - Investment Review Board meeting date. | | | | | | | | | | | | | | |
| Task Order Signed - Date TO for project consulting services signed. | | | | | | | | | | | | | | |
| PT Kick-off - Date of Integrated Product Team Kick-off meeting. | | | | | | | | | | | | | | |
| Business Requirements Complete - date completed. | | | | | | | | | | | | | | |
| Tech Arch Design Submitted to VDC - Date it was forwarded to the VDC (Tech Arch Design.doc includes logical and physical diagrams for dev, test and prod environments.) | | | | | | | | | | | | | | |
| VDC Funding Approved - date CSC's task order/purchase order is signed for CSC services and hardware purchases. | | | | | | | | | | | | | | |
| Dev Environment Req'd - date required and date resources can be reallocated (if no longer required). | | | | | | | | | | | | | | |
| Test Environment Req'd - date required and date resources can be reallocated (if no longer required). | | | | | | | | | | | | | | |
| Production Environment Req'd - date hardware and operating systems ready for application software install. | | | | | | | | | | | | | | |
| Target Production Date - official Go-Live date. | | | | | | | | | | | | | | |
| Performance Test - start and end dates for stress test period. | | | | | | | | | | | | | | |
| Transition Readiness (VDC) Documentation - Call-Out List, DLA, Logical and Physical Diagrams, Diagnostics list, Operations Checklist, Responsibility Matrix, Installation Guidelines. Update enterprise architecture diagram. | | | | | | | | | | | | | | |
| PRR/Go-Live Sign-off - Project Readiness Review meeting date. | | | | | | | | | | | | | | |
| Production Date - Application Go-Live. Developer access is terminated. Support responsibility transferred to the VDC and Application Maintenance Team. | | | | | | | | | | | | | | |
| Notes (Lead Times and Other Requirements) | | | | | | | | | | | | | | |
| 1) 90-day lead time required from VDC Funding Approval to Dev Environment Req'd (including telecom connectivity to off-site development location) | | | | | | | | | | | | | | |
| 2) 10-business day lead time (after security pw provided) for ED CO requests (i.e. ED Lan accounts) | | | | | | | | | | | | | | |
| 3) 5-business day lead time for all VDC requests (i.e. Unix/system accounts, ports). Large requests (over 25 accounts) require 10-business days. | | | | | | | | | | | | | | |
| 4) 60-90-day lead time for external connections (i.e. frame relay, T1) to remote development locations. | | | | | | | | | | | | | | |
| 5) 10-business day code freeze for VDC planning, review, script testing and lock down, knowledge transfer to production. | | | | | | | | | | | | | | |
| 6) Transition readiness/maintenance documentation needs to be sent to the VDC 10-business days prior to the PRR scheduled date. | | | | | | | | | | | | | | |



7 VDC Roadmap Improvements

During the period of this report (January 2002), the VDC Coordination team was involved in the following efforts aimed at improving the VDC Roadmap:

- Continued validation and update of the hyperlinks contained in the VDC Roadmap, and the validation and update of those items linked therein
- Released an updated version of the Preliminary Requirements for VDC Resources form
- Began to provide process definition to a separate effort at ModPartner that was working to develop an automated web-based VDC change request tracking tool
- Began to assist with the application for and tracking of VDC User ID requests



8 Appendix A – VDC Transition Meeting Minutes/Agendas

8.1.1 Meeting Minutes from 12/18/01, Agenda from 1/3/02

Meeting Information

Meeting Name: VDC Transition Planning Meeting
Chairs: Bob Malloy (Mod Partner), Slawko Semaszczuk (SFA/CIO)
Facilitator: Bob Malloy (Mod Partner)
Date: January 3, 2002
Time: 1:00 PM – 2:00 PM EDT
Location: Conference call dial-in, or Rm. 107 in 830 Union Center Plaza
Phone Number: 847-714-4281, ID# 4400

Announcements

- Please forward updates to Dave Woods (schedule, issues, contacts, meeting announcement distribution, etc.), david.d.woods@accenture.com, 202-962-0750
- If your project cannot attend, please forward a status update via e-mail to Dave Woods with cc: to slawko.semaszczuk@ed.gov, robert.d.malloy@accenture.com by COB Monday

Executive Summary

- High risk dates
 - COD – Encryption required 2/5, at risk due to funding approval delay, COD developing alternative workplan options. As of 12/19, per Jennifer Hance, 2/5 date will not be met
 - Portals – 2/7 performance test environment date at risk due to hardware space limitations, working funding option for conversion of staging envt to perf test, and working alternative environment configurations to add space
- Project Schedule Updates:
 - No updates since last meeting



8.1.1.1 Modernization Partner Development Projects

8.1.1.1.1 FAFSA on the Web – Release 6.0

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Jose Alvarez, 202-651-3691
Mod Partner Project Manager: Chris Paladino, 202-962-0863
SFA Business Owner: Jeanne Saunders, 202-377-3246
Weekly TA Meeting: Wednesdays, 2pm

- 12/18 Test Status: Front-end throughput bottleneck solution implemented and tested, uncertain if solution addressed entire source of bottleneck, will continue to look at this
- Beta test completed Monday night 12/17
- Performance tests planned for 12/20, 12/27
- FAFSA/CPS Capacity Planning meeting 12/27 10am – 12pm
- Roles and Responsibilities meeting was 12/17, there are still some comments to address, scheduling follow-up discussion 12/18 if possible
- Several Operations Approach discussions week of 12/14, details are in the R&R matrix
- Network / server outages planned for 12/18, 12/23, 12/30 – updated FAFSA project schedule reflects all outages
- Will review performance test results 12/18 with Gene and Nina
- Looking at different configurations of memory, will likely add 16 GB
- Steve Allison reviewing PRR docs for compliance with security requirements
- **Action Item:** Slawko Semaszczuk – Update of security documentation delivered 12/5, Slawko reviewing, will set up meeting with Nina and Jennifer – **CLOSED**, Slawko met with Nina on 12/20 and reviewed/discussed security documentation
- **Action Item:** Jeff Robinson & Chris Paladino – presented best guess of entire hardware plan to Students Channel management 11/30 – to be discussed 12/27 at Capacity Planning meeting

8.1.1.1.2 Common Origination & Disbursement (COD)

SFA CIO IT Services: Keith Wilson, 202-377-3591
SFA CIO eCAD: Aaron Grace, 202-377-3523
Tech Arch lead: Frank Southfield, 202-962-0790
Mod Partner Project Manager: Chris Merrill, 202-651-3853
SFA Business Owner: Steve Wingard, 202-377-3127 / Rosemary Beavers, 202-377-3126



Weekly Network Architecture and Infrastructure Meeting: Thursdays, 9am

Weekly Telecom Meeting: Fridays, 8am

- Encryption – Router-based encryption option approved by the business owners, delay in funding signoff has put 2/5 encryption date at risk. Achieving 2/5 date is “unlikely” per Dave Hugh, CSC will provide a new delivery date. Frank Southfield working COD project plan options in event 2/5 date is not met
- Installation of ATM DS3 connection at VDC delayed by Sprint for as much as six weeks
 - This is a **major risk** to the critical path, daily meetings being held with all parties to find alternative approach
 - VDC and Niagara falls was supposed to be complete 12/17, status uncertain, expect update from Sprint 12/18
 - Need to get connection in place by early/mid Jan to make March production date
 - Backup connection options provide test capability if needed
- All hardware installed at Niagara Falls
- Utica router switched over 12/17
- Meeting 12/19 to finalize configuration with AFSA and TSYS
- COD operations forum will be held 12/18 to discuss COD disaster recovery
- **Action Item:** Jerry Ryznar – Encryption targeted for 2/5/02, date is at risk due to lead time for ordering, hardware receipt, and testing – Jerry will write up schedule to clarify lead-times that must be considered. As of 12/19, per Jennifer Hance, 2/5 date will not be met
- **Action Item:** Denise Hill - reschedule encryption presentation with Steve Hawald ASAP



8.1.1.1.3 FARS Retirement (Credit Management Data Mart)

SFA CIO IT Services: Lydia Morales, 202-377-3589
SFA CIO eCAD: Cheryl Queen, 202-377-3526
Tech Arch lead: Madhu Shantharaj, 202-962-0663
Tech Arch POC: Brad Wilson, 202-962-0659
Mod Partner Project Manager: Gray Griffith, 703-947-1718
SFA Business Owner: Sybil Phillips, 202-377-3206
Weekly TA Meeting: **TBD**

- Need to assess impact of heavy DEV test activity on HPV1, may impact others on HPV1, may need to schedule testing during off-hours
- CR completed for SSL on the development/test Microstrategy environment (SFANT001) - tested and working
- **Action Item:** Paul Noniewicz – physical storage space on E5 test environment expected to be available by 12/28 week, Paul will work with FARS to move data over from NFS mounted volume
- **Action Item:** Bruce Gendler – take lead on creating new project to cover CMDM DASD costs as part of share-in-savings deal, complete by 12/31

8.1.1.1.4 Consistent Answers – Stage 4, 5

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Stephanie Sadowski, 202-962-0876
Mod Partner Project Manager: Darrel W. Cravens, 202-962-0865
SFA Business Owner: Kay Jacks, 202-377-4286 / Jennifer Douglas, 202-377-3200
Weekly TA Meeting: Tuesday, 3pm

- No update



8.1.1.1.5 eServicing

SFA CIO IT Services: Cathy Power, 202-377-3580
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: John Coleman, 703-947-1372
Mod Partner Project Manager: Kerry Trahan, 703-947-2899
SFA Business Owner: Dan Hayward, 202-205-0038
Weekly TA Meeting: *TBD*

- Requirements form taken care of, security paperwork is the next step
- Need to determine PIN Site security ID requirements for individual eServicing testers
- Provided inputs for PIN Site volume estimates for FY02 and FY03

8.1.1.1.6 Portals Rollout

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Matthew B. Wilson, 202-962-0659
Mod Partner Project Manager: Jacqueline Dufort, 202-962-0855
SFA Business Owner: Steve Allison, 202-377-3536
Weekly TA Meeting: *TBD*

- Taking steps to set up ClearCase and ClearQuest with Ron Langkamp
- Performance test environment 2/7 date at risk due to hardware space limitations, working funding option for conversion of staging environment to perf test, and working alternative environment configurations to add space – Dave Lass and Alex LeFur working this with Ganesh Reddy and Portals team – action Item noted under ITA section
- If ITA performance test environment is not available, Portals can slip a little, but would have to do perf test with Mercury eventually – funding not identified for Mercury perf testing

8.1.1.1.7 Financial Partners Data Mart – Phase II

SFA CIO IT Services: Tim Lin, 202-377-3585
SFA CIO eCAD: Aaron Grace, 202-377-3523
Tech Arch lead: Ahmad Z. Usmani, 202-962-0716
Mod Partner Project Manager: Nancy Krecklow, 202-962-0637
SFA Business Owner: Anna Allen, 202-377-3312
Weekly TA Meeting: *TBD*



- Project planning underway, developing VDC Prelim Rqmts doc for review with VDC 12/20

8.1.1.1.8 eCampus Based – Release 2

SFA CIO IT Services: Bing Yi, 202-377-3583
SFA CIO eCAD: Mark Polanskas, 202-377-3524
Tech Arch lead: Jason Patton, 703-947-2410
Mod Partner Project Manager: Kerry Trahan, 202-962-0853
SFA Business Owner: Milton Thomas, 202-377-4221
Weekly TA Meeting: **TBD**

- May need additional DASD for production, being evaluated

8.1.1.1.9 FAFSA on the Web – Release 7.0

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Steve Allison, *ph# TBD*
Tech Arch lead: *TBD*
Mod Partner Project Manager: *TBD*
SFA Business Owner: Jeanne Saunders, 202-377-3246
Weekly TA Meeting: **TBD**

- **Action Item:** Slawko and Nina will organize a kick-off meeting, TBD January

8.1.1.1.10 Enterprise Application Integration – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557
EAI Tech Arch lead: Bruce Kingsley, 202-651-0793
EAI Rel 3.0 Tech Arch POC: Eric Suzuki, 202-962-0743
Mod Partner Project Manager: Bruce Kingsley, 202-962-0793
SFA Business Owner: Paul Peck, 202-962-0753
Weekly TA Meeting: Monthly EAI meetings – 12/6/2001, 1/10/2002, 2/7/2002, 3/7/2002, ongoing

- No update



8.1.1.1.11 Integrated Technical Architecture – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557
Tech Arch lead: Alex LeFur
Mod Partner Project Manager: Paul Peck, 202-962-0753
SFA Business Owner: Ganesh Reddy, 202-205-8965
Weekly TA Meeting: **TBD**

- Working with FAFSA on performance testing
- Working with Portals on architecture, performance test environment
- **Action Item:** Alex LeFur – Portals performance test environment 2/7 date at risk due to hardware space limitations, working funding option for conversion of staging environment to perf test, and working alternative environment configurations to add space

8.1.1.1.12 FFEL System Retirement

SFA CIO IT Services: Lin Sheffield, *ph# TBD*
SFA CIO eCAD: *TBD*
Tech Arch lead: *TBD*
Mod Partner Project Manager: Nancy Krecklow, 202-962-0637
SFA Business Owner: *TBD*
Weekly TA Meeting: **TBD**

- No update expected until mid-January 2002

8.1.1.2 SFA/CIO Development Projects

8.1.1.2.1 Students.gov

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Lynda Folwick, 202-377-3514
Tech Arch lead: Ron Hodges, 703-465-6337
Project Manager: Lynda Folwick, 202-377-3514
SFA Business Owner: Charlie Coleman, 202-260-8603
Weekly TA Meeting: *TBD*



- ITA, VDC on schedule for 1/7 production environment
- Security forms filled out

8.1.1.2.2 Policy Guidance Database

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Wanda Broadus, 202-377-3539

Tech Arch lead: Andrea Hayford, 202-377-4052 / Wanda Broadus 202-377-3539

Project Manager: Anthony Jones, 202-377-4045 / Wanda Broadus 202-377-3539

SFA Business Owner: Anthony Jones, 202-377-4045

Weekly TA Meeting: 10am Fridays

- Due Diligence document completed.
- **Action item:** Review user authentication design with Alex LeFur from a standards perspective – Alex LeFur spoke with Sandy England on authentication options, will discuss further. ITA wants to consider changing authentication design to adhere to standard. Policy Guidance team working w/ITA, Kia Raika will work with the Policy Guidance team to complete the search categories by 12/19. Next steps will be completing the login and authentication - target date mid-January

8.1.1.2.3 SFANet Redesign – Version 2

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Pam Wadsworth, 202-377-3538

Tech Arch Lead: Tracy Martin, 202-377-3895 / Pam Wadsworth, 202-377-3538

Project Manager: Phil Coons, 202-377-3073

SFA Business Owner: Karen Freeman, 202-377-4001

Alternate Communications Contact: Lisa Cain, 202-377-4003

Weekly TA Meeting: Bi-weekly, Friday 1:30pm, next meeting 12/14

- Paperwork submitted for VDC access week of 12/14, awaiting response
- **Action item:** Implementation plan and logical architecture design will be drafted by 12/21

8.1.1.2.4 SFA Coach

SFA CIO IT Services: John Hsu, 202-377-3579

SFA CIO eCAD: Pam Wadsworth, 202-377-3538

Tech Arch Lead: Pam Wadsworth, 202-377-3538



Project Manager: *TBD*

SFA Business Owner: (SFA University) *TBD POC*

Weekly TA Meeting: *TBD*

- John Hsu and Pam Wadsworth scheduling preliminary kick-off meeting 12/19



8.2 Meeting Minutes from 1/3/02, Agenda from 1/8/02

Meeting Information

Meeting Name: VDC Transition Planning Meeting
Chairs: Bob Malloy (Mod Partner), Slawko Semaszczuk (SFA/CIO)
Facilitator: Bob Malloy (Mod Partner)
Date: January 8, 2002
Time: 9:00 AM – 10:00 AM EDT
Location: Conference call dial-in, or Rm. 221b in 820 Union Center Plaza
Phone Number: 847-714-2900, ID# 4400 *(Note this is a new number)*

Announcements

- **Disaster Recovery:** For questions or issues with disaster recovery, please contact Jim O'Donnell, CSC Contingency Services Manager for SFA. (jodonn21@csc.com, 860-513-5845)
- Please forward updates to Dave Woods (schedule, issues, contacts, meeting announcement distribution, etc.), david.d.woods@accenture.com, 202-962-0750
- If your project cannot attend, please forward a status update via e-mail to Dave Woods with cc: to slawko.semaszczuk@ed.gov, robert.d.malloy@accenture.com by COB Monday

Executive Summary

- High risk items
 - COD – Encryption expected in place around 2/15/02, will have firm date by 1/8/02. Delay in funding signoff caused 2/5/02 date to slip. Frank Southfield working COD project plan options in likely event 2/5/02 date is not met
 - High volume from CMDM on HPV1 since mid-December indicates risk for production on HPV2, need to move up performance testing ASAP to get earliest possible notice if additional hardware is to be required on HPV2 for CMDM production
- Project Schedule Updates (detail changes given in project section)
 - Portals
 - Policy Guidance Database
 - SFANet Redesign – Version 2



8.2.1.1 Modernization Partner Development Projects

8.2.1.1.1 FAFSA on the Web – Release 6.0

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Jose Alvarez, 202-651-3691
Mod Partner Project Manager: Chris Paladino, 202-962-0863
SFA Business Owner: Jeanne Saunders, 202-377-3246
Weekly TA Meeting: Wednesdays, 2pm

- FAFSA went live on schedule, 1/1/02
- PIN Site capacity issues have surfaced – CSC and NCS working to resolve
- Oracle archive logging was exceeding capacity – this function isn't needed and will be turned off

8.2.1.1.2 COD

SFA CIO IT Services: Keith Wilson, 202-377-3591
SFA CIO eCAD: Aaron Grace, 202-377-3523
Tech Arch lead: Frank Southfield, 202-962-0790
Mod Partner Project Manager: Chris Merrill, 202-651-3853
SFA Business Owner: Steve Wingard, 202-377-3127 / Rosemary Beavers, 202-377-3126
Weekly Network Architecture and Infrastructure Meeting: Thursdays, 9am
Weekly Telecom Meeting: Fridays, 8am

- Encryption – Encryption expected in place around 2/15/02, will have firm date by 1/8/02. Delay in funding signoff caused 2/5/02 date to slip. Frank Southfield working COD project plan options in event 2/5/02 date is not met
- Sprint has completed ATM DS3 connection, ready to test, but T1 connection from VDC to TSYS down as of 1/3/02 – priority is to get the T1 back up so that ATM testing can proceed
 - Need to get connection in place by early/mid Jan to make March production date
 - Backup connection options provide test capability if needed
- Niagara Falls connection to VDC is up
- Niagara Falls connection to Utica is being worked on, should be up by 1/7/02
- Delay getting firewall installed at Niagara Falls, expecting to complete by 1/21/02, maybe 1/14/02
- Meeting 12/19/01 to finalize configuration with AFSA and TSYS



8.2.1.1.3 FARS Retirement (Credit Management Data Mart)

SFA CIO IT Services: Lydia Morales, 202-377-3589
SFA CIO eCAD: Cheryl Queen, 202-377-3526
Tech Arch lead: Madhu Shantharaj, 202-962-0663
Tech Arch POC: Brad Wilson, 202-962-0659
Mod Partner Project Manager: Gray Griffith, 703-947-1718
SFA Business Owner: Sybil Phillips, 202-377-3206
Weekly TA Meeting: *TBD*

- High CPU utilization from CMDM on HPV1 since mid-December indicates risk for production on HPV2, need to move up performance testing ASAP to get earliest possible notice if additional hardware is to be required on HPV2 for CMDM production
- **Action Item:** Paul Noniewicz – physical storage space on E5 test environment expected to be available by 12/28/01 week, Paul will work with FARS to move data over from NFS mounted volume
- **Action Item:** Bruce Gendler – take lead on creating new project to cover CMDM costs as part of share-in-savings deal, complete by 12/31/01, will probably have to proceed at-risk for some items
- **Action Item:** Brad Wilson – provide DASD plan updates by 1/8/02

8.2.1.1.4 Consistent Answers – Stage 4, 5

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Stephanie Sadowski, 202-962-0876
Mod Partner Project Manager: Darrel W. Cravens, 202-962-0865
SFA Business Owner: Kay Jacks, 202-377-4286 / Jennifer Douglas, 202-377-3200
Weekly TA Meeting: Tuesday, 3pm

- DSG 1/3/02, moving forward for additional IRB funding



8.2.1.1.5 eServicing

SFA CIO IT Services: Cathy Power, 202-377-3580
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: John Coleman, 703-947-1372
Mod Partner Project Manager: Kerry Trahan, 703-947-2899
SFA Business Owner: Dan Hayward, 202-205-0038
Weekly TA Meeting: *TBD*

- Port request for VDC complete
- Working with Schonda Piper on security paperwork
- Met w/ Andy Boots and others on security – want to leverage COD experience w/ encryption and use of ATM network
- Need to determine PIN Site security ID requirements for individual eServicing testers

8.2.1.1.6 Portals Rollout

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Matthew B. Wilson, 202-962-0659
Mod Partner Project Manager: Jacqueline Dufort, 202-962-0855
SFA Business Owner: Steve Allison, 202-377-3536
Weekly TA Meeting: *TBD*

- Provided schedule update 1/3/02:
 - Dev. Env't Req. date moved from 1/2/02 to 1/14/02 – this is not a slip, rather it is a clarification according to the interpretation of “environment required” noted on schedule spreadsheet
- Worked w/ ITA before holiday break to plan a hardware workaround that will lessen risk to performance test schedule (mid-March). Risk was due to hardware space limitations
- Taking steps to set up ClearCase and ClearQuest with Ron Langkamp
- Will review developer ID paperwork with Josh Stauffer before sending it out
- **Action Item:** Provide schedule update



8.2.1.1.7 Financial Partners Data Mart – Phase II

SFA CIO IT Services: Tim Lin, 202-377-3585
SFA CIO eCAD: Aaron Grace, 202-377-3523
Tech Arch lead: Ahmad Z. Usmani, 202-962-0716
Mod Partner Project Manager: Nancy Krecklow, 202-962-0637
SFA Business Owner: Anna Allen, 202-377-3312
Weekly TA Meeting: **TBD**

- VDC Preliminary Requirements Review held 12/20/01 – questions exist on funding for Phase II DASD requirements, and security issues with internet access for Guaranty Agencies

8.2.1.1.8 eCampus Based – Release 2

SFA CIO IT Services: Bing Yi, 202-377-3583
SFA CIO eCAD: Mark Polanskas, 202-377-3524
Tech Arch lead: Jason Patton, 703-947-2410
Mod Partner Project Manager: Kerry Trahan, 202-962-0853
SFA Business Owner: Milton Thomas, 202-377-4221
Weekly TA Meeting: **TBD**

- Made request for additional DASD to Bob Malloy (see action item)
- On schedule for 2/15/02 production date
- Developing disaster recovery plan – 1/14/02-1/15/02 mainframe DR test, full system DR test will take place sometime TBD 2002
- **Action Item:** Steve Jarboe will update Josh Stauffer on performance testing status / plan
- **Action Item:** Bob Malloy will forward DASD request for eCB to VDC

8.2.1.1.9 Enterprise Application Integration – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557
EAI Tech Arch lead: Bruce Kingsley, 202-651-0793
EAI Rel 3.0 Tech Arch POC: Eric Suzuki, 202-962-0743
Mod Partner Project Manager: Bruce Kingsley, 202-962-0793
SFA Business Owner: Paul Peck, 202-962-0753
Weekly TA Meeting: Monthly EAI meetings – 12/6/2001, 1/10/2002, 2/7/2002, 3/7/2002, ongoing

- No update 1/3/02



8.2.1.1.10 Integrated Technical Architecture – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557
Tech Arch lead: Alex LeFur
Mod Partner Project Manager: Paul Peck, 202-962-0753
SFA Business Owner: Ganesh Reddy, 202-205-8965
Weekly TA Meeting: **TBD**

- Switching over to NCS and CSC Ops team for FAFSA
- Working with Portals on upcoming portlets
- Looked at performance profiling tool, ITA concurs VDC should proceed with ordering

8.2.1.1.11 FFEL System Retirement

SFA CIO IT Services: Lin Sheffield, *ph# TBD*
SFA CIO eCAD: *TBD*
Tech Arch lead: *TBD*
Mod Partner Project Manager: Reggie Ewing
SFA Business Owner: *TBD*
Weekly TA Meeting: **TBD**

- Need to determine breakdown between FMS / Oracle Financials and custom development

8.2.1.1.12 FAFSA on the Web – Release 7.0

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Steve Allison, *ph# TBD*
Tech Arch lead: *TBD*
Mod Partner Project Manager: *TBD*
SFA Business Owner: Jeanne Saunders, 202-377-3246
Weekly TA Meeting: **TBD**

- No update 1/3
- **Action Item:** Slawko and Nina will organize a kick-off meeting, TBD March



8.2.1.2 SFA/CIO Development Projects

8.2.1.2.1 Students.gov

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Lynda Folwick, 202-377-3514
Tech Arch lead: Ron Hodges, 703-465-6337
Project Manager: Lynda Folwick, 202-377-3514
SFA Business Owner: Charlie Coleman, 202-260-8603
Weekly TA Meeting: *TBD*

- Making progress, will probably slip production schedule by 1-2 weeks due to difficulty getting test server and application configured for J2EE compliance
- Working steps to get direct access to ITA
- **Action item:** Ron Hodges will provide updated project schedule

8.2.1.2.2 Policy Guidance Database

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Wanda Broadus, 202-377-3539
Tech Arch lead: Andrea Hayford, 202-377-4052 / Wanda Broadus 202-377-3539
Project Manager: Anthony Jones, 202-377-4045 / Wanda Broadus 202-377-3539
SFA Business Owner: Anthony Jones, 202-377-4045
Weekly TA Meeting: 10am Fridays

- Provided updated project schedule on 1/3/02:
 - Dev Envt Req'd: 9/5/01-1/20/02 (was 9/5/01-12/1/01)
 - Test Envt Req'd: 9/5/01-1/20/02 (was 9/5/01-12/1/01)
 - Prod Envt Req'd: 1/20/02 (was 1/1/02)
 - Perf Test [Start-End]: n/a (was 9/5/01-12/1/01)
 - Trans Readiness Docs: 1/20/02 (was 12/30/01)
- **Action item:** Review user authentication design with Alex LeFur from a standards perspective – Alex LeFur spoke with Sandy England on authentication options, will discuss further. ITA wants to consider changing authentication design to adhere to standard. Policy Guidance team working w/ITA, Kia Raika will work with the Policy Guidance team to complete the search categories by 12/19. Next steps will be completing the login and authentication - target date mid-January



8.2.1.2.3 SFANet Redesign – Version 2

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Pam Wadsworth, 202-377-3538

Tech Arch Lead: Tracy Martin, 202-377-3895 / Pam Wadsworth, 202-377-3538

Project Manager: Phil Coons, 202-377-3073

SFA Business Owner: Karen Freeman, 202-377-4001

Alternate Communications Contact: Lisa Cain, 202-377-4003

Weekly TA Meeting: Bi-weekly, Friday 1:30pm, next meeting 12/14

- No update 1/3/02
- Provided schedule update 1/7/02:
 - Performance test dates: 5/29/02-6/12/02
 - PRR Go-Live Signoff: 9/03/02
 - Production Date: 9/30/02
- Paperwork submitted for VDC access week of 12/14/01, awaiting response
- **Action item:** Implementation plan and logical architecture design will be drafted by 12/21/01

8.2.1.2.4 SFA Coach

SFA CIO IT Services: John Hsu, 202-377-3579

SFA CIO eCAD: Pam Wadsworth, 202-377-3538

Tech Arch Lead: Pam Wadsworth, 202-377-3538

Project Manager: *TBD*

SFA Business Owner: (SFA University) *TBD POC*

Weekly TA Meeting: *TBD*

- No update 1/3/02
- Preliminary kick-off meeting held 12/19/01, Tech Arch meeting *TBD* week of 1/11/02



8.3 Meeting Minutes from 1/8/02, Agenda from 1/15/02

Meeting Information

Meeting Name: VDC Transition Planning Meeting
Chairs: Bob Malloy (Mod Partner), Slawko Semaszczuk (SFA/CIO)
Facilitator: Bob Malloy (Mod Partner)
Date: January 15, 2002
Time: 9:00 AM – 10:00 AM EDT
Location: Conference call dial-in, or Rm. 221b in 820 Union Center Plaza
Phone Number: 847-714-2900, ID# 4400

Announcements

- **ITA Overview** scheduled 1/30/02, 1-3pm, Rm. 221b in 820 Union Center Plaza
- Disaster Recovery: For questions or issues with disaster recovery, please contact Jim O'Donnell, CSC Contingency Services Manager for SFA. (jodonn21@csc.com, 860-513-5845)
- Please forward updates to Dave Woods (schedule, issues, contacts, meeting announcement distribution, etc.), david.d.woods@accenture.com, 202-962-0750
- If your project cannot attend, please forward a status update via e-mail to Dave Woods with cc: to slawko.semaszczuk@ed.gov, robert.d.malloy@accenture.com by COB Monday

Executive Summary

- High risk items
 - COD – Encryption expected in place around 2/15/02, will have firm date by 1/15/02. Delay in funding signoff caused 2/5/02 date to slip. Frank Southfield working COD project plan options in likely event 2/5/02 date is not met
 - High volume from CMDM on HPV1 since mid-December indicates risk for production on HPV2, performance testing focusing on back-end processing, will run test 1/9/02 on V1, will coordinate with VDC
- Project Schedule Updates (detail changes given in project section)
 - FPDM



8.3.1.1 Modernization Partner Development Projects

8.3.1.1.1 COD

SFA CIO IT Services: Keith Wilson, 202-377-3591

SFA CIO eCAD: Aaron Grace, 202-377-3531

Tech Arch lead: Frank Southfield, 202-962-0790

Mod Partner Project Manager: Chris Merrill, 202-651-3853

SFA Business Owner: Steve Wingard, 202-377-3127 / Rosemary Beavers, 202-377-3126

CSC Account Executive: Jerry Ryznar, 202-842-7397

Weekly Network Architecture and Infrastructure Meeting: Thursdays, 9am

Weekly Telecom Meeting: Fridays, 8am

- Encryption – Encryption expected in place around 2/15/02, will have firm date by 1/15/02. Delay in funding signoff caused 2/5/02 date to slip. Frank Southfield working COD project plan options in event 2/5/02 date is not met
- T1 from VDC to TSYS back up at the end of last week, testing is continuing on ATM DS3 connection
 - Need to get connection in place by early/mid Jan to make March production date
 - Backup connection options provide test capability if needed
- Niagara Falls is not up with TSYS yet, need to coordinate switch from T1 to ATM – circuit is in place and up, firewall not in place yet, expecting to complete by 1/21/02, maybe 1/14/02
- Meeting 1/8/02 with TSYS to discuss FTP and network configuration issues
- COD checkpoint meeting to be held 1/10/02

8.3.1.1.2 FARS Retirement (Credit Management Data Mart)

SFA CIO IT Services: Lydia Morales, 202-377-3589

SFA CIO eCAD: Cheryl Queen, 202-377-3526

Tech Arch lead: Madhu Shantharaj, 202-962-0663

Tech Arch POC: Brad Wilson, 202-962-0659

Mod Partner Project Manager: Gray Griffith, 703-947-1718

SFA Business Owner: Sybil Phillips, 202-377-3206

CSC Account Executive: Jennifer Hance, 202-842-7399

Weekly TA Meeting: *TBD*



- High CPU utilization from CMDM on HPV1 since mid-December indicates risk for production on HPV2, need to move up performance testing ASAP to get earliest possible notice if additional hardware is to be required on HPV2 for CMDM production
 - Looked at front-end usage, back-end processing (loads and aggregations), and DBA activity. Focusing on back-end processing, will run test 1/9/02 on V1, will coordinate with VDC
- DASD analysis looks ok into production, 250GB on HPV2
- **Action Item:** Paul Noniewicz – physical storage space on E5 test environment expected to be available by 12/28/01 week, Paul will work with FARS to move data over from NFS mounted volume. Per 1/8/02 meeting, will be complete by 1/15/02
- **Action Item:** Bruce Gendler – take lead on creating new project to cover CMDM costs as part of share-in-savings deal, will probably have to proceed at-risk for some items, meeting to be held 1/9/02

8.3.1.1.3 Consistent Answers – Stage 4, 5

SFA CIO IT Services: Phil Wynn, 202-377-3586

SFA CIO eCAD: Steve Allison, 202-377-3536

Tech Arch lead: Stephanie Sadowski, 202-962-0876

Mod Partner Project Manager: Darrel W. Cravens, 202-962-0865

SFA Business Owner: Kay Jacks, 202-377-4286 / Jennifer Douglas, 202-377-3200

CSC Account Executive: Jerry Ryznar, 202-842-7397 / Ray Thomas, 202-842-7398

Weekly TA Meeting: Tuesday, 3pm

- DSG 1/3/02, moving forward for additional IRB funding

8.3.1.1.4 eServicing

SFA CIO IT Services: Cathy Power, 202-377-3580

SFA CIO eCAD: Steve Allison, 202-377-3536

Tech Arch lead: John Coleman, 703-947-1372

Mod Partner Project Manager: Kerry Trahan, 703-947-2899

SFA Business Owner: Dan Hayward, 202-205-0038

CSC Account Executive: Jeff Robinson, 202-842-7396

Weekly TA Meeting: *TBD*

- Port request for VDC complete, awaiting update
- Working with Schonda Piper on security paperwork that will enable PIN Site access
- Met w/ Andy Boots and others on security – want to leverage COD experience w/ encryption and use of ATM network
- Need to determine PIN Site security ID requirements for individual eServicing testers



8.3.1.1.5 Portals Rollout

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Matthew B. Wilson, 202-962-0659
Mod Partner Project Manager: Jacqueline Dufort, 202-962-0855
SFA Business Owner: Steve Allison, 202-377-3536
CSC Account Executive: Jeff Robinson, 202-842-7396
Weekly TA Meeting: **TBD**

- Worked w/ ITA before holiday break to plan a hardware workaround that will lessen risk to performance test schedule (mid-March). Risk was due to hardware space limitations
- Taking steps to set up ClearCase and ClearQuest with Ron Langkamp
- Will review developer ID paperwork with Josh Stauffer and coordinate with SFA before sending it out
- Portals working to clarify SSO(s) among various Channels
- **Action Item:** Provide schedule update

8.3.1.1.6 Financial Partners Data Mart – Phase II

SFA CIO IT Services: Tim Lin, 202-377-3585
SFA CIO eCAD: Aaron Grace, 202-377-3531
Tech Arch lead: Ahmad Z. Usmani, 202-962-0716
Mod Partner Project Manager: Nancy Krecklow, 202-962-0637
SFA Business Owner: Anna Allen, 202-377-3312
CSC Account Executive: Jeff Robinson, 202-842-7396
Weekly TA Meeting: **TBD**

- Schedule update 1/11/02:
 - Business Requirements Complete: 1/21/02
 - Development Environment Required: 2/1/02-5/31/02
 - Test Environment Required: 3/1/02-5/31/02
 - Production Environment Required: 4/01/02
 - Performance Test: 5/6/02-5/10/02
 - PRR / Go-Live Sign Off: 5/10/02
- VDC Preliminary Requirements Review held 12/20/01 – questions exist on funding for Phase II DASD requirements and security issues with internet access for Guaranty Agencies



8.3.1.1.7 eCampus Based – Release 2

SFA CIO IT Services: Bing Yi, 202-377-3583
SFA CIO eCAD: Mark Polanskas, 202-377-3524
Tech Arch lead: Jason Patton, 703-947-2410
Mod Partner Project Manager: Kerry Trahan, 202-962-0853
SFA Business Owner: Milton Thomas, 202-377-4221
CSC Account Executive: Jerry Ryznar, 202-842-7397
Weekly TA Meeting: **TBD**

- Developing disaster recovery plan – 1/14/02-1/15/02 mainframe DR test, full system DR test will take place sometime TBD 2002, met with Jim O'Donnell to discuss DR planning
- **Action Item:** Steve Jarboe will update Josh Stauffer on performance testing status / plan, meeting scheduled 1/8/02
- **Action Item:** Bob Malloy will forward DASD request for eCB to VDC

8.3.1.1.8 Enterprise Application Integration – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557
EAI Tech Arch lead: Bruce Kingsley, 202-651-0793
EAI Rel 3.0 Tech Arch POC: Eric Suzuki, 202-962-0743
Mod Partner Project Manager: Bruce Kingsley, 202-962-0793
SFA Business Owner: Paul Peck, 202-962-0753
CSC Account Executive: Jerry Ryznar, 202-842-7397
Weekly TA Meeting: Monthly EAI meetings – 12/6/2001, 1/10/2002, 2/7/2002, 3/7/2002, ongoing

- Requested filespace on E3, E14, waiting to hear if this requires DASD

8.3.1.1.9 Integrated Technical Architecture – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557
Tech Arch lead: Alex LeFur
Mod Partner Project Manager: Paul Peck, 202-962-0753
SFA Business Owner: Ganesh Reddy, 202-205-8965
CSC Account Executive: Jerry Ryznar, 202-842-7397
Weekly TA Meeting: **TBD**



- Switching over to NCS and CSC Ops team for FAFSA – would like to continue to receive FAFSA CPU/memory stats daily
- Working with Portals on upcoming portlets – updates and new requirements
- VDC purchasing Wiley InfoScope performance profiling tool for Websphere App Server

8.3.1.1.10 FFEL System Retirement

SFA CIO IT Services: Lin Sheffield, 202-377-3582

SFA CIO eCAD: Aaron Grace, 202-377-3531

Tech Arch lead: *TBD*

Mod Partner Project Manager: Reggie Ewing

SFA Business Owner: *TBD*

CSC Account Executive: Jerry Ryznar, 202-842-7397

Weekly TA Meeting: *TBD*

- **Action Item:** Dave Woods will coordinate a Preliminary VDC Requirements meeting with Jeff Ross, Reggie Ewing, Jennifer Hance, Aaron Grace, Bob Malloy, Dave Lass, Slawko Semaszczuk. Need to discuss VDC requirements and FFEL retirement schedule – meeting time TBD

8.3.1.1.11 FAFSA on the Web – Release 7.0

SFA CIO IT Services: John Hsu, 202-377-3579

SFA CIO eCAD: Steve Allison, *ph# TBD*

Tech Arch lead: *TBD*

Mod Partner Project Manager: *TBD*

SFA Business Owner: Jeanne Saunders, 202-377-3246

CSC Account Executive: Jeff Robinson, 202-842-7396

Weekly TA Meeting: *TBD*

- No update 1/3
- **Action Item:** Slawko and Nina will organize a kick-off meeting, TBD March

8.3.1.2 SFA/CIO Development Projects

8.3.1.2.1 Students.gov

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Lynda Folwick, 202-377-3514

Tech Arch lead: Ron Hodges, 703-465-6337

Project Manager: Lynda Folwick, 202-377-3514

SFA Business Owner: Charlie Coleman, 202-260-8603

CSC Account Executive: Ray Thomas, 202-842-7398



Weekly TA Meeting: **TBD**

- Making progress, will probably slip production schedule by 1-2 weeks due to difficulty getting test server configured and application adjusted to ITA specifications
- Security requirements for access to VDC completed
- Rolled in ITA RCS
 - Persistence Framework
 - Email Framework

Action item: Ron Hodges will provide updated project schedule

8.3.1.2.2 Policy Guidance Database

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Wanda Broadus, 202-377-3539

Tech Arch lead: Andrea Hayford, 202-377-4052 / Wanda Broadus 202-377-3539

Project Manager: Anthony Jones, 202-377-4045 / Wanda Broadus 202-377-3539

SFA Business Owner: Anthony Jones, 202-377-4045

CSC Account Executive: Ray Thomas, 202-842-7398

Weekly TA Meeting: 10am Fridays

- Submitted Due Diligence and Requirements to Dave Lass and Jerry Ryznar
- **Action item:** Policy Guidance team working w/ITA, Kia Raika will work with the Policy Guidance team to complete the search categories by 1/22 – problem w/ RCS code has been resolved and development of the search categories code is ongoing. Development of login authentication will begin as soon as the Policy Guidance team receives database access – access expected by 1/18

8.3.1.2.3 SFANet Redesign – Version 2

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Pam Wadsworth, 202-377-3538

Tech Arch Lead: Tracy Martin, 202-377-3895 / Pam Wadsworth, 202-377-3538

Project Manager: Phil Coons, 202-377-3073

SFA Business Owner: Karen Freeman, 202-377-4001

Alternate Communications Contact: Lisa Cain, 202-377-4003

CSC Account Executive: Ray Thomas, 202-842-7398

Weekly TA Meeting: Weekly, Friday 1:30pm, next meeting 12/14

- Implementation Plan in review
- Paperwork submitted for VDC access week of 12/14/01, awaiting response



8.3.1.2.4 SFA Coach

SFA CIO IT Services: John Hsu, 202-377-3579

SFA CIO eCAD: Pam Wadsworth, 202-377-3538

Tech Arch Lead: Pam Wadsworth, 202-377-3538

Project Manager: **TBD**

SFA Business Owner: (SFA University) **TBD POC**

CSC Account Executive: Ray Thomas, 202-842-7398

Weekly TA Meeting: **TBD**

- Preliminary kick-off meeting held 12/19/01, Tech Arch meeting TBD week of 1/11/02
- Awaiting receipt of latest revision of CDROM, have instructions on loading
- Test environment being created by Josh Stauffer, will use the test plan that developers used
- Cookie being looked at by Andy Boots, will get approval in writing
- Moving to expedite wherever possible



8.4 Meeting Minutes from 1/15/012 Agenda from 1/22/02

Meeting Information

Meeting Name: VDC Transition Planning Meeting
Chairs: Bob Malloy (Mod Partner), Slawko Semaszczuk (SFA/CIO)
Facilitator: Bob Malloy (Mod Partner)
Date: January 22, 2002
Time: 9:00 AM – 10:00 AM EDT
Location: Conference call dial-in, or Rm. 221b in 820 Union Center Plaza
Phone Number: 847-714-2900, ID# 4400

Announcements

- VDC Security ID requests: Requests are made via the “VDC Electronic Request Form”, and should be sent to CSC_DOE_SFA_REQS@csc.com from someone authorized to process SFA requests – coordinate with Jim Cunningham (james.cunningham@ed.gov)
- Modernization Partner security point-of-contact: Michael Thorpe (michael.j.thorpe@accenture.com) 202-962-0602
- **ITA Overview** scheduled 1/30/02, 1-3pm, Rm. 221b in 820 Union Center Plaza
- Disaster Recovery: For questions or issues with disaster recovery, please contact Jim O’Donnell, CSC Contingency Services Manager for SFA. (jodonn21@csc.com, 860-513-5845)
- Please forward updates to Dave Woods (schedule, issues, contacts, meeting announcement distribution, etc.), david.d.woods@accenture.com, 202-962-0750. If your project cannot attend, please forward a status update via e-mail to Dave Woods with cc: to slawko.semaszczuk@ed.gov, robert.d.malloy@accenture.com by COB Monday



Executive Summary

- High risk items
 - eCB will slip 2/15/02 production date, updated schedule TBD
 - COD – Encryption expected in place around 2/15/02, will have firm date by 1/22/02. Delay in funding signoff caused 2/5/02 date to slip. Frank Southfield working COD project plan options in likely event 2/5/02 date is not met
 - High volume from CMDM on HPV1 since mid-December indicates risk for production on HPV2, performance testing ongoing, 1/15/02 perf test indicated periods of 100% CPU utilization – production date 2/15/02
- Notable project schedule updates (detail changes given in project section)
 - Students.gov
 - FARS Retirement (CMDM)
 - Policy Guidance Database

8.4.1.1 Modernization Partner Development Project Updates

8.4.1.1.1 COD

SFA CIO IT Services: Keith Wilson, 202-377-3591

SFA CIO eCAD: Aaron Grace, 202-377-3531

Tech Arch lead: Frank Southfield, 202-962-0790

Mod Partner Project Manager: Chris Merrill, 202-651-3853

SFA Business Owner: Steve Wingard, 202-377-3127 / Rosemary Beavers, 202-377-3126

CSC Account Executive: Jerry Ryznar, 202-842-7397

System Security Officer: Ellis Williams, 202-708-9017

Weekly Network Architecture and Infrastructure Meeting: Thursdays, 9am

Weekly Telecom Meeting: Fridays, 8am

- Encryption – Encryption expected in place around 2/15/02, will have firm date by 1/22/02. Delay in funding signoff caused 2/5/02 date to slip. Frank Southfield working COD project plan options in event 2/5/02 date is not met
- User Acceptance Test started 1/14/02
- Utica to TSYS connection tested successfully, Niagara Falls to TSYS to be tested 2/17, testing ATM Friday at 1pm



8.4.1.1.2 FARS Retirement (Credit Management Data Mart)

SFA CIO IT Services: Bing Yi, 202-377-3583
SFA CIO IT Services Alternate: Tim Lin, 202-377-3585
SFA CIO eCAD: Cheryl Queen, 202-377-3526
Tech Arch lead: Madhu Shantharaj, 202-962-0663
Tech Arch POC: Brad Wilson, 202-962-0659
Mod Partner Project Manager: Gray Griffith, 703-947-1718
SFA Business Owner: Sybil Phillips, 202-377-3206
CSC Account Executive: Jennifer Hance, 202-842-7399
System Security Officer: Schonda Piper, 202-377-3275
Weekly TA Meeting: **TBD**

- Schedule update 1/14/02:
 - Transition Readiness Docs: 1/25/02
 - PRR / Go-Live Sign Off: 2/13/02
 - Production: 2/15/02
- High CPU utilization from CMDM on HPV1 since mid-December indicates risk for production on HPV2, performance testing in progress, need to get earliest possible notice if additional hardware is to be required on HPV2 for CMDM production
 - Tests 1/9/02 indicated periods of 100% CPU utilization
 - Test results from 1/13/02 to be reviewed 11am 1/15/02
- Integration testing FMS interfaces
- **Action Item:** Paul Noniewicz – physical storage space on E5 test environment expected to be available by 12/28/01 week, Paul will work with FARS to move data over from NFS mounted volume. Per 1/15/02 meeting, will be complete February 2002

8.4.1.1.3 Consistent Answers – Stage 4, 5

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Stephanie Sadowski, 202-962-0876
Mod Partner Project Manager: Darrel W. Cravens, 202-962-0865
SFA Business Owner: Kay Jacks, 202-377-4286 / Jennifer Douglas, 202-377-3200
CSC Account Executive: Jerry Ryznar, 202-842-7397 / Ray Thomas, 202-842-7398
System Security Officer: Kay Jacks, 202-377-4286 / Jennifer Douglas, 202-377-3200
Weekly TA Meeting: Tuesday, 3pm



- IRB approval received week of 1/11/02, have funding
- Beginning detailed design
- Development environment requirements defined end of Jan 2002
- Production and Test environment requirements defined early March 2002

8.4.1.1.4 eServicing

SFA CIO IT Services: Cathy Power, 202-377-3580
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: John Coleman, 703-947-1372
Mod Partner Project Manager: Kerry Trahan, 703-947-2899
SFA Business Owner: Dan Hayward, 202-205-0038
CSC Account Executive: Jeff Robinson, 202-842-7396
System Security Officer: Dan Hayward, 202-205-0038
Weekly TA Meeting: *TBD*

- Port request open, tested, verified
- Working with Schonda Piper on security paperwork that will enable PIN Site access, paperwork completed
- Meeting week of 1/18/02 with Jeanne Saunders on PIN Site
- PIN Site code to be ready by end of week of 1/18/02, PIN verification testing to begin week of 1/25/02

8.4.1.1.5 Portals Rollout

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Steve Allison, 202-377-3536
Tech Arch lead: Matthew B. Wilson, 202-962-0659
Mod Partner Project Manager: Jacqueline Dufort, 202-962-0855
SFA Business Owner: Steve Allison, 202-377-3536
CSC Account Executive: Jeff Robinson, 202-842-7396
System Security Officer: Steve Allison, 202-377-3536
Weekly TA Meeting: *TBD*



- Working with ITA to plan performance test, schedule TBD
- Taking steps to set up ClearCase and ClearQuest with Ron Langkamp
- Josh Stauffer has list of names requiring security IDs, Matthew Wilson will send list to Dave Lass, Steve Allison, Keith Wilson, Slawko Semaszczuk
 - Matthew Wilson will track status of ID requests to expedite approval process if possible
 - VDC will try to accommodate quick turnaround on IDs once approval is received
 - Portals working locally until access is granted
 - Need to have access by 1/18/02 to prevent schedule impact

8.4.1.1.6 Financial Partners Data Mart – Phase II

SFA CIO IT Services: Tim Lin, 202-377-3585
SFA CIO eCAD: Aaron Grace, 202-377-3531
Tech Arch lead: Ahmad Z. Usmani, 202-962-0716
Mod Partner Project Manager: Nancy Krecklow, 202-962-0637
SFA Business Owner: Anna Allen, 202-377-3312
CSC Account Executive: Jeff Robinson, 202-842-7396
System Security Officer: Willie Sutton, 202-377-3320
Weekly TA Meeting: **TBD**

- VDC Preliminary Requirements Review held 12/20/01
- Questions exist on funding for Phase II DASD requirements, Bruce Gendler working with Nancy Krecklow to clarify funded DASD and FPDM requirements and timeline

8.4.1.1.7 eCampus Based – Release 2

SFA CIO IT Services: Bing Yi, 202-377-3583
SFA CIO eCAD: Mark Polanskas, 202-377-3524
Tech Arch lead: Jason Patton, 703-947-2410
Mod Partner Project Manager: Kerry Trahan, 202-962-0853
SFA Business Owner: Milton Thomas, 202-377-4221
CSC Account Executive: Jerry Ryznar, 202-842-7397
System Security Officer: Richard Coppage, 202-377-3174
Weekly TA Meeting: **TBD**



- eCB will slip 2/15/02 production date, updated schedule TBD
- Will have response to Inspector General inquiry by end of week of 1/18/02
- **Action Item:** Steve Jarboe will update Josh Stauffer on performance testing status / plan, meeting scheduled 1/15/02
- **Action Item:** Bob Malloy will forward DASD request for eCB to VDC

8.4.1.1.8 Enterprise Application Integration – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586

SFA CIO IT Management: Ganesh Reddy, 202-377-3557

EAI Tech Arch lead: Bruce Kingsley, 202-651-0793

EAI Rel 3.0 Tech Arch POC: Eric Suzuki, 202-962-0743

Mod Partner Project Manager: Bruce Kingsley, 202-962-0793

SFA Business Owner: Paul Peck, 202-962-0753

CSC Account Executive: Jerry Ryznar, 202-842-7397

System Security Officer: Bob Clayton, 202-377-3561

Weekly TA Meeting: Monthly EAI meetings – 12/6/2001, 1/10/2002, 2/7/2002, 3/7/2002, ongoing

- EAI Bus System Activation Dates:
 - FARS Retirement: 2/1/2002
 - eCB: 2/15/2002
- **Action Item:** Bruce Gendler and Yolanda Brooks will coordinate completion of NSW0 for 180 GB new filespace on E3 and E14 – request for filespace on hold until NSW0 is signed

8.4.1.1.9 Integrated Technical Architecture – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586

SFA CIO IT Management: Ganesh Reddy, 202-377-3557

Tech Arch lead: Alex LeFur

Mod Partner Project Manager: Paul Peck, 202-962-0753

SFA Business Owner: Ganesh Reddy, 202-205-8965

CSC Account Executive: Jerry Ryznar, 202-842-7397

System Security Officer: Bob Clayton, 202-377-3561

Weekly TA Meeting: **TBD**

- Switching over to NCS and CSC Ops team for FAFSA – would like to continue to receive FAFSA CPU/memory stats daily
- Working with Portals on upcoming portlets – updates and new requirements
- VDC purchasing Wiley InfoScope performance profiling tool for Websphere App Server



8.4.1.1.10 FFEL System Retirement

SFA CIO IT Services: Lin Sheffield, 202-377-3582
SFA CIO eCAD: Aaron Grace, 202-377-3531
Tech Arch lead: *TBD*
Mod Partner Project Manager: Reggie Ewing
SFA Business Owner: *TBD*
CSC Account Executive: Jerry Ryznar, 202-842-7397
System Security Officer: David J. Yang, 202-377-3256
Weekly TA Meeting: *TBD*

- **Action Item:** Dave Woods will coordinate a meeting to discuss status, requirements, schedule, etc. Working with Bob Malloy and Reggie Ewing to determine meeting agenda and required attendees

8.4.1.1.11 FAFSA on the Web – Release 7.0

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Steve Allison, *ph# TBD*
Tech Arch lead: *TBD*
Mod Partner Project Manager: *TBD*
SFA Business Owner: Jeanne Saunders, 202-377-3246
CSC Account Executive: Jeff Robinson, 202-842-7396
System Security Officer: Yvonne Somerville, 202-377-3247
Weekly TA Meeting: *TBD*

No update 1/15

Action Item: Slawko and Nina will organize a kick-off meeting, *TBD* March

8.4.1.2 SFA/CIO Development Project Updates

8.4.1.2.1 Students.gov

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Lynda Folwick, 202-377-3514
Tech Arch lead: Ron Hodges, 703-465-6337
Project Manager: Lynda Folwick, 202-377-3514
SFA Business Owner: Charlie Coleman, 202-260-8603
CSC Account Executive: Ray Thomas, 202-842-7398
System Security Officer: Lynda Folwick, 202-377-3514
Weekly TA Meeting: *TBD*
Schedule update 1/14/02:



- Production Environment Required: 1/21/02
- Performance Test: 12/4/01-1/18/02
- PRR / Go-Live Sign Off: 1/25/02
- Production: 2/4/02
- Making progress, will probably slip production schedule by 1-2 weeks due to difficulty getting test server configured and application adjusted to ITA specifications
- Security requirements for access to VDC completed
- Rolled in ITA RCS
 - Persistence Framework
 - Email Framework

8.4.1.2.2 Policy Guidance Database

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Wanda Broadus, 202-377-3539

Tech Arch lead: Andrea Hayford, 202-377-4052 / Wanda Broadus 202-377-3539

Project Manager: Anthony Jones, 202-377-4045 / Wanda Broadus 202-377-3539

SFA Business Owner: Anthony Jones, 202-377-4045

CSC Account Executive: Ray Thomas, 202-842-7398

System Security Officer: Anthony Jones, 202-377-4045



- Weekly TA Meeting: 10am Fridays
Production Environment Required: 1/21/02
- Performance Test: 12/4/01-1/18/02
- PRR / Go-Live Sign Off: 1/25/02
- Production: 2/4/02
- Making progress, will probably slip production schedule by 1-2 weeks due to difficulty getting test server configured and application adjusted to ITA specifications
- Security requirements for access to VDC completed
- Rolled in ITA RCS
 - Persistence Framework
 - Email Framework
- Schedule update 1/18/02:
 - Development Environment Required: 9/5/01-2/15/02
 - Test Environment Required: 9/5/01-2/15/02
 - Production Environment Required: 2/15/02
 - Transition Readiness / Maintenance: 2/15/02
 - PRR / Go-Live Sign Off: 3/1/02
 - Production: 3/8/02
- **Action item:** Development of login authentication will begin as soon as the Policy Guidance team receives database access – access expected by 1/18/02. Gail Gurley and Wanda Broadus will track status and coordinate completion of database access request



8.4.1.2.3 SFANet Redesign – Version 2

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Pam Wadsworth, 202-377-3538
Tech Arch Lead: Phil Coons, 202-377-3073 / Pam Wadsworth, 202-377-3538
Project Manager: Phil Coons, 202-377-3073
SFA Business Owner: Karen Freeman, 202-377-4001
Alternate Communications Contact: Lisa Cain, 202-377-4003
CSC Account Executive: Ray Thomas, 202-842-7398
System Security Officer: Tawanda Hampton, 202-377-3575
Weekly TA Meeting: Weekly, Friday 1:30pm

- Implementation Plan in review
- Paperwork submitted for VDC access week of 12/14/01, access received week of 1/11/02
- Project plan accepted, work status reviewed
- Gathering information to prepare mockups of the redesigned SFANet site
- **Action item:** Pam Wadsworth will investigate Karen Freeman question (noted by Yolanda Brooks) on request of “second server” to support SFANet

8.4.1.2.4 SFA Coach

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Pam Wadsworth, 202-377-3538
Tech Arch Lead: Nolen Provenzano (CTSD contractor)
Project Manager: Ellen Crowder, 202-377-3932
SFA Business Owner: Edd Cole, 202-377-3931
CSC Account Executive: Ray Thomas, 202-842-7398
System Security Officer: Edd Cole, 202-377-3931
Weekly TA Meeting: As scheduled

- Preliminary kick-off meeting held 12/19/01, Tech Arch meetings held on 1/4/2002 and 1/7/2002
- Test environment created by Josh Stauffer and ready for testing on 01/11/02
- Site testing in progress utilizing CTS test plan
- Cookie usage approval from Andy Boots received in email, will forward copies to Keith Wilson and Jim Cunningham
- Awaiting status of SFA Coach release from the main department
- Continue to move forward and expedite wherever possible



8.4.2 Meeting Minutes from 1/22/02 Agenda from 1/29/02

Meeting Information

Meeting Name: VDC Transition Planning Meeting
Chairs: Bob Malloy (Mod Partner), Slawko Semaszczuk (SFA/CIO)
Facilitator: Bob Malloy (Mod Partner)
Date: [January 29, 2002](#)
Time: 9:00 AM – 10:00 AM EDT
Location: Conference call dial-in, or Rm. 221b in 820 Union Center Plaza
Phone Number: 847-714-2900, ID# 4400

Announcements

- **EAI Implementation Workshop** scheduled 2/13/02, 1:30-4pm, Rm. 221b,c in 820 Union Center Plaza
- **VDC Security ID requests:** Requests are made via the “VDC Electronic Request Form”, should be sent to CSC_DOE_SFA_REQS@csc.com from someone authorized to process SFA requests – coordinate with Jim Cunningham (james.cunningham@ed.gov)
- **Mod. Partner security point-of-contact:** Michael Thorpe (michael.j.thorpe@accenture.com) 202-962-0602
- **ITA Overview** scheduled 1/30/02, 1-3pm, Rm. 221b in 820 Union Center Plaza
- **Disaster Recovery:** For questions or issues with disaster recovery, please contact Jim O’Donnell, CSC Contingency Services Manager for SFA. (jodonn21@csc.com, 860-513-5845)
- Please forward updates (schedule, issues, contacts, meeting announcement distribution, etc.) to Dave Woods, david.d.woods@accenture.com, 202-962-0750. If your project cannot attend, forward status update via e-mail to Dave Woods with cc: to slawko.semaszczuk@ed.gov, robert.d.malloy@accenture.com by COB Monday



Executive Summary

- High risk items
 - COD – Encryption expected in place around 2/15/02, no date yet on hardware delivery, completion is +2 weeks from hardware receipt. Delay in funding signoff caused 2/5/02 date to slip, Frank Southfield working project plan options in likely event 2/5/02 date is not met
 - High volume from CMDM on HPV1 since mid-December indicates risk for production on HPV2, performance testing ongoing, perf testing shows periods of 100% CPU utilization – production date 2/15/02, contingency plans in consideration to meet production date
- Notable project schedule updates (detail changes given in project section)
 - COD
 - Consistent Answers
 - Portals
 - eCB
 - students.gov

8.4.2.1 Modernization Partner Development Project Updates

8.4.2.1.1 COD

SFA CIO IT Services: Keith Wilson, 202-377-3591

SFA CIO eCAD: Aaron Grace, 202-377-3531

Tech Arch lead: Frank Southfield, 202-962-0790

Mod Partner Project Manager: Chris Merrill, 202-651-3853

SFA Business Owner: Steve Wingard, 202-377-3127 / Rosemary Beavers, 202-377-3126

CSC Account Executive: Jerry Ryznar, 202-842-7397

System Security Officer: Ellis Williams, 202-708-9017

Weekly Network Architecture and Infrastructure Meeting: Thursdays, 9am

- Weekly Telecom Meeting: Fridays, 8am
Schedule update 1/22/02:
 - Performance Test: 2/11/02-2/25/02
- Encryption expected in place around 2/15/02, no date yet on hardware delivery, completion is +2 weeks from hardware receipt. Delay in funding signoff caused 2/5/02 date to slip. Frank Southfield working COD project plan options in event 2/5/02 date is not met
- User Acceptance Test personnel are in Niagara Falls, AFSA putting firewall in this week, should be done by COB Thursday 1/24
- Friday 1/18 attempted to switch to ATM circuit, unsuccessful, switched back to point-to-point connection – seems like a Sprint problem w/ connection at Columbus, Sprint is working on it



8.4.2.1.2 FARS Retirement (Credit Management Data Mart)

SFA CIO IT Services: Bing Yi, 202-377-3583
SFA CIO IT Services Alternate: Tim Lin, 202-377-3585
SFA CIO eCAD: Cheryl Queen, 202-377-3526
Tech Arch lead: Madhu Shantharaj, 202-962-0663
Tech Arch POC: Brad Wilson, 202-962-0659
Mod Partner Project Manager: Gray Griffith, 703-947-1718
SFA Business Owner: Sybil Phillips, 202-377-3206
CSC Account Executive: Jennifer Hance, 202-842-7399
System Security Officer: Schonda Piper, 202-377-3275

- Weekly TA Meeting: *TBD*
High CPU utilization from CMDM on HPV1 since mid-December indicates risk for production on HPV2, performance testing in progress, need to get earliest possible notice if additional hardware is to be required on HPV2 for CMDM production
 - Performance testing indicates periods of 100% CPU utilization on HPV1
 - CPU utilization problem manifests in testing a once-monthly CMDM process, 18-20 hours long on HPV1, will probably occur 6th or 7th day of month in production
 - Contingency Plan for high CPU utilization:
 - CSC & Accenture DBAs are working to tune the database to run as efficiently as possible
 - Accenture DBAs are working to tune the application to run as efficiently as possible
 - CSC & Accenture DBAs are conducting performance tests to evaluate the effectiveness of items 1 & 2 above
 - CSC provided Jeff Lippe (HP performance tuning specialist) data from HPV2 to see if he has any suggestions for improving performance and/or pin pointing the application or database processes that are consuming most of the resources
 - Accenture has indicated that much of the current work load is conversion and backlog and will not be an issue in production on an ongoing basis. Accenture is trying to measure how much is conversion and backlog vs. ongoing production
 - CSC and Accenture have discussed scheduling long running and high CPU consuming jobs so as not to interfere with each other
 - CSC and Accenture have discussed adjusting Process Resource Manager (PRM) to limit the amount of CPU available to either CMDM or FMS so that these databases do not adversely affect the other databases on the server. The implication of this course of action is slower response time and longer running jobs for CMDM and FMS
 - CSC is starting our acquisition process in the event SFA decides more



- High CPU utilization from CMDM on HPV1 since mid-December indicates risk for production on HPV2, performance testing in progress, need to get earliest possible notice if additional hardware is to be required on HPV2 for CMDM production
 - Performance testing indicates periods of 100% CPU utilization on HPV1
 - CPU utilization problem manifests in testing a once-monthly CMDM process, 18-20 hours long on HPV1, will probably occur 6th or 7th day of month in production
 - Contingency Plan for high CPU utilization:
 - CSC & Accenture DBAs are working to tune the database to run as efficiently as possible
 - Accenture DBAs are working to tune the application to run as efficiently as possible
 - CSC & Accenture DBAs are conducting performance tests to evaluate the effectiveness of items 1 & 2 above
 - CSC provided Jeff Lippe (HP performance tuning specialist) data from HPV2 to see if he has any suggestions for improving performance and/or pin pointing the application or database processes that are consuming most of the resources
 - Accenture has indicated that much of the current work load is conversion and backlog and will not be an issue in production on an ongoing basis. Accenture is trying to measure how much is conversion and backlog vs. ongoing production
 - CSC and Accenture have discussed scheduling long running and high CPU consuming jobs so as not to interfere with each other
 - CSC and Accenture have discussed adjusting Process Resource Manager (PRM) to limit the amount of CPU available to either CMDM or FMS so that these databases do not adversely affect the other databases on the server. The implication of this course of action is slower response time and longer running jobs for CMDM and FMS
 - CSC is starting our acquisition process in the event SFA decides more CPU's are necessary
- Students Channel SLA – Scott Smith wants to push for datamart availability 6:30am-6pm during SFA operating hours, discussion will be held at Wednesday 1/23 production meeting
- Integration testing FMS interfaces underway, still some FMS changes coming, assessing schedule impacts
- **Action Item:** Terri Buckler – provide database specs for production environment, due 1/18/02
- **Action Item:** Paul Noniewicz – physical storage space on E5 test environment expected to be available by 12/28/01 week, Paul will work with FARS to move data over from NFS mounted volume. Per 1/15/02 meeting, will be complete February 2002
- **Action Item:** Paul Noniewicz – schedule meeting with FMS to explore options for reducing backup times



8.4.2.1.3 Consistent Answers – Stage 4, 5

SFA CIO IT Services: Phil Wynn, 202-377-3586

SFA CIO eCAD: Steve Allison, 202-377-3536

Tech Arch lead: Stephanie Sadowski, 202-962-0876

Mod Partner Project Manager: Darrel W. Cravens, 202-962-0865

SFA Business Owner: Kay Jacks, 202-377-4286 / Jennifer Douglas, 202-377-3200

CSC Account Executive: Jerry Ryznar, 202-842-7397 / Ray Thomas, 202-842-7398

System Security Officer: Kay Jacks, 202-377-4286 / Jennifer Douglas, 202-377-3200

Weekly TA Meeting: Tuesday, 3pm

- Schedule update 1/22/02:
 - All environment requirement dates TBD, availability requirement will be scheduled 90 days after definition of environment requirements
- Development environment requirements defined end of Jan 2002
- CSC and Accenture have discussed in detail what environments will be needed, what capacity will be required. Additional CPUs will be added to HPV1 as needed for Consistent Answers
- Production and Test environment requirements will be defined early March 2002

8.4.2.1.4 eServicing

SFA CIO IT Services: Cathy Power, 202-377-3580

SFA CIO eCAD: Steve Allison, 202-377-3536

Tech Arch lead: John Coleman, 703-947-1372

Mod Partner Project Manager: Kerry Trahan, 703-947-2899

SFA Business Owner: Dan Hayward, 202-205-0038

CSC Account Executive: Jeff Robinson, 202-842-7396

System Security Officer: Dan Hayward, 202-205-0038

Weekly TA Meeting: *TBD*

- No meeting update 1/22/02
- Working with Schonda Piper on security paperwork that will enable PIN Site access, paperwork completed
- Meeting week of 1/18/02 with Jeanne Saunders on PIN Site
- PIN Site code to be ready by end of week of 1/18/02, PIN verification testing to begin week of 1/25/02

8.4.2.1.5 Portals Rollout

SFA CIO IT Services: Gail Gurley, 202-377-3588

SFA CIO eCAD: Steve Allison, 202-377-3536



Tech Arch lead: Matthew B. Wilson, 202-377-3072
Mod Partner Project Manager: Jacqueline Dufort, 202-962-0855
SFA Business Owner: Steve Allison, 202-377-3536
CSC Account Executive: Jeff Robinson, 202-842-7396
System Security Officer: Steve Allison, 202-377-3536
Weekly TA Meeting: **TBD**

- Schedule update 1/22/02:
 - Performance Test: 3/11/02-4/2/02
- Test environment will be ready by 2/8/02
- Working with ITA to plan performance test
- Taking steps to set up ClearCase and ClearQuest with Ron Langkamp
- Confirmed 1/22, user IDs and directories are set up on machines at VDC

8.4.2.1.6 Financial Partners Data Mart – Phase II

SFA CIO IT Services: Tim Lin, 202-377-3585
SFA CIO eCAD: Aaron Grace, 202-377-3531
Tech Arch lead: Ahmad Z. Usmani, 202-962-0716
Mod Partner Project Manager: Nancy Krecklow, 202-962-0637
SFA Business Owner: Anna Allen, 202-377-3312
CSC Account Executive: Jeff Robinson, 202-842-7396
System Security Officer: Willie Sutton, 202-377-3320
Weekly TA Meeting: **TBD**

- Questions exist on funding for Phase II DASD requirements, Bruce Gendler working with Nancy Krecklow to clarify funded DASD and FPDM requirements and timeline, meeting 3:30pm Tuesday 1/22/02
- MicroStrategy 7.1.4 not Section 508 compliant, need to wait for version 7.2, may impact 5/20/02 production date
- Checking w/ EAI on Core Services Questionnaire, TBD schedule getting on EAI bus, will be using EAI to get data from source systems
- Business Requirements 1/22/02 due date slipped because TO not approved yet, Business Requirements will not be defined officially until TO signed

8.4.2.1.7 eCampus Based – Release 2

SFA CIO IT Services: Bing Yi, 202-377-3583
SFA CIO eCAD: Mark Polanskas, 202-377-3524
Tech Arch lead: Jason Patton, 703-947-2410
Mod Partner Project Manager: Kerry Trahan, 202-962-0853
SFA Business Owner: Milton Thomas, 202-377-4221
CSC Account Executive: Jerry Ryznar, 202-842-7397



System Security Officer: Richard Coppage, 202-377-3174
Weekly TA Meeting: *TBD*

- Schedule update 1/23/02 – eCB Release 2 will not meet 2/15 production date, development is behind, was scheduled for completion 1/10/02, slipped to end of January
 - Development Environment Required: 9/2/01-TBD
 - Test Environment Required: 9/2/01-TBD
 - Performance Test: 2/18/02-2/22/02
 - Transition Readiness / Maintenance Doc.: 2/25/02
 - PRR/Go-Live Signoff: 3/11/02
 - Production: 3/15/02
- **Action Item:** Jason Patton, Jim Cunningham – Jason Patton will send Disaster Recovery Plan to Keith Wilson and Jim Cunningham, Jim Cunningham will review eCB Disaster Recovery Plan

8.4.2.1.8 Enterprise Application Integration – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557
EAI Tech Arch lead: Bruce Kingsley, 202-651-0793
EAI Rel 3.0 Tech Arch POC: Eric Suzuki, 202-962-0743
Mod Partner Project Manager: Bruce Kingsley, 202-962-0793
SFA Business Owner: Paul Peck, 202-962-0753
CSC Account Executive: Jerry Ryznar, 202-842-7397
System Security Officer: Bob Clayton, 202-377-3561
Weekly TA Meeting: Monthly EAI meetings – 12/6/2001, 1/10/2002, 2/7/2002, 3/7/2002, ongoing

- EAI Bus System Activation Dates:
 - eCB: 2/1/2002
 - FARS Retirement: 2/15/2002
 - COD: 3/18/2002
 - eServicing: 4/1/2002
- **Action Item:** Scott Gray – create turn-over document for specifying EAI production monitoring requirements to VDC
- **Action Item:** Bruce Gendler and Yolanda Brooks will coordinate completion of NSW0 for 180 GB new filespace on E3 and E14 – request for filespace on hold until NSW0 is signed. DASD request resubmitted 1/18/02 without budget code, request rejected and sent back for budget code

8.4.2.1.9 Integrated Technical Architecture – Release 3.0

SFA CIO IT Services: Phil Wynn, 202-377-3586
SFA CIO IT Management: Ganesh Reddy, 202-377-3557



Tech Arch lead: Alex LeFur
Mod Partner Project Manager: Paul Peck, 202-962-0753
SFA Business Owner: Ganesh Reddy, 202-205-8965
CSC Account Executive: Jerry Ryznar, 202-842-7397
System Security Officer: Bob Clayton, 202-377-3561
Weekly TA Meeting: **TBD**

- Switching over to NCS and CSC Ops team for FAFSA
- FAFSA transition tasks scheduled to take place on 3/15/02, ITA will update Responsibility Matrix to reflect changeover (note Action Item below)
- Working with Portals on upcoming portlets – updates and new requirements
- **Action Item:** Alex LeFur – inform Ganesh that VDC acquisition process for NT servers for perf test environment is on hold pending identification of funding source
- **Action Item:** Dave Lass will check with Rich Ryan on status of Portals development database, need to confirm that Portals dev environment will be ready by next week
- **Action Item:** ITA team will provide post-March 15 Responsibility Matrix

8.4.2.1.10 FFEL System Retirement

SFA CIO IT Services: Lin Sheffield, 202-377-3582
SFA CIO eCAD: Aaron Grace, 202-377-3531
Tech Arch lead: **TBD**
Mod Partner Project Manager: Reggie Ewing
SFA Business Owner: **TBD**
CSC Account Executive: Jennifer Hance, 202-842-7399
System Security Officer: David J. Yang, 202-377-3256

- Weekly TA Meeting: **TBD**
Meeting held 1/22/02 with Lender Redesign and FMS, Jeff Ross and Reggie Ewing will complete VDC Prelim Rqmts form, discussion with VDC planned week of 2/5/02
- DMCS replacement system evaluating COTS solution options, production tentatively Dec 2002
- FFEL retirement schedule meeting will be held TBD early February including VDC, DMCS, Lender Redesign to clarify schedule and capacity planning impact
- **Action Item:** Dave Woods will coordinate Lender Redesign requirements meeting, FFEL retirement schedule meeting

8.4.2.1.11 FAFSA on the Web – Release 7.0

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Steve Allison, *ph# TBD*
Tech Arch lead: **TBD**
Mod Partner Project Manager: **TBD**
SFA Business Owner: Jeanne Saunders, 202-377-3246



CSC Account Executive: Jeff Robinson, 202-842-7396
System Security Officer: Yvonne Somerville, 202-377-3247
Weekly TA Meeting: **TBD**

- No meeting update 1/22/02
- **Action Item:** Slawko and Nina will organize a kick-off meeting, TBD March

8.4.2.2 SFA/CIO Development Project Updates

8.4.2.2.1 Students.gov

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Lynda Folwick, 202-377-3514
Tech Arch lead: Ron Hodges, 703-465-6337
Project Manager: Lynda Folwick, 202-377-3514
SFA Business Owner: Charlie Coleman, 202-260-8603
CSC Account Executive: Ray Thomas, 202-842-7398
System Security Officer: Lynda Folwick, 202-377-3514
Weekly TA Meeting: **TBD**

- Schedule update 1/28/02
 - Production: 1/28/02
- No meeting update 1/22/02
- Per Ron Hodges on 1/28/02, schedule will slip a week, held up when the test server could not be restarted to update the WAS classpath because another project was heavily into testing on the same server
- Security requirements for access to VDC completed
- Rolled in ITA RCS
 - Persistence Framework
 - Email Framework

8.4.2.2.2 Policy Guidance Database

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Wanda Broadus, 202-377-3539
Tech Arch lead: Andrea Hayford, 202-377-4052 / Wanda Broadus 202-377-3539
Project Manager: Anthony Jones, 202-377-4045 / Wanda Broadus 202-377-3539
SFA Business Owner: Anthony Jones, 202-377-4045
CSC Account Executive: Ray Thomas, 202-842-7398
System Security Officer: Anthony Jones, 202-377-4045
Weekly TA Meeting: 10am Fridays



- No meeting update 1/22/02
- **Action item:** Development of login authentication will begin as soon as the Policy Guidance team receives database access – access expected by 1/18/02. Gail Gurley and Wanda Broadus will track status and coordinate completion of database access request

8.4.2.2.3 SFANet Redesign – Version 2

SFA CIO IT Services: Gail Gurley, 202-377-3588
SFA CIO eCAD: Pam Wadsworth, 202-377-3538
Tech Arch Lead: Phil Coons, 202-377-3073 / Pam Wadsworth, 202-377-3538
Project Manager: Phil Coons, 202-377-3073
SFA Business Owner: Karen Freeman, 202-377-4001
Alternate Communications Contact: Lisa Cain, 202-377-4003
CSC Account Executive: Ray Thomas, 202-842-7398
System Security Officer: Tawanda Hampton, 202-377-3575
Weekly TA Meeting: Weekly, Friday 1:30pm

- Email update provided 1/24/02 – Pam Wadsworth and John Hsu will be unable to attend on 1/29/02, status updated as follows
- Implementation Plan in review
- Gathering information to prepare mockups of the redesigned SFANet site
- **Action item:** Pam Wadsworth will investigate Karen Freeman question (noted by Yolanda Brooks) on request of “second server” to support SFANet. **Resolution** – Pam Wadsworth confirmed with Karen 1/24/02 that there are no additional requirements for a server or additional DASD to accomplish the SFANet Redesign – Version 2 project

8.4.2.2.4 SFA Coach

SFA CIO IT Services: John Hsu, 202-377-3579
SFA CIO eCAD: Pam Wadsworth, 202-377-3538
Tech Arch Lead: Nolen Provenzano (CTSD contractor)
Project Manager: Ellen Crowder, 202-377-3932
SFA Business Owner: Edd Cole, 202-377-3931
CSC Account Executive: Ray Thomas, 202-842-7398
System Security Officer: Edd Cole, 202-377-3931
Weekly TA Meeting: As scheduled



- Email update provided 1/24/02 – Pam Wadsworth and John Hsu will be unable to attend on 1/29/02, status updated as follows
- Site testing in progress utilizing CTS test plan
- The case sensitive issues with code in the development environment have been corrected. A new CD was delivered, loaded, and is in the process of being tested
- Awaiting results of due diligence costs for hosting at the VDC
- Awaiting status of SFA Coach release from the Education Secretary's office



9 Appendix B – VDC Production-Operations Meeting Minutes/Agendas

9.1 Meeting Minutes from 12/27/01, Agenda from 1/3/02

Meeting Information

Meeting Name: Modernization Partners Change / Production / Operations Meeting

Chairs: Dave Woods (Mod Partner), Dave Lass (VDC)

Facilitator: Dave Woods (Mod Partner)

Date: [January 3, 2002](#)

Time: 2:00 PM – 3:00 PM EDT

Location: Conference call dial-in, or Rm. 432 in 830 Union Center Plaza

Phone Number: [847-714-4281, ID# 4500](#)

Applications in Production and Supported:

| Application | Support Team |
|---------------------|------------------------------|
| FMS | Mod Partner OPS Team |
| IFAP | Mod Partner OPS Team |
| Schools Portal | Mod Partner OPS Team |
| CFO Data Mart | Mod Partner OPS Team |
| FP Data Mart | Mod Partner OPS Team |
| ITA R1 | Mod Partner OPS Team |
| Ombudsman | ROH |
| eCB | Mod Partner Development Team |
| DLM Data Mart | ACS |
| SFA to the Internet | Mod Partner OPS Team |



Agenda:

| Subject | Time |
|---|-------------|
| Production Issues Review/Update items (5 minutes) Other Questions or New Issues (5 minutes) | 10 minutes |
| Planned Activities on Production Machines | 30 minutes |
| Review Open Action Items | 10 minutes |
| | Total: 0:50 |

Production Issues (10 Minutes):

| Item No. | Subject |
|-----------|--|
| 46 | VDC Schedule of Network Changes from 09/09 to 12/23 |
| | 1. Install backup firewall in place of FWL2 Complete |
| | 2. Install 440 Firewalls in VRPP mode Complete |
| | 3. Add HSRP Complete |
| | 4. Install test/dev firewall Complete |
| | 5. Complete build out of new internet infrastructure Complete |
| | 6. Move new internet infrastructure to production Complete |
| | 7. Move first server into new infrastructure Complete |
| | 8. SNET ISP upgrade Complete |
| | 9. Move FAFSA 5.0 behind Nokia 650 firewalls Complete |
| | 10. Genuity ISP upgrade Complete |
| | 11. Reschedule ISP failover Complete |
| | 12. SNET ISP upgrade Complete |
| | (CLOSED) |



Planned Activities (30 Minutes):

| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|-----------|--|--------|--------|--------|--------|--------|--------|
| 20 | <p>FMS CRs</p> <p>11/15 – Emergency CR scheduled 11/16 morning. New issue: FMS performance issue with journal import and GL posting, custom code being developed, additional emergency CR will implement new code.</p> <p>11/29 – Emergency CR may be sent in Friday for implementation next week. May be another new CR for next week, prelim CR will be sent to Dave Lass and Rich Ryan ASAP.</p> <p>12/6 – CR previously scheduled for 12/15 is tentatively cancelled (Lender Redesign), on hold for now</p> <p>12/13 – Submitted emergency CR 12/12, will go in morning of 12/14</p> <p>12/27 – No update</p> | | | | | | |
| 58 | <p>ClearQuest / Oracle</p> <p>12/4 – Need to create and add 2 or 3 new ClearQuest database Oracle tablespaces on the Rational database instance, 500 MB each – will send CR</p> <p>12/20 – Still waiting on CR</p> <p>12/27 – No update</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 29 | SUN Admin Activities 12/27 - Apply a block on direct MQM account logins 11/21. This is to stop people from directly logging into the servers with the MQM account and will provide CSC a way to track who is logging into the servers. Complete, but block repealed temporarily, schedule TBD | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|---|--------|--------|--------|--------|--------|--------|
| 35 | <p>Migration of eCampus Based (eCB) ClearQuest Database server from SQL to Oracle</p> <p>There is a forthcoming migration of the SQL Server ClearQuest database at Beacon to Oracle at the VDC. Date will be determined later</p> <p>8/23 – Rich will work on setting up an environment for this. He is still waiting for space table requirements. Off-line conversation will take place to figure out necessary details.</p> <p>8/30 – Rich has created the instances that were requested. Samson is testing the instances and has sent a ticket to Rational Support. At this point, all requests to the VDC thus far have been completed</p> <p>9/6 – Per Samson, the next step is for migration. This will be scheduled with the eCampus Based Project</p> <p>9/27 – Environment setup is complete. No date yet on the migration – Dale will provide date</p> <p>10/4 – Will have a meeting with Rational Support and eCB team next Thursday to plan logistics on migration and schedule</p> <p>10/11 – Meeting was held 10/11. Dale Duncan is rolling off. Will develop a plan with Dale’s successor to perform the migration in mid Jan</p> <p>11/1 – Samson is having a problem deleting a ClearQuest database in Oracle. Also, eCB Rational migration is now set for Feb/Mar.; this item is on hold except for a migration plan</p> <p>11/8 – ClearQuest DB issue listed 11/1 reported resolved.</p> <p>11/15 – Site visit possibly in December at Beacon, migration still scheduled Feb/Mar</p> <p>12/6 – Jason Patton will meet with VDC, Sid Winslow (Beacon) to discuss Rational conversion from SQL Server to Oracle, question of whether VDC can perform conversion when ClearQuest migration occurs</p> <p>12/13 – Trying to schedule a meeting to discuss Rational conversion</p> <p>12/27 – Planning to have meeting week of 1/11</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 47 | <p>eCB CRs</p> <p>9/20 – Change request is coming in about 4 weeks. 9/27 – Correction – next change request is in December. Also, E13 has a time out error. The fix has not been migrated due to heavy user activity this week – will be migrated next week. 10/11 – CR was sent to Dave Lass on 10/11. Tentative date is unknown – waiting for client approval. Probably will need this turned around within one week. 10/18 – CR received at VDC 10/18 – ready to be scheduled. 10/25 – CR [#1] was implemented successfully. A new CR will be submitted by 10/26 – VDC has an advanced copy; hope to implement 10/26 if client approval is received, though this is not urgent. 11/1 – CR #2 was implemented successfully. New CR (#3) to be submitted by 11/8, with requested implementation date of 11/8 if client approves, although not urgent – VDC will receive an advanced copy. 11/15 – CR #3 to be implemented 11/21. Transitioning application maintenance to Indus Corporation – no changes to website anticipated until mid-Feb 02. 11/29 – CR#3 successfully migrated 11/27 12/13 – No more CRs anticipated until 2/15 release 12/27 – No update</p> | | | | | | |
| 60 | <p>Data Mart CRs (Weekly recurring CR cycle)</p> <p>12/13 – No CRs planned this week or next week 12/27 – No update</p> | | | | | | |
| 61 | <p>Storage Area Network Additional DASD</p> <p>12/27 – SAN drives (primarily 36GB) being switched out for 72GB drives to increase capacity. Need to set up schedules with individual DB owners to schedule downtime to swap drives. Downtime is one hour per 25GB of data. Driving need is DASD for CMDM by 1/11. Dave Murdy will put together draft schedule</p> | | | | | | |



Open Action Items (10 Minutes):

| Item No. | Open Date | Description | Assigned To | Comments | Target Date |
|-------------------------------|-----------|---|----------------|-----------|-------------|
| 51 | 11/02/01 | <p>Need mapping ability to SFANT001</p> <p>Mark Mandrella needs the ability to map his desktop to the SFANT005 machine in order to create documents for client requests.</p> <p>11/11 – Dave Lass sent an email to Slawko Semaszczuk asking for SFA guidance on the issue.</p> <p>11/29 – Considering alternatives</p> <p>12/6 – Mandrella working with software configuration</p> <p>12/13 – Suspect permissions issue on user access</p> <p>12/20 – Dave Lass recommends use of RCO option, TNG 5.1 software, like Accenture used for Ombudsman</p> <p>12/27 – No update</p> | Mark Mandrella | 9.1.1.1.1 | No target |
| 57 | 11/29/01 | <p>eCB / Indus Connection to VDC</p> <p>Theresa Urban (Indus) and team require direct connection to VDC. IDs and passwords forwarded to Dick Coppage (eCB SSO), on the way to VDC. Interim access through UAL.</p> <p>12/13 – Dick Coppage working on it, not complete</p> <p>12/20 – Slawko will follow up with Dick Coppage</p> <p>12/27 – No update</p> | Theresa Urban | 9.1.1.1.2 | |
| Long Term Action Items | | | | | |
| 62 | | (none) | | | |



9.2 Meeting Minutes from 1/3/02 Agenda from 1/10/02

Meeting Information

Meeting Name: Modernization Partners Change / Production / Operations Meeting

Chairs: Dave Woods (Mod Partner), Dave Lass (VDC)

Facilitator: Dave Woods (Mod Partner)

Date: [January 10, 2002](#)

Time: 2:00 PM – 3:00 PM EDT

Location: Conference call dial-in, or Rm. 303 in 830 Union Center Plaza
[\(Note location change this week only\)](#)

Phone Number: [847-714-2900, ID# 4500 \(Note this is a new call-in number\)](#)

Applications in Production and Supported:

| Application | Support Team |
|---------------------|------------------------------|
| FMS | Mod Partner OPS Team |
| IFAP | Mod Partner OPS Team |
| Schools Portal | Mod Partner OPS Team |
| CFO Data Mart | Mod Partner OPS Team |
| FAFSA | NCS and CSC |
| FP Data Mart | Mod Partner OPS Team |
| ITA R1 | Mod Partner OPS Team |
| Ombudsman | ROH |
| eCB | Mod Partner Development Team |
| DLM Data Mart | ACS |
| SFA to the Internet | Mod Partner OPS Team |



Agenda:

| Subject | Time |
|---|-------------|
| Production Issues Review/Update items (5 minutes) Other Questions or New Issues (5 minutes) | 10 minutes |
| Planned Activities on Production Machines | 30 minutes |
| Review Open Action Items | 10 minutes |
| | Total: 0:50 |

Production Issues (10 Minutes):

| Item No. | Subject |
|-----------------|----------------|
| | (None) |



Planned Activities (30 Minutes):

| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|-----------|---|--------|--------|--------|--------|--------|--------|
| 20 | <p>FMS CRs (Marcus Daughtry)</p> <p>11/15 – Emergency CR scheduled 11/16 morning. New issue: FMS performance issue with journal import and GL posting, custom code being developed, additional emergency CR will implement new code.</p> <p>11/29 – Emergency CR may be sent in Friday for implementation next week. May be another new CR for next week, prelim CR will be sent to Dave Lass and Rich Ryan ASAP.</p> <p>12/6 – CR previously scheduled for 12/15 is tentatively cancelled (Lender Redesign), on hold for now</p> <p>12/13 – Submitted emergency CR 12/12, will go in morning of 12/14</p> <p>1/3 – Two CRs will come across in the next week, one for 1/4, one for week of 1/11. 1/4 CR will be implemented by Marcus and Rich Ryan 6:30am on 1/4, will take about 2hrs</p> | | | | | | |
| 58 | <p>ClearQuest / Oracle (Samson Abebe)</p> <p>12/4 – Need to create and add 2 or 3 new ClearQuest database Oracle tablespaces on the Rational database instance, 100 MB each – will send CR</p> <p>12/20 – Still waiting on CR</p> <p>1/3 – Identified 5 additional tablespaces, 100MB each on top of 5 already – total of 10 100MB tablespaces will be requested from VDC for this effort</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|---|--------|--------|--------|--------|--------|--------|
| 29 | SUN Admin Activities 1/3 <ul style="list-style-type: none">- Applied a block on direct MQM account logins 11/21. This was to stop people from directly logging into the servers with the MQM account and will provide CSC a way to track who is logging into the servers. Block repealed temporarily, Bob Malloy will work w/ Scott Gray to get access worked out ASAP, VDC would like to get the block activated- 35E17 request to remount /opt filesystem and to install security toolkit- 35E4 moving from dev to perf test – rebuild server, perform clean OS install, done by 1/11- All servers will have security patches installed per notification from SUN- All servers will have parameter changes to reset to full-duplex | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 35 | <p>Migration of eCampus Based (eCB) ClearQuest Database server from SQL to Oracle (Steve Jarboe, Jason Patton)</p> <p>There is a forthcoming migration of the SQL Server ClearQuest database at Beacon to Oracle at the VDC. Schedule TBD</p> <p>9/6 – Per Samson, the next step is migration, will be scheduled with the eCampus Based Project</p> <p>9/27 – Environment setup complete, no date yet on the migration, Dale will provide date</p> <p>10/4 – Will have a meeting with Rational Support and eCB team next Thursday to plan logistics on migration and schedule</p> <p>10/11 – Meeting held 10/11, Dale Duncan rolling off, will develop a plan with successor to perform migration mid-Jan</p> <p>11/1 – Samson having a problem deleting a ClearQuest database in Oracle. Also, eCB Rational migration is now set for Feb/Mar; this item on hold except for a migration plan</p> <p>11/8 – ClearQuest DB issue listed 11/1 reported resolved</p> <p>11/15 – Site visit possibly in December at Beacon, migration still scheduled Feb/Mar</p> <p>12/6 – Jason Patton will meet with VDC, Sid Winslow (Beacon) to discuss Rational conversion from SQL Server to Oracle, question of whether VDC can perform conversion when ClearQuest migration occurs</p> <p>12/13 – Trying to schedule a meeting to discuss Rational conversion</p> <p>12/27 – Planning to have meeting week of 1/11</p> <p>1/3 – eCB reports difficulty with PIN Site, confirms eCB is not hard-coded to PIN Site server, Dave Lass reports PIN Site has been overloaded this week adversely impacting multiple apps. Otherwise, eCB still progressing toward 2/15 release</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|---|--------|--------|--------|--------|--------|--------|
| 47 | <p>eCB CRs (Steve Jarboe, Jason Patton)</p> <p>11/15 – CR #3 to be implemented 11/21. Transitioning application maintenance to Indus Corporation – no changes to website anticipated until mid-Feb 02. 11/29 – CR#3 successfully migrated 11/27 12/13 – No more CRs anticipated until 2/15 release 1/3 – No update</p> | | | | | | |
| 60 | <p>Data Mart CRs (Tom Schweikert)</p> <p>12/13 – No CRs planned this week or next week 1/3 – Tina Liu is a new team member, will be looking into object manager problem that Bob Audet had on the last CR</p> | | | | | | |
| 61 | <p>Storage Area Network Additional DASD (Dave Woods, Dave Murdy)</p> <p>1/3 – HPV1 and HPV2 database instances are being moved from 36GB drives to 72GB drives. Need to coordinate with database owners for unscheduled downtime if necessary. Downtime is one hour per 25GB of data. Dave Woods working with Dave Murdy to coordinate, as of 1/9 all HPV1 instances are scheduled for move (some completed), HPV2 coordination is underway, will be expedited for move ASAP</p> | | | | | | |



Open Action Items (10 Minutes):

| Item No. | Open Date | Description | Assigned To | Comments | Target Date |
|-------------------------------|-----------|--|----------------|-----------|-------------|
| 51 | 11/02/01 | <p>Need mapping ability to SFANT001</p> <p>Mark Mandrella needs the ability to map his desktop to the SFANT005 machine in order to create documents for client requests.</p> <p>11/11 – Dave Lass sent an email to Slawko Semaszczuk asking for SFA guidance on the issue.</p> <p>11/29 – Considering alternatives</p> <p>12/6 – Mandrella working with software configuration</p> <p>12/13 – Suspect permissions issue on user access</p> <p>12/20 – Dave Lass recommends use of RCO option, TNG 5.1 software, like Accenture used for Ombudsman</p> <p>1/3 – Looking to procure a copy of RCO</p> | Mark Mandrella | 9.2.1.1.1 | No target |
| 57 | 11/29/01 | <p>eCB / Indus Connection to VDC</p> <p>Theresa Urban (Indus) and team require direct connection to VDC. IDs and passwords forwarded to Dick Coppage (eCB SSO), on the way to VDC. Interim access through UAL.</p> <p>12/13 – Dick Coppage working on it, not complete</p> <p>12/20 – Slawko will follow up with Dick Coppage</p> <p>1/3 – No update</p> | Theresa Urban | 9.2.1.1.2 | |
| Long Term Action Items | | | | | |
| 62 | | (none) | | | |



9.3 Meeting Minutes from 1/10/02, Agenda from 1/17/02

Meeting Information

Meeting Name: Modernization Partners Change / Production / Operations Meeting
Chairs: Dave Woods (Mod Partner), Dave Lass (VDC)
Facilitator: Dave Woods (Mod Partner)
Date: [January 17, 2002](#)
Time: 2:00 PM – 3:00 PM EDT
Location: Conference call dial-in, or Rm. 303 in 830 Union Center Plaza
[\(Note the meeting is in Rm. 303 again due to schedule conflict\)](#)
Phone Number: 847-714-2900, ID# 4500

Applications in Production and Supported:

| Application | Support Team |
|---------------------|------------------------------|
| FMS | Mod Partner OPS Team |
| IFAP | Mod Partner OPS Team |
| Schools Portal | Mod Partner OPS Team |
| CFO Data Mart | Mod Partner OPS Team |
| FAFSA | NCS and CSC |
| FP Data Mart | Mod Partner OPS Team |
| ITA R1 | Mod Partner OPS Team |
| Ombudsman | ROH |
| eCB | Mod Partner Development Team |
| DLM Data Mart | ACS |
| SFA to the Internet | Mod Partner OPS Team |



Agenda:

| Subject | Time |
|---|-------------|
| Production Issues Review/Update items (5 minutes) Other Questions or New Issues (5 minutes) | 10 minutes |
| Planned Activities on Production Machines | 30 minutes |
| Review Open Action Items | 10 minutes |
| | Total: 0:50 |

Production Issues (10 Minutes):

| Item No. | Subject |
|----------|---------|
| | (None) |



Planned Activities (30 Minutes):

| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 20 | <p>FMS CRs (Marcus Daughtry)</p> <p>11/15 – Emergency CR scheduled 11/16 morning. New issue: FMS performance issue with journal import and GL posting, custom code being developed, additional emergency CR will implement new code.</p> <p>11/29 – Emergency CR may be sent in Friday for implementation next week. May be another new CR for next week, prelim CR will be sent to Dave Lass and Rich Ryan ASAP.</p> <p>12/6 – CR previously scheduled for 12/15 is tentatively cancelled (Lender Redesign), on hold for now</p> <p>12/13 – Submitted emergency CR 12/12, will go in morning of 12/14</p> <p>1/3 – Two CRs will come across in the next week, one for 1/4, one for week of 1/11. 1/4 CR will be implemented by Marcus and Rich Ryan 6:30am on 1/4, will take about 2hrs</p> <p>1/10 – One CR completed 1/9, one going in on 1/11, another CR will be sent to Rich Ryan and Dave Lass for 1/15, tentative CR is likely for 1/19</p> | | | | | | |
| 58 | <p>ClearQuest / Oracle (Samson Abebe)</p> <p>12/4 – Need to create and add 2 or 3 new ClearQuest database Oracle tablespaces on the Rational database instance, 100 MB each – will send CR</p> <p>12/20 – Still waiting on CR</p> <p>1/3 – Identified 5 additional tablespaces, 100MB each on top of 5 already – total of 10 100MB tablespaces will be requested from VDC for this effort</p> <p>1/10 – VDC waiting for signoff on request, will then allocate DASD. Samson will provide tablespace names to Rich Ryan</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|---|--------|--------|--------|--------|--------|--------|
| 29 | <p>SUN Admin Activities (Joe Abbagnaro)</p> <p>1/3</p> <ul style="list-style-type: none"> - Applied a block on direct MQM account logins 11/21. This was to stop people from directly logging into the servers with the MQM account and will provide CSC a way to track who is logging into the servers. Block repealed temporarily, Bob Malloy will work w/ Scott Gray to get access worked out ASAP, VDC would like to get the block activated - 35E17 request to remount /opt filesystem done, install security toolkit pending - 35E4 moving from dev to perf test – rebuild server, perform clean OS install, done by 1/17 - Security patches installed on all servers per notification from SUN - Parameter changes completed on all servers to operate in full-duplex mode - Working with Eric Suzuki to coordinate a good time to do Java Development patch and MQ fix pack installs - New MQSI instance to add for DB2, need disk for current release, 6.1 | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 35 | <p>Migration of eCampus Based (eCB) ClearQuest Database server from SQL to Oracle (Steve Jarboe, Jason Patton)</p> <p>There is a forthcoming migration of the SQL Server ClearQuest database at Beacon to Oracle at the VDC. Schedule TBD</p> <p>11/15 – Site visit possibly in December at Beacon, migration still scheduled Feb/Mar 12/6 – Jason Patton will meet with VDC, Sid Winslow (Beacon) to discuss Rational conversion from SQL Server to Oracle, question of whether VDC can perform conversion when ClearQuest migration occurs 12/13 – Trying to schedule a meeting to discuss Rational conversion 12/27 – Planning to have meeting week of 1/11 1/10 – Met with SFA and Beacon 1/9, looking at late Feb or early March migration</p> | | | | | | |
| 47 | <p>eCB CRs (Steve Jarboe, Jason Patton)</p> <p>11/15 – CR #3 to be implemented 11/21. Transitioning application maintenance to Indus Corporation – no changes to website anticipated until mid-Feb 02. 11/29 – CR#3 successfully migrated 11/27 12/13 – No more CRs anticipated until 2/15 release 1/10 – eCB going on EAI bus, EAI needs to access eCB directories to copy files and write log files – scheduled for completion 1/10. Production Oracle upgrading to 8.1.7.2</p> | | | | | | |
| 60 | <p>Data Mart CRs (Tom Schweikert, Tina Liu)</p> <p>1/10 – No CRs currently planned this week or next week</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 61 | Storage Area Network Additional DASD (Dave Woods, Dave Murdy) 1/10 – HPV1 and HPV2 database instances are being moved from 36GB drives to 72GB drives. Need to coordinate with database owners for unscheduled downtime if necessary. Downtime is one hour per 25GB of data. Dave Woods working with Dave Murdy to coordinate, as of 1/10 all HPV1 instances are completed, HPV2 coordination is underway, will be expedited for move ASAP | | | | | | |



Open Action Items (10 Minutes):

| Item No. | Open Date | Description | Assigned To | Comments | Target Date |
|-------------------------------|-----------|---|----------------|-----------|-------------|
| 51 | 11/02/01 | <p>Need mapping ability to SFANT001</p> <p>Mark Mandrella needs the ability to map his desktop to the SFANT005 machine in order to create documents for client requests.</p> <p>11/11 – Dave Lass sent an email to Slawko Semaszczuk asking for SFA guidance on the issue.</p> <p>11/29 – Considering alternatives</p> <p>12/6 – Mandrella working with software configuration</p> <p>12/13 – Suspect permissions issue on user access</p> <p>12/20 – Dave Lass recommends use of RCO option, TNG 5.1 software, like Accenture used for Ombudsman</p> <p>1/10 – Still looking to procure a copy of RCO</p> | Mark Mandrella | 9.3.1.1.1 | No target |
| 57 | 11/29/01 | <p>eCB / Indus Connection to VDC</p> <p>Theresa Urban (Indus) and team require direct connection to VDC. IDs and passwords forwarded to Dick Coppage (eCB SSO), on the way to VDC. Interim access through UAL.</p> <p>12/13 – Dick Coppage working on it, not complete</p> <p>12/20 – Slawko will follow up with Dick Coppage</p> <p>1/10 – No update</p> | Theresa Urban | 9.3.1.1.2 | |
| Long Term Action Items | | | | | |
| 62 | | (none) | | | |



9.4 Meeting Minutes from 1/17/02, Agenda from 1/24/02

Meeting Information

Meeting Name: Modernization Partners Change / Production / Operations Meeting
Chairs: Dave Woods (Mod Partner), Dave Lass (VDC)
Facilitator: Dave Woods (Mod Partner)
Date: [January 24, 2002](#)
Time: 2:00 PM – 3:00 PM EDT
Location: Conference call dial-in, or Rm. [432](#) in 830 Union Center Plaza
Phone Number: 847-714-2900, ID# 4500

Applications in Production and Supported:

| Application | Support Team |
|---------------------|------------------------------|
| FMS | Mod Partner OPS Team |
| IFAP | Mod Partner OPS Team |
| Schools Portal | Mod Partner OPS Team |
| CFO Data Mart | Mod Partner OPS Team |
| FAFSA | NCS and CSC |
| FP Data Mart | Mod Partner OPS Team |
| ITA R1 | Mod Partner OPS Team |
| Ombudsman | ROH |
| eCB | Mod Partner Development Team |
| DLM Data Mart | ACS |
| SFA to the Internet | Mod Partner OPS Team |



Agenda:

| Subject | Time |
|---|-------------|
| Production Issues Review/Update items (5 minutes) Other Questions or New Issues (5 minutes) | 10 minutes |
| Planned Activities on Production Machines | 30 minutes |
| Review Open Action Items | 10 minutes |
| | Total: 0:50 |

Production Issues (10 Minutes):

| Item No. | Subject |
|----------|--|
| 62 | FAFSA / CPS Mainframe 1/17 – FAFSA issue with CPS mainframe, need to check status, problem is being actively worked at the VDC |

Planned Activities (30 Minutes):

| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 20 | FMS CRs (Marcus Daughtry) 12/6 – CR previously scheduled for 12/15 is tentatively cancelled (Lender Redesign), on hold for now 12/13 – Submitted emergency CR 12/12, will go in morning of 12/14 1/3 – Two CRs will come across in the next week, one for 1/4, one for week of 1/11. 1/4 CR will be implemented by Marcus and Rich Ryan 6:30am on 1/4, will take about 2hrs 1/10 – One CR completed 1/9, one going in on 1/11, another CR will be sent to Rich Ryan and Dave Lass for 1/15, tentative CR is likely for 1/19 1/17 – Another CR will be coming out by COB 1/17, want to implement 1/20 if possible | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 58 | <p>ClearQuest / Oracle (Samson Abebe)</p> <p>12/4 – Need to create and add 2 or 3 new ClearQuest database Oracle tablespaces on the Rational database instance, 100 MB each – will send CR 12/20 – Still waiting on CR 1/3 – Identified 5 additional tablespaces, 100MB each on top of 5 already – total of 10 100MB tablespaces will be requested from VDC for this effort 1/10 – VDC waiting for signoff on request, will then allocate DASD. Samson will provide tablespace names to Rich Ryan 1/17 – No update</p> | | | | | | |
| 29 | <p>SUN Admin Activities (Joe Abbagnaro, Keith Parmalee)</p> <p>1/17</p> <ul style="list-style-type: none"> - Applied a block on direct MQM account logins 11/21. This was to stop people from directly logging into the servers with the MQM account and will provide CSC a way to track who is logging into the servers. Block repealed temporarily, Scott Gray meeting 1/18, hope to schedule block activation by 1/25, VDC would like to get the block activated ASAP - Working with Eric Suzuki to coordinate a good time to do Java Development patch and MQ fix pack installs - New MQSI instance to add for DB2, need disk for current release, 6.1 - Installed CDS03 on E17, will complete same on E3, E14, E16 by 1/25 | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 35 | <p>Migration of eCampus Based (eCB) ClearQuest Database server from SQL to Oracle (Steve Jarboe, Jason Patton)</p> <p>There is a forthcoming migration of the SQL Server ClearQuest database at Beacon to Oracle at the VDC. Schedule TBD</p> <p>11/15 – Site visit possibly in December at Beacon, migration still scheduled Feb/Mar 12/6 – Jason Patton will meet with VDC, Sid Winslow (Beacon) to discuss Rational conversion from SQL Server to Oracle, question of whether VDC can perform conversion when ClearQuest migration occurs 12/13 – Trying to schedule a meeting to discuss Rational conversion 12/27 – Planning to have meeting week of 1/11 1/10 – Met with SFA and Beacon 1/9, looking at late Feb or early March migration 1/17 – No update</p> | | | | | | |
| 47 | <p>eCB CRs (Steve Jarboe, Jason Patton)</p> <p>11/15 – CR #3 to be implemented 11/21. Transitioning application maintenance to Indus Corporation – no changes to website anticipated until mid-Feb 02. 11/29 – CR#3 successfully migrated 11/27 12/13 – No more CRs anticipated until 2/15 release 1/10 – eCB going on EAI bus, EAI needs to access eCB directories to copy files and write log files – scheduled for completion 1/10. Production Oracle upgrading to 8.1.7.2 1/17 – No update</p> | | | | | | |
| 60 | <p>Data Mart CRs (Tom Schweikert, Tina Liu)</p> <p>1/17 – No CRs currently planned until CMDM migration to production, schedule TBD</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 61 | Storage Area Network Additional DASD (Dave Woods, Dave Murdy) 1/10 – HPV1 and HPV2 database instances are being moved from 36GB drives to 72GB drives. Need to coordinate with database owners for unscheduled downtime if necessary. Downtime is one hour per 25GB of data. Dave Woods working with Dave Murdy to coordinate, as of 1/10 all HPV1 instances are completed, HPV2 coordination is underway, will be expedited for move ASAP | | | | | | |



Open Action Items (10 Minutes):

| Item No. | Open Date | Description | Assigned To | Comments | Target Date |
|-------------------------------|-----------|---|----------------|-----------|-------------|
| 51 | 11/02/01 | <p>Need mapping ability to SFANT001</p> <p>Mark Mandrella needs the ability to map his desktop to the SFANT005 machine in order to create documents for client requests.</p> <p>11/11 – Dave Lass sent an email to Slawko Semaszczuk asking for SFA guidance on the issue.</p> <p>11/29 – Considering alternatives</p> <p>12/6 – Mandrella working with software configuration</p> <p>12/13 – Suspect permissions issue on user access</p> <p>12/20 – Dave Lass recommends use of RCO option, TNG 5.1 software, like Accenture used for Ombudsman</p> <p>1/10 – Still looking to procure a copy of RCO</p> <p>1/17 – Have copy of RCO, will install by 1/18 and work with VDC to get connection up</p> | Mark Mandrella | 9.4.1.1.1 | No target |
| 57 | 11/29/01 | <p>eCB / Indus Connection to VDC</p> <p>Theresa Urban (Indus) and team require direct connection to VDC. IDs and passwords forwarded to Dick Coppage (eCB SSO), on the way to VDC. Interim access through UAL.</p> <p>12/13 – Dick Coppage working on it, not complete</p> <p>12/20 – Slawko will follow up with Dick Coppage</p> <p>1/17 – Received IDs and passwords, working out how to test logins and connection, will contact Keith Parmalee to coordinate</p> | Theresa Urban | 9.4.1.1.2 | |
| Long Term Action Items | | | | | |
| 62 | | (none) | | | |



9.5 Meeting Minutes from 1/24/01, Agenda from 1/31/02

Meeting Information

Meeting Name: Modernization Partners Change / Production / Operations Meeting
Chairs: Dave Woods (Mod Partner), Dave Lass (VDC)
Facilitator: Dave Woods (Mod Partner)
Date: January 31, 2002
Time: 2:00 PM – 3:00 PM EDT
Location: Conference call dial-in, or Rm. 432 in 830 Union Center Plaza
Phone Number: 847-714-2900, ID# 4500

Applications in Production and Supported:

| Application | Support Team |
|---------------------|------------------------------|
| FMS | Mod Partner OPS Team |
| IFAP | Mod Partner OPS Team |
| Schools Portal | Mod Partner OPS Team |
| CFO Data Mart | Mod Partner OPS Team |
| FAFSA | NCS and CSC |
| FP Data Mart | Mod Partner OPS Team |
| ITA R1 | Mod Partner OPS Team |
| Ombudsman | ROH |
| eCB | Mod Partner Development Team |
| DLM Data Mart | ACS |
| SFA to the Internet | Mod Partner OPS Team |

Agenda:

| Subject | Time |
|---|-------------|
| Production Issues Review/Update items (5 minutes) Other Questions or New Issues (5 minutes) | 10 minutes |
| Planned Activities on Production Machines | 30 minutes |
| Review Open Action Items | 10 minutes |
| | Total: 0:50 |



Production Issues (10 Minutes):

| Item No. | Subject |
|----------|---------|
| | (none) |

Planned Activities (30 Minutes):

| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|-----------|--|--------|--------|--------|--------|--------|--------|
| 20 | <p>FMS CRs (Marcus Daughtry)</p> <p>12/13 – Submitted emergency CR 12/12, will go in morning of 12/14 1/3 – Two CRs will come across in the next week, one for 1/4, one for week of 1/11. 1/4 CR will be implemented by Marcus and Rich Ryan 6:30am on 1/4, will take about 2hrs 1/10 – One CR completed 1/9, one going in on 1/11, another CR will be sent to Rich Ryan and Dave Lass for 1/15, tentative CR is likely for 1/19 1/17 – Another CR will be coming out by COB 1/17, want to implement 1/20 if possible 1/24 – CR 330 today 1/24, CR331 tomorrow 1/25, 332 TBD time next week</p> | | | | | | |
| 58 | <p>ClearQuest / Oracle (Samson Abebe)</p> <p>12/4 – Need to create and add 2 or 3 new ClearQuest database Oracle tablespaces on the Rational database instance, 100 MB each – will send CR 12/20 – Still waiting on CR 1/3 – Identified 5 additional tablespaces, 100MB each on top of 5 already – total of 10 100MB tablespaces will be requested from VDC for this effort 1/10 – VDC waiting for signoff on request, will then allocate DASD. Samson will provide tablespace names to Rich Ryan 1/17, 1/24 – No update</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|---|--------|--------|--------|--------|--------|--------|
| 29 | <p>SUN Admin Activities (Joe Abbagnaro, Keith Parmalee)</p> <p>1/24</p> <ul style="list-style-type: none"> - Applied a block on direct MQM account logins 11/21. This was to stop people from directly logging into the servers with the MQM account and will provide CSC a way to track who is logging into the servers. Block repealed temporarily, Scott Gray meeting 1/18, hope to schedule block activation by 1/25, VDC would like to get the block activated ASAP - Working with Eric Suzuki to coordinate a good time to do Java Development patch and MQ fix pack installs - New MQSI instance to add for DB2, need disk for current release, 6.1 - Installed CDS03 on E17, will complete same on E3, E14, E16 by 1/25 - At the next reboot on 2/3, security patches for CDE going on all systems - Space requirements on E4, E6, E7 for bTrade stress testing have been accommodated | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|-----------|--|--------|--------|--------|--------|--------|--------|
| 35 | <p>Migration of eCampus Based (eCB) ClearQuest Database server from SQL to Oracle (Steve Jarboe, Jason Patton)</p> <p>There is a forthcoming migration of the SQL Server ClearQuest database at Beacon to Oracle at the VDC. Schedule TBD</p> <p>11/15 – Site visit possibly in December at Beacon, migration still scheduled Feb/Mar 12/6 – Jason Patton will meet with VDC, Sid Winslow (Beacon) to discuss Rational conversion from SQL Server to Oracle, question of whether VDC can perform conversion when ClearQuest migration occurs 12/13 – Trying to schedule a meeting to discuss Rational conversion 12/27 – Planning to have meeting week of 1/11 1/10 – Met with SFA and Beacon 1/9, looking at late Feb or early March migration 1/24 – eCB production date has slipped from 2/15 to 3/15, migration will occur late-March after production migration</p> | | | | | | |
| 47 | <p>eCB CRs (Steve Jarboe, Jason Patton)</p> <p>11/15 – CR #3 to be implemented 11/21. Transitioning application maintenance to Indus Corporation – no changes to website anticipated until mid-Feb 02. 11/29 – CR#3 successfully migrated 11/27 12/13 – No more CRs anticipated until 2/15 release 1/24 – eCB Release 2 production slipped to 3/15. Production Oracle upgrading to 8.1.7.2 with Release 2 production migration</p> | | | | | | |
| 60 | <p>Data Mart CRs (Tom Schweikert, Tina Liu)</p> <p>1/22 – CR sent this morning 1/22, need Oracle repository backed up, need DLL on NT backed up, need someone on standby to stop and start the Intelligence service</p> | | | | | | |



| Item No. | Description | Nov 01 | Dec 01 | Jan 02 | Feb 02 | Mar 02 | Apr 02 |
|----------|--|--------|--------|--------|--------|--------|--------|
| 61 | Storage Area Network Additional DASD (Dave Woods, Dave Murdy) 1/24 – HPV2 database instances are being moved from 36GB drives to 72GB drives. Need to coordinate with database owners for unscheduled downtime if necessary. Downtime is one hour per 25GB of data. Dave Woods working with Dave Murdy to coordinate, VDC will submit CRs as schedule opportunities are identified for each instance, hope to complete by 2/5/02 | | | | | | |



Open Action Items (10 Minutes):

| Item No. | Open Date | Description | Assigned To | Comments | Target Date |
|-------------------------------|-----------|---|----------------|-----------|-------------|
| 51 | 11/02/01 | <p>Need mapping ability to SFANT001</p> <p>Mark Mandrella needs the ability to map his desktop to the SFANT005 machine in order to create documents for client requests.</p> <p>11/11 – Dave Lass sent an email to Slawko Semaszczuk asking for SFA guidance on the issue.</p> <p>11/29 – Considering alternatives</p> <p>12/6 – Mandrella working with software configuration</p> <p>12/13 – Suspect permissions issue on user access</p> <p>12/20 – Dave Lass recommends use of RCO option, TNG 5.1 software, like Accenture used for Ombudsman</p> <p>1/10 – Still looking to procure a copy of RCO</p> <p>1/17 – Have copy of RCO, will install by 1/18 and work with VDC to get connection up</p> <p>1/24 – RCO installed, need to work w/ VDC to get connections up and RCO configured, should be closed by 1/31</p> | Mark Mandrella | 9.5.1.1.1 | No target |
| 57 | 11/29/01 | <p>eCB / Indus Connection to VDC</p> <p>Theresa Urban (Indus) and team require direct connection to VDC. IDs and passwords forwarded to Dick Coppage (eCB SSO), on the way to VDC. Interim access through UAL.</p> <p>12/13 – Dick Coppage working on it, not complete</p> <p>12/20 – Slawko will follow up with Dick Coppage</p> <p>1/17 – Received IDs and passwords, working out how to test logins and connection, will contact Keith Parmalee to coordinate</p> <p>1/24 – Continuing to work w/ Keith Parmalee</p> | Theresa Urban | 9.5.1.1.2 | |
| Long Term Action Items | | | | | |
| 63 | | (none) | | | |