

**Environment:** TSTING  
**Test Level:** System

**Script # / Name:** 1.6 SAIG Email Notification Monthly/Quarterly  
 This script will test the email notification that accompanies a Monthly/Quarterly Report file being submitted via SAIG.  
**Scenario Description:**  
**File Name:** G742Q0304.dat, G749Q0304.dat, G738Q0304.dat, G951Q0304.dat, G736Q0304.dat, G736Q0304r.dat, G927Q0304.dat, G753Q0304.dat

**Prerequisite:** The tester's email address should be added to the Supplier contact list for each GA that is used during testing so that they are copied on all emails sent to the GA contacts. This will enable them to verify formatting and content of email messages.



**Executed By / Date:**  
**Product / Release:** TO 149 - Form 2000 Enhancements Release II  
**Prepared By / Date:** Nick Villamizar / 3 December 2003  
**Acceptance Sign Off / Date:**

<b>Pass/Fail</b>	
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Step	Action	Navigation Path	Input	Expected Results	Actual Results	Req #	Pass / Fail	Issues/Comments
<b>Create Baseline of General Ledger for Later Comparison</b>								
1	Login into Oracle under the <b>FSA CFO General Ledger SuperUser</b> Responsibility.							
2	Navigate to the Submit Requests window.	Others --> Requests --> Submit a New Request		Submit a New Request window appears.				
3	Select Single Request and Click OK.			Submit Request window appears.				
4	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2	Parameters window appears.				
5	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA736> Pagebreak Segment High: <GA736> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: STAT Period: <Jan-04> Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				
6	Click OK and click Submit Request.			Requests window appears.				
7	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
8	View Output of Trial Balance. Save Output.							
<b>Submit Monthly/Quarterly Report with Failed Hard Edit MR32_P</b>								
9	Identify Monthly/Quarterly Report Data file called G742Q0304.dat which fails Hard Edit MR32_P to be submitted.	Select G742Q0304.dat		Monthly/Quarterly Report Data file G742Q0304.dat found.				
10	Log in to r5470-11 and FTP file to • sfad06/APPLCSF/felga/incoming/monquart			File is in remote directory.				
11	Switch responsibility to <b>FSA FMS Operations User</b> .							
12	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.				
13	Select Single Request and Click OK.			Submit Request window appears.				
14	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.				
15	Click OK and click Submit Request.			Requests window appears.				
16	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				

17	View log to verify it states that the file failed hard edits.	Click View Log button		Log states the the file failed hard edit MR32_P. - Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Principal Amounts does not equal MR32 Principal Amount.				
18	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/history folder.			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format.				
19	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MON QUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table. The creation date is the SYSDATE. The RECORD_FLAG field is set to 'P'.				
20	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MON QUART_TEMP2 WHERE GA_CODE = <742> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. The RECORD_FLAG field is set to 'P'. Source field states 'File'. Filename states '<G742Q0304.dat>' PASS_EDIT field states 'N'. SUBMIT_DATE and CREATION_DATE are correctly populated with SYSDATE. EDIT_MSG states 'Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Principal Amounts does not equal MR32 Principal Amount.'				
21	Query to verify that file data is in FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUAR T_REPORTS WHERE GA_CODE = <742> AND F_YEAR = <2004> AND F_MONTH = <03>	No data for the file exists.				
22	Open Email notification						5.2	
23	Check addresses in the TO: field.			The TO: field contains the email address of the GA points of contact, based on the get_email_list function.			5.5	
24	Check addresses in the CC: field.			The CC: field contains the FSA_GAR@ed.gov address is in this field.			5.6	
25	Check the subject line of the email message			The subject line reads: FFELGA Monthly/Quarterly Report <742>, <03>, <2004> File Transfer				
26	Check the body of the email			Email reads: Your FFEL Monthly/Quarterly Report for GA CODE = <742> FISCAL MONTH/QUARTER = <03> (Q) QUARTER/(M) MONTH REPORT = <03> FISCAL YEAR = <2004> EMAIL RECIPIENTS = <Nick.Villamizar@ed.gov> has been processed. If the file has triggered any Hard Edits, they will be listed below. If there are errors listed below, please correct the report and resend. If no errors are listed below, the report was submitted and will be reviewed by the Department. Failed Hard Edits Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Principal Amounts does not equal MR32 Principal Amount  Thank You, Department of Education			5.3,5.4,5.8	

Submit Monthly/Quarterly Report with Failed Hard Edit - MR32\_I

27	Identify Monthly/Quarterly Report Data file called G749Q0304.dat which fails Hard Edit MR32_I to be submitted.	Select G749Q0304.dat		Monthly/Quarterly Report Data file G749Q0304.dat found.				
28	Log in to r5470-11 and FTP file to • sfad06/APPLCSF/ffelga/incoming/monquart			File is in remote directory.				
29	Switch responsibility to FSA FMS Operations User.							
30	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.				
31	Select Single Request and Click OK.			Submit Request window appears.				
32	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.				
33	Click OK and click Submit Request.			Requests window appears.				
34	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
35	View log to verify it states that the file failed hard edits.	Click View Log button		Log states the the file failed hard edit MR32_I.				
36	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/history folder.			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format.				
37	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table. The creation date is the SYSDATE. The RECORD_FLAG field is set to 'P'.				
38	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP2 WHERE GA_CODE = <749> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. The RECORD_FLAG field is set to 'P'. Source field states 'File'. Filename states '<G749Q0304.dat>' PASS_EDIT field states 'N'. SUBMIT_DATE and CREATION_DATE are correctly populated with SYSDATE. EDIT_MSG states 'Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Interest Amounts does not equal MR32 Interest Amount.'				
39	Query to verify that file data is in FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUART_REPORTS WHERE GA_CODE = <749> AND F_YEAR = <2004> AND F_MONTH = <03>	No data for the file exists.				
40	Open Email notification					5.2		
41	Check addresses in the TO: field.			The TO: field contains the email address of the GA points of contact, based on the get_email_list function.		5.5		
42	Check addresses in the CC: field.			The CC: field contains the FSA_GAR@ed.gov address is in this field.		5.6		
43	Check the subject line of the email message			The subject line reads: FFELGA Monthly/Quarterly Report <749>, <03>, <2004> File Transfer				

44	Check the body of the email			<p>Email reads:  Your FFEL Monthly/Quarterly Report for  GA CODE = &lt;749&gt;  FISCAL MONTH/QUARTER = &lt;03&gt;  (Q) QUARTER/(M) MONTH REPORT = &lt;03&gt;  FISCAL YEAR = &lt;2004&gt;  EMAIL RECIPIENTS =  &lt;Nick.Villamizar@ed.gov&gt;  has been processed. If the file has triggered any Hard Edits, they will be listed below. If there are errors listed below, please correct the report and resend. If no errors are listed below, the report was submitted and will be reviewed by the Department.  Failed Hard Edits  Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Interest Amounts does not equal MR32 Interest Amount.</p> <p>Thank You,  Department of Education</p>		5.3,5.4,5.8		
<b>Submit Monthly/Quarterly Report with an Invalid FMS UserID</b>								
45	Identify Monthly/Quarterly Report Data file which has an invalid UserID called G738Q0304.dat	Select G738Q0304.dat		Monthly Report Data file G738Q0304.dat found.				
46	Log in to r5470-11 and FTP file to • sfad06/APPLCSF/ffelga/incoming/monquart			File is in remote directory.				
47	Switch responsibility to <b>FSA FMS Operations User</b> .							
48	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.				
49	Select Single Request and Click OK.			Submit Request window appears.				
50	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.				
51	Click OK and click Submit Request.			Requests window appears.				
52	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
53	View log	Click View Log button		Log states that file completed in Error and was submitted by an Invalid User				
54	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/history folder.			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format.				
55	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table. The creation date is the SYSDATE. The RECORD_FLAG field is set to 'P'.				
56	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP2 WHERE GA_CODE = <738> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. The RECORD_FLAG field is set to 'E'. ERROR_MSG field states that '777 is not valid'. Source field states 'File'. Filename states '<G738Q0304.dat>'.				
57	Query to verify that file data is not in FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUART_REPORTS WHERE GA_CODE = <738> AND F_YEAR = <2004> AND F_MONTH = <03>	No file data is in table.				
58	Verify that email notification was not sent.			No email sent, in production, user will be contacted by FMS Operations.				
<b>Submit Monthly/Quarterly Report with an Invalid Character</b>								

59	Identify Monthly/Quarterly Report Data file called G951Q0304.dat.		G951Q0304.dat	Monthly/Quarterly Report Data file G951Q0304.dat found.				
60	Log in to r5470-11 and FTP file to sfad06/APPLCSF/ffelga/incoming/monquart			File is in remote directory.				
61	Switch responsibility to <b>FSA FMS Operations User</b> .							
62	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.				
63	Select Single Request and Click OK.			Submit Request window appears.				
64	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.				
65	Click OK and click Submit Request.			Requests window appears.				
66	Click Refresh until all programs have been initiated and completed.			Requests complete with status of Normal. An email is sent to the FMS_Operations@ed.gov mailbox stating that the file failed.				
67	View log to verify it states that the file contained an invalid character.	Click View Log button		Log states the file contained an invalid character.				
68	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/error folder			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format. The file extension has been changed to .err.				
69	Query to verify that file data is in the FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MON QUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table.				
70	Query to verify that file data is not in the FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MON QUART_TEMP2 WHERE GA_CODE = <951> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is not present in the table.				
71	Query to verify that file data is not in the FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUAR T_REPORTS WHERE GA_CODE = <951> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is not present in the table.				
<b>Submit Monthly/Quarterly Report with an Invalid/Null Email Address</b>								
72	Verify that an invalid email address is present for this GA in the supplier table		JenniferHopkins@@GA	Invalid email address is present for this GA in the supplier table.				
73	Identify Monthly/Quarterly Report Data file called G927Q0304.dat to be submitted.	Select G927Q0304.dat		Monthly/Quarterly Report Data file G927Q0304.dat found.		5.1		
74	Log in to r5470-11 and FTP file to • sfad06/APPLCSF/ffelga/incoming/monquart			File is in remote directory.				
75	Switch responsibility to <b>FSA FMS Operations User</b> .							
76	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.				
77	Select Single Request and Click OK.			Submit Request window appears.				
78	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.				
79	Click OK and click Submit Request.			Requests window appears.				
80	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of warning.				
81	Find Journal Import request. Record Request ID.							
82	View log	Click View Log button		Log states that the 'TO:' email address was invalid.				
83	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/history folder.			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format.				

84	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MON QUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table. The creation date is the SYSDATE. The RECORD_FLAG field is set to 'P'.				
85	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MON QUART_TEMP2 WHERE GA_CODE = <927> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. The RECORD_FLAG field is set to 'P'. Source field states 'File'. Filename states '<G927Q0304.dat>'. PASS_EDIT field states 'Y'. SUBMIT_DATE and CREATION_DATE are correctly populated with SYSDATE.				
86	Query to verify that file data is in FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUAR T_REPORTS WHERE GA_CODE = <927> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. REPORT_STATUS field states 'Submitted'. Source field states 'File'. Filename states '<G927Q0304.dat>'. SUBMIT_DATE and CREATION_DATE are correctly populated with SYSDATE.		5.10		
87	Open Email notification					5.2		
88	Check addresses in the TO: field.			The TO: field contains the email address of the GA points of contact including the invalid email address.		5.5		
89	Check addresses in the CC: field.			The CC: field contains the FSA_GAR@ed.gov address is in this field. The email was still sent to these addresses.		5.6		
90	Check the subject line of the email message			The subject line reads: FFELGA Monthly/Quarterly Report <927>, <03>, <2004> File Transfer				
91	Check the body of the email			Email reads: Your FFEL Monthly/Quarterly Report for GA CODE = <927> FISCAL MONTH = <03> (Q) QUARTER/(M) MONTH REPORT = <03> FISCAL YEAR = <2004> EMAIL RECIPIENTS = <Nick.Villamizar@ed.gov> has been submitted and will be reviewed by the Department.  Thank You, Department of Education		5.3,5.4,5.8		
<b>Submit Monthly/Quarterly Report with Multiple Failed Hard Edits</b>								
92	Identify Monthly/Quarterly Report Data file called G753Q0304.dat which fails Hard Edits MR-32_I and MR-32_P to be submitted.	Select G753Q0304.dat		Monthly/Quarterly Report Data file G753Q0304.dat found.				
93	Log in to r5470-11 and FTP file to • sfad06/APPLCSF/ffelga/incoming/monquart			File is in remote directory.				
94	Switch responsibility to FSA FMS Operations User.							
95	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.				
96	Select Single Request and Click OK.			Submit Request window appears.				
97	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.				
98	Click OK and click Submit Request.			Requests window appears.				
99	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
100	View log to verify it states that the file failed hard edits.	Click View Log button		Log states the the file failed - 'Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Principal Amounts does not equal MR32 Principal Amount, The sum of MR33 through MR40 Interest Amounts does not equal MR32 Interest Amount.'				

101	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/history folder.			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format.			
102	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table. The creation date is the SYSDATE. The RECORD_FLAG field is set to 'P'.			
103	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP2 WHERE GA_CODE = <753> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. The RECORD_FLAG field is set to 'P'. Source field states 'File'. Filename states '<G753Q0304.dat >' PASS_EDIT field states 'Y'. SUBMIT_DATE and CREATION_DATE are correctly populated with SYSDATE. EDIT_MSG states ' Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Principal Amounts does not equal MR32 Principal Amount, The sum of MR33 through MR40 Interest Amounts does not equal MR32 Interest Amount.'			
104	Query to verify that file data is in FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUART_REPORTS WHERE GA_CODE = <753> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. REPORT_STATUS field states 'Submitted'. Source field states 'File'. Filename states '<G753Q0304.dat >' . SUBMIT_DATE and CREATION_DATE are correctly populated with SYSDATE.			
105	Open Email notification					5.2	
106	Check addresses in the TO: field.			The TO: field contains the email address of the GA points of contact, based on the get_email_list function.		5.5	
107	Check addresses in the CC: field.			The CC: field contains the FSA_GAR@ed.gov address is in this field.		5.6	
108	Check the subject line of the email message			The subject line reads: FFELGA Monthly/Quarterly Report <753>, <03>, <2004> File Transfer			
109	Check the body of the email			Email reads: Your FFEL Monthly/Quarterly Report for GA CODE = <753> FISCAL MONTH/QUARTER = <03> (Q) QUARTER/(M) MONTH REPORT = <03> FISCAL YEAR = <2004> EMAIL RECIPIENTS = <Nick.Villamizar@ed.gov> has been processed. If the file has triggered any Hard Edits, they will be listed below. If there are errors listed below, please correct the report and resend. If no errors are listed below, the report was submitted and will be reviewed by the Department. Failed Hard Edits Please note that the Federal Receivable Edit has been violated. The sum of MR33 through MR40 Principal Amounts does not equal MR32 Principal Amount, The sum of MR33 through MR40 Interest Amounts does not equal MR32 Interest Amount.  Thank You, Department of Education		5.3,5.4,5.8	
<b>Submit Valid Monthly/Quarterly Report with No Failed Hard Edits</b>							
110	Identify Monthly/Quarterly Report Data file called G736Q0304.dat which fails no Hard Edits to be submitted.	Select G736Q0304.dat		Monthly/Quarterly Report Data file G736Q0304.dat found.			

111	Log in to r5470-11 and FTP file to • sfad06/APPLCSF/ffelga/incoming/monquart			File is in remote directory.			
112	Switch responsibility to <b>FSA FMS Operations User</b> .						
113	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.			
114	Select Single Request and Click OK.			Submit Request window appears.			
115	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.			
116	Click OK and click Submit Request.			Requests window appears.			
117	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.			
118	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/history folder.			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format.			
119	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table. The creation date is the SYSDATE. The RECORD_FLAG field is set to 'P'.			
120	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP2 WHERE GA_CODE = <736> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. The RECORD_FLAG field is set to 'P'. The PASS_EDIT field is set to 'Y'. Source field states 'File'. Filename states '<G736Q0304.dat>'.			
121	Query to verify that file data is in FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUART_REPORTS WHERE GA_CODE = <736> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. REPORT_STATUS field states 'Submitted' Source field states 'File'. Filename states '<G736Q0304.dat>'. SUBMIT_DATE and CREATION_DATE fields are correctly populated with SYSDATE.		5.10	
122	Open email notification.					5.2	
123	Check addresses in the TO: field.			The TO: field contains the email address of the GA points of contact, based on the get_email_list function		5.5	
124	Check addresses in the CC: field.			The CC: field contains the FSA_GAR@ed.gov address is in this field.		5.6	
125	Check the subject line of the email message			The subject line reads: FFELGA Monthly/Quarterly Report <736>, <03>, <2004> File Transfer			

126	Check the body of the email			<p>Email reads:  Your FFEL Monthly/Quarterly Report for  GA CODE = &lt;736&gt;  FISCAL MONTH/QUARTER = &lt;03&gt;  (Q) QUARTER/(M) MONTH REPORT = &lt;03&gt;  FISCAL YEAR = &lt;2004&gt;  EMAIL RECIPIENTS =  &lt;Nick.Villamizar@ed.gov&gt;  has been processed. If the file has triggered any Hard Edits, they will be listed below. If there are errors listed below, please correct the report and resend. If no errors are listed below, the report was submitted and will be reviewed by the Department.  Failed Hard Edits  &lt;None&gt;</p> <p>Thank You,  Department of Education</p>		5.3,5.4,5.8		
<b>Reject Monthly/Quarterly Report with No Failed Hard Edits</b>								
127	Switch responsibility to <b>FSA Financial Partner Manager</b>							
128	Navigate to GA Monthly/Quarterly Form 2000.	GA Monthly/Quarterly Reports		GA Monthly/Quarterly Reports form appears.				
129	Query for the report submitted above.		GA Code: <736> Fiscal Year: <2004> Month: <03>	Monthly/Quarterly Form appears with a status of 'Submitted'				
130	Verify fields MR-24, MR-25, MR-26 are accurately displayed with data entered previously.			Fields MR-24, MR-25, MR-26 are accurately displayed with data entered previously.				
131	Enter comment into ED Comments field.		1.6 Rejection Test	ED Comments can be entered.				
132	Click Reject button			Status is changed to Rejected.				
<b>Re-Submit Valid Monthly/Quarterly Report with No Failed Hard Edits</b>								
133	Identify Monthly/Quarterly Report Data file called G736Q0304r.dat to be Re-Submitted. Verify that the report has an R in the Submission Code in the Header Record.	Select G736Q0304r.dat		Monthly Report Data file G736Q0304r.dat found.				
134	Log in to r5470-11 and FTP file to sfad06/APPLCSF/ffelga/incoming/monthly.			File is in remote directory.				
135	Switch responsibility to <b>FSA FMS Operations User</b> .							
136	Navigate to Submit Requests window.	Requests --> Run		Submit a New Request window appears.				
137	Select Single Request and Click OK.			Submit Request window appears.				
138	Use List of Values to select Request Name.		FSA FMS Form 2000 SAIG File Load	Submit Request window appears.				
139	Click OK and click Submit Request.			Requests window appears.				
140	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
141	Log in to r5470-11 and verify that file is in sfad06/APPLCSF/ffelga/incoming/history folder.			File is in the folder. The file name has been appended with a data/time stamp in the YYYYMMDDHHMISS format.				
142	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP1 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP1	Query returns all files that have been processed since the last time the Concurrent Program was run. The file data is present in the table. The creation date is the SYSDATE. The RECORD_FLAG field is set to 'P'.				
143	Query to verify that file data is in FFELGA_SAIG_MONQUART_TEMP2 table		SELECT * FROM FFELGA.FFELGA_SAIG_MONQUART_TEMP2 WHERE GA_CODE = <736> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. The RECORD_FLAG field is set to 'P'. The PASS_EDIT field is set to 'Y'. Source field states 'File'. Filename states 'G736Q0304r.dat'				

144	Query to verify that file data is in FFELGA_MONQUART_REPORTS table		SELECT * FROM FFELGA.FFELGA_MONQUART_REPORTS WHERE GA_CODE = <736> AND F_YEAR = <2004> AND F_MONTH = <03>	The file data is present in the table. REPORT_STATUS field states 'Submitted' Submission Code States 'R' Source field states 'File'. Filename states 'G736Q0304r.dat'. SUBMIT_DATE and CREATION_DATE fields are correctly populated with SYSDATE.		5.10		
145	Open Email Notification					5.2		
146	Check addresses in the TO: field.			The TO: field contains the email address of the GA points of contact, based on the get_email_list function		5.5		
147	Check addresses in the CC: field.			The CC: field contains the FSA_GAR@ed.gov address is in this field.		5.6		
148	Check the subject line of the email message			The subject line reads: FFELGA Monthly/Quarterly Report <736>, <03>, <2004> File Transfer				
149	Check the body of the email			Email reads: Your FFEL Monthly/Quarterly Report for GA CODE = <736> FISCAL MONTH/QUARTER = <03> (Q) QUARTER/(M) MONTH REPORT = <03> FISCAL YEAR = <2004> EMAIL RECIPIENTS = <Nick.Villamizar@ed.gov> has been processed. If the file has triggered any Hard Edits, they will be listed below. If there are errors listed below, please correct the report and resend. If no errors are listed below, the report was submitted and will be reviewed by the Department. Failed Hard Edits <None>  Thank You, Department of Education		5.3,5.4,5.8		
150	Check for FSA FFEL GA Monthly/Quarterly Submission Email			No such email exists.		5.11		
151	Check for FSA FFEL GA File Transfer 'In Process' Email			No such email exists.		5.11		
<b>Accept Monthly/Quarterly Report with no Failed Hard Edits, Run GL Load Interface</b>								
152	Switch responsibility to FSA Financial Partner Manager.							
153	Navigate to GA Monthly/Quarterly Form 2000.	GA Monthly/Quarterly Reports		GA Monthly/Quarterly Reports form appears.				
154	Query to find the submitted GA Monthly/Quarterly Form 2000. Click Accept button.			Some soft edits may be triggered. Warning box appears stating 'Please note the AP/GL Load Processes are going to start. You can view the status by going to Help then select View My Request.'				
155	Click OK.			Status in Header states Accepted.				
156	View Concurrent Requests.	Help --> View My Requests		Find Requests window appears.				
157	Click Find.			Requests window appears. The following requests initiate and complete successfully: FSA FFEL GA Form 2000 AP/GL Load Interface Journal Import				
158	Query to find Batch ID. Record the Batch ID.		SELECT JE_BATCH_ID FROM GL.GL_JE_BATCHES WHERE NAME LIKE '%<batch name from above>%'	Batch ID appears.				
<b>Verify Journals</b>								
159	Switch responsibility to FSA CFO General Ledger Super User.							
160	Navigate to the Journals Enter screen.	Journals --> Enter		Find Journals Screen is displayed.				

161	Query on the batch name. Select Find.		%<batch name from above>%	Two batches are returned, one for Quarterly STAT and one for Quarterly USD.				
162	Click inside of STAT batch line and then click the Review Journal button.			Information matches expected results from the 'Expected Results 1' tab.				
163	Navigate to Submit Requests window.	Help --> View My Requests --> Submit a New Request		Submit a New Request window appears.				
164	Select Single Request and Click OK.			Submit Request window appears.				
165	Use List of Values to select Request Name. Click OK.		Journals - General(180 Char)	Parameters window appears.				
166	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Type: Line Item Posting Status: Unposted Journals Currency: STAT Period: <Jan-04> Start Date: (blank) End Date: (blank) Source: (blank) Batch Name: %<STAT batch number>%	Submit Request window appears.				
167	Click OK and click Submit Request.			Requests window appears.				
168	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
169	View output of the Journals - General(180 Char). Verify the STAT entries hit the GL according to the CFO Account Mapping documentation. Save the Output.			Accounting is correct.				
170	Close all windows and return to the Enter Journals (FSA FMS) screen.							
171	Click inside of USD batch line and then click the Review Journal button.			Information matches expected results from the 'Expected Results 1' tab.				
172	Navigate to Submit Requests window.	Help --> View My Requests --> Submit a New Request		Submit a New Request window appears.				
173	Select Single Request and Click OK.			Submit Request window appears.				
174	Use List of Values to select Request Name. Click OK.		Journals - General(180 Char)	Parameters window appears.				
175	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Type: Line Item Posting Status: Unposted Journals Currency: USD Period: <Jan-04> Start Date: (blank) End Date: (blank) Source: (blank) Batch Name: %<USD batch number>%	Submit Request window appears.				
176	Click OK and click Submit Request.			Requests window appears.				
177	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
178	View output of the Journals - General(180 Char). Verify the STAT entries hit the GL according to the CFO Account Mapping documentation. Save the Output.			Accounting is correct.				
<b>Post Batches</b>								
179	Navigate to the Post Journals screen.	Journals --> Post						
180	Query on the Period.		<Jan-04>					
181	Click the checkbox next to all Postable Batches created in this script. Click Post. Record Request ID.			Message states: 'The request number is _____'				
182	View Concurrent Requests.	Help --> View My Requests		Find Requests window appears.				
183	Click Find.			Requests window appears. The Posting request initiates and completes successfully.				

184	View output of the Posting request. Verify that all batches were posted successfully. Save the Output.			All batches were posted successfully.				
<b>Compare General Ledger to Baseline</b>								
185	Close all windows and return to the Requests screen. Click Submit a New Request.							
186	Select Single Request and Click OK.			Submit Request window appears.				
187	Use List of Values to select Request Name. Click OK.		Trial Balance: Summary 2	Parameters window appears.				
188	Make sure that all fields in parameters screen are populated: use LOV button if necessary.		Balance Type: A (Actual) Budget or Encumbrance Type: N/A Pagebreak Segment: Institution (FSA Institution) Pagebreak Segment Low: <GA736> Pagebreak Segment High: <GA736> Secondary Segment: Fund (FSA Fund) Currency Type: Entered Currency: STAT Period: <Jan-04> Budget Start Period: N/A Amount Type: PTD (Period to Date)	Submit Request window appears.				
189	Click OK and click Submit Request.			Requests window appears.				
190	Click Refresh until all programs have been initiated and completed with status of Normal.			Requests completed with status of normal.				
191	View Output of Trial Balance. Save Output.							
192	Confirm that the differences in trial balances are what is to be expected.			Trial Balance differences match information in 'Baseline Delta' Tab.				

*Test Data for Script 1.6 - Monthly/Quarterly Data*

GA	Principal Amount	Interest Amount	Other Amount
<b>Item No</b>			
MR27	142,290.41	11,865.68	28,539.24
MR28	0.00	0.00	0.00
MR29	0.00	0.00	0.00
MR30	0.00	0.00	0.00
MR31	0.00	0.00	0.00
MR32	33,190,799.40	4,569,614.28	8,569,964.53
MR33	6,754,034.73	547,202.13	
MR34	4,880,314.09	364,252.43	
MR35	840,087.63	55,054.48	
MR36	1,433,496.13	141,312.04	
MR37	5,307,365.79	201,964.00	
MR38	9,975,889.13	1,516,446.90	
MR39	2,960,842.09	1,173,331.02	
MR40	1,038,769.81	570,051.28	
MR41	1,318,107.50	48,336.77	63,831.74
MR42	0.00	0.00	0.00

Test Data for Script 1.6 - Expected Results 1

<b>Legend:</b>
Line 1 in AP - Financing
Line 2 in AP - Liquidating
Additional Info:

GL									
Line Number	Item Number	Fund	BFY	Lim	Obj		Total Amount (original)	Financing %	Liquidating %
1	MR27_P	4251XNY	04	BB7	77762	\$110,834.55	\$142,290.41	0.778932	0.221068
2		0230XNY	04	B08	77762	\$31,455.86			
1	MR27_I	4251XNY	04	BB7	77751	\$7,234.75	\$11,865.68	0.609721	0.390279
2		0230XNY	04	B08	77751	\$4,630.93			
1	MR27_O	4251XNY	04	BB7	58050	\$20,797.26	\$28,539.24	0.728725	0.271275
2		0230XNY	04	B08	58050	\$7,741.98			
1	MR28_P	4251XNY	04	BB7	77762	\$0.00	\$0.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$0.00			
1	MR28_I	4251XNY	04	BB7	77751	\$0.00	\$0.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$0.00			
1	MR28_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR29_P	4251XNY	04	BB7	77762	\$0.00	\$0.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$0.00			
1	MR29_I	4251XNY	04	BB7	77751	\$0.00	\$0.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$0.00			
1	MR29_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR30_P	4251XNY	04	BB7	77762	\$0.00	\$0.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$0.00			
1	MR30_I	4251XNY	04	BB7	77751	\$0.00	\$0.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$0.00			
1	MR30_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR31_P	4251XNY	04	BB7	77762	\$0.00	\$0.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$0.00			
1	MR31_I	4251XNY	04	BB7	77751	\$0.00	\$0.00	0.609721	0.390279

2		0230XNY	04	B08	77751	\$0.00			
1	MR31_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			
1	MR32_P	4251XNY	04	BB7	77762	\$25,853,375.76	\$33,190,799.40	0.778932	0.221068
2		0230XNY	04	B08	77762	\$7,337,423.64			
1	MR32_I	4251XNY	04	BB7	77751	\$2,786,189.79	\$4,569,614.28	0.609721	0.390279
2		0230XNY	04	B08	77751	\$1,783,424.49			
1	MR32_O	4251XNY	04	BB7	58050	\$6,245,147.40	\$8,569,964.53	0.728725	0.271275
2		0230XNY	04	B08	58050	\$2,324,817.13			
1	MR33_P	4251XNY	04	BB7	77762	\$5,260,933.78	\$6,754,034.73	0.778932	0.221068
2		0230XNY	04	B08	77762	\$1,493,100.95			
1	MR33_I	4251XNY	04	BB7	77751	\$333,640.63	\$547,202.13	0.609721	0.390279
2		0230XNY	04	B08	77751	\$213,561.50			
1	MR34_P	4251XNY	04	BB7	77762	\$3,801,432.81	\$4,880,314.09	0.778932	0.221068
2		0230XNY	04	B08	77762	\$1,078,881.28			
1	MR34_I	4251XNY	04	BB7	77751	\$222,092.36	\$364,252.43	0.609721	0.390279
2		0230XNY	04	B08	77751	\$142,160.07			
1	MR35_P	4251XNY	04	BB7	77762	\$654,371.14	\$840,087.63	0.778932	0.221068
2		0230XNY	04	B08	77762	\$185,716.49			
1	MR35_I	4251XNY	04	BB7	77751	\$33,567.87	\$55,054.48	0.609721	0.390279
2		0230XNY	04	B08	77751	\$21,486.61			
1	MR36_P	4251XNY	04	BB7	77762	\$1,116,596.01	\$1,433,496.13	0.778932	0.221068
2		0230XNY	04	B08	77762	\$316,900.12			
1	MR36_I	4251XNY	04	BB7	77751	\$86,160.92	\$141,312.04	0.609721	0.390279
2		0230XNY	04	B08	77751	\$55,151.12			
1	MR37_P	4251XNY	04	BB7	77762	\$4,134,077.05	\$5,307,365.79	0.778932	0.221068
2		0230XNY	04	B08	77762	\$1,173,288.74			
1	MR37_I	4251XNY	04	BB7	77751	\$123,141.69	\$201,964.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$78,822.31			
1	MR38_P	4251XNY	04	BB7	77762	\$7,770,539.27	\$9,975,889.13	0.778932	0.221068
2		0230XNY	04	B08	77762	\$2,205,349.86			
1	MR38_I	4251XNY	04	BB7	77751	\$924,609.52	\$1,516,446.90	0.609721	0.390279
2		0230XNY	04	B08	77751	\$591,837.38			

1	MR39_P	4251XNY	04	BB7	77762	\$2,306,294.65	\$2,960,842.09	0.778932	0.221068
2		0230XNY	04	B08	77762	\$654,547.44			
1	MR39_I	4251XNY	04	BB7	77751	\$715,404.56	\$1,173,331.02	0.609721	0.390279
2		0230XNY	04	B08	77751	\$457,926.46			
1	MR40_P	4251XNY	04	BB7	77762	\$809,131.05	\$1,038,769.81	0.778932	0.221068
2		0230XNY	04	B08	77762	\$229,638.76			
1	MR40_I	4251XNY	04	BB7	77751	\$347,572.24	\$570,051.28	0.609721	0.390279
2		0230XNY	04	B08	77751	\$222,479.04			
1	MR41_P	4251XNY	04	BB7	77762	\$1,026,716.11	\$1,318,107.50	0.778932	0.221068
2		0230XNY	04	B08	77762	\$291,391.39			
1	MR41_I	4251XNY	04	BB7	77751	\$29,471.94	\$48,336.77	0.609721	0.390279
2		0230XNY	04	B08	77751	\$18,864.83			
1	MR41_O	4251XNY	04	BB7	58050	\$46,515.78	\$63,831.74	0.728725	0.271275
2		0230XNY	04	B08	58050	\$17,315.96			
1	MR42_P	4251XNY	04	BB7	77762	\$0.00	\$0.00	0.778932	0.221068
2		0230XNY	04	B08	77762	\$0.00			
1	MR42_I	4251XNY	04	BB7	77751	\$0.00	\$0.00	0.609721	0.390279
2		0230XNY	04	B08	77751	\$0.00			
1	MR42_O	4251XNY	04	BB7	58050	\$0.00	\$0.00	0.728725	0.271275
2		0230XNY	04	B08	58050	\$0.00			

*Test Data for Script 1.6 - Baseline Delta*

<b>Fund</b>	<b>Account</b>	<b>Item No</b>	<b>Net Change</b>
<b>4251XNY</b>	911011	MR27_P	\$110,834.55
	911012	MR27_I	\$7,234.75
	911013	MR27_O	\$20,797.26
	911018	MR28_P	\$0.00
	911016	MR28_I	\$0.00
	911017	MR28_O	\$0.00
	910231	MR29_P	\$0.00
	911022	MR29_I	\$0.00
	911023	MR29_O	\$0.00
	911024	MR30_P	\$0.00
	911025	MR30_I	\$0.00
	911026	MR30_O	\$0.00
	911031	MR31_P	\$0.00
	911032	MR31_I	\$0.00
	911033	MR31_O	\$0.00
	911041	MR32_P	\$25,853,375.76
	911042	MR32_I	\$2,786,189.79
	911043	MR32_O	\$6,245,147.40
	912101	MR33_P	\$5,260,933.78
	912102	MR33_I	\$333,640.63
	912211	MR34_P	\$3,801,432.81
	912212	MR34_I	\$222,092.36
	912221	MR35_P	\$654,371.14
	912222	MR35_I	\$33,567.87
	912231	MR36_P	\$1,116,596.01
	912232	MR36_I	\$86,160.92
	912241	MR37_P	\$123,141.69
	912242	MR37_I	\$123,141.69
	912251	MR38_P	\$7,770,539.27
	912252	MR38_I	\$924,609.52
	912261	MR39_P	\$2,306,294.65
	912262	MR39_I	\$715,404.56
	912271	MR40_P	\$809,131.05
	912272	MR40_I	\$347,572.24
	913011	MR41_P	\$1,026,716.11
	913012	MR41_I	\$29,471.94
	913013	MR41_O	\$46,515.78
	913021	MR42_P	\$0.00
	913022	MR42_I	\$0.00
	913023	MR42_O	\$0.00
<b>023XNY</b>	911011	MR27_P	\$31,455.86
	911012	MR27_I	\$4,630.93
	911013	MR27_O	\$7,741.98
	911018	MR28_P	\$0.00

	911016	MR28_I	\$0.00
	911017	MR28_O	\$0.00
	910231	MR29_P	\$0.00
	911022	MR29_I	\$0.00
	911023	MR29_O	\$0.00
	911024	MR30_P	\$0.00
	911025	MR30_I	\$0.00
	911026	MR30_O	\$0.00
	911031	MR31_P	\$0.00
	911032	MR31_I	\$0.00
	911033	MR31_O	\$0.00
	911041	MR32_P	\$7,337,423.64
	911042	MR32_I	\$1,783,424.49
	911043	MR32_O	\$2,324,817.13
	912101	MR33_P	\$1,493,100.95
	912102	MR33_I	\$213,561.50
	912211	MR34_P	\$1,078,881.28
	912212	MR34_I	\$142,160.07
	912221	MR35_P	\$185,716.49
	912222	MR35_I	\$21,486.61
	912231	MR36_P	\$316,900.12
	912232	MR36_I	\$55,151.12
	912241	MR37_P	\$78,822.31
	912242	MR37_I	\$78,822.31
	912251	MR38_P	\$2,205,349.86
	912252	MR38_I	\$591,837.38
	912261	MR39_P	\$654,547.44
	912262	MR39_I	\$457,926.46
	912271	MR40_P	\$229,638.76
	912272	MR40_I	\$222,479.04
	913011	MR41_P	\$291,391.39
	913012	MR41_I	\$18,864.83
	913013	MR41_O	\$17,315.96
	913021	MR42_P	\$0.00
	913022	MR42_I	\$0.00
	913023	MR42_O	\$0.00