

# CFO Strategy Initiative Management Executive Summary

As of X/XX/XX

Initiative	Assessment						Comments	Page
	Overall	Scope	Quality	Effort	Risk	Timeline		
Develop Skills & Capabilities	Green ↑	Red ↓	Yellow ↔	Green ↔	Green ↔	Green ↔		
Establish & Execute SFA Planning & Budgeting Process	□	□	□	□	□	□		
Facilitate SFA Business Process & ABC Analysis	□	□	□	□	□	□		
Implement FMS	□	□	□	□	□	□		
Obtain Unqualified Audit Opinion	□	□	□	□	□	□		
Develop Future CFO Vision & Operating Principles	□	□	□	□	□	□		
Promote Accountability & Program Integrity	□	□	□	□	□	□		
Portfolio Management Development	□	□	□	□	□	□		
Travel	□	□	□	□	□	□		
Space	□	□	□	□	□	□		

<p><span style="border: 1px solid green; padding: 2px;">Green</span> On schedule, metrics on target, no major issues</p> <p><span style="border: 1px solid yellow; padding: 2px;">Yellow</span> One of the following indicated: Not on schedule, target metrics not achieved, issue(s) not resolved within expected timeframes</p> <p><b>Scope</b> - Includes project deliverables, expected results, how deliverables meet business objectives, key success factors and exit criteria</p> <p><b>Quality</b> - Whether customer requirements have been achieved and how well the work has been done</p> <p><b>Effort</b> - Amount of work/resources to complete the project</p> <p><b>Risk</b> - Degree of probability of external events threatening the success of the project</p> <p><b>Timeline</b> - Time scaled schedule of work to be done, resources to be applied, dependency relationships and start and end dates</p>	<p><span style="border: 1px solid red; padding: 2px;">Red</span> Two or more of the following indicated: Not on schedule, target metrics not achieved, issue(s) identified with no resolution or not resolved within expected timeframes.</p> <p>↑ Improvement from last period</p> <p>↔ No change from last period</p> <p>↓ Decline from last period</p>
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ILLUSTRATIVE

# Initiative Summary

As of X/XX/XX

**Activity Number:** CFO004

**Action Item/Performance Measure:** Implement FMS

**Lead:** Paul Stonner **Telephone:** 202-401-7536

Yellow

**Planned Progress For Current Period:**

**Progress Summary For Current Period:**  
 Phase II FFELP GA, LEAPP, and Fixed Assets pilot implementations remain on schedule.  
 Conference Room Pilot/Solutions Demonstration conducted May 9th with the Financial Partners Channel. Software licensing requirements for Phase II were completed.

**Planned Progress For Next Period:**

**Key Required Actions:**

**Open Issues:**

Issue	Resolution/Timeframe
1. Staffing – PMO (CMM, QA), Tech Support Team Lead, Business Requirements Team Lead and functional team members.	• Immediately
2.	•
3.	•
4.	•
	•

**Milestone Dates:**

Event	Milestone Date	Status
Phase II: SFA FMS Pilots	9/30/00	Green

**Success Measures:**

Expected Outcomes	Measures	Status
1. FMS implemented successfully incorporating all changes to legacy financial systems and/or connecting to legacy systems		Green
2.		
3.		
4.		

**Blue** = Completed

**Yellow** = Not on schedule, No impact to milestones/On schedule, No fall-back plans exist/High level of uncertainty

**Green** = On schedule and fall-back plans exist

**Red** = Not on schedule and impacts milestones