



We Help Put America Through School

Deliverable 116.3.2a

Task Order 116 (Modification 2)

eZ-Audit Production Stabilization

Performance Report

FSA Project Sponsor: Kay Jacks

FSA Project Lead: Randy Wolff / Ti Baker

Modernization Partner Project Lead: Amy Rothman

June 26, 2003

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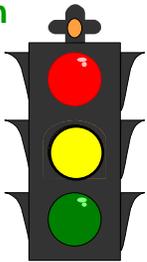


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Overall Status



Green



- Task Order
 - TO 116 optional deliverables 116.3.2a, b and c were exercised by FSA
- Funding
 - FSA exercised options to fund Peak Processing Support through August 29, 2003
 - FSA seeking funding from the IPC for support through November 2003, the point at which an Operating Partner is selected and on-board
- System Stabilization
 - Stabilization SIRS continue to be addressed (see report included in this presentation)
- OMB Review and Mandatory status of eZ-Audit
 - OMB and ACE met on Thursday, May 1 – OMB expressed support of eZ-Audit
 - eZ-Audit was made mandatory as of June 16, 2003
 - FSA drafted Federal Notice for distribution, review and comment to secure final approval of eZ-Audit
 - FSA drafting Dear Colleague Letter for schools

Project Funding	Dollar Amount
Contract Mod Amount(s)	\$578,495.78 – Mod 2 plus three optional deliverables
Contract Options Yet to be Funded (Peak Processing Support)	\$119,431.94
Total \$\$ on Current Contract	\$3,013,558.70
	<i>Note: Period of Performance for approved \$\$ Ends 8/29/03</i>

Overall Status



Major Accomplishments May 23, 2003 – June 30, 2003

- Contract
 - FSA exercised 3 of the optional deliverables for Peak Processing Support
- Scope
 - System stabilization effort remained a priority
 - Continued to adhere to strict CCB processes to ensure requirements are baselined, managed and documented appropriately for R1.01
- Stabilization of Release 1.0 of eZ-Audit
 - Addressed Production SIRs (see enclosed SIR report)
 - Completed WAS 5.0 upgrade preparation efforts
 - Assisted with preparations for eZ-Audit Disaster Recovery Test
- Release 1.01 of eZ-Audit
 - Completed all Release 1.01 Design Sessions and received CCB sign-off on all design materials
 - Initiated Release 1.01 code development
 - Completed draft Production Stabilization Support Manual and distributed for review
 - Defined Test Conditions for Release 1.01
 - Completed Test Plan for Release 1.01
 - Initiated development of Release 1.01 Test Scripts

Upcoming Activities - July 2003

- Analyze and resolve Production SIRs as identified
- Continue Release 1.01 development according to work plan (initial code to be completed by July 11)
- Continue creation of Release 1.01 system test scripts and data set-up
- Execute Environment Test for Release 1.01
- Complete three System Test Passes for Release 1.01 and make required modifications to code and test scripts
- Execute eZ-Audit Regression Test to ensure R1.0 code was not impacted by R1.01 efforts
- “Deliver” code to production environment July 31, 2003

Project Scorecard



Category	Status	Trend	Status Comments
Task Order			<ul style="list-style-type: none"> Formal funding and task order approval received – current funding expires August 29, 2003
Scope			<ul style="list-style-type: none"> Task Order (#116) Mod 2 provides for production stabilization support. Scope well defined and discussed with FSA project managers. Team continues to adhere to strict CCB process to manage Release 1.01 scope.
Schedule			<ul style="list-style-type: none"> Deliverable 116.3.1 Production Stabilization Support – delivered on time - May 23, 2003 Deliverable 116.3.2a Peak Cycle Processing Performance Report – delivered early – June 26, 2003
Cost			<ul style="list-style-type: none"> Task Order 116- Work being performed within formally agreed to (planned) budget allowance.

High Risk – Significantly impacts Project schedule/cost ex) 4+ weeks over schedule 10% over cost	Moderate Risk – Minor schedule/cost slippage and/or manageable issues ex) 2-4 weeks over schedule 5-10% over cost	Low Risk – On schedule, on budget and no significant issues ex) 0-2 weeks over schedule 0-5% over cost	Better Worse Same
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* Per current plan

Major Risks



<i>Risk</i>	<i>On Point</i>	<i>Mitigating Actions</i>	<i>Impact on Cost and/or Schedule</i>	<i>Status</i>
<p>CLOSED- May 23</p> <p>Ability to secure final approval by OMB for the eZ-Audit system</p> <p><i>(following the 6 month provisional approval that expires: September 30, 2003)</i></p>	<p>Randy Wolff</p>	<p>Integration Partner will:</p> <ul style="list-style-type: none"> ▪ Work with FSA to provide data and system information as requested <p>FSA will:</p> <ul style="list-style-type: none"> ▪ Develop necessary Federal Notices and communications ▪ Identify and engage all stakeholders 	<p>Impact: High</p> <p>Likelihood: Med</p>	<ul style="list-style-type: none"> ▪ OMB and ACE met to discuss potential conflict with A-133 requirements – OMB expressed support of eZ-Audit (Jeff Baker attending meeting on behalf of FSA) ▪ Jeff Baker and John Kolotos of FSA are taking the lead on this effort. John Kolotos has been working with OMB to develop the formal Federal Notice for eZ-Audit. We have been informed that this formal notice will secure pilot approval beyond the current September 30, 2003 pilot approval deadline. ▪ Due to actions described above, Randy Wolff recommended that this issue be closed as of May 15, 2003

Government & Program Dependencies



<i>Dependency</i>	<i>On Point</i>	<i>Target Date</i>	<i>Impact on Cost and/or Schedule</i>	<i>Status Comments</i>
CLOSED - Decision to deem eZ-Audit mandatory for all schools	Kay Jacks	4/1/03	Cost and Schedule Impacts for stabilization should be negligible	<ul style="list-style-type: none"> ▪ FSA has determined that eZ-Audit will become mandatory on June 16, 2003 ▪ John Kolotos is drafting formal federal notices to disseminate to schools ▪ Official policy notices and communications must be sent to all schools.

Upcoming Events and Key Milestones



DATE	EVENTS AND KEY MILESTONES
April 1, 2003	eZ-Audit Release 1.0 went live
April 15, 2003	First formal CCB of the Production Stabilization phase of work
May 7, 2003	CCB sign-off on Release 1.01 requirements
May 8, 2003 through May 22, 2003	Release 1.01 design sessions conducted
June 16, 2003	eZ-Audit mandatory for all Schools
August 3, 2003	Target “go live” date for Release 1.01



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Appendices

- **System Availability Report**
- **SIR Tracking Report**
- **Detailed SIR Report**
- **Production Issues**
- **CCB Actions & Decisions**
- **CCB Documentation**

System Availability Report



From May 23 through June 25, 2003, the eZ-Audit system availability remained 99.98%, with the exception of the regularly scheduled maintenance windows on Sundays from 5am – 11am.

The eZ-Audit system was unavailable for 20 minutes on June 15, 2003 when the ITA environment was temporarily down.

SIR Tracking Report



This table demonstrates the amount of time required to respond to and resolve all Level 1 SIRs from May 23, 2003 to June 25, 2003.

Level 1 SIRS

SIR #	Date Logged	Date Resolved
770 - Change in Fiscal Year End Submission failing	6/6/03 9:48 AM	6/10/03 9:47 AM

Average Resolution Time for Level 1 SIRS

3 business days

Remaining Level 1 SIRS

0

Detailed SIR Report



These tables demonstrate the amount of time required to respond to and resolve all Level 2 – Level 4 SIRs from May 22, 2003 to June 25, 2003.

Level 2 SIRs

# of SIRs Logged	Resolved	Remaining	Other	Average Resolution Time
3	3	2		26 days

Remaining SIRs Both are Peps submissions not appearing in eZ-Audit

Level 3 SIRs

# of SIRs Logged	Resolved	Remaining	Other	Average Resolution Time
0	1	0	0	29 days

Level 4 SIRs

# of SIRs Logged	Resolved	Remaining	Other	Average Resolution Time
0	0	0	0	0 days

Production Issues



Unexpected logout – RESOLVED

- Users logged out of the system unexpectedly.
- Session database username and password were re-keyed into the WebSphere configuration.
- WebSphere restarted to recognize the new configuration

SAN Remount Issue – Sunday, June 1 - RESOLVED

- CSC had issues remounting the SAN during the maintenance window. Once re-mounted, application needed to be verified.
- Application was tested successfully at 11 AM on June 1. Access to the site, login and file uploads were tested.

ITA Environment down – Sunday, June 15 - RESOLVED

- CSC had issues with ITA Environment.
- ITA Environment down for 20 minutes, then restored.

CCB Actions & Decisions



CCB Decisions

- 1) Approved R 1.01 Design
- 2) Reviewed and postponed School Group Requirements

Enclosed CCB and Release 1.01 Documentation

- 1) R 1.01 Test Plan
- 2) R 1.01 Test Conditions
- 3) R 1.01 CCB Tracking Tool