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# **FSA Online Security Center (OSC)**

## **Overview and Training Presentation**

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**January 7, 2004**

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# Today's Discussion Topics

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- Online Security Center (OSC) Background, Overview
- Content Description
- Navigating the OSC
- New Tools on the OSC
- OSC Relationship to Public Folders and ConnectED
- Sample Tasks Using the OSC



# Online Security Center Description

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- Intranet-based tool for FSA System Security Officers (SSOs) and Contractor support
- Located on FSAnet at [http://fsanet.ed.gov/cio/products/it\\_security\\_portal](http://fsanet.ed.gov/cio/products/it_security_portal)
- Single, centralized intranet location for important IT security-related documents, training, news, etc.
- Replaces existing FSAnet CIO IT Security Website



# Background

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- The situation
  - IT security documents/policies/procedures/etc. located in a variety of different places with no clear version control
- The solution
  - A website with all relevant FSA IT security information in one central location—the Online Security Center
- The process
  - Established objectives and process
  - Conducted focus group
  - Met with different departments
  - Created new content
  - Programmed site
  - Conducted user testing

# OSC Location

- Located on FSAnet at: [http://fsanet.ed.gov/cio/products/it\\_security\\_portal/](http://fsanet.ed.gov/cio/products/it_security_portal/)
- Site can be accessed several ways
  - Under the Tech Center Tab on the FSAnet homepage--click on Online Security Center



- Under Service Areas Tab, click on CIO, then click on Online Security Center in the Products box located on the left hand side of the screen.



Step 1



Step 2

# OSC Overview: Dynamic and Permanent Content



## Dynamic Content

- Calendar
- News
- Tip of the Month
- What's Hot

Good morning , Today is Jan 7 , 2004

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Channels Forms Training Contacts Library

**Navigation**  
FSAnet Home > CIO > FSA Online Security Center

**Welcome to the FSA Online Security Center:**  
*Your one-stop shop for everything related to IT security*

**Events Calendar**  
Upcoming training, conferences, deadlines, etc.

**January 2004**

			1	2	3
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**Products**

**Tip of the Month**  
[Getting Stuffed With Cookies When You Browse?](#)

**Security News**  
[NIST issues new draft of 800-60](#)

**What's Hot**  
[SSO section on Jan 7](#)

**Security Front to Back**  
[Certification & accreditation](#) | [Configuration Management](#) | [Continuity of su](#)  
[Classification](#) | [Incident Response](#) | [Inventory Worksheet](#) | [Personnel](#) | [Priv](#)  
[Solution Life Cycle](#) | [System Interconnections](#) | [System Security Plan](#) | [Tr](#)

**Forms/Templates/Checklists**  
[CIPP Survey](#) | [Configuration management checklist](#) | [Configuration Manag](#)  
[Contingency planning checklist](#) | [Contingency Plan template](#) | [Inventory w](#)  
[Privacy impact assessment](#) | [Rules of behavior](#) | [Security Plan template](#) |  
[System Access forms](#) | [System interconnection templates](#)

**Required Plans (GSSs and MAs Only)**  
[Configuration management plan](#) | [Continuity of support plan \(contingency](#)  
[Critical infrastructure protection plan](#) | [Inventory worksheet](#) | [Privacy impac](#)  
[assessment](#) | [System interconnection agreements](#) | [System security plan](#)

**Policies/Regulations**  
[Policy Roadmap](#) | [Federal Regulations](#) | [NIST Guidance](#) | [Department of E](#)

**Incident Response**  
[ED Procedures](#) | [FSA Security Incident Implementation Guide](#) | [Reporting](#)  
[Reporting Form](#) | [Links](#)

**Help Desk**

## Permanent Content

- Security Front to Back
- Forms/Templates/Checklists
- Required Plans
- Policies/Regulations
- Incident Response
- Help Desk



# OSC Benefits

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- Important FSA security support material in one convenient location
- Logical, task-based grouping of information
- Always the most current information and document version
- Tools to raise awareness about current security trends
- Tools for completing common tasks



# Navigating the Site

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- Multiple access points to information you need
- New browser window vs. using back button
- “View document descriptions” function

**‘However you like to find information, the OSC can guide you there.’**

# OSC Content Walkthrough

## Front to Back

- The heart of the site
- Relevant site information organized by topic
- One-stop shopping for any security topic

## Plans/Templates/Checklists

- Direct links to the forms used most frequently

## Required Plans

- Links to Front to Back
- Direct link to listing of all required plans



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# OSC Content Walkthrough (Continued)



## *Policies/Regulations*

- Roadmap
- Summary tables

## *Incident Response*

- Reporting form
- Policies/ procedures

## *Help Desk*

- Acronyms/definitions
- Links
- Staff directory

A screenshot of the FSA Online Security Center website. The page has a blue header with the FSA logo and the tagline 'We Help Put America Through School'. Below the header is a navigation menu with links for Channels, Forms, Training, Contacts, and Library. The main content area is divided into several sections: Navigation (with links to FSAnet Home and CIO), a Welcome message, Security Front to Back (with links to Certification & accreditation, Configuration Management, Continuity of support, Classification, Incident Response, Inventory Worksheet, Personnel, Privacy Solution Life Cycle, System Interconnections, and System Security Plan), Forms/Templates/Checklists (with links to CIPP Survey, Configuration management checklist, Configuration Management, Contingency planning checklist, Contingency Plan template, Inventory worksheet, Privacy impact assessment, Rules of behavior, Security Plan template, System Access forms, and System interconnection templates), Required Plans (GSSs and MAs Only) (with links to Configuration management plan, Continuity of support plan, Critical infrastructure protection plan, Inventory worksheet, Privacy impact assessment, System interconnection agreements, and System security plan), Policies/Regulations (with links to Policy Roadmap, Federal Regulations, NIST Guidance, and Department of Education), Incident Response (with links to ED Procedures, FSA Security Incident Implementation Guide, Reporting, Reporting Form, and Links), and Help Desk.

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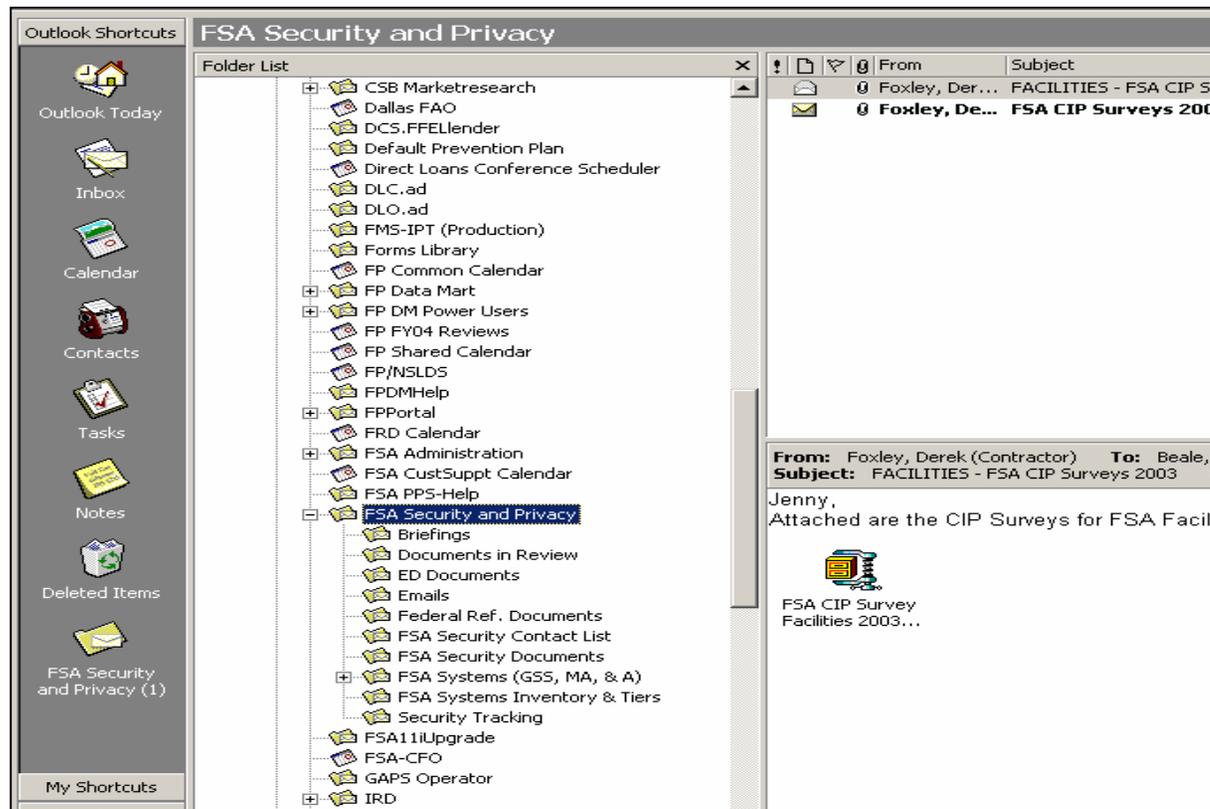
# New Tools on the OSC

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- Personnel
  - System access forms in one spot
  - New employee/contractor security checklist
  - Departing employee/contractor security checklist
- High-level overviews of Federal Regulations, NIST guidance, and Dept. of Education and FSA policies/procedures
- Calendar of security events (deadlines, conferences, etc.)
- Security tips, latest news items
- References for additional information

# OSC and the Public Folders

- The OSC does *not* replace the public folders
- Public folders are still used to store system-specific security documentation





# OSC and ConnectED

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- OSC complements the Department's existing ConnectEd security website
- Information from ConnectED is organized on the OSC for the FSA environment and its employees.

# How the OSC Helps SSOs: Sample Tasks

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- *Get the forms for system access for a new employee*
  - Click on the Personnel section under Front to Back, click on System Access forms
- OR
- Go to System Access forms under Forms/Templates/Checklists
- *Prepare a configuration management plan*
  - Click on the Configuration Management plan section under Front to Back
- OR
- Click on Configuration Management plan under Required Plans
- *Locate upcoming events*
  - Click on the Calendar graphic on the left hand column of the homepage. Click on a date to get a description of the event.



# Next Steps

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- Add OSC to your Internet Explorer Favorites
- Ongoing maintenance and updates to site
- Please give us your feedback!
  - **Email: [jill.mossman@ed.gov](mailto:jill.mossman@ed.gov)**
  - **Call: 77-3521**



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# Questions/Comments?