

### **Sample language to use for Harry's DR question**

ED OCIO and FSA CIO need to know the recovery strategy for each of FSA's systems. We need these response by June XX.

Please answer the following questions

- 1) In the event of disaster, where is your hot/cold alternate site location(s) (City, State, and Company Name)?
- 2) What is your allowable outage time for your system following a system disruption (e.g. 1 hour, 8 hours, 72 hours, etc).
- 3) What system(s) does your system depend on for connectivity/communications (EDNet, a private ISP, etc)
- 4) Does your recovery strategy include the possibility that your system's connectivity may be unavailable and outside of your control?

### **Extra questions to consider**

What are your critical system resources (authentication server, email server, communication line, application server, etc)?

What is the impact if each critical resource were unavailable?

What are the allowable outage times for each critical resource?

What is your recovery priority for each critical system resource (1, 2, 3 or High, Medium, Low)

Let me know if/when you want to talk through this further.