PASS?	Sub-Checkpiont	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	1.1	Login/Logout	01 - Logon	1	Logon with institutional user	Go to Institution Home page	Role = 7	OK		
Y	1.1	Login/Logout	01 - Logon	2	Logon with case user	Go to dummy Home	Role = 1	OK		

PASS?	Sub-Checkpoint	Module	Function	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	1.1	Login/Logout	01 - Logon	1	Logon with institutional user	Go to Institution Home page	Role = 7	OK		
Y	1.1	Login/Logout	01 - Logon	2	Logon with case user	Go to dummy Home	Role = 1	OK		
N	2.1	Institution Home	02 - Home	1	--default--	Create FY *MM/DD/YYYY* link		Logic for pulling the date failed	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	02 - Home	2	have previous year default Annual Submission (AS)	Create FY *MM/DD/YYYY (default year)* link		Logic did not present date correctly, the database contained Institution submissions for Annual Submissions FY 01 and 02. Institution Home Page was displaying a link to Create an Annual Submission for FYE 08/30/2001, Should have been 08/30/2003.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	02 - Home	3	before current year (CY) AS sent, prior due date	notification (AS is due)		Notifications Section displayed the correct date for the 08/30/2003 Annual Submission with a due date of 05/27/2004 which is 270 days for Public Schools. the developer forced data into database for system to believe that Annual Submissions for FY 03 has been submitted. Notifications Section did not update properly and Logic did not present links correctly in the Create Annual Submissions section System added an additional link to require the institution to create their FY 01 and 02 Annual Submissions. In the database there were 3 years of submissions.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	02 - Home	4	after CY AS sent	notification (AS received)		Logic did not present links correctly	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	02 - Home	5	before CY AS sent, after due date	notification (AS overdue)		Logic did not present links correctly	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.1	Institution Home	02 - Home	6	FAD sent to institution on CY	notification (FAD sent)		OK		
N	2.1	Institution Home	02 - Home	7	Request for LOC sent for CY	notification (LOC Reply due date)		The notifcation logic did not work	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	02 - Home	8	LOC received	notification (LOC received date)		The notifcation logic did not work	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.1	Institution Home	02 - Home	9	Non-Annual submissions (NAS) created in last clendar year	notification (Your *nonannual sub* submitted on *MM/DD/YYYY*)		OK		
Y	2.1	Institution Home	02 - Home	10	Click link to Profile	go to Institution Profile		OK		
Y	2.1	Institution Home	02 - Home	11	Click link to Historical Sub	go to Historical Submissions		OK		
N	2.1	Institution Home	03 - Profile	1	--default--	READ ONLY		Need to remove the time stamp	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.1	Institution Home	03 - Profile	2	institution is type 3 (Proprietary)	show owner link		OK		
Y	2.1	Institution Home	03 - Profile	3	Institution is parent of school group	show school group information at bottom		Don't know if this applies for both child and parent		
N	2.1	Institution Home	03 - Profile	3a	Institution is child of school group			profile page presented error 505. Need to detemine if the school group grid will display the parent organization's data.	Will be fixed and re-tested by client checkpoint#2. Need clarification from the design and requirments team	Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	03 - Profile	4	Click link to eApp	Go to external eApp site		Don't know url for eApp, currently goes to ed.gov	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.1	Institution Home	03 - Profile	5	Click link to Home	Go to Institution Home page		OK		
N	2.1	Institution Home	04 - Historical	1	have one previous AS for previous FY	display one AS with link to it		This module was not available for testing. We will see it at the next unit test. However, the system displayed the no historical data message. The message was clearly written, however there was no logic in the system to display the data that was currently available in the database.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	04 - Historical	2	have multiple AS for previous FY	display one AS (the valid one) with link to it				Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	04 - Historical	3	have multiple AS for mulitple previous FY	display one AS for each FY, sorted by FY, with links to each AS				Fixed and Re-tested (11/12/02)
N	2.1	Institution Home	04 - Historical	4	have multiple AS for mulitple previous FY, and multiple NAS for each previous FY	display multiple AS and NAS sorted by FY with link to each Submission				Fixed and Re-tested (11/12/02)
Y	2.1	Institution Home	04 - Historical	5	Click link to Home	Go to Institution Home page		OK		

PASS?	Sub-Checkpoint	Module	Function	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	2.2	Login/Logout	01 - Logon	1	Logon with institutional user	Go to Institution Home page	Role = 7			
	2.1	Login/Logout	01 - Logon	2	Logon with case user	Go to dummy Home	Role = 1			
	2.1	Institution Home	02 - Home	1	--default--	Create FY *MM/DD/YYYY* link				
	2.2	Institution Home	02 - Home	2	select annual submission link	Go to Annual Submission, Financial Statement Info Page				
Y	2.2	Annual Submission	03 - Annual Submission (FS Info)	1	verify fs page captures: fs consolidated? period covered auditor info hea funds received qualification as economic entity fs in compliance with gagas/gaap opinion type disclosures in notes (list of radio Y/N) Ins type 3 only: 90/20 revenue attestation	fields are displayed		OK, Screen displayed expected fields for Public, Non-Profit, and Proprietary Schools	Ti Baker will submit a Change Request for School Group association maintenance.	
N	2.2	Annual Submission	03 - Annual Submission (FS Info)	2	select links to access financial statements ins type 1 - no statement links ins type 2 - balance sheet, statement of activities, cash flow statement ins type 3 - balance sheet, income statement, cash flow statement	proceeds to the selected page	ins type = 1, 2, 3	During test for Non Profit Schools, links would sometimes not work properly the first time, but would proceed to the selected page on the second attempt.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.2	Annual Submission	03 - Annual Submission (Financial Statemets)	3	select cancel function on financial statements pages (balance sheet, income statement, cash flow statement, statement of activities)	page reset to previously saved values		- During Test it was dicussed whether the "cancel" button is needed. If the "cancel" button resets the page, the label should be changed to "reset". - Need to fix rounding - Calculation does not work correctly - Garbage in the "Scholarship Field"	- Will be fixed and re-tested by client checkpoint#2 - Ti Baker will submit a Change Request for label change.	Fixed and Re-tested (11/12/02)
N	2.2	Annual Submission	03 - Annual Submission (Financial Statemets)	4	select calculate functions on financial statements pages(balance sheet, income statement, cash flow statement, statement of activities)	page redisplays with any entered values saved and values displayed for calculated fields		"Calculate" button not working when signed on as a Public schools user.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.2	Annual Submission	03 - Annual Submission (Financial Statemets)	5	select "save and proceed" function on financial statements pages (balance sheet, income statement, cash flow statement, statement of activities)	if errors are present, error messages are displayed. A "Continue with Errors" button is displayed. Possible error message include: - must complete required fields - numeric fields must have number value - total assets des not equal total liabilities and owners equity (bs only) - total assets does not equal total liabilities and net assets (bs only) if no errors are present, system should proceed to the next page		Logic presented Save w. Errors button prematurely. Continue w/ Errors button was being displayed before the "save and proceed" button had been selected. This button should only be displayed after user selects save and proceed and errors are discovered.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.2	Annual Submission	03 - Annual Submission (Financial Statemets)	6	select breadcrumb link to return to financial statement info page	financial statement info page is displayed				
Y	2.2	Annual Submission	03 - Annual Submission (FS Info)	7	select cancel function	resets page to any previously saved values		OK, with discussion whether the "cancel" button is needed. If the "cancel" button resets the page, the label should be changed to "reset".	Ti Baker will submit a Change Request for label change.	
Y	2.2	Annual Submission	03 - Annual Submission (FS Info)	8	select save function	if errors are present, error messages are displayed. A "Continue with Errors" button is displayed. Possible error message include: - must complete required fields - dates must have correct format - numeric fields must have number value if no errors are present, the page will redisplay with saved values		OK		

PASS?	Sub-Checkpoint	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	2.2	Annual Submission	03 - Annual Submission (FS Info)	9	select next page function	if errors are present, error messages are displayed. A "Continue with Errors" button is displayed. Possible error message include: - must complete required fields - numeric fields must have number value - total assets des not equal total if no errors are present, system should proceed to the checklist page		OK		
N	2.2	Annual Submission	03 - Annual Submission (FS Info)	10	select continue with errors function	proceeds to the next page (Program and audit info)		OK, Durring testing login at a Non Profit or Proprietary school user. Would receive "Page Unavailable"	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.2	Annual Submission	03 - Annual Submission (Program and Audit Info)	11	verify p&a page captures: programs examined period covered auditor info if audit contains findings management assertions examination conducted in accordance... opinion type prior year findings? Ins type 3 only: third party servicer management assertions	fields are displayed		Page crashed (first time only)	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.2	Annual Submission	03 - Annual Submission (Program and Audit Info)	12	select cancel function	resets page to previously saved values		OK		
N	2.2	Annual Submission	03 - Annual Submission (Program and Audit Info)	13	select save function	if errors are present, error messages are displayed. A "Continue with Errors" button is displayed. Possible error message include: - must complete required fields - dates must have correct format - numeric fields must have number value if no errors are present, the page will redisplay with saved values		Checklists are not checked correctly (display issue)	Backend data and the logic that pulls the data is correct, however the display is not working correctly. Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.2	Annual Submission	03 - Annual Submission (Program and Audit Info)	14	select next page function	if errors are present, error messages are displayed. A "Continue with Errors" button is displayed. Possible error message include: - must complete required fields - numeric fields must have number value - total assets des not equal total if no errors are present, system should proceed to the checklist page		OK		
N	2.2	Annual Submission	03 - Annual Submission (Program and Audit Info)	15	select continue with errors function	proceeds to the next page (checklist)		- Page failed on save (first time only) - Ti Baker wants to resequence the page flow from "checklist -> attach files" to "attach files -> checklist".	- Will be fixed and re-tested by client checkpoint#2 - Ti will create a Change Request for resequence.	Fixed and Re-tested (11/12/02)
N		Annual Submission	03 - Annual Submission (checklist)	16	verify that appropriate fields display based on institution type	ins type 1 or 2, only questions for entire annual submission ins type 3, questions for both financial and compliance audit		Checklist validation not complete	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.2	Annual Submission	03 - Annual Submission (checklist)	17	verify that checklist provides a Y/N/NA choice and explanation textbox for each checklist item	fields are displayed		OK		

PASS?	Sub-Checkpoint	Module	Function	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
N	2.2	Annual Submission	03 - Annual Submission (checklist)	18	select cancel function	resets page to previously saved values		OK for Public and Proprietary. Not working for Non Profit	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.2	Annual Submission	03 - Annual Submission (checklist)	19	select save function	if errors are present, error messages are displayed. A "Continue with Errors" button is displayed. Possible error message include: - must complete required fields - you indicated that an item is not included in your submission (no checked), it must be included if no errors are present, the page will redisplay with saved values		OK for Public and Proprietary. Not working for Non Profit	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.2	Annual Submission	03 - Annual Submission (checklist)	20	select next page function	if errors are present, error messages are displayed. A "Continue with Errors" button is displayed. Possible error message include: - must complete required fields - you indicated that an item is not included in your submission (no checked) if no errors are present, the system will proceed to the upload page		- OK for Public and Proprietary. Not working for Non Profit - Page failed on "next" (first time only)	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.2	Annual Submission	03 - Annual Submission (upload)	21	select to browse for a file	upload attachment page provides ability to browse for external files		OK		
Y	2.2	Annual Submission	03 - Annual Submission (upload)	22	select attachment contents	upload page allows user to select file contents (audited financial statements, compliance audit, corrective action plan, other, all)		OK		
Y	2.2	Annual Submission	03 - Annual Submission (upload)	23	upload a .pdf file	upload page accepts .pdf format file, one file at a time		OK		
N	2.2	Annual Submission	03 - Annual Submission (upload)	24	upload multiple files	uploaded files are be displayed in a list		Need to show "type text" instead of "type codes"	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.2	Annual Submission	03 - Annual Submission (upload)	25	delete uploaded file	previously uploaded file is removed from the list		OK		
Y	2.2	Annual Submission	03 - Annual Submission (upload)	26	select cancel function	resets page to previously saved values		OK		
Y	2.2	Annual Submission	03 - Annual Submission	27	select save function	redisplays page with saved values		OK		
Y		Annual Submission	03 - Annual Submission (upload)	28	select save w/ no attachment or non-.pdf format	error messages displayed		OK		
Y	2.2	Annual Submission	03 - Annual Submission (upload)	29	select next page function	saves values and proceeds to the next page (submit)		OK		
N	2.2	Annual Submission	03 - Annual Submission (submit)	30	select submit to ed function	if errors are present, error messages are displayed referring the user to the pages that require edits if no errors are present, a text message is displayed stating that the submission have been received by the department		- Logic not working properly - Ti suggested to get rid of "Save" and "Cancel" buttons. - Ti suggested to change button text from "Submit" to "Submit to ED"	- Will be fixed and re-tested by client checkpoint#2 - Ti will provide Submission text to add text "Your data has been saved". - Ti will create CR for changes (text and elimination of buttons).	Fixed and Re-tested (11/12/02)
Y	2.2	Additional Information	03 - Additional Info	1	select an active submission	active submissions are displayed in a drop-down list on the page. Selected submission is displayed.		OK		
Y	2.2	Additional Information	03 - Additional Info	2	select to browse for a file	allows user to navigate to a file.		OK		
Y	2.2	Additional Information	03 - Additional Info	3	upload a .pdf file	uploaded file is displayed in a list		OK		

PASS?	Sub-Checkpoint	Module	Function	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	2.2	Additional Information	03 - Additional Info	4	upload multiple .pdf files	uploaded files are displayed in a list		OK		
Y	2.2	Additional Information	03 - Additional Info	5	select to submit .pdf file	system displays text confirmation that the submission has been received by the department		OK		

PASS?	Sub-Checkpoint	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
	2.2	Login/Logout	01 - Logon	1	Logon with institutional user	Go to Institution Home page	Role = 7			
Y	2.3	Change in FY End	change fy end	2	select change fiscal end submission	Go to Change Fiscal Year End Page		OK		
Y	2.3	Change in FY End	change fy end	1	verify there are fields displayed for - current fiscal year end date - new fiscal year, month - new fiscal year, day - new fiscal year, year	fields are displayed		OK		
Y	2.3	Change in FY End	change fy end	2	select submit with no data entered in fiscal year fields	error message displays stating that fields are required		OK		
N	2.3	Change in FY End	change fy end	3	select new fiscal year - month	field displays value, day field displays to last day of month		Date shouldn't be editable. Dates will always be the last date of the month.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.3	Change in FY End	change fy end	4	select new fiscal year - year	field displays value		OK. Too many selection values available in this field. Should fiscal year be a selectable field.	Ti will check if these values need to be displayed	
Y	2.3	Change in FY End	change fy end	5	select submit	returns to the institution home page, confirmation message displayed stating that change has been received by the department		OK		
Y	2.3	Co-Team Lead Home Page	co-team home	1	verify that the page displays a "pending assignment" queue	queue is displayed		OK		
Y	2.3	Co-Team Lead Home Page	co-team home	2	verify that unassigned flagged or deficient submissions for the appropriate region appear in the queue	submissions are displayed		OK		
N	2.3	Co-Team Lead Home Page	co-team home	3	verify the following is displayed for each record in the "pending assignment" queue - ins name - OPEID - fiscal year end - received date - submission type - resolution due date - reason for referral to case - "assign to"	values are displayed		- OPEID is not displayed - Need to fix column label from "Assign to" to "Approve/Reject" on "Submission Pending Approval"	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.3	Co-Team Lead Home Page	co-team home	4	verify the submission sort order	most recent submissions are displayed at the top of the queue		OK		
N	2.3	Co-Team Lead Home Page	co-team home	5	select "institution name" for a record in the "pending assignment" queue	user is directed to submission summary page for selected submission. Read-only version of the submission is available for viewing through left nav		Does not work	Will be fixed and re-tested by client checkpoint#3 as "Submission Summary" page will not be created until then.	Fixed and Re-tested (11/12/02)
Y	2.3	Co-Team Lead Home Page	co-team home	6	select a case team user name from the "assign to"dropdown list	list provides all Case Team members, sorted alphabetically by last name. The users that are designated to the Co-Team Leader user's region are displayed first in the list. Selected value is displayed		OK		
N	2.3	Co-Team Lead Home Page	co-team home	7	select to "assign" the submission	page refreshes, submission is no longer displayed. Submission is routed to case use queue			Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.3	Co-Team Lead Home Page	co-team home	8	verify that the page displays a "pending approval" queue	queue is displayed		OK		
Y	2.3	Co-Team Lead Home Page	co-team home	9	verify that queue displays submissions pending approval for the Co-Team leader user	submissions are displayed		OK		

PASS?	Sub-Checkpoint	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
N	2.3	Co-Team Lead Home Page	co-team home	10	verify the following is displayed for each record in the "pending approval" queue - ins name - OPEID - fiscal year end - submission type - submission status - resolution due date - assigned to - date assigned - date submitted for approval	values are displayed		Date logic needs to be mm/dd/yyyy	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N/A	2.3	Co-Team Lead Home Page	co-team home	11	select "institution name" for a record in the "pending approval" queue	user is directed to submission summary page for selected submission. Read-only version of the submission and view of resolution pages is available for viewing through left nav		N/A		
N	2.3	Co-Team Lead Home Page	co-team home	12	select "approve" option	system removes record from queue and routes it based on type/determination		Logic not working	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.3	Co-Team Lead Home Page	co-team home	13	select "return" option	displays the notes page		Logic not working	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.3	Co-Team Lead Home Page	team queue	1	verify the following is displayed for each record in the team queue - institution name - OPEID - Fiscal Year End - Date of submission - Resolution Due Date - Reason for Referral to Case - Submission Type - Submission Status - Person assigned to	values are displayed		OK		
Y	2.3	Co-Team Lead Home Page	team queue	2	verify that queue lists all submissions assigned to the current user's team	submissions are displayed		OK		
Y	2.3	Co-Team Lead Home Page	team queue	3	select institution name link	system displays submission summary page		OK		
Y	2.3	Screener Submission	coder/screener home	1	verify the following is displayed for each record in the screener queue - ins name - OPEID - audit period - received date	values are displayed		OK		
Y	2.3	Screener Submission	coder/screener home	2	select institution name link	system displays the code findings page for selected institution		OK		
N	2.3	Screener Submission	code findings	1	select to view submission attachments	links to attachments are displayed. Selected attachment opens in a separate window.		Not ready for test	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.3	Screener Submission	code findings	2	add a new finding - deficiency code - number of errors - sample size - original questioned costs - school	finding table updated to include new entry		Not ready for test	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.3	Screener Submission	code findings	3	select save	data is saved		Not ready for test	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.3	Screener Submission	code findings	4	modify an entry	system populates the date entry area with the data for that finding. User has the ability to make and save changes		Not ready for test	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)

PASS?	Sub-Checkpoint	Module	Function	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
N	2.3	Screener Submission	code findings	5	delete an entry	entry is deleted		Not ready for test	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.3	Screener Submission	code findings	6	select to cancel	page reset to previously saved values		Not ready for test	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.3	Screener Submission	code findings	7	select to calculate deficiency indicator	user returned to screener home page		Not ready for test	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)

PASS?	Sub-Checkpiont	Module	Function	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	2.4	Annual/Stub Submission	Notes	1	View Notes Page w/no notes.	Page displays with no information in the Current Notes Entries queue. The New Entry has entered By name and Date/Time already defaulted.		OK but remove modify button		
Y	2.4	Annual/Stub Submission	Notes	2	Add Note	Note appears in Current Notes Entries queue. The New Entry has entered By name and Date/Time already defaulted.		OK		
Y	2.4	Annual/Stub Submission	Notes	3	Select Modify for a Note	Note to modify appears in New Entry and the ad entry button has been changed to modify.		OK		
Y	2.4	Annual/Stub Submission	Notes	4	Edit and Reset	Note information goes back to what it previously was		OK		
Y	2.4	Annual/Stub Submission	Notes	5	Edit and select Modify	Note re-appears in Current Notes Entries queue at the top. The New Entry has entered By name and Date/Time already defaulted.		OK		
Y	2.4	Annual/Stub Submission	Notes	6	View Notes Page w/many notes.	Page displays with entries in the Current Notes Entries queue (sorted by date). The New Entry has entered By name and Date/Time already defaulted.		OK		
Y	2.4	Annual/Stub Submission	Submit to Co Team Lead	1	Submit a compliance audit with no ACD, FAD, or DDIF	Errors come up telling user the various parts are missing		OK		
Y	2.4	Annual/Stub Submission	Submit to Co Team Lead	2	Submit a compliance audit with all pieces completed	User is taken to their home page and the audit is status 'pending approval' (Home Page hasn't been coded yet, part of "Search" module)		OK, but need to ask users about page redirect		
Y	2.4	Annual/Stub Submission	Submit to Co Team Lead	3	Submit a financial statements with no Determination or Worksheet	Errors come up telling user the various parts are missing		OK		
Y	2.4	Annual/Stub Submission	Submit to Co Team Lead	4	Submit a financial statement with all pieces completed	User is taken to their home page and the statement is status 'pending approval' with full status describing the determination (Home Page hasn't been coded yet, part of "Search" module)		OK, but need to ask users about page redirect		
N	2.4	Login/Logout	Logon	1	Logon with ed admin.	Go to Institution Home page	Role = 3	fail	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	2	Select "Manager Users" in top nav	Go to Admin Home page. Admin Home page displays with search fields (first name, last name, user name, institution name).		fail	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.4	Manage Users	manage users	3	Enter value(s) into the search fields and select "Search".	A list of users matching the search criteria is displayed. Each user's first name, last name, user name, and insititution is displayed.		OK, but need to encrypt the password		
Y	2.4	Manage Users	manage users	4	Select a user to update (click user name or first / last name link).	Update user profile page displays with user's information prepopulated. User's information includes: firstname, lastname, email address, phone number, extensions, fax number, user name, user id, and a list of all roles that may be assigned (Ed Admin, Ins Admin, Case Admin, Case Approval, Case Assign, Screener, Pre-Screener, Data Entry, FA, ARS).		OK		
Y	2.4	Manage Users	manage users	5	Update the user's information and click "Save".	Changes are saved to database and the user is returned to Admin Home.		OK		
N	2.4	Manage Users	manage users	6	Click "Delete" button next to a user.	A delete confirmation page is displayed with the user's first name, last name, and user name.		brings up selected user and Brian Cannavan. BC was apparently hard coded into field.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.4	Manage Users	manage users	7	Click "Cancel" on the delete confirmation page.	The Admin Home page displays and the user has not been deleted.		OK		
N	2.4	Manage Users	manage users	8	Click "Delete" button next to a user.	A delete confirmation page is displayed.		not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	9	Click "Delete" button on the page.	The Admin Home page displays and the user has been deleted.		not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	10	Click "Add User" button.	Add User page is displayed with blank values.		not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	11	Fill out required fields and click "Add User" button.	User is added to ezaudit system and the user is returned to Admin Home page.		fail doesn't display user names, inputs into db 2x, doesn't add valid user state	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	12	Click "Add User" button.	Add User page is displayed with blank values.		not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	13	Logon with case admin.	Go to Admin Home a list of all users is displayed for the case admin's team. First name, last name, and user name displays for each user.	Role = 6	not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	14	Select a user to update (click user name or first / last name link).	Update user profile page displays with user's information prepopulated. User's information includes: firstname, lastname, email address, phone number, extensions, fax number, user name, user id, and a list of all roles that may be assigned (Case Admin, Case Approval, Case Assign, Screener, Pre-Screener, FA, ARS).		not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4	Manage Users	manage users	15	Logon with institution admin.	Go to Admin Home a list of all users is displayed for the case admin's team. First name, last name, and user name displays for each user.	Role = 5	not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)

PASS?	Sub-Checkpiont	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
N	2.4	Manage Users	manage users	16	Select a user to update (click user name or first / last name link).	Update user profile page displays with user's information prepopulated. User's information includes: firstname, lastname, email address, phone number, extensions, fax number, user name, user id, and a list of all roles that may be assigned (Institution Admin, Data Entry).		not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.4	Upload FAD	Upload FAD	1	select to browse for a file	upload FAD page provides ability to browse for external files		OK		
Y	2.4	Upload FAD	Upload FAD	2	select save function	upload FAD page allows users to save the desired file		OK		
Y	2.4	Upload FAD	Upload FAD	3	select to browse for a file to replace the current file	upload FAD page allows users to save a new FAD replacing the old FAD on file		OK		
Y	2.4	Upload FAD	Upload FAD	4	type in date sent	upload FAD page allows users to enter the date the FAD was sent		OK		
Y	2.4	Upload FAD	Upload FAD	5	type in certified receipt date	upload FAD page allows users to enter the date the certified mail receipt was received		OK		
Y	2.4	Screener Submission	coder/screener home	1	verify the following is displayed for each record in the screener queue - ins name - OPEID - audit period - received date	values are displayed		OK		
Y	2.4		coder/screener home	2	select institution name link	system displays the code findings page for selected institution		OK		
N	2.4		code findings	1	select to view submission attachments	links to attachments are displayed. Selected attachment opens in a separate window.		no comment noted in notes.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
N	2.4		code findings	2	add a new finding - deficiency code - number of errors - sample size - original questioned costs - school	finding table updated to include new entry		not adding a new finding.	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.4		code findings	3	select save	data is saved		OK		
N	2.4		code findings	4	modify an entry	system populates the date entry area with the data for that finding. User has the ability to make and save changes		Description and finding code fields don't populate	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)
Y	2.4		code findings	5	delete an entry	entry is deleted		OK		
Y	2.4		code findings	6	select to cancel	page reset to previously saved values		OK		
N	2.4		code findings	7	select to calculate deficiency indicator	user returned to screener home page		not tested	Will be fixed and re-tested by client checkpoint#2	Fixed and Re-tested (11/12/02)

PASS?	Sub-Checkpoint	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.1	PADL	PADL	1	verify that the following fields are displayed on the PADL page - File - Date Sent - Reply Due Date - Date Response Received There is a Browse option and a Save option	fields are displayed		OK		
Y	3.1	PADL	PADL	2	select to browse for and choose a file	a "choose file" window is displayed. User has the ability to navigate to local files. After selecting a file and selecting "open," the file field will display the path to the file		OK		
Y	3.1	PADL	PADL	3	enter values for Date Sent and Reply Due Date	Values are displayed		OK		
Y	3.1	PADL	PADL	4	select to save	the system saves and presents an option to access the file. Date fields are displayed with saved values. The File Field, Browse Option, and Save option are available		OK		
Y	3.1	PADL	PADL	5	upload a new PADL file	system overwrites the previous PADL and displays and option to access the most recent attachment		OK		
Y	3.1	PADL	PADL	6	verify that the PADL page is read-only post Co-Team approval	PADL page displays with an option to view the attached file. Read-only date fields are displayed with saved values		OK - not available to non owner.		
N	3.1	PADL	PADL	7	verify auto correspondence log updates for saved values in the PADL page	For each saved Sent or Received date values entered and saved on the PADL page, a new entry displays in the correspondence log. Type, Date, Recipient, Corr Status, and By (User Name) are populated.		Not available for testing		Fixed and Tested
Y	3.1	Search/Query	Search/Query	1	verify the following fields are available for search - Ins name - City - State - OPEID - FY End - Case Team - CPA Name - Reason for submission - Type of Ins - Type of Submission A "Search" option is displayed	fields are displayed - FY End (list box w/available years) - Case Team (dropdown, default "all," values are 1 through 11) - CPA Name - Reason for submission (dropdown, default "blank," values are annual, closeout, initial, chg ownership, add info) - Type of Ins (dropdown, default "blank," values are public, private np, proprietary) - Type of Submission (dropdown, default "all," values are audit, financial statement)		OK		
Y	3.1	Search/Query	Search/Query	2	enter search criteria and select to search	system displays the search page. Data entered for the search is displayed. Below the search entry fields and search button, a table is displayed with all search results.		OK		
Y	3.1	Search/Query	Search/Query	3	attempt to search with no search criteria entered	error message is displayed		OK		
N	3.1	Search/Query	Search/Query	4	verify the following is displayed for any results returned - ins name (link) - city - state - OPEID - FY End - Case Team - CPA Name - Reason for Sub - Type of Ins - Type of Submission	values are displayed		City and state missing from search results. Matt was going to check to see if it needs to be there.	City and State are not to be displayed - by design.	No action
N	3.1	Search/Query	Search/Query	5	select the ins name link	system displays the submission summary page for the selected submission		Not available for testing		Fixed and Tested

PASS?	Sub-Checkpoint	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
N	3.1	DDIF	DDIF	1	verify the following fields are available on the DDIF - Ins Name (link to Ins Profile Page) - OPEID - ACN - FAC ACN - Review Begin Date - Type of Entry - Original Code - Revised Code - Specialist Liability - Repayment Method There is an Add Entry option A table is displayed at the bottom of the page with a heading for each field listed above. Clear Form, Save, and Generate DDIF options are available	fields are displayed		Add function not working everything else worked OK		Fixed and Tested
Y	3.1	DDIF	DDIF	2	add data and select to add new entry	table at bottom of page displays a new row with values entered above a modify option and delete option are available		OK		
N		DDIF	DDIF	3	add new entry with type "Add Code"	table at bottom of page displays a new row with values entered above a modify option and delete option are available. Original code list created by screener is updated to include the new code		Add function not working database was not updated		Fixed and Tested
Y		DDIF	DDIF	4	add new entry with type "Change Code"	table at bottom of page displays a new row with values entered above a modify option and delete option are available. Original code list created by the screener is updated with change to new code		OK		
Y		DDIF	DDIF	5	add new entry with type "Delete Code"	table at bottom of page displays a new row with values entered above a modify option and delete option are available. Original code in the code list from the screener is marked for deletion		OK		
Y	3.1	DDIF	DDIF	6	select to modify a new entry	data is populated in the data entry fields and are editable. User has the ability to re-add the entry		OK		
Y	3.1	DDIF	DDIF	7	select to delete an existing entry	the entry is deleted from the table		OK		
Y	3.1	DDIF	DDIF	8	select to save	values in table are saved.		OK		
Y		DDIF	DDIF	9	select to clear form	all values on the page are cleared		OK There is a question about the business process. Clear form function wipes out all data on screen - even saved data. This is a questionable function. Also, there should be a message asking them if they are sure they want to delete data.		
Y	3.1	DDIF	DDIF	10	select to generate DDIF	generated DDIF is displayed. Following values are displayed - ins name - state - OPEID - ACN - Assign Date - Review-Begin-Date - Completion Date - Lead Specialist - Responsible Specialist values entered on the DDIF data entry page are displayed in a table A Edit option is available		OK		
Y	3.1	DDIF	DDIF	11	select to edit the generated DDIF	system displays the DDIF data entry page. User has the ability to add new entries and modify/delete existing entries		OK		
Y	3.1	DDIF	DDIF	12	attempt to generate a DDIF with either no value or a non-matching value saved in the ACD table for "Total Amount Recoverable" (should match Total Specialist Liability captured in the DDIF)	generated DDIF page is displayed with an error message stating that the values do not match		OK		

PASS?	Sub-Checkpoint	Module	Function		Condition	Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.1	ACD	ACD	1	verify that the following fields are available on the ACD (see UC for all fields) - Institution (Single/Mult) - ACD Type - Summary of Resolution Actions - Better Use of Funds - Accounting Info There is an option to add rows in Section 3, Clear the Form, Save the Form, or Generate the ACD	fields are displayed		OK		
N	3.1	ACD	ACD	2	enter data and select to save	values are saved		not working. When comments were added could not save. When there were no comments, it worked OK.		Fixed and Tested
Y	3.1	ACD	ACD	3	select clear form	all values on the page are cleared		OK		
Y	3.1	ACD	ACD	4	enter data and select to add a new entry in Section 3	table is displayed with new entry. There is a modify and delete option available for the row		OK		
Y		ACD	ACD	5	select to modify the entry	data is populated in the data entry fields and are editable. User has the ability to re-add the entry		OK		
Y		ACD	ACD	6	select to delete the entry	the entry is deleted from the table		OK		
Y	3.1	ACD	ACD	7	select to generate the ACD for Single Institution	generated ACD is displayed. Data entered on the previous page is displayed along with calculated fields.		OK		
Y	3.1	ACD	ACD	8	select to generate the ACD for Multiple Institution	the generated ACD is displayed. "Part 2" is displayed as well. Data entered on the previous page is displayed along with calculated fields.		OK		
Y	3.1	ACD	ACD	9	generate the ACD with a value other than "0" in the "List Open Finding Numbers" field	an error message is displayed stating that the value must equal 0		OK		
Y	3.1	ACD	ACD	10	attempt to generate an ACD with either no value or a non-matching value saved in the DDIF table for "Total Specialist Liability" (should match Total Amount Recoverable calculated for the ACD)	generated ACD page is displayed with an error message stating that the values do not match		OK		

PASS?	Sub-Checkpoint	Module	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.2	Choose Determination	1	Initial Page load	Determination drop down is displayed with blank date field and save button		Ok		
Y	3.2	Choose Determination	2	Select Determination of type loc and click save.	LOC fields are displayed for data entry(LOC information, bank information, loc options). Determination Date automatically populated.		Performed OK, but the "*" noting the requied fields needs to be red and the required fields statement needs to be added		
Y	3.2	Choose Determination	3	Select determination of zone letter with Cash Monitoring and click save	File upload and data sent entry fields are available. Determination Date automatically populated.		OK		
Y	3.2	Choose Determination	4	Select determination of without condition and click save	Determination Date automatically populated.		Ok		
Y	3.2	auditor info	1	Verify that for the current submission id ("1"), for the Financial Audit, the TIN does not exist in the Audit_Firm table. Navigate to the Auditor Info page ("/common/auditorInfo.do")	The "Not On File" page should appear, allowing the user to click "Ok" and add information for this TIN.		Ok		
Y	3.2	auditor info	2	Click "Ok" to edit this auditor.	The "Edit Auditor Info" page should appear. All fields will be blank.		Ok		
Y	3.2	auditor info	3	Enter in values for only a few of the required fields and submit.	The page will be redisplayed with error messages for the required fields that had no value entered.		Ok		
Y	3.2	auditor info	4	Type in a new TIN, one that does not exist on the Audit_Firm page. Click on "Search TIN".	The "Not On File" page should appear, allowing the user to click "Ok" and add information for this TIN.		Ok		
Y	3.2	auditor info	5	Click "Ok" to edit this auditor.	The "Edit Auditor Info" page should appear with the new TIN. All fields will be blank.		Ok		
N	3.2	auditor info	6	Enter in values for all fields for this Auditor and submit.	The confirmation page will appear.		Ok, Search for TIN not working		Fixed and Tested
Y	3.2	auditor info	7	Click on "modify" to go back to the "Edit Auditor Info" page.	The "Edit Auditor Info" page should appear with the existing TIN. All fields will be populated.		Ok		
Y	3.2	auditor info	8	Change a few fields and submit again.	The confirmation page will appear with the changed data.		Ok		
Y	3.2	auditor info	9	Click "Ok" to add this auditor.	The auditor will be added to the database.		Ok, add saved Message		
Y	3.2	auditor info	10	Verify that for the current submission id ("1"), for the Financial Audit, the TIN does exist now in the Audit_Firm table. Navigate to the Auditor Info page ("/common/auditorInfo.do")	The "Auditor On File" page should appear, allowing the user to click "Modify" and update information for this TIN.		Ok		
Y	3.2	auditor info	11	Click "Ok" to edit this auditor.	The "Edit Auditor Info" page should appear. All fields will be blank.		Ok, Change "Click Ok" to "Click modify"		
Y	3.2	auditor info	12	Enter in values for only a few of the required fields and submit.	The page will be redisplayed with error messages for the required fields that had no value entered.		Ok		

PASS?	Sub-Checkpoint	Module	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.2	auditor info	13	Enter in values for all fields for this Auditor and submit.	The confirmation page will appear.		Ok, add saved Message		
Y	3.2	auditor info	14	Click "Ok" to update the information for this auditor.	The auditor will be updated in the database.		Ok, Change "Click Ok" to "Click save"		
Y	3.2	submission summary	1	Navigate to the Submission Summary page ("/common/submissionSummary.do"). Verify the page displays properly.	The page is displayed with the proper information.		Ok		
Y	3.2	submission summary	2	Review the following information for this page: Institution Financial Statement Compliance Audit	The page is displayed with the proper information for these sections.		Ok		
Y	3.2	submission summary	3	Review the information for this section of the page: Financial Statement Completeness.	The status in the dropdown box should match the staus on the Financial Statement section above, and the Notes text will match the entry in the notes table for this Submission and the sequence number on the Financial Statement table.		Ok		
Y	3.2	submission summary	4	Update the status and the notes for the Financial Statement completeness section.	The data is updated and the page is redisplayed with the new information, both in this section and in the Financial Statement section above.		Ok - defaults to "not screened."		
N	3.2	submission summary	5	Review the information for this section of the page: Compliance Audit Completeness.	The status in the dropdown box should match the staus on the Compliance Audit section above, and the Notes text will match the entry in the notes table for this Submission and the sequence number on the Financial Audit table.		Failed - first status changes compliance audit field, however compliance audit field has not functionality behind it.		Fixed and Tested
N	3.2	submission summary	6	Update the status and the notes for the Compliance Audit completeness section.	The data is updated and the page is redisplayed with the new information, both in this section and in the Compliance Audit section above.		Failed - first status changes compliance audit field, however compliance audit field has not functionality behind it.		Fixed and Tested
Y	3.2	submission summary	7	Review the information for this section of the page: Reassign Financial Statement Reassign Compliance Audit	The assigned user in the dropdown should match the user listed in the Financial Statement and Compliance Audit sections above, along with notes, if any.		Ok		
Y	3.2	submission summary	8	Update the notes and reassign the Financial Statement.	The reassignement is reflected on both parts of the page, and the notes are displayed as entered.		Ok		

PASS?	Sub-Checkpoint	Module	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.2	submission summary	9	Update the notes and reassign the Compliance Audit.	The reassignement is reflected on both parts of the page, and the notes are displayed as entered.		Ok		
Y	3.2	submission summary	10	Review the Resubmission section.	The information is displayed correctly.		Ok		
N	3.2	submission summary	11	Set the submission to allow for resubmit, and add notes.	The information is updated correctly.		Data does not come back		Fixed and Tested
N	3.2	submission summary	12	Review the Review section.	The information is displayed correctly.		Data does not come back		Fixed and Tested
N	3.2	submission summary	13	Set the data in the checkboxes for the review, and add notes.	The information is updated correctly.		Data does not come back		Fixed and Tested
Y	3.2	Correspondence	1	View Notes Page w/no notes.	Page displays with no information in the Current Entries queue.		OK		
Y	3.2	Correspondence	2	Add Note	Note appears in Current Entries queue. Modify button is displayed for log entyies owned by the user.		OK		
Y	3.2	Correspondence	3	Select Modify for a Note	Entry to modify appears in New Entry and the ad entry button has been changed to modify.		OK		
N	3.2	Correspondence	4	Edit and Reset	Information goes back to what it previously was		Functionality doesn't work		Fixed and Tested
Y	3.2	Correspondence	5	Edit and select Modify	Entry re-appears in Current Entries queue at the top.		OK		
Y	3.2	Correspondence	6	View Notes Page w/many notes.	Page displays with entries in the Current Entries queue (sorted by date). Modify button is displayed for log entyies owned by the user.		OK		

PASS?	Sub-Checkpoint	Module	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.3	financial worksheet 15	1	Select Choose Worksheet (fa/chooseWorksheet.do)	Choose Worksheet is displayed with 2 links display on the page. If the institution is non-profit, Non-Profit worksheets links to 668.15 & 668.171 display. If the institiution is for-profit, For-Profit worksheet links to 668.15 & 668.171 display.		Ok		
Y	3.3	financial worksheet 15	2	Select the For-Profit 668.15 (/fa/ForProfit66815.do)	1) Worksheet is displayed in accordance with 34 CFR 668.15. 2) OPEID, FY End Date, and FAC CAN display at the top of the page. 3) The worksheet has 3 types of fields: pre-populated, user input, and read-only calculated fields.		Ok		
N	3.3	financial worksheet 15	3	Enter non-numeric data into a textbox and click "Save".	A corresponding "Entry must be numeric" error is displayed on the page.		Needs Error Message displayed		Fixed and Tested
N	3.3	financial worksheet 15	4	Delete any value from a textbox and click "Save".	A corresponding "Field is required" error is displayed.		Needs Error Message displayed		Fixed and Tested
Y	3.3	financial worksheet 15	5	Enter all valid numeric data into the textboxes and select/enter valid text data. Click "Calculate".	The page is refreshed with all calculated fields populated in accordance with 34 CFR 668.15.		Ok		
Y	3.3	financial worksheet 15	6	Click "Save".	All data is saved to the database.		Ok		
N	3.3	financial worksheet 15	7	Select the Non-Profit 668.15 (/fa/NonProfit66815.do)	1) Worksheet is displayed in accordance with 34 CFR 668.15. 2) OPEID, FY End Date, and FAC CAN display at the top of the page. 3) The worksheet has 3 types of fields: pre-populated, user input, and read-only calculated fields.		Not Working		Fixed and Tested
N	3.3	financial worksheet 15	8	Enter non-numeric data into a textbox and click "Save".	A corresponding "Entry must be numeric" error is displayed on the page.		Not Working		Fixed and Tested
N	3.3	financial worksheet 15	9	Delete any value from a textbox and click "Save".	A corresponding "Field is required error" is displayed.		Not Working		Fixed and Tested
N	3.3	financial worksheet 15	10	Enter all valid numeric data into the textboxes and select/enter valid text data. Click "Calculate".	The page is refreshed with all calculated fields populated in accordance with 34 CFR 668.15.		Not Working		Fixed and Tested
N	3.3	financial worksheet 15	11	Click "Save".	All data is saved to the database.		Not Working		Fixed and Tested
Y	3.3	financial worksheet 171	1	Select Choose Worksheet (fa/chooseWorksheet.do)	Choose Worksheet is displayed with 2 links display on the page. If the institution is non-profit, Non-Profit worksheets links to 668.15 & 668.171 display. If the institiution is for-profit, For-Profit worksheet links to 668.15 & 668.171 display.		Ok		

PASS?	Sub-Checkpoint	Module	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.3	financial worksheet 171	2	Select the For-Profit 668.171(/fa/ForProfit668171.do)	1) Worksheet is displayed in accordance with CFR 668.171. 2) OPEID, FY End Date, and FAC CAN display at the top of the page. 3) The worksheet has 3 types of fields: pre-populated, user input, and read-only calculated fields.		Ok		
N	3.3	financial worksheet 171	3	Enter non-numeric data into a textbox and click "Save".	A corresponding "Entry must be numeric" error is displayed on the page.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	4	Delete any value from a textbox and click "Save".	A corresponding "Field is required" error is displayed.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	5	Enter all valid numeric data into the textboxes and select/enter valid text data. Click "Calculate".	The page is refreshed with all calculated fields populated in accordance with CFR 668.171.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	6	Click "Save".	All data is saved to the database.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	7	Select the Non-Profit 668.171 (/fa/NonProfit668171.do)	1) Worksheet is displayed in accordance with CFR 668.171. 2) OPEID, FY End Date, and FAC CAN display at the top of the page. 3) The worksheet has 3 types of fields: pre-populated, user input, and read-only calculated fields.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	8	Enter non-numeric data into a textbox and click "Save".	A corresponding "Entry must be numeric" error is displayed on the page.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	9	Delete any value from a textbox and click "Save".	A corresponding "Field is required error" is displayed.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	10	Enter all valid numeric data into the textboxes and select/enter valid text data. Click "Calculate".	The page is refreshed with all calculated fields populated in accordance with 34 CFR 668.171.		Not Working		Fixed and Tested
N	3.3	financial worksheet 171	11	Click "Save".	All data is saved to the database.		Not Working		Fixed and Tested
Y	3.3	waiver request	1	Navigate to the Waiver Request page ("/submission/waiverRequest.do")	The page is brought up and displays correctly.		OK		
Y	3.3	waiver request	2	Attach a PDF file and submit the waiver request.	The waiver request is entered into the system.		OK		
Y	3.3	Waiver Resolution	1	View Resolution Page	Determination is defaulted to 'Accepted', all other fields are blank		OK		
Y	3.3	Waiver Resolution	2	select 'Denied'	page redraws without the FYE and next due date fields, determ user name and date are filled in		OK		
Y	3.3	Waiver Resolution	3	select 'Accepted'	page redisplays as originally shown with exception of user name and date filled in		OK		

PASS?	Sub-Checkpoint	Module	Condition		Expected Result	Data	IV&V Comment	Developer Action Item	Action Taken
Y	3.3	Waiver Resolution	4	type in a note and hit save	the note is saved in the Notes table, page redraws		OK		
Y	3.3	Waiver Resolution	5	select a fiscal year 1	all fiscal year and next due date are automatically updated		OK		
Y	3.3	Waiver Resolution	6	select clear	page is redirected to the resolution user home		OK		
Y	3.3	Waiver Resolution	7	select complete resolution	waver is resolved and archived, user is taken to resolution user home		OK		
Y	3.3	Waiver Resolution	8	view resolved waiver	top portion of data is read only, still able to select and manipulate information from the bottom of the page.		OK		

PASS?	Sub-Checkpoint	Module	Function	Condition		Expected Result	Data	Reviewer (Don Barret) Comment	Developer Action Item	Action Taken
N	Preliminary 508 Compliance Review	Submission	Login, Institution Home, Institution Profile, Financial Statement Info	1	Verify that non-text elements are properly labeled.	A text equivalent for every non-text element shall is provided. The screen reader will identify the descriptions.	N/A	Many of the images throughout the site did not have text equivalents; alt attributes are needed to remediate this problem.	Provide a descriptive "alt" tag for all relevant images. Provide a blank "alt" tag for non-relevant images such as spacers.	All tags are updated
N	Preliminary 508 Compliance Review	Submission	Login, Institution Home, Institution Profile, Financial Statement Info	2	Verify that table headers and row are properly labeled.	Row and column headers are identified for data tables. Markup should be used to associate data cells and header cells for tables with two or more logical levels of row or column headers.	N/A	All tables read well with the screen reader and developers were encouraged to ensure that row and column headers were appropriately marked.	Update data tables with a <th> tag for headers and a <tr> tag for all rows.	Tables updated
N	Preliminary 508 Compliance Review	Submission	Login, Institution Home, Institution Profile, Financial Statement Info	3	Verify ability to skip repetitive links.	A method is provided that permits users to skip repetitive navigation links.	N/A	No method for skipping repetitive links was provided.	Insert a hidden link at the top of the page to allow the user to skip to the beginning of the content area.	Links inserted