

Logistics Host Roles and Responsibilities

Logistics Host:

Assumptions:

- No travel will be necessary for this position
- All Logistics Hosts will be SFA regional employees

Pre-Course Responsibilities:

- Provide the Logistics Coordinator with the correct contact information for delivery of the materials for each class
- Receive all course materials
- Store the materials until they are picked up by the Logistics Coordinator
- Conduct site visits if necessary