

Environment: TSTING
 Test Level: System

Script # / Name: 1.3 - Monthly/Quarterly Form Reconfiguration
 This script will verify that fields MR24-MR26 are no longer on the Monthly/Quarterly form and
 Scenario Description: that the form maintains proper functionality.
 File Name: N/A
 Prerequisite: N/A



Executed By / Date:
 Product / Release: TO 149 - Form 2000 Enhancements Release II
 Prepared By / Date: Nick Villamizar / 1 December 2003
 Acceptance Sign Off / Date:

Pass/Fail	
-----------	--

Step	Action	Navigation Path	Input	Expected Results	Actual Results	Req #	Pass / Fail	Issues/Comments
Create Baseline of General Ledger for Later Comparison								
1	Login into Oracle under the FSA CFO General Ledger SuperUser Responsibility.							
2	Navigate to the Submit Requests window.	Others --> Requests --> Submit a New Request		Submit a New Request window appears.				
3	Select Single Request and Click OK.			Submit Request window appears.				
4	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2	Parameters window appears.				
5	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA 708> Pagebreak Segment High: <GA 708> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: STAT Period: <Jan-04> Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				
6	Click OK and click Submit Request.			Requests window appears.				
7	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
8	View Output of Trial Balance. Save Output.							
Verify Monthly/Quarterly Form								
9	Switch Responsibility to Financial Partner Manager .							
10	Navigate to the FSA GA Monthly/Quarterly Report.	GA Monthly/Quarterly Reports		FSA GA Monthly/Quarterly Report window appears.				
11	Query for historical monthly report.	Query-->Enter-->Run	GA Code: <GA 708> Fiscal Year: <2003> Month:<5>	Historical Monthly Report appears.				
12	Verify layout of report			Layout is identical to design criteria, fields MR-24, MR-25, MR-26 are not present in the form, tab order is correct.				
13	Close Report			Report closes.				
Submit Monthly/Quarterly form and verify form layout								
14	Switch Responsibility to System Administrator .							
15	Navigate to Users Form. Query for your Username. Choose supplier from the LOV and save.	Security-->User-->Define	Butler, Connie (GA 708)	Supplier is assigned to your Username.				
16	Switch responsibility to FSA GA Manager .							

17	Navigate to the FSA GA Monthly/Quarterly Report.	GA Monthly/Quarterly Reports		FSA GA Monthly/Quarterly Report window appears.				
18	Query for a New report	Query-->Enter-->Run	GA Code: <GA 708> Fiscal Year: <2004> Month: <03>	New Monthly/Quarterly Form appears				
19	Verify layout is correct and that fields MR-24, MR-25, MR-26 are not present			Layout is correct, fields MR-24, MR-25, MR-26 are not present in the form, all fields are populated with zeroes, tab order is correct.		3.1, 4.4		
20	Save form.	Action --> Save		Caution Message is displayed stating: 'The corresponding Monthly report does not have a status of either Submitted or Accepted. Without a Submitted or Accepted Monthly report, the Federal Receivable Edits cannot be preformed. Press Cancel to go back and submit Monthly report. Press OK to continue, bypassing the Federal Receivable Edits.'		3.1		
21	Click OK.			The warning message closes. User is allowed to Save.				
22	Enter data found in 'Form 2000 Mly/Qly Test Data I' Tab.			Data can be entered in fields				
23	Save form.	Action --> Save		Message in toolbar states that form has been saved, some soft edits may be triggered. No hard edits are failed.				
24	Click Submit.			Some soft edits may be triggered. Warning box appears stating 'Are you sure you want to submit report to FSA?'				
25	Click OK.			GA Monthly/Quarterly Form 2000 Report is submitted. Status in header states Submitted.				
26	Switch Responsibility to System Administrator .							
27	Navigate to Users Form. Query for your Username. Remove supplier and save.	Security --> User --> Define		Supplier is removed from your Username.				
Accept Monthly/Quarterly Report, Run GL Load Interface								
28	Switch responsibility to FSA Financial Partner Manager .							
29	Navigate to GA Monthly/Quarterly Form 2000.	GA Monthly/Quarterly Reports		GA Monthly/Quarterly Reports form appears.				
30	Query for the report submitted above.	Query-->Enter-->Run	GA Code: <GA 708> Fiscal Year: <2004> Month: <03>	Monthly/Quarterly Form appears.				
31	Verify Monthly/Quarterly table contains data previously entered.			Monthly/Quarterly table contains data previously entered.				
32	Click Accept button.			Some soft edits may be triggered. Warning box appears stating 'Please note the AP/GL Load Processes are going to start. You can view the status by going to Help then select View My Request.'				
33	Click OK.			Status in Header states Accepted.				
34	View Concurrent Requests.	Help --> View My Requests		Find Requests window appears.				
35	Click Find.			Requests window appears. The following requests initiate and complete successfully: FSA FFEL GA Form 2000 AP/GL Load Interface Journal Import				
36	Record the Journal Import Request ID. Verify that the Output file states all of the journal lines headers and batches that were imported with a status of Success. Record the Batch Name (GL). Save the Output.							

37	Query to find Batch ID. Record the Batch ID.		SELECT JE_BATCH_ID FROM GL.GL_JE_BATCHES WHERE NAME LIKE '%<batch name from above>%'	Batch ID appears.				
Verify Journals								
38	Switch responsibility to FSA CFO General Ledger Super User .							
39	Navigate to the Journals Enter screen.	Journals --> Enter			Find Journals Screen is displayed.			
40	Query on the batch name. Select Find.		%<batch name from above>%		One batch is returned, one for Quarterly STAT.			
41	Click inside of STAT batch line and then click the Review Journal button.				Information matches expected results from the 'Expected Results 1' tab.			
42	Navigate to Submit Requests window.	Help --> View My Requests --> Submit a New Request			Submit a New Request window appears.			
43	Select Single Request and Click OK.				Submit Request window appears.			
44	Use List of Values to select Request Name. Click OK.		Journals - General(180 Char)		Parameters window appears.			
45	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Type: Line Item Posting Status: Unposted Journals Currency: STAT Period: <Jan-04> Start Date: (blank) End Date: (blank) Source: (blank) Batch Name: %<STAT batch number>%		Submit Request window appears.			
46	Click OK and click Submit Request.				Requests window appears.			
47	Click Refresh until all programs have been initiated and completed with status of Normal.				Requests completed with status of normal.			
48	View output of the Journals - General(180 Char). Verify the STAT entries hit the GL according to the CFO Account Mapping documentation. Save the Output.				Accounting is correct.			
49	Close all windows							
Post Batches								
50	Navigate to the Post Journals screen.	Journals --> Post						
51	Query on the Period.		<Jan-04>					
52	Click the checkbox next to all Postable Batches created in this script. Click Post. Record Request ID.				Message states: 'The request number is _____'			
53	View Concurrent Requests.	Help --> View My Requests			Find Requests window appears.			
54	Click Find.				Requests window appears. The Posting request initiates and completes successfully.			
55	View output of the Posting request. Verify that all batches were posted successfully. Save the Output.				All batches were posted successfully.			
Compare General Ledger to Baseline								
56	Close all windows and return to the Requests screen. Click Submit a New Request.							
57	Select Single Request and Click OK.				Submit Request window appears.			
58	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2		Parameters window appears.			

59	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA 708> Pagebreak Segment High: <GA 708> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: STAT Period: <Jan-04> Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				
60	Click OK and click Submit Request.			Requests window appears.				
61	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
62	View Output of Trial Balance. Save Output.							
63	Confirm that the differences in trial balances are what is to be expected.			Changes in Trial Balance matches information in "Baseline Delta" tab				

Test Data for Script 1.3 - Monthly/Quarterly Test Data 1

GA	Principal Amount	Interest Amount	Other Amount
Item No			
MR27	15,538,176.00	1,712,943.00	2,538,328.00
MR28	3,747,349.00	3,174,116.00	1,016,937.00
MR29	0.00	0.00	0.00
MR30	0.00	0.00	0.00
MR31	-7,515,300.00	-1,065.00	0.00
MR32	916,399,038.00	254,087,278.00	0.00
MR33	43,039,026.00	2,069,581.00	
MR34	89,090,808.00	10,076,788.00	
MR35	24,344,889.00	3,346,797.00	
MR36	37,387,476.00	4,889,981.00	
MR37	188,264,633.00	9,924,194.00	
MR38	197,360,311.00	25,252,116.00	
MR39	219,810,669.00	90,017,425.00	
MR40	117,101,226.00	108,510,396.00	
MR41	58,216.00	35,538.00	203,300.00
MR42	1,719,719.00	73,967.00	87,825.00

Test Data for Script 1.3 - Expected Results 1

Legend:
Line 1 in AP - Financing
Line 2 in AP - Liquidating
Additional Info:

GL									
Line Number	Item Number	Fund	BFY	Lim	Obj		Total Amount (original)	Financing %	Liquidating %
1	MR27_P	4251XNY	04	BB7	77762	\$12,103,182.51	\$15,538,176.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$3,434,993.49			
1	MR27_I	4251XNY	04	BB7	77751	\$1,044,417.32	\$1,712,943.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$668,525.68			
1	MR27_O	4251XNY	04	BB7	58050	\$1,849,743.07	\$2,538,328.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$688,584.93			
1	MR28_P	4251XNY	04	BB7	77762	\$2,918,930.05	\$3,747,349.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$828,418.95			
1	MR28_I	4251XNY	04	BB7	77751	\$1,935,325.18	\$3,174,116.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$1,238,790.82			
1	MR28_O	4251XNY	04	BB7	58050	\$741,067.42	\$1,016,937.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$275,869.58			
1	MR29_P	4251XNY	04	BB7	77762	\$0.00	\$0.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$0.00			
1	MR29_I	4251XNY	04	BB7	77751	\$0.00	\$0.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$0.00			
1	MR29_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR30_P	4251XNY	04	BB7	77762	\$0.00	\$0.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$0.00			
1	MR30_I	4251XNY	04	BB7	77751	\$0.00	\$0.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$0.00			
1	MR30_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR31_P	4251XNY	04	BB7	77762	-\$5,853,907.66	-\$7,515,300.00	0.778932	0.221068
2		0230XNY	04	B08	77762	-\$1,661,392.34			
1	MR31_I	4251XNY	04	BB7	77751	-\$649.35	-\$1,065.00	0.609721	0.390279

2		0230XNY	04	B08	77751	-\$415.65			
1	MR31_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR32_P	4251XNY	04	BB7	77762	\$713,812,535.47	\$916,399,038.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$202,586,502.53			
1	MR32_I	4251XNY	04	BB7	77751	\$154,922,349.23	\$254,087,278.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$99,164,928.77			
1	MR32_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR33_P	4251XNY	04	BB7	77762	\$33,524,474.60	\$43,039,026.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$9,514,551.40			
1	MR33_I	4251XNY	04	BB7	77751	\$1,261,867.00	\$2,069,581.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$807,714.00			
1	MR34_P	4251XNY	04	BB7	77762	\$69,395,681.26	\$89,090,808.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$19,695,126.74			
1	MR34_I	4251XNY	04	BB7	77751	\$6,144,029.26	\$10,076,788.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$3,932,758.74			
1	MR35_P	4251XNY	04	BB7	77762	\$18,963,013.08	\$24,344,889.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$5,381,875.92			
1	MR35_I	4251XNY	04	BB7	77751	\$2,040,612.41	\$3,346,797.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$1,306,184.59			
1	MR36_P	4251XNY	04	BB7	77762	\$29,122,301.46	\$37,387,476.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$8,265,174.54			
1	MR36_I	4251XNY	04	BB7	77751	\$2,981,524.11	\$4,889,981.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$1,908,456.89			
1	MR37_P	4251XNY	04	BB7	77762	\$146,645,347.11	\$188,264,633.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$41,619,285.89			
1	MR37_I	4251XNY	04	BB7	77751	\$6,050,989.49	\$9,924,194.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$3,873,204.51			
1	MR38_P	4251XNY	04	BB7	77762	\$153,730,261.77	\$197,360,311.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$43,630,049.23			
1	MR38_I	4251XNY	04	BB7	77751	\$15,396,745.42	\$25,252,116.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$9,855,370.58			

1	MR39_P	4251XNY	04	BB7	77762	\$171,217,564.03	\$219,810,669.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$48,593,104.97			
1	MR39_I	4251XNY	04	BB7	77751	\$54,885,514.39	\$90,017,425.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$35,131,910.61			
1	MR40_P	4251XNY	04	BB7	77762	\$91,213,892.17	\$117,101,226.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$25,887,333.83			
1	MR40_I	4251XNY	04	BB7	77751	\$66,161,067.16	\$108,510,396.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$42,349,328.84			
1	MR41_P	4251XNY	04	BB7	77762	\$45,346.31	\$58,216.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$12,869.69			
1	MR41_I	4251XNY	04	BB7	77751	\$21,668.26	\$35,538.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$13,869.74			
1	MR41_O	4251XNY	04	BB7	58050	\$148,149.79	\$203,300.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$55,150.21			
1	MR42_P	4251XNY	04	BB7	77762	\$1,339,544.16	\$1,719,719.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$380,174.84			
1	MR42_I	4251XNY	04	BB7	77751	\$45,099.23	\$73,967.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$28,867.77			
1	MR42_O	4251XNY	04	BB7	58050	\$64,000.27	\$87,825.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$23,824.73			

Test Data for Script 1.3 - Baseline Delta

Fund	Account	Item No	Net Change
4251XNY	911011	MR27_P	\$12,103,182.51
	911012	MR27_I	\$1,044,417.32
	911013	MR27_O	\$1,849,743.07
	911018	MR28_P	\$2,918,930.05
	911016	MR28_I	\$1,935,325.18
	911017	MR28_O	\$741,067.42
	910231	MR29_P	\$0.00
	911022	MR29_I	\$0.00
	911023	MR29_O	\$0.00
	911024	MR30_P	\$0.00
	911025	MR30_I	\$0.00
	911026	MR30_O	\$0.00
	911031	MR31_P	-\$5,853,907.66
	911032	MR31_I	-\$649.35
	911033	MR31_O	\$0.00
	911041	MR32_P	\$713,812,535.47
	911042	MR32_I	\$154,922,349.23
	911043	MR32_O	\$0.00
	912101	MR33_P	\$33,524,474.60
	912102	MR33_I	\$1,261,867.00
	912211	MR34_P	\$69,395,681.26
	912212	MR34_I	\$6,144,029.26
	912221	MR35_P	\$18,963,013.08
	912222	MR35_I	\$2,040,612.41
	912231	MR36_P	\$29,122,301.46
	912232	MR36_I	\$2,981,524.11
	912241	MR37_P	\$6,050,989.49
	912242	MR37_I	\$6,050,989.49
	912251	MR38_P	\$153,730,261.77
	912252	MR38_I	\$15,396,745.42
	912261	MR39_P	\$171,217,564.03
	912262	MR39_I	\$54,885,514.39
	912271	MR40_P	\$91,213,892.17
	912272	MR40_I	\$66,161,067.16
	913011	MR41_P	\$45,346.31
	913012	MR41_I	\$21,668.26
	913013	MR41_O	\$148,149.79
	913021	MR42_P	\$1,339,544.16
	913022	MR42_I	\$45,099.23
	913023	MR42_O	\$64,000.27

Fund	Account	Item No	Net Change
023XNY	911011	MR27_P	\$3,434,993.49
	911012	MR27_I	\$668,525.68
	911013	MR27_O	\$688,584.93
	911018	MR28_P	\$828,418.95
	911016	MR28_I	\$1,238,790.82
	911017	MR28_O	\$275,869.58
	910231	MR29_P	\$0.00
	911022	MR29_I	\$0.00
	911023	MR29_O	\$0.00
	911024	MR30_P	\$0.00
	911025	MR30_I	\$0.00
	911026	MR30_O	\$0.00
	911031	MR31_P	-\$1,661,392.34
	911032	MR31_I	-\$415.65
	911033	MR31_O	\$0.00
	911041	MR32_P	\$202,586,502.53
	911042	MR32_I	\$99,164,928.77
	911043	MR32_O	\$0.00
	912101	MR33_P	\$9,514,551.40
	912102	MR33_I	\$807,714.00
	912211	MR34_P	\$19,695,126.74
	912212	MR34_I	\$3,932,758.74
	912221	MR35_P	\$5,381,875.92
	912222	MR35_I	\$1,306,184.59
	912231	MR36_P	\$8,265,174.54
	912232	MR36_I	\$1,908,456.89
	912241	MR37_P	\$3,873,204.51
	912242	MR37_I	\$3,873,204.51
	912251	MR38_P	\$43,630,049.23
	912252	MR38_I	\$9,855,370.58
	912261	MR39_P	\$48,593,104.97
	912262	MR39_I	\$35,131,910.61
	912271	MR40_P	\$25,887,333.83
	912272	MR40_I	\$42,349,328.84
	913011	MR41_P	\$12,869.69
	913012	MR41_I	\$13,869.74
	913013	MR41_O	\$55,150.21
	913021	MR42_P	\$380,174.84
	913022	MR42_I	\$28,867.77
	913023	MR42_O	\$23,824.73