



Change History Log:

November 20, 2001

In Response Reply to: 02EDU0012

Department of Education
 Student Financial Assistance
 Carol Seifert
 Contracts Office Technical Representative

Subject: Contract # ED-99-DO-0002
 Task Order #47 – CMM Implementation Program
 Deliverable 47.1.1: Project Management Support and SLC Maintenance

Dear Ms. Seifert:

Enclosed is the Project Management Support and SLC Maintenance that is required by the subject task order. Attached are suggested changes from the reviewers. Future revisions are not planned, but the document will be updated as appropriate.

ACCENTURE, LLP

Deliverable 47.1.1: Project Management Support and SLC Maintenance					
Suggested Changes/Comments	Page	Author	Date	Change Made Y/N	Comment
Introduction	i				
<ul style="list-style-type: none"> In the Table of Contents, take out all KPA sections 	ii - iii	Connie Davis, Cheryl Queen, Lana Gourdine	11/5/01	Y	
<ul style="list-style-type: none"> Add additional emphasis on Solution Acquisition Plan as overall focus on SLC. 	1	Connie Davis, Cheryl Queen, Lana Gourdine	11/5/01	Y	
<ul style="list-style-type: none"> In the paragraph introducing the KPAs, separate into SA-CMM and SW-CMM. 	1-2	Connie Davis, Cheryl Queen, Lana Gourdine	11/5/01	Y	
<ul style="list-style-type: none"> In the SLC Diagram, make all the KPA bars to be the same color, add a System Security bar, and add title "Solution Life Cycle". 	2	Connie Davis, Cheryl Queen, Lana Gourdine	11/5/01	Y	



Vision Phase					
<ul style="list-style-type: none"> In the SLC Diagram, take out all KPA bars, and highlight all Vision Phase bars. 	4	Connie Davis, Cheryl Queen, Lana Gourdine	11/5/01	Y	
<ul style="list-style-type: none"> In Process and Outputs section, reorder the processes; add System Security process and list its outputs; and combine CM, QA, and TTS processes under heading "Other Processes and Planning Started:" 	5	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Roles and Responsibilities section, do not separate roles in "key roles" and "supporting roles". Put roles in alphabetical order. 	6	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01-11/7/01	Y	
<ul style="list-style-type: none"> In Exit Criteria, reorder bullets; split into critical and recommended criteria; add, delete, move around all exit criteria as noted in the notes. 	7	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Job Aids section, add and delete job aids as noted in the notes. 	7	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Vision Phase Process and Outputs section, reorder processes to match order of Process and Outputs matrix on page 5; make changes to SystemSecurity, TTS, RDM, and QA; add and delete verbage as noted in the notes. 	8-15	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Vision Phase Roles and Responsibilities matrix, put roles in alphabetical order; add and delete roles and responsibility descriptions as noted in the notes. 	15-18	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
Definition Phase	20				
<ul style="list-style-type: none"> In the SLC Diagram, take out all KPA bars, and highlight all Definition Phase bars. 	20	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	



<ul style="list-style-type: none"> In Process and Outputs section, reorder the processes; add System Security, Preliminary Design, and TTS processes and their outputs; add and delete outputs as noted in the notes. 	21	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Roles and Responsibilities section, do not separate roles in "key roles" and "supporting roles". Put roles in alphabetical order. 	22	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Exit Criteria, reorder bullets; split into critical and recommended criteria; add, delete, move around all exit criteria as noted in the notes. 	23	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Job Aids section, add and delete job aids as noted in the notes. 	23	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Definition Phase Process and Outputs section, reorder processes to match order of Process and Outputs matrix on page 21; make changes to System Security, RDM, TTS and QA; add and delete verbage as noted in the notes. 	25-30	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Definition Phase Roles and Responsibilities matrix, put roles in alphabetical order; add and delete roles and responsibility descriptions as noted in the notes. 	31-33	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
Construction Phase	35				
<ul style="list-style-type: none"> In the SLC Diagram, take out all KPA bars, and highlight all Construction Phase bars. 	35	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Process and Outputs section, reorder the processes; add System Security, Solution Acquisition Planning, PRR, TTS, Detailed Design, Build Solution, and Solution Testing processes and their outputs; add and delete outputs as 	37	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	



noted in the notes.					
<ul style="list-style-type: none"> In Roles and Responsibilities section, add DSG and IRB to the list. Put roles in alphabetical order. 	22	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Exit Criteria, reorder bullets; split into critical and recommended criteria; add, delete, move around all exit criteria as noted in the notes. 	38	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Job Aids section, add and delete job aids as noted in the notes. 	39	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Construction Phase Process and Outputs section, reorder processes to match order of Process and Outputs matrix on page 37; make changes to SystemSecurity, TTS, RDM, and QA add and delete verbage as noted in the notes. 	39-44	Connie Davis, Cheryl Queen, Lana Gourdine	11/6/01	Y	
<ul style="list-style-type: none"> In Construction Phase Roles and Responsibilities matrix, put roles in alphabetical order; add and delete roles and responsibility descriptions as noted in the notes. 	44-47	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
Deployment Phase	50				
<ul style="list-style-type: none"> In the SLC Diagram, take out all KPA bars, and highlight all Deployment Phase bars. 	50	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Process and Outputs section, reorder the processes; add System Security process and their outputs; add and delete outputs as noted in the notes. 	51	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Roles and Responsibilities section, do not separate roles in "key roles" and "supporting roles". Put roles in alphabetical order. 	52	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Exit Criteria, split into 	52	Connie	11/7/01	Y	



critical and recommended criteria; add and delete exit criteria as noted in the notes.		Davis, Cheryl Queen, Lana Gourdine			
<ul style="list-style-type: none"> In Job Aids section, add and delete job aids as noted in the notes. 	52	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Deployment Phase Process and Outputs section, reorder processes to match order of Process and Outputs matrix on page 51; make changes to SystemSecurity, TTS, and QA add and delete verbage as noted in the notes. 	53-54	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Deployment Phase Roles and Responsibilities matrix, put roles in alphabetical order; add and delete roles and responsibility descriptions as noted in the notes. 	54-56	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
Support Phase	57				
<ul style="list-style-type: none"> In the SLC Diagram, take out all KPA bars, and highlight all Support Phase bars. 	57	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Process and Outputs section, reorder the processes; add System Security process and their outputs; add and delete outputs as noted in the notes. 	58	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Roles and Responsibilities section, put roles in alphabetical order. 	58	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Job Aids section, add and delete job aids as noted in the notes. 	58	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> In Support Phase Process and Outputs section, reorder processes to match order of 	59-60	Connie Davis, Cheryl	11/7/01	Y	



Process and Outputs matrix on page 58; add and delete verbage as noted in the notes.		Queen, Lana Gourdine			
<ul style="list-style-type: none"> In Support Phase Roles and Responsibilities matrix, put roles in alphabetical order; add and delete roles and responsibility descriptions as noted in the notes. 	61-62	Connie Davis, Cheryl Queen, Lana Gourdine	11/7/01	Y	
<ul style="list-style-type: none"> Make several additional changes as noted in the notes. 	ALL	Connie Davis, Cheryl Queen, Lana Gourdine	11/19/01- 11/20/01	Y	