

Use Case	Source	Comments	Meritage Comments	Status
General	Macro - LJ	I did not find the Diagrams as informative or helpful as the ones we currently use. The ones used for the last cycle 2001-2002 were very informative and data follow was clearly detailed.	Reference to process flow diagrams - would like to see these. Discuss with group.	Discuss with group
General	Macro - LJ	The Flow of Events was understandable and helpful but still lacked very important data (i.e. valid range, field length). I am unsure of the second column right and left arrows. Are the arrows for data flow? Wireframe column is a great idea.	Covered in the glossary.	N/A
General	Macro - LJ	On the screen shot itself pages the screens are not very eye catching. I noticed that on all the screen certain numbers are underlined (hyperlinked). I logically believe that these links are the various links the user can click on for screen advancement. Last cycle once a screen was completed it was checked off (like a shopping list). What will happen with these links will the color under the link change or will that link (or prior screen) become disabled (i.e. Student completed 1 Info About You; )	Wireframe not actual screen. Usability issue with side Navigation.	Usability Issue
General	Macro - LJ	The buttons last cycle used fly over for the words to appear over the text (i.e. next button); The Use case button of the end of various screen have Save for Later, View FAFSA Summary, Exit buttons to appear each with the duplicated hyperlinked text below each button. Why not use the fly over?	Is mouse over going to be used? It is currently in Release 5. Screen Detail in the DDD. (common ddd)	Technical Issue
General	Macro - LJ	The Business Rules section is great.		N/A
General	Macro - LJ	I like some of the field disabling logic used i.e. Student's Household Worksheet Your Spouse field is uneditable and depends on your marital status entered for question 15 of FAFSA. If selected I am Single, etc.....then insert 0 field is uneditable; If selected I am married, etc..... then insert 1 field is uneditable.....Great idea.....		
General	Macro - LJ	I thought the link for Table of Content last year was very helpful. Will table of Content appear on the screen or in Use Case Specifications?	Will the table of contents link to the specific section?	ask katie
General	Macro - LJ	Currently in DDD whenever a change was made in the specs the old words would be strike through and the new words would be a lighter color. I have noticed in Use Case that when there is a change the strike through words would be replaced with underline words. This could be very difficult in testing because of the underlining that already appears on all the screens.(i.e. Parents' Income Estimator Worksheet, Flow of Events #13 appears to have the old striked through and the new underlined but below that Next and Previous appears underlined also.)	Accept changes - suggestion - after change orders are implemented, create a version where the changes to that point have been accepted.	

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General	Macro - RB	I also saw things require the use of the mouse (ex. Quest. 12, 16..) . Personally, I find the TAB keys more useful and faster. As far as the layout of this form, I didn't find it too hard to follow. The sections are worded differently and the layout of the help, save, printable summary, and other buttons is different (compared to what we've worked with), but I think its still fairly straight forward.	Can the tab key be used for everything throughout the application? Make sure previous and next are always on the same page and in the same spot.	ask katie
General	Macro - RB	Can anyone explain what's up with the layout of the Previous and Next buttons? Under the heading Navigation Links, I noticed that some links show us the URLs and where they will take us, and the others don't.	double check this.	ask katie
General	Macro - RB			
General	Macro - RW	The documentation from USI is very hard to follow and has no flow as the NCS DDD's do.	Training issue	N/A
General	Macro - RW	They are very different and additional time will be needed to make sure the integrity of our original documentation is maintained as we move into this new process for ED and NCS.	Training issue	N/A
General	Macro - RW	There is little, if any, instructions or guidelines with the documentation to instruct the tester on what needs to be tested or verified.	Training issue	N/A
General	Macro - RW	I also need to mention, each screen is very busy with text placement and has a lot more "movement" than what is in production for 2001-2002. Testing text placement alone is going to require a high degree of "attention to detail" and the functionality may be just as difficult.	Wireframe confusion.	N/A
General	Macro - RW	The pages I have reviewed look as though they have been developed in an Apple (MAC) environment and who knows how this will react during testing.		
General	Macro - RW	We like the embedded version of the design documentation vs. the separate release of Use Case and Wireframe design documentation. Both versions are hard to follow and lack information we are accustom to seeing. Will take longer for us to develop documentation and test cases to use for testing and ED review.	may need more time for testing.	Scheduling Issue
General	Macro - RW	In the tables within the embedded documentation portion, there are little arrows facing left and right. I assume these arrows are referring to input and output however, there is no actual description or heading listed for that column.	Training issue	N/A
General	Macro - RW	Don't like the Command Buttons, they're too "wordy" and the layout is not uniformed though out.	Content issue.	Usability Issue
General	Macro - RW	The pages look very congested than we are used to, meaning, there are too many words and links which may confuse the users.		Usability Issue

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General	Macro - RW	There is a lot of information in the embedded documentation portion which is good. However, the wording and test is a bit difficult to understand. More "White Space" is needed on wireframes.	Training issue	N/A
General	Macro - RW	Some of the "Diagrams or Flow Charts" don't seem to serve a purpose.	used to process flow	Discuss with group
General	Macro - RW	Watermarks on wireframe pages are not noticed at once, the user must sit back and review the page before they "pop-out" at you.		
General	NCS Pearson - RL	Need to update with the latest DDDs for FOTW 5.0.	DDD from 2/13/01	Need to look at again Usability Issue Scrolling Issue
General	NCS Pearson - RL	The FAFSA Steps should include Print after Step Signatures, and Finish after Step Submit Your FAFSA.		
General	NCS Pearson - RL	The screen design should be limited to the 800x600 resolution.		
General	NCS Pearson - RL	If possible, use the same variable names for FAFSA fields as the existing system for easier migration.		
General	NCS Pearson - BG	A requirement of FAFSA is to not use popups. This specifies the use of popups.		N/A
Help	Macro - RB	I like the "Need help with this page?" feature they got here ( could prove very useful )		N/A

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Fill Out FAFSA	Macro - RB	THE MAIN PAGE ( Application )The first thing I noticed was the button(s) at the bottom. I didn't see a button similar to the "run final check" button that we use. This makes me wonder how we would check edits, and assuming we could only check it at the end ( "review completed FAFSA" <-- according to this new form), how much longer it would take to check a bunch of edits. It is a good thing there is a application summary" button.	EOE change order	Change Order	2/8/2001
Fill Out FAFSA	Macro - RB	I also noticed that Spanish FAFSA was listed as a new feature, and under the heading "Completing a FAFSA," there was no option to fill out a Spanish FAFSA.	Spanish FAFSA link? - Discuss with group	Discuss	2/8/2001
Fill our FAFSA	NCS Pearson - BG	Final check was added, but moved until after the signature pages are printed out (Assumptions #45, page 5). Why? Currently we are supposed to run this during the review step (#8) - the step before the signature pages.	EOE change order	Change Order	2/8/2001
Fill our FAFSA	NCS Pearson - BG	The design specifies many popup windows. Currently, popups are not allowed in the FOTW system.	Change Request - review pop up windows	Change Order	2/8/2001
Fill our FAFSA	NCS Pearson - BG	What happens if, in Step 9, a dependant student who needs to fill out a signature page does not hit the "Print Signature Page" button (/app/FillOutApp/filloutapp_sign_print_dep2.htm)? Does the system catch this and not let the user go on?	will be done - approved by Change Control Board 2/7/01	Change Order	2/8/2001
Fill our FAFSA	NCS Pearson - BG	The design of Form FOTW seems to indicate that pages will be dynamically generated. Is this the intent? This could cause the application to take more time in displaying the page.	Technical Implementation	Technical Issue	2/8/2001
Fill our FAFSA	NCS Pearson - BG	The design of Form FOTW puts more questions on a page than there are currently. Do we not care if users have to scroll? One of our design criteria currently is that users should not have to scroll the page to read any part of the page.	Scrolling Issue Usability issue. Currently the creative design will use three color schemas to indicate the status: not completed yet, currently in, and completed. So it shouldn't be a problem. Margery will get back to USI on this issue also.	Usability Issue	2/8/2001
Fill our FAFSA	NCS Pearson - BG	In the last step (#10) the bar on the left hand side gets highlighted as soon as the user enters that step. Visually, this makes it look like the application is complete. Currently we have a step 11: finished, to indicate when they've officially submitted their application.			2/8/2001

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Household Worksheets	Macro - LJ	There appears to be alot of duplications on the various screen (i.e. Student's Household Worksheet) 'Step 5' appears on the same screen 3 times.	I think this is to aid in usability - it reminds the user where he/she is may have been using earlier	N/A	2/8/2001
Household Worksheets	Macro - RB	Parents' and Students' Household Worksheet The specs seem to state only what is contained on each page. Filling out this page seems fairly straight forward though, and I guess if one had further doubt/concern about anything on this page, could click on Need help with this page?	Help with this page will provide more information	N/A	2/8/2001
Household Worksheets	Macro - RB	The specs also tell us exactly how the total # in the household is calculated, and what the user can/can't modify. For Renewal FAFSA and Corrections FAFSA, both worksheets are enabled through a worksheet button. So the Previous and Next action should return to the form page that has the household question and the worksheet button.	Business Rules section. Formula is in the glossary.	N/A	
Household Worksheets	NCS Pearson - RL		The worksheets are embedded on the pages	N/A	2/8/2001
Household Worksheets	NCS Pearson - RL	The worksheet questions should be grouped together and they should be separated from the Number of People in College question (Q65 or Q85.) Q65 or Q85 is not part of household worksheet.	These questions are related to the worksheet - that is why they are on the same page	N/A	2/8/2001
Household Worksheets	NCS Pearson - RL	Inside the worksheet, any entry to the Household Total will be discarded. The Household Total will be calculated whenever the user leaves the Worksheet.	Discuss - must use the worksheet? In the current release 5 the user must use the worksheet - DOED requirement	Matt will verify - if yes then Change Order to make #84 a display only and not a field to enter data into	2/8/2001
Household Worksheets	NCS Pearson - RL	The user may enter/edit the Household Total field only on Renewal and Corrections when he/she does not select the worksheet button to open the worksheet.	The worksheets are embedded on the pages	N/A	2/8/2001
Household Worksheets	NCS Pearson - RL	Form FAFSA will automatically start the worksheet within the application when the skip logic leads to that point.	The worksheets are embedded on the pages	N/A	2/8/2001

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Income Estimator Worksheets	Macro - RB	The "Business Rules" sections of the specs indicate the valid values and the consequence of an invalid value ( > 999999 ); also tells what happens when the income, tax, or other fields in the worksheet are modified, and that the total income field is updated.	comment	N/A	14-Feb
Income Estimator Worksheets	Macro - RB	The parents' income page on the application seems quite helpful (tells user not to enter commas when entering values, how to answer Q. 72, where to locate info. for answering Q. 73 ).	comment	N/A	2/14/2001
Income Estimator Worksheets	Macro - RB	The specs also indicate that the user can simply put a value for the parents/student AGI (if known); however, if any other value is entered in another income field on the worksheet, the value of the AGI (that was originally entered) gets discarded, and a new value is recalculated (based on what's entered in other fields)	matt will check on the total for the worksheets	Matt will get info	not forced

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Review My Complete	NCS Pearson - BG	When you jump back into the questions, there is no mention of adding a "Resubmit" button to the page. Currently it is a requirement that we add this button.	<p>At what page does this happen??</p> <p>run final check button - after end of entry button.</p> <p>EOE - then signatures and print. EOE ran before submit again - only told if an error occurs. (internal thing) after signatures - echo document</p> <p>where will that button be</p>	Discuss EOE Change Order	2/9/2001

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Save Restore	NCS Pearson - MS	Based on the use case version 4.1 of Restore Saved Application (page 10,) the data elements for SSN and first two letters of last name are incorrect. Saveres uses [szSSNCURR] and [szNAMELOG] respectively. These data elements also used to create the hash key.	Will be implemented	add to 4.2	
Save Restore	NCS Pearson - MS	When we lookup against temporary database, we lookup not only SAR fields but also other assumption flags and vital session data. Also for COTW, it will get the FC flags. The use case does not mention that.	save page at - NAN	Nan	
Save Restore	NCS Pearson - MS	Current process, does not allow user to start over the application, if user has explicitly choose to open a saved application. However, we allow users to either continue or start over if users try to open a new application and login process found a record already started in the temporary database.	Save option - Change Order	Change Order	2/9/2001
Save Restore	NCS Pearson - MS	To return to the last page that the applicant left off, the saveres process not only need the [szLASTPAGE] but also other vital information such as [PHASE], [STATE], etc.	See line 3		

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School Code	NCS Pearson - RL	On page Before005.htm and Before005b.htm, the user already enter school year and the choice of search or verify, or other search criteria, one Next (button or link or both) should be enough instead of providing multiple Next or Search links.	This is ok - link confusion	N/A	2/9/2001
School Code	NCS Pearson - RL	Page Before005a.htm should has City field . This page may not be needed as Both 00-01 and 01-02 cycles may use the same search page Before005b.htm	City is only for the 02 02 school year	N/A	2/9/2001
School Code	NCS Pearson - RL	On page Before005c.htm, a button Verify should be provided along with its link.	There is a Verify Button	N/A	2/9/2001
School Code	NCS Pearson - RL	On result page Before005d.htm and Before005f.htm, there should be a way for user to accept or reject the searched/verified schools.	This is outside of the application.	N/A	2/9/2001
School Code	NCS Pearson - RL	The Alternative Flows for the Verify User Case should be talking about the Verify alternative flows.		check use case for error	
School Code	NCS Pearson - RL	The school code table is TCPS2052 (VCPS2052 is no longer provided by the MF group.)	Updated in the Business rules section	check use case for error	
School Code	NCS Pearson - RL	On the Verify/Search entry pages, should provide a button Verify below the verify entry, and a button Search below the search entry. No need to provide two search links. This is to focus the main functions of these pages (Verify or Search.)	This is ok - link confusion	N/A	2/9/2001
School Code	NCS Pearson - RL	The Search/Verify option pages present both Option 1 and Option 2 on the same page with all their entry fields. This may be too long or confusing to the students. It may break into three pages: Option selection page, Option 1 search page, and Option 3 verify page.	This is already an issue to be tested in the usability test	Usability Issue	2/9/2001
School Code	NCS Pearson - RL	The Search/Verify result pages present search/verify results, followed by options of Saved Checked FSC and Search or Verify. This may be too long or confusing to the students. The extra options should be removed. Also, the student may not select any of the search/verify schools, a generic button "Next" may be better than button "Submit Checked Schools". The action of this button will do a) Make sure that the sum of the number of checked schools and the number entered school is not greater than 6. Otherwise, the same page with an error message should be displayedb) If everything is OK, then return to the school list page where the user can choose to continue the form or do more school search/verify. Also on this issue, are we allowed to use the <b>checkbox</b> in the form now?	Accessibility Issue	Discuss	2/9/2001

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School Code	NCS Pearson - RL	I do not see why we need a separate use case for FSC Search/Verify for Renewal and Corrections FASFA. Note that even for Form FAFSA, the embedded FSC module will still need to populate a school list from the session data as for Reneewal/Correction. The population may be from the Saved App, the FAFSA API, or during reviewing of school list. The FSC module should funcion exactly across all apps.	The flows for Ren-Corr vs. Fill out are different.	N/A	2/9/2001
School Code	NCS Pearson - RL	Should provide question texts to Housing Plan.	Need to ask question - what housing plan will you have?		2/9/2001
School Code	NCS Pearson - RL	Question text and control box should follow the existing guidelines for accessibility (e.g., the control box will be at the same line of the qesion text, and the last line of a mutple-line qesion; question text on the left side and control box on the right side; etc.)	Gave wireframes to Nina to send to Accessibility testing	Discuss	2/9/2001

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View FAFSA Summary	NCS Pearson - BG	Does not appear to be any way for the user to jump back to the particular question that might have an error. This option should be included.	Discussed with Katie - we will add a page level link	Discuss - possible change order	2/9/2001
		Only in the application summary - not in the echo.			

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Worksheets A,B,C	Macro - LJ	Logically in the Use Case Specification are we leading more towards the completion of the various worksheets first. Where as last cycle the worksheet was available and was solely at the discretion of the student if completed or not.	Matt checking		
Worksheets A,B,C	Macro - RB	Student Worksheet A: This page is fairly straight forward; it tells the user exactly where the information for WA1 and WA2 is to be found; tells user not to enter commas when entering values; indicates that sum of WA1 - WA4 makes the total for Worksheet A.		N/A	2/9/2001
Worksheets A,B,C	NCS Pearson - JH	In the flow of events, every other item says "system calculates and updates...". The system should only update an internal variables in between page submissions. The calculation should be performed on the server, not on the page.	worksheet on one page - we will use javascript to automatically add the total.	N/A	2/13/2001
Worksheets A,B,C	NCS Pearson - JH	In the flow of events section, there are no breaks that say "User presses next". It makes it seem that all of the questions are on one page. For some worksheets it would be impossible for them to fit on one page (without scrolling).	Scrolling Issue	N/A	2/9/2001
Worksheets A,B,C	NCS Pearson - JH	In the flow of events section, the second to last entry states "Applicant enters whole dollar amount to: Total of ..." The user doesn't enter this, it is calculated and automatically entered.	Matt checking		
Worksheets A,B,C	NCS Pearson - JH	In the sections that say "notes about this screen" It states 'Default value for all answers = "0"'. The value should only be zero if zero is entered.	There isn't a zero entered but it is assumed.		

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Dub Sar	NCS Pearson - JH	DupSar - Needs to point out that the user does not necessarily have to enter a transaction. A blank transaction defaults to transaction "99" which defaults to the most recent transaction. I suspect that this is what most user do.	This is in the glossary	N/A	2/8/2001

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Electronic Sign	NCS Pearson - JH	some pages display two "previous" options. One for parent, one for student. This is unnecessary. The application should remember if the user is signing as a parent or student, and present one "previous" option.	This is ok - link confusion	N/A	2/8/2001

Section	Source	Date	Comments	Meritage Comments	Status	Date
Basic Flow	NCS Pearson	2/12/01	Need to mention that this flow is only if the application/correction was found on the Corrections table or the Web Applications table.	Will be implemented		
Alternate Course #1	NCS Pearson	2/12/01	I think "Applicant selects SEARCH AGAIN" should be "Applicant selects "TRY AGAIN" (I don't see a "SEARCH AGAIN" link).	Will be implemented		
Alternate Course #8	NCS Pearson	2/12/01	Typo in Alternate course title. "applicsant" should be "applicant"	Will be implemented		
Alternate Course #13	NCS Pearson	2/12/01	I think this course can be removed because it is really the same as Alternate Course #15 because once the user is authenticated at the PIN site, Student Access begins. That is, if the applicant searched for a 2001-2002 application, it was found on the CPS application table, they selected "View Application Data", and they were authenticated at the PIN site, then the Student Access Servlet is called (not the App Stat Check servlet). The Student Access servlet then looks up the user's application data, checks for the DOB mismatch, and (assuming there was a mismatch) displays its own DOB mismatch page.	Is DOB mismatch included in Student Access for 2001-2002? Not clearly documented in DDD.		
Alternate Course #13	NCS Pearson	2/12/01	If this course is not removed, then Assumption #6 should be changed to say "View Application Data" instead of "View EFC".	Will be implemented		
Alternate Course #14	NCS Pearson	2/12/01	Alternate course title should say "...applicant chooses to view application data..." instead of "...applicant chooses to view EFC..."	Will be implemented		
Alternate Course #14	NCS Pearson	2/12/01	Assumption #6 should say "Applicant selects VIEW APPLICATION DATA..." instead of "Applicant selects VIEW EFC..."	Will be implemented		
Alternate Course #15	NCS Pearson		Alternate course title should say "...applicant chooses to view application data..." instead of "...applicant chooses to view EFC..."	Will be implemented		
Alternate Course #15	NCS Pearson	2/12/01	Assumption #6 should say "Applicant selects VIEW APPLICATION DATA..." instead of "Applicant selects VIEW EFC..."	Will be implemented		

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Alternate Course #18	NCS Pearson	2/12/01	This course can only happen for 2001-2002. The alternate course title should include some text stating that the user selected 2001-2002 FAFSA or 2001-2002 Corrections.	Will be implemented		
Other	NCS Pearson	2/12/01	Missing case for: User selects 2000-2001 FAFSA or 2000-2001 Correction	Covered in multiple alternate courses #6 - 10		
Other	NCS Pearson	2/12/01	Missing case for: Application is found on CPS application table	Covered in multiple alternate courses #6 - 15		
Other	NCS Pearson	2/12/01	Missing case for: Users selects to View EFC	Covered in multiple alternate courses #6, #8, 9, 10		
Other	NCS Pearson	2/12/01	Missing case for: User is Authenticated at the PIN site	PIN authentication is covered in multiple alternate courses. For 00-01, #6, 8, 9, 10; for 01-02, #15		
Other	NCS Pearson	2/12/01	Missing case for: user's EFC is not found	For 00-01 year, will implement		