



Effective Teams Survey

Friday, March 08, 2002

Team: _____

Date: _____

Please rank the following statements:

		Never	Rarely	Sometimes	Frequently	Always	Why did you choose this ranking?
1.	I feel we use our time wisely in meetings.	1	2	3	4	5	
2.	Our meetings have clearly defined meeting roles (facilitator, recorder, timekeeper, team member).	1	2	3	4	5	
3.	Our meetings start and end on time.	1	2	3	4	5	
4.	The outcomes are defined at the beginning of our meetings.	1	2	3	4	5	
5.	I sometimes ask myself, "What is the purpose of us being here?"	1	2	3	4	5	
6.	The most vocal person in the group determines what we will talk about in our meetings.	1	2	3	4	5	
7.	We have a defined process to brainstorm ideas and make decisions.	1	2	3	4	5	
8.	My opinion is asked for and valued by this group.	1	2	3	4	5	
9.	We walk away from meetings with a clear understanding of the assigned action items and next steps.	1	2	3	4	5	
10.	We measure and evaluate how effective we are in meetings.	1	2	3	4	5	
11.	I leave our meetings feeling like we accomplished our goals.	1	2	3	4	5	

*If you have any questions or feedback, please feel free to contact Chuck Conrad (377-3912) or Ryan Raffaelli (962-0807)
--Effective Team's Initiative ("Decision Driven, Action Oriented")--*