

Environment: TSTING
Test Level: Integration

Script # / Name: 2.1 - Amended Annual Form
 This script will test the ability to submit an Amendment to the Annual Form with some negative
Scenario Description: numbers in order to Integration Test with DataMart and FMSS.
File Name: N/A
Prerequisite: N/A



Executed By / Date:
Product / Release: TO 130 - Form 2000 Enhancements
Prepared By / Date: Jobe Jamerson / 22 May 2003
Acceptance Sign Off / Date:

Pass/Fail	
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Step	Action	Navigation Path	Input	Expected Results	Actual Results	Req #	Pass / Fail	Issues/Comments
Create Baseline of General Ledger for Later Comparison								
1	Login into Oracle under the FSA CFO General Ledger SuperUser Responsibility.							
2	Navigate to the Submit Requests window.	Others --> Requests --> Submit a New Request		Submit a New Request window appears.				
3	Select Single Request and Click OK.			Submit Request window appears.				
4	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2	Parameters window appears.				
5	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA Code> Pagebreak Segment High: <GA Code> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: USD Period: Jun-03 Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				
6	Click OK and click Submit Request.			Requests window appears.				
7	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
8	Note the period activity for Jun-03.							
9	Navigate to Submit Requests window.	Others --> Requests --> Submit a New Request		Submit a New Request window appears.				
10	Select Single Request and Click OK.			Submit Request window appears.				
11	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2	Parameters window appears.				
12	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA Code> Pagebreak Segment High: <GA Code> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: STAT Period: Jun-03 Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				

13	Click OK and click Submit Request.			Requests window appears.				
14	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
15	Note the period activity for Jun-03 for STAT Accounts.							
Enter & Submit Initial Annual Report with some Negative Numbers								
16	Log into Oracle under System Administrator Responsibility .							
17	Navigate to Users Form. Query for your Username. Choose supplier from the LOV and save.	Security-->User-->Define	Hopkins, Jennifer (GA 731)	Supplier is assigned to your Username.				
18	Switch Responsibility to FSA GA Manager .							
19	Navigate to the FSA GA Annual Financial Report.	GA Annual Reports						
20	Enter Header information and lines AR1-AR57 for the GA Annual Form 2000 Report using data in 'Annual Test Data - 1' Tab.		Fiscal Year: 2003	Data can be entered for this Year.				
21	Save form.	Action --> Save		Message in toolbar states that form has been saved, some soft edits may be triggered.				
22	Click Submit.			Some soft edits may be triggered. User is able to continue submitting. Warning box appears stating 'Are you sure you want to submit report to FSA?'		1.3		
23	Click OK.			GA Annual Form 2000 Report is submitted. Status in Header states Submitted.				
Accept Initial Annual Report with some Negative Numbers, Run GL Load Interface								
24	Switch responsibility to FSA Financial Partner Manager .							
25	Navigate to GA Annual Form 2000.	GA Annual Reports		GA Annual Reports form appears.				
26	Query to find the submitted GA Annual Form 2000. Click Accept button.			Some soft edits may be triggered. Warning box appears stating: 'Please note that the Annual GL Interface is going to start. You can view the status by going to Help then select View My Request.'		4.2		
27	Click OK.			Status in Header states Accepted.				
28	View Concurrent Requests.	Help --> View My Requests		Find Requests window appears.				
29	Click Find.			Requests window appears. The following requests initiate and complete successfully: FMS Annual Form 2000 GL Interface Journal Import		4.1		
30	Run Query to identify AR_ID for this form in the FFELGA_ANNUAL_REPORTS table. Record AR_ID.		SELECT AR_ID, GA_CODE, F_YEAR, REPORT_STATUS, CREATION_DATE FROM FFELGA.FFELGA_ANNUAL_REPORTS WHERE GA_CODE = <GA Code> AND CREATION_DATE LIKE '<DD-MON-YY -- date form was created-'	Information is correct for the form entered.				
31	Run query to verify that the AR_ID was stored in Reference1.		SELECT * FROM GL.GL_JE_LINES WHERE REFERENCE1 = <AR_ID FROM ABOVE QUERY>	Information is correct for the form entered. AR_ID is passed to the GL_JE_LINES table.		4.5		
32	Record the Journal Import Request ID. Verify that the Output file states all of the journal lines headers and batches that were imported with a status of Success. Record the Batch Name (GL). Save the Output.							
33	Query to find Batch ID. Record the Batch ID.		SELECT JE_BATCH_ID FROM GL.GL_JE_BATCHES WHERE NAME LIKE '%<batch name from above-%'	Batch ID appears.				
Verify Journals								

34	Switch responsibility to FSA CFO General Ledger Super User .							
35	Navigate to the Journals Enter screen.	Journals --> Enter		Find Journals Screen is displayed.				
36	Query on the batch name. Select Find.		%<batch name from above>%	One STAT batch is returned.				
37	Click inside of STAT batch line and then click the Review Journal button.			Information matches expected results from the 'Expected Results' tab.				
38	Click More Details button. Verify that the Reverse Period field is null.			Reverse Period field is null.		4.7		
39	Navigate to Submit Requests window.	Help --> View My Requests --> Submit a New Request		Submit a New Request window appears.				
40	Select Single Request and Click OK.			Submit Request window appears.				
41	Use List of Values to select Request Name. Click OK.		Journals - General(180 Char)	Parameters window appears.				
42	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Type: Line Item Posting Status: Unposted Journals Currency: STAT Period: Jun-03 Start Date: (blank) End Date: (blank) Source: (blank) Batch Name: %<STAT batch number>%	Submit Request window appears.				
43	Click OK and click Submit Request.			Requests window appears.				
44	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
45	View output of the Journals - General(180 Char). Verify the STAT entries hit the GL according to the CFO Account Mapping documentation. Save the Output.			Accounting is correct.				
Post Batches								
46	Navigate to the Post Journals screen.	Journals --> Post						
47	Query on the Period.		Jun-03					
48	Click the checkbox next to all Postable Batches created in this script. Click Post. Record Request ID.			Message states: 'The request number is _____'				
49	View Concurrent Requests.	Help --> View My Requests		Find Requests window appears.				
50	Click Find.			Requests window appears. The Posting request initiates and completes successfully.				
51	View output of the Posting request. Verify that all batches were posted successfully. Save the Output.			All batches were posted successfully.				
52	Close all windows and return to the Requests screen. Click Submit a New Request.							
53	Select Single Request and Click OK.			Submit Request window appears.				
54	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2	Parameters window appears.				

55	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA Code> Pagebreak Segment High: <GA Code> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: USD Period: Jun-03 Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				
56	Click OK and click Submit Request.			Requests window appears.				
57	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
58	Note the change in period activity for Jun-03.							
59	Navigate to Submit Requests window.	Others --> Requests --> Submit a New Request		Submit a New Request window appears.				
60	Select Single Request and Click OK.			Submit Request window appears.				
61	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2	Parameters window appears.				
62	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA Code> Pagebreak Segment High: <GA Code> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: STAT Period: Jun-03 Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				
63	Click OK and click Submit Request.			Requests window appears.				
64	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
65	Note the change in period activity for Jun-03 for STAT Accounts.							
66	Using the Tab for TB-APC, confirm that the differences in trial balances are what is to be expected.			Information matches expected results.				
Submit Amended Annual Report								
67	Log into Oracle under System Administrator Responsibility.							
68	Navigate to Users Form. Query for your Username. Choose supplier from the LOV and save.	Security-->User-->Define	Hopkins, Jennifer (GA 731)	Supplier is assigned to your Username.				
69	Switch Responsibility to FSA GA Manager .							
70	Navigate to the FSA GA Annual Financial Report.	GA Annual Reports						
71	Query for Accepted Annual Form		GA: 731 Fiscal Year: 2003	Most Recent Form is displayed first (Accepted initial Annual Form). Amend button is activated.		2.3, 2.6		
72	Click on the Amend button.			Amendment Date field is populated with the system date. The GA Comment and AR1-AR57 fields for CY are able to be modified.		2.7		

73	Enter GA Comment and lines AR1-AR57 in the Current Year column only for the GA Annual Form 2000 Report using data in 'Annual Test Data Amendment 1' Tab.		GA Comment: Test Amendment <SYS DATE>	Data can be entered for Current Year only. Data cannot be entered in Projection Year columns.		2.4		
74	Save form.	Action --> Save		Message in toolbar states that form has been saved, some soft edits may be triggered.				
75	Click Submit.			Some soft edits may be triggered. User is able to continue submitting. Warning box appears stating 'Are you sure you want to submit report to FSA?'		2.1		
76	Click OK.			GA Annual Form 2000 Report is submitted. Status in Header states Submitted.				
77	Repeat Steps 24-66.			Information matches expected results. GL Batch Name contains the amendment version (date). Totals are for delta values. Accounting is correct.		4.3, 4.4		
78	Run Query to verify that the Amended form can be see as a new record in the FFELGA_ANNUAL_REPORTS table.		SELECT * FROM FFELGA.FFELGA_ANNUAL_REP ORTS WHERE GA_CODE = 731 AND F_YEAR = 2003	The initial Annual Form entered and the Amended Annual Form are returned in two separate lines. For the Initial Annual Form the MOST_UPDATED_RECORD_FLAG is populated with a 'N'. For the Amended Annual Form, AMENDMENT_VERSION_NUMBER is populated with 1, and MOST_UPDATED_RECORD_FLAG is populated with a 'Y'.		2.5, 2.8		
79	Log out of Oracle Applications.							

Test Data for Script 1.3 - Annual Form 1

Item No	Current Year	CY1	CY2	CY3	CY4	CY5
AR1						
AR2						
AR3						
AR4						
AR5						
AR6						
AR7						
AR8						
AR9						
AR10						
AR11						
AR12						
AR13						
AR14						
AR15						
AR16						
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AR57						

Test Data for Script 1.3 - Amendment 1

Item No	Current Year
AR1	
AR2	
AR3	
AR4	
AR5	
AR6	
AR7	
AR8	
AR9	
AR10	
AR11	
AR12	
AR13	
AR14	
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AR57	