

eZ-Audit
Use-Case Specification 26: Team Queue

Version 2.1

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Use-Case Specification 26: Team Queue	Date: 03/04/04
Use Case 26	

Revision History

Date	Version	Description	Author
07/31/2002	1.0	Final version created for 7/31 submission.	Matt Portolese
09/25/2002	Changes not made yet in the text of the Use Case	Section 1.1 Brief Description states, "Internal users will have the ability to view a queue of their entire team's work." IV&V Comment – An internal user is not a specified role in eZ-Audit. Does this include both Ed Uses and Case Team Users? This should be more clearly stated to include the roles assigned. IV&V Comment – There were no requirements listed in this Use Case.	Maja Dragnic-Krivosic
10/01/2002	Changes not made yet in the text of the Use Case	Basic flow, step 2.1 - Date of Submission should be "Received Date."	Maja Dragnic-Krivosic
04/30/03	2.0	Updates throughout to reflect Release 1.0 functionality	Amy Rothman
03/04/2004	2.1	Updated to reflect Release 2.0 functionality regarding Team Queue sorting	Ben Lopez

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Use-Case Specification 26: Team Queue

1. View the Team Queue

1.1 Brief Description

Internal users will have the ability to view a queue of their entire team's work. The team queue will only display work currently assigned to that team. Each team member will only have access to his or her own team's queue.

2. Flow of Events

2.1 Basic Flow

- 1) **Resolution actor clicks on the team queue link in the top navigation bar on the home page.**
- 2) **System presents the team queue page.**

The system presents a queue to the Resolution Actor listing all submissions that have been assigned to their team. For each institution record appearing in the queue, the following data is displayed

- Institution Name (link)
- OPEID
- Fiscal Year End
- Received Date (date submission was received from institution)
- Resolution Due Date
- Reason for Referral to Case (pulled from the screening determination)
- Submission Type
- Submission Status
- Assigned to

The system presents to the Resolution actor the option of accessing an individual institution submission from the queue by clicking on the institution name link.

The queue may be sorted using one of the six number of sorting links that appear next to the Pending Approval header section: "Sort by Institution Name," "Sort by Record Type," "Sort by Submission Type," "Sort by Oldest," and "Sort by Most Recent." Extension Point -refer to UC 13 as to how each of these links work. The sixth link, "Sort by Assignee," gives a Co-Team Leader the option to sort the queue by the name of the member of the Case Team responsible for the resolution of each record.

- 3) **Resolution Actor selects an institution submission.**

The Resolution actor selects to access an institution record by clicking on the "Institution Name" within the submission record.

- 4) **System Displays the institution submission record.**

The Resolution actor selects to access an institution record by clicking on the "Institution Name" within the submission record. See extension point – Use Case 15 "Select an Institution" for more information on the school record. All information will be read-only unless the submission record is assigned to the Resolution Actor.

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2.2 Alternative Flows

No alternative flows.

3. Special Requirements

No special requirements for this use case.

4. Preconditions

4.1 Resolution User accesses query functionality from their home page.

A resolution user will be able to access the search page from their home page. See extension point – Use Case 15 “Select an Institution” for information on the resolution user home page.

5. Postconditions

5.1 User returns to home page or school summary

The user will do one of two things after performing a search.

- The user will use the search to gather data and will have all necessary information from the table of returned information. In this case, the user will return to their home page.
- The user will review information in the school’s submission. See Extension Point – Use Case 15 “Select an Institution” for the appropriate post-conditions.

6. Extension Points

6.1 Use Case 15 “Select an Institution”

Describes the home page of the resolution user.

7. Requirements

7.1 Release 2.0

RES CO-TEAM LEAD R20649 – The system will allow Co-Team leaders to view team submissions by assignee.