

**Script Name** DDIF  
**Description** The purpose of this script is to verify that DDIF page errors are working properly and that values are retained in the data entry fields when an error is generated.  
**Created By** Seth Sinclair  
**Tested By**  
**Date Tested**  
**Prerequisites** ARS User logged in with access to Compliance Audit Submission  
**Use Cases Covered** 20

Step #	Action	Expected Results	Pass/Fail	Comments	SIR #
1	<b>User Tests Current Error Messages</b>				
2	Select "Complete DDIF" link from left navigation bar	The system displays the Complete DDIF Page.  School Name <>, OPE ID <>, ACN, and FYE Date <> are displayed in a read-only format.  There is a Review Begin Date fields with a read-only value displaying the date the DDIF link is first selected.  Under "Section 1: Please Update the Codes as necessary." the following fields are displayed: - Type of Entry (Dropdown w/following options A - Add Code, C - Change Code, D - Delete Code, E - Establish Liability), U - Update Liability - Original Code # (Dropdown, populated with Finding Codes applied by Coder) - Revised Code # (Dropdown, populated with list of all Findings Codes) - Specialist Liability (Text Box) - Repayment Method (Dropdown w/following options C- Cash Returned to Federal Account at Institution, D - Funds to Direct Loan Organization Center, E - Education Finance Accounts Receivable, L - Not Required to Pay Assessed Liability Amount < \$1000, N - Check to Perkins Loan Fund, R - Replayment to FFEL Program, S - Repayment to Student, T - Fine (Used to AAA), V - Paid to ED (Liability Already Recovered By ED Finance), B - Loan Discharge) - Specialist Liability (Text box) - Repayment Method (see above)  There are Add Entry and Cancel options. There are also Clear Form, Save, and Generate DDIF			
3	Select the "Add Entry" button	The system displays the following error message: "Field: Type of Entry is required and cannot be left blank."			
4	Select "A - Add Code" in the Type of Entry dropdown	Value is displayed			
5	Select the "Add Entry" button	The system displays the following error message: "Field: Revised Code # is required and cannot be left blank."			
6	Select "C - Change Code" in the Type of Entry dropdown	Value is displayed			

7	Select the "Add Entry" button	The system displays the following error messages: "Field: Original Code # is required and cannot be left blank." "Field: Revised Code # is required and cannot be left blank."			
8	Select "D - Delete Code" in the Type of Entry dropdown	Value is displayed			
9	Select the "Add Entry" button	The system displays the following error messages: "Field: Original Code # is required and cannot be left blank."			
10	Select "E - Establish Liability" in the Type of Entry dropdown	Value is displayed			
11	Select the "Add Entry" button	The system displays the following error messages: "Field: Original Code # is required and cannot be left blank." "Field: Specialist Liability is required and cannot be left blank."			
12	Select "U - Update Liability" in the Type of Entry dropdown	Value is displayed			
13	Select the "Add Entry" button	The system displays the following error messages: "Field: Original Code # is required and cannot be left blank." "Field: Specialist Liability is required and cannot be left blank."			
14	<b>User invokes data entry error with values entered</b>				
15	Select "A - Add Code" in the Type of Entry dropdown	Value is displayed			
16	Enter "10000" in the field Specialist Liability	Value is displayed			
17	Select "S - Repayment to Student" in the Repayment Method dropdown	Value is displayed			
18	Select the "Add Entry" button	The system displays the following error message: "Field: Revised Code # is required and cannot be left blank."  Values entered in the previous steps "A- Add Code" for Type of Entry, "10000" for Specialist Liability, and "S - Repayment to Student" for Repayment Method are displayed.			
19	Select "1000" in the Revised Code # dropdown	Value is displayed			
20	Select the "Add Entry" button	The system displays the DDIF page with the new entry in a table at the bottom of the page. The following values are displayed: "A- Add Code" for Type of Entry, "1000" for Revised Code #, ""10000" for Specialist Liability, and "S - Repayment to Student" for Repayment Method.  A <u>Modify</u> option and a <u>Delete</u> option are presented for the new entry.			
21	Select "C - Change Code" in the Type of Entry dropdown	Value is displayed			
22	Select "5100" in the Revised Code # dropdown	Value is displayed			
23	Enter "5000" in the field Specialist Liability	Value is displayed			

24	Select the "Add Entry" button	The system displays the following error message: "Field: Original Code # is required and cannot be left blank."  Values entered in the previous steps "C- Change Code" for Type of Entry, "5100" for Revised Code Number, and "5000" for Specialist Liability are displayed.			
25	Select "XXX" from the Original Code dropdown	Value is displayed			
26	Select the "Add Entry" button	The system displays the DDIF page with the new entry in a table at the bottom of the page. The following values are displayed: "C - Change Code" for Type of Entry, "XXX" for Original Code #, "5100" for Revised Code #, and "10000" for Specialist Liability .  A Modify option and a Delete option are presented for the new entry.			
27	Select "E - Establish Liability" in the Type of Entry dropdown	Value is displayed			
28	Select "XXX" from the Original Code dropdown	Value is displayed			
29	Select the "Add Entry" button	The system displays the following error message: "Field: Specialist Liability is required and cannot be left blank."  Values entered in the previous steps "E - Establish Liability" for Type of Entry and "XXX" for Original Code are displayed.			
30	Enter "3000" in the field Specialist Liability	Value is displayed			
31	Select the "Add Entry" button	The system displays the DDIF page with the new entry in a table at the bottom of the page. The following values are displayed: "E - Establish Liability" for Type of Entry, "XXX" for Original Code #, and "3000" for Specialist Liability .  A Modify option and a Delete option are presented for the new entry.			
32	Select "U - Update Liability" in the Type of Entry dropdown	Value is displayed			
33	Enter "9000" in the field Specialist Liability	Value is displayed			
34	Select the "Add Entry" button	The system displays the following error message: "Field: Original Code # is required and cannot be left blank.."  Values entered in the previous steps "U - Update Liability" for Type of Entry and "9000" for Specialist Liability are displayed.			
35	Select "XXX" from the Original Code dropdown	Value is displayed			
36	Select the "Add Entry" button	The system displays the DDIF page with the new entry in a table at the bottom of the page. The following values are displayed: "U - Update Liability" for Type of Entry, "XXX" for Original Code #, and "9000" for Specialist Liability .  A Modify option and a Delete option are presented for the new entry.			