



F E D E R A L
S T U D E N T A I D

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Integration Partner Transition *eZ-Audit Briefing*

May 2004

Project Overview

- **Paperless, single-point of receipt** and access for financial statements and compliance audits for institutions participating in Student Financial Aid Title IV programs.
- **Reduce the cycle-time** required to collect and process financial statements and compliance audits from more than 8,500 proprietary, non-profit, and public institutions.
- **Enhance the ability of Case Teams and the Document Receipt and Control Center (DRCC)** to accurately record and report status of school reporting
- **Improved quality of FSA service** to institutions via the timely acceptance and processing of the audited financial statements and compliance reports.
- This initiative will focus on both **FSA audits and Office of Management and Budget (OMB) Circular A-133 audits** (both compliance and financial).

Project Owners

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Business Functions

- Institution submission of financial statement and compliance audit to FSA
- Quality Control module to ensure submission data is acceptable
- Resolution activities for financial statements
- Resolution activities for compliance audits
- Support Resubmission of financial statements and compliance audits marked as incomplete
- Ability to search for all electronic submissions

Relationship to FSA's Strategic Goals

Strategic Goal	Applicable to Project?	If yes, why?
Modernize & Integrate Systems	Yes	Online services for Title IV Recertification.
Improve Program Integrity	Yes	Electronic Recordkeeping for institution submissions and FSA resolution.
Reduce Costs	Yes	Decrease spending on DRCC contract. Decrease cost of storing paper audits.
Improve Products & Services	Yes	Repeatable process and workflow for Case Team resolution activities.
Improve Human Capital	No	N/A

Relationship to FSA's 'Big Picture'

- It is envisioned that the functions served by the eZ-Audit system will be rolled into the future IPM solution.

Delivery Process

- Review Requirements with the eZ-Audit Change Control Board (consisting of business owners and stakeholders) for Release Planning
- Conduct Design Sessions with business owners, stakeholders, and end users
- Develop Application based on Accepted Design
- Conduct various tests (unit, assembly, system) culminating in a User Acceptance Test done with actual users of the system
- Perform an Operational Readiness Review with the VDC in order to go into Production
- Work with the eZ-Audit Help Desk to provide Production Support to FSA

Project Schedule

- Release 1.0: April 2003
- Release 1.1: August 2003
- Release 1.2: March 2004
- Release 2.0: May 2004
- June-September 2004: Production Support
- October-November 2004: Transition to Operations Partner

Project Deliverables

- Software and documentation for the eZ-Audit system
- Release 2.0 Deliverables:

Deliverable	Due Date
Release 2.0 Application Delivery	5/14/2004
Prod Support Performance Report – May	5/28/2004
Production Stabilization Performance Report – June	6/25/2004
Peak Cycle Processing Performance Report – July	7/30/2004
Production Support Performance Report – August	8/27/2004
Production Support Performance Report – September	9/24/2004

Next Steps

- Release 2.0 of the eZ-Audit application goes live on 5/23/2004
- Production Support will continue through 9/30/2004
- Optional deliverables for transition of the eZ-Audit system to an operating partner for the months of October and November