



May 28, 2004  
Department of Education  
Federal Student Aid

Subject: Contract # ED-99-DO-0002  
Task Order 152 – Data Strategy 2.0  
Deliverable 152.1.10a: Data Quality Management Support Report I

#### EXECUTIVE SUMMARY

The Data Quality Management Support Report I provides a status update for the first half of the Data Strategy 2.0 Data Quality initiative. This initiative seeks to implement many of the tasks and processes that were identified through the Data Quality Mad Dog Report (Deliverable 123.1.3) and the Data Quality Assurance Strategy and Implementation Plan (Deliverable 123.1.5). The final product of the initiative, to be completed in September 2004, is a repeatable data quality methodology that can be transitioned and implemented across the FSA enterprise.

In February 2004, the Data Quality Steering Committee was created and roles and responsibilities were defined. The four-phased Data Quality Implementation Methodology, through which data quality issues are to progress, was also initiated. A key accomplishment made during the first phase, the Prioritization Phase, was the development of a customized prioritization method. The Customized Prioritization Template is a tool that FSA can utilize and update to evaluate the priority of current and newly identified data quality issues. Through the use of this tool, the Steering Committee was able to begin the prioritization of data quality issues.

To maintain the issues identified in the Mad Dog Report, the team developed a Microsoft Access database, the Data Quality Issue Management (DQIM) tool. The tool provides customizable reporting capabilities as well as integrated templates for issue prioritization and analysis. As another product of this initiative, materials generated and presented to the Steering Committee have been gathered to serve as training materials, to be utilized in the future as the data quality initiative is communicated to the greater FSA community.

#### ACTIONS REQUIRED

Keith Wilson	Review and recommend approval
Debbie Bairdain	Review and recommend approval
Roscoe Price	Final approval
Paul Hill	FYI
Jane Holman	FYI