

Appendix A_eZ-Audit Reports Requirements Matrix 08132004.xls

Name	Requirement text	Source
REPORT01	The system will provide a Detailed Submissions Pending QC Report that will return any records residing in the Submissions Pending QC queue.	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT02	The system will provide a Detailed Submissions Pending QC Approval Report that will return any records residing in the Submissions Pending QC Approval queue.	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT03	The system will provide a Resubmissions Due by School Report that will return any submissions that have been marked incomplete and are still pending resubmission. Results will display both Financial Statement and Compliance Audit records for each submission, where applicable.	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT04	The system will provide a Detailed Weekly QC Assessment Report that returns a list of all submissions that were submitted from QC during a defined period of time.	8/10 Reports Follow-Up Meeting
REPORT05	The system will provide a Summary Weekly QC Assessment Report that displays a count of the records returned in the Detailed Weekly QC Assessment.	8/10 Reports Follow-Up Meeting
REPORT06	The system will provide a Change in Auditor Report that will return any submissions that have been deemed complete and have a change in auditor flag present for either the Financial Statement, Compliance Audit, or both. Results will display both Financial Statement and Compliance Audit records for each submission, where applicable.	8/4 and 8/5 Reports Rees and Design Meetings
REPORT07	The system will provide a Detailed Report of Schools on Administrative Stay that will return a list of all submissions that are or have been on administrative stay (not including cancelled).	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT08	The system will provide an Open Submissions by School Report that will return all submissions that have been opened but not submitted (not including waiver, letter of public status, or change in FYE submissions).	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT09	The system will provide a Non-Assigned Submissions in Co-Team Lead Queue Report that returns all submissions in Co-Team Lead Pending Assignment queue.	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT10	The system will provide an Assigned but Not Approved Schools Report that will return all submissions in the Co-Team Lead Pending Approval queue.	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT11	The system will display an Incomplete Post-Approved Record Report that will return all records approved by a Co-Team Leader but not yet archived by an Analyst.	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT12	The system will provide a prompt on the Financial Statement Summary report to allow users to filter by "Reason Flagged."	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT13	The system will provide a prompt on the Compliance Audit Summary report to allow users to filter by "Deficiency Indicator."	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT14	The system will provide a prompt on the Compliance Audit Summary Report to allow users to filter by "Reason Flagged."	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT15	The system will provide a column on the Compliance Audit Summary Report for "Reason Flagged."	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT16	The system will provide a prompt on the Compliance Audit Summary Report to allow users to filter by Finding Code.	8/13 Deliverable Review
REPORT17	The system will provide a prompt on the Delinquent/Missing report to allow users to filter by "Received Submissions."	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT18	The system will provide a prompt on the Delinquent/Missing report to allow users to filter by "Institution Type."	8/13 Deliverable Review
REPORT19	The system will provide a prompt on the Delinquent/Missing report to allow users to filter by "Resubmission Indicator."	8/13 Deliverable Review

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REPORT20	The system will provide a column on the Delinquent/Missing report for "Resubmission Indicator."	8/13 Deliverable Review
REPORT21	The system will provide a column on the Delinquent/Missing report for "Received Date."	8/13 Deliverable Review
REPORT22	The system will provide a Password Reset Detail by School Report that will return a list of all users that have had a password reset.	8/4 and 8/5 Reports Reqs and Design Meetings
REPORT23	The system will provide a Detail Report on Users Deleted that returns a list of every user "deleted" from eZ-Audit.	8/4 and 8/5 Reports Reqs and Design Meetings