
US Department of Education



FAFSA on the Web Redesign Use Case Specification: Federal School Code – Renew/Correct

Version 4.3

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Revision History

Date	Version	Description	Author
12/13/00	1.0	Federal School Code - Renewal	Modernization Partner
12/13/00	2.0	Added Error Trapping	Modernization Partner (Larry Bach)
11/13/00	3.0	Added Diagram Checked file names – complete /Sandy Edited Business Rules /Nina Renumbered Flow Elaborated Description /Sampson Edited Post Conditions /Sandy Added NCS comments: assumption	Modernization Partner (Jenny Connelly)
12/13/00	3.3	Added Business Rules Added Assumptions Added Alternate Flows Move Navigation links from Business Rules section to Navigation Links section (Nina 12/20/00)	Modernization Partner (Jenny Connelly & Nan Li)
1/23/01	4.0	Added City field	Modernization Partner (Jenny Connelly & Nan Li)
1/30/01	4.1	Imbedded Basic Flow Wireframes Added Alternate Flow Diagram	Modernization Partner (Jenny Connelly & Nan Li)
3/5/01	4.2	Added Federal to School Code Search Replaced TC with VC in Business Rules section Added Housing Plan instructions to wireframes Updated wireframes	Modernization Partner (Jenny Connelly & Nan Li)
3/5/01	4.3	Accepted changes.	Modernization Partner

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Use Case Specification: Federal School Code – Renew/Correct

1. Use Case Name: Federal School Code – Renew/Correct

1.1 Brief Description

This use case describes how an Applicant completes the Federal School Code within the Renew or Correct Application. You can use the Federal School Code Search to **Verify or Search** for a Federal School Code, if you think you already know the code for a school or you wish to search for a code.

1.2 Note

- Navigation to get page-specific help messages is not documented in this use case. Please refer to “**FAFSA_WEB_Help.doc**” for more information.
- Description of concept, data, variables and database interactions is defined in “**FAFSA_WEB_Glossary.doc.**”
- Edit error process (validation and error display) is defined in “**FAFSA_WEB_Edit_Error.doc.**”

2. Actors

#	Actor Name	Actor Type
1	Applicant	Primary

3. Assumptions

#	Assumptions
1	There are some federal school codes selected.
2	Applicant chooses to SELECT SCHOOL(S) .
3	Applicant chooses SEARCH .
4	Applicant search returns match found.
5	Applicant chooses SUBMIT CHECKED SCHOOLS .
6	Applicant is satisfied with the result and stops.

4. Pre-Conditions - Renewal

#	Pre-Conditions	Wireframe
1	Applicant begins at the home page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: RENEWAL FAFSA ON THE WEB	Complete004.htm
4	Applicant chooses edit Federal School Codes.	app\RenewApp\renewapp_step6a.htm

5. Pre-Conditions - Corrections

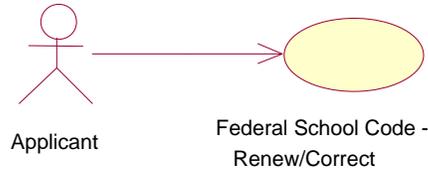
#	Pre-Conditions	Wireframe
1	Applicant begins at the home page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: MAKE CORRECTIONS TO A SUBMITTED FAFSA	Complete014.htm
4	Applicant checks box(s) of the schools he/she chooses to edit.	app\CorrApp\corrapp_6.htm

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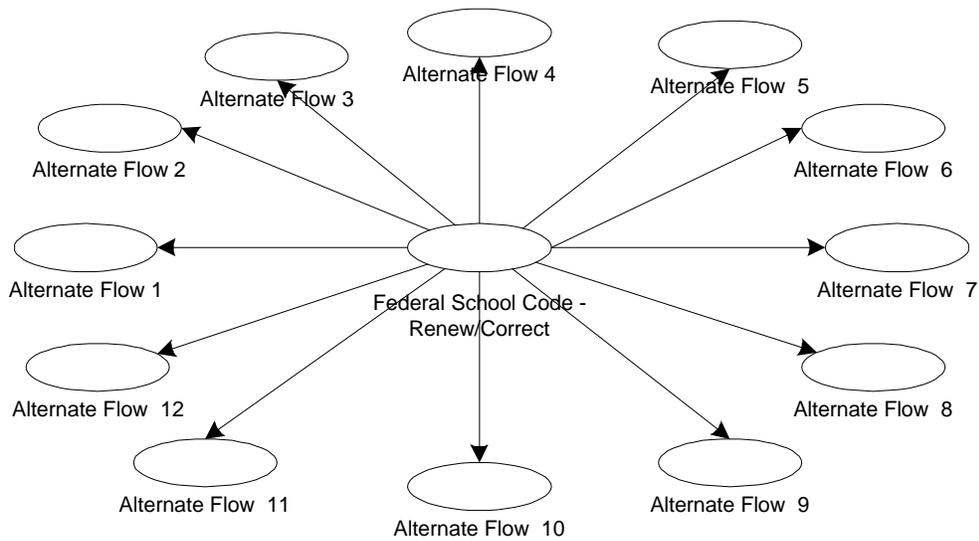
6. Post-Conditions

#	Post-Conditions	Wireframe
1	None	

7. Diagram



8. Alternate Flow Diagram



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9. Flow of Events

7.1 Basic Flow

Basic Flow				
#		Events	Data Elements	Wireframe
1	←	System displays: Step 6: List Schools You Want to Receive Your Results	<p>[szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6], [szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].</p> <p>List of school code, school name, and housing plans that have been selected by the applicant.</p> <p>If the applicant selects fewer than 6 schools, display “not selected” for all three fields for missing schools.</p> <p>It’s display only.</p>	<p>app\RenewApp\renewapp_step6a.htm (for renewal) app\CorrApp\corrapp_6.htm (for correction)</p>
2.1	→	Applicant chooses to SELECT SCHOOL(S) .		
	→	BEGIN STEP 7: PROVIDE PREPARER INFO (for renewal) NEXT (for correction)		<p>app\RenewApp\renewapp_step7a.htm (if renewal) app\CorrApp\corrapp_7.htm (if correction)</p>
	→	PREVIOUS		<p>If independent, continue at: app\RenewApp\renewapp_step5a.htm (if renewal) If dependent, continue at: app\RenewApp\renewapp_step5a_x.htm (if renewal)</p> <p>app\CorrApp\corrapp_5.htm (if correction)</p>

app\RenewApp\renewapp_step6a.htm (for renewal)

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7 Provide Preparer Info

8 Review Completed FAFSA

9 Signatures

10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

Step 6, you can list up to six colleges that you would like to receive your 2001-2002 application information (if you are applying to more than six colleges, [please select this link to find out what to do](#)). This information also includes the housing plans you have for attending these colleges. You can add or remove any college codes you wish.

Before you begin Step 6, make sure you have...

- The names and addresses of the college(s) that you would like to receive your 2001-2002 FAFSA results

If you have these, you are ready to begin Step 6. Please answer the following questions:

[Need help with this page?](#)

86-97. The following schools will receive your information:

If you would like to delete one of the schools you have listed below, select the "Delete this school" button to the right of that school.

If you have less than 6 schools listed, you may add additional schools using the "Select School(s)" button to the right of the first unassigned row.

Federal School Code	Name of College	Housing Plan	
86. 111111	ST MARY'S COLLEGE OF MARYLAND	87. Off Campus <input type="button" value="v"/>	<input type="button" value="Delete this school"/>

86-97. The following schools will receive your information:

If you would like to delete one of the schools you have listed below, select the "Delete this school" button to the right of that school.

If you have less than 6 schools listed, you may add additional schools using the "Select School(s)" button to the right of the first unassigned row.

Federal School Code	Name of College	Housing Plan	
86. 111111	ST MARY'S COLLEGE OF MARYLAND	87. Off Campus	Delete this school
88. 000001	BEAVER COLLEGE	89. On Campus	Delete this school
90. 000002	LOYOLA COLLEGE	91. With Parents	Delete this school
92. Not selected	Not selected	93. Not selected	Select School(s) Select School(s)
94. Not selected	Not selected	95. Not selected	
96. Not selected	Not selected	97. Not selected	

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Previous

[Previous, if "independent" student](#)

[Previous, if "dependent" student](#)

Begin Step 7: Provide Preparer Info

[Begin Step 7: Provide Preparer Info](#)

Save for Later Save for Later	View FAFSA Summary View FAFSA Summary	Exit Exit
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Notes about this screen:

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- User can insert federal school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

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 Renewal FAFSA on the Web: app/RenewApp/renewapp_intro.htm
 Info About You: app/RenewApp/renewapp_step1a.htm
 Your Finances: app/RenewApp/renewapp_step2a.htm
 Your Student Status: app/RenewApp/renewapp_step3a.htm
 Your Parents' Info: app/RenewApp/renewapp_step4a.htm
 Your Household Info: app/RenewApp/renewapp_step5a.htm
 Need help with this page?: app/page_help/chelp_s6.htm
 Verify: app/RenewApp/renewapp_step6g.htm
 Search: app/RenewApp/renewapp_step6d.htm
 Verify: app/RenewApp/renewapp_step6g.htm
 Search: app/RenewApp/renewapp_step6d.htm
 Verify: app/RenewApp/renewapp_step5a_x.htm
 Previous, if "independent" student: app/RenewApp/renewapp_step5a.htm
 Previous, if "dependent" student: app/RenewApp/renewapp_step5a_x.htm
 Begin Step 7: Provide Preparer Info: app/RenewApp/renewapp_step7a.htm
 Save for Later: app/RenewApp/save_renew.htm
 View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
 Exit: app/RenewApp/exit_renew.htm

Images Files:

TBD

app\CorrApp\corrapp_6.htm (for correction)

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Correct Step 6: List Schools You Want to Receive Your Results

Below we have listed the answers you have previously provided in **Step 6** of your 2001-2002 FAFSA. Please review to make sure that all of your information is correct.

INSTRUCTIONS FOR STEP 6:

If you would like to delete one of the schools you have listed below, select the "Delete this school" button to the right of that school.

If you have less than 6 schools listed, you may add additional schools using the "Select School(s)" button to the right of the first unassigned row.

If you do not need to make any corrections, select "Next" and you will be taken automatically to review Step 7.

When you are finished making all corrections to your FAFSA, you can submit these to the Department of Education by selecting the "Submit All Corrections" button at the bottom of each of the Correction review pages.

NOTE: You can only make six corrections to the Federal School Codes at one time. If you wish to make more than six corrections to the Federal School Codes you must wait until the previous correction has been processed and then submit another correction form.

[Using Corrections on the Web](#)

86-97. The following schools will receive your information:

Federal School Code	Name of College	Housing Plans	
86. 111111	ST MARY'S COLLEGE OF MARYLAND	87. Off Campus <input type="button" value="v"/>	<input type="button" value="Delete this school"/>
88. 000001	BEAVER COLLEGE	89. On Campus <input type="button" value="v"/>	<input type="button" value="Delete this school"/>
90. 000002	LOYOLA COLLEGE	91. With Parents <input type="button" value="v"/>	<input type="button" value="Delete this school"/>
92. Not selected	Not selected	93. Not selected	<input type="button" value="Select School(s)"/> Select School(s)
94. Not selected	Not selected	95. Not selected	

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	<div style="border: 1px solid blue; padding: 2px; display: inline-block;">96. Not selected</div> <div style="padding: 2px; display: inline-block;">Not selected</div> <div style="border: 1px solid blue; padding: 2px; display: inline-block; margin-left: 20px;">97. Not selected</div>
	<div style="display: flex; justify-content: space-around; margin-bottom: 10px;"> <u>Previous</u> <u>Next</u> </div> <div style="display: flex; justify-content: space-around; margin-bottom: 10px;"> Previous Next </div> <div style="text-align: center; margin-bottom: 10px;"> <input type="button" value="Submit All Corrections"/> </div> <div style="text-align: center; margin-bottom: 10px;"> Submit, if student is independent </div> <div style="text-align: center; margin-bottom: 10px;"> Submit, if student is dependent and no parent information was changed </div> <div style="text-align: center;"> Submit, if student is dependent and parent information was changed </div>
	<div style="display: flex; justify-content: space-around; margin-bottom: 10px;"> <input type="button" value="Save for Later"/> <input type="button" value="View FAFSA Summary"/> <input type="button" value="Exit"/> </div> <div style="display: flex; justify-content: space-around;"> Save for Later View FAFSA Summary Exit </div>

Notes about this screen:

- Check to see if the following statement is still true (check w/ steve):
NOTE: You can only make six corrections to the Federal School Codes at one time. If you wish to make more than six corrections to the Federal School Codes you must wait until the previous correction has been processed and then submit another correction form.

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Basic Flow				
#		Events	Data Elements	Wireframe
3	←	System displays web page: Step 6: List Schools You Want to Receive Your Results		app\RenewApp\renewapp_step6a_x.htm (for renew) app\CorrApp\corrapp_6a.htm (for correction)
4.1	→	Applicant enters data to: Enter Keywords or School Name	=> [szCOLNAME]	
5	→	Applicant enters data to: City	=> [szCITYNAME]	
6	→	Applicant selects from dropdown list: State	State Dropdown list => [szSTNAME]	
	→	SEARCH		

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8 Review Completed FAFSA

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10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

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86-97. Please tell us which schools should receive your information.

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

OPTION 1: I DO NOT KNOW THE FEDERAL SCHOOL CODES I WISH TO ADD

Use this search if you do not know the Federal School code for the school(s) you wish to enter. Enter keyword and state:

Enter Keywords or School Name:

The keywords must:

- Have at least three (3) characters.
- Use only letters (A-Z), periods (.), dashes (-), or apostrophes (').

City:

State:

[Search, if match found](#)
[Search If match not found](#)

OPTION 2: I KNOW THE FEDERAL SCHOOL CODES I WISH TO ADD

Use this option to verify school codes you already know. If you know the federal school codes, then enter school code numbers to verify these are the schools you wish to enter (you may enter up to 6 federal code codes to verify):

Enter Federal School Code(s):

You may enter up to 6 school codes
Valid values are: 000000-099999. The first position must be 0 (zero), B, E, or G.

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[verify](#)

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Save for Later

View FAFSA Summary

Exit

[Save for Later](#)

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Notes about this screen:

- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

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 Your Student Status: app/RenewApp/renewapp_step3a.htm
 Your Parents' Info: app/RenewApp/renewapp_step4a.htm
 Your Household Info: app/RenewApp/renewapp_step5a.htm
 Need help with this page?: app/page_help/chelp_s6.htm
 Verify: app/RenewApp/renewapp_step6g.htm
 Search: app/RenewApp/renewapp_step6d.htm
 Verify: app/RenewApp/renewapp_step6g.htm
 Search: app/RenewApp/renewapp_step6d.htm
 Verify: app/RenewApp/renewapp_step5a_x.htm
 Save for Later: app/RenewApp/save_renew.htm
 View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
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Images Files:

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Step 6: List Schools You Want to Receive Your Results

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86-97. Please tell us which schools should receive your information.

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

OPTION 1: I DO NOT KNOW THE FEDERAL SCHOOL CODES I WISH TO ADD

Use this search if you do not know the Federal School code for the school(s) you wish to enter. Enter keyword and state:

Enter Keywords or School Name:

The keywords must:

- Have at least three (3) characters.
- Use only letters (A-Z), periods (.), dashes (-), or apostrophes (').

City:

State:

[Search, if match found](#)
[Search If match not found](#)

OPTION 2: I KNOW THE FEDERAL SCHOOL CODES I WISH TO ADD

Use this option to verify school codes you already know. If you know the federal school codes, then enter school code numbers to verify these are the schools you wish to enter (you may enter up to 6 federal code codes to verify):

Enter Federal School Code(s):

You may enter up to 6 school codes

Valid values are: 000000-099999. The first position must be 0 (zero), B, E, or G.

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View FAFSA Summary

[View FAFSA Summary](#)

Exit

[Exit](#)

Notes about this screen:

- User can insert federal school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

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Basic Flow				
#		Events	Data Elements	Wireframe
7.1	←	System displays web page: Step 6: List Schools You Want to Receive Your Results	<p>[n]: number of school names that match the search criteria.</p> <p>List of school code and school name pairs that match the search key words</p> <p>Also, list of school code, school name, and housing plan that have been previously selected. These schools will be check-marked as well.</p>	<p>app\RenewApp\renewapp_step6d.htm (for renew)</p> <p>app\CorrApp\corrapp_6d.htm (for correction)</p>
8	→	Applicant checks appropriate boxes to: Add to my List		
9	→	Applicant selects from dropdown list: Housing Plans	Housing Plans Dropdown list	
10.1	→	Applicant chooses SUBMIT CHECKED SCHOOLS.	<p>Corresponding school code =></p> <p>[szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6];</p> <p>And corresponding housing code =></p> <p>[szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].</p>	

app\RenewApp\renewapp_step6d.htm (for renew)

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Step 6: List Schools You Want to Receive Your Results

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86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

Found *n* matches:

Please select your Housing Plan from the dropdown list.

Add to my List	Federal School Code	School Name	Housing Plan
<input type="checkbox"/>	012095	ST MARY'S COLLEGE OF MARYLAND	Select
<input type="checkbox"/>	002103	UNIV OF MARYLAND AT COLLEGE PARK	Select
<input type="checkbox"/>	011644	UNIV OF MARYLAND UNIVERSITY COLLEGE	Select
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE COUNTY	Select
<input type="checkbox"/>	002106	UNIVERSITY MARYLAND EASTERN SHORE	Select

School(s) You Have Selected to be Added to Your FAFSA Application

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86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

Found *n* matches:

Please select your Housing Plan from the dropdown list.

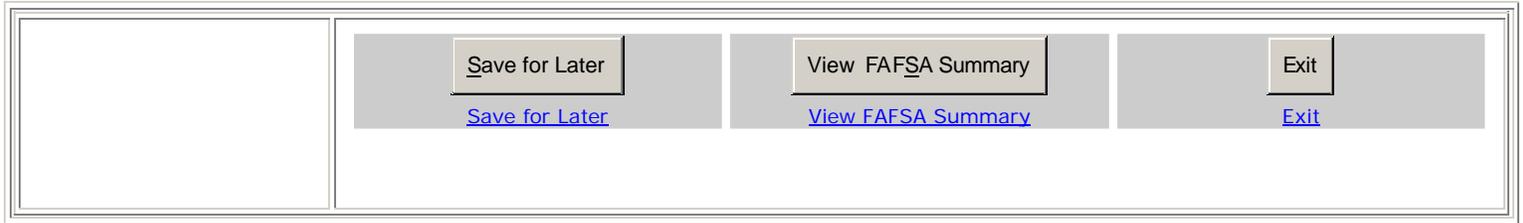
Add	Federal	School Name	Housing Plan
State:			Select
Search, if match found Search If match not found			
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE	Select
<input type="checkbox"/>	002106	UNIVERSITY MARYLAND EASTERN	Select

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City:	<input type="text"/>
State:	Select 
Search, if match found Search If match not found	

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Notes about this screen:

- See NCS Spec Doc 12-611 for federal school code requirements.

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 Your Finances: app/RenewApp/renewapp_step2a.htm
 Your Student Status: app/RenewApp/renewapp_step3a.htm
 Your Parents' Info: app/RenewApp/renewapp_step4a.htm
 Your Household Info: app/RenewApp/renewapp_step5a.htm
 Need help with this page?: app/page_help/chelp_s6.htm
 Submit Checked Schools: app/RenewApp/renewapp_step6a.htm
 Search, if match found: app/RenewApp/renewapp_step6d.htm
 Search If match not found: app/RenewApp/renewapp_step6e.htm
 Save for Later: app/RenewApp/save_renew.htm
 View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
 Exit: app/RenewApp/exit_renew.htm

Image Files:

TBD

app\CorrApp\corrapp_6d.htm (for correction)

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Step 6: List Schools You Want to Receive Your Results

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86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

Found **n** matches:

Please select your Housing Plan from the dropdown list.

Add to my List	Federal School Code	School Name	Housing Plans
<input type="checkbox"/>	012095	ST MARY'S COLLEGE OF MARYLAND	Select
<input type="checkbox"/>	002103	UNIV OF MARYLAND AT COLLEGE PARK	Select
<input type="checkbox"/>	011644	UNIV OF MARYLAND UNIVERSITY COLLEGE	Select
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE COUNTY	Select

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86-97. Federal School Codes

Note: You must have at least one Federal School Code entered on your FAFSA application; you may enter up to six schools you wish your information to be sent to.

Results for Keyword/School Search : "Maryland"

Found *n* matches:

Please select your Housing Plan from the dropdown list.

Add	Federal	School Name	Housing Plans
State:			Select 
Search, if match found Search If match not found			
<input type="checkbox"/>	002105	UNIV OF MARYLAND-BALTIMORE	Select 
<input type="checkbox"/>	002106	UNIVERSITY MARYLAND EASTERN	Select 

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City:	<input type="text"/>
State:	Select 
Search, if match found Search If match not found	

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	<table><tr><td>Save for Later</td><td>View FAFSA Summary</td><td>Exit</td></tr><tr><td>Save for Later</td><td>View FAFSA Summary</td><td>Exit</td></tr></table>	Save for Later	View FAFSA Summary	Exit	Save for Later	View FAFSA Summary	Exit
Save for Later	View FAFSA Summary	Exit					
Save for Later	View FAFSA Summary	Exit					

Notes about this screen:

- See NCS Spec Doc 12-611 for federal school code requirements.

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Basic Flow				
#		Events	Data Elements	Wireframe
11	←	System displays web page: Step 6: List Schools You Want to Receive Your Results	<p>[szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6], [szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].</p> <p>List of school code, school name, and housing plans that have been selected by the applicant.</p> <p>If the applicant selects fewer than 6 schools, display “not selected” for all three fields for missing schools.</p> <p>It’s display only.</p>	<p>app\RenewApp\renewapp_step6a.htm (for renewal) app\CorrApp\corrapp_6.htm (for correction)</p>
		Use case ends.		
	→	BEGIN STEP 7: PROVIDE PREPARER INFO (for renewal) NEXT (for correction)		<p>app\RenewApp\renewapp_step7a.htm (if renewal) app\CorrApp\corrapp_7.htm (if correction)</p>
	→	PREVIOUS		<p>If independent, continue at: app\RenewApp\renewapp_step5a.htm (if renewal) If dependent, continue at: app\RenewApp\renewapp_step5a_x.htm (if renewal)</p> <p>app\CorrApp\corrapp_5.htm (if correction)</p>

app\RenewApp\renewapp_step6a.htm (for renew)

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2001 - 2002 FAFSA on the Web Renewal

[Renewal FAFSA on the Web Intro](#)

FAFSA Steps:

1 [Info About You](#)

2 [Your Finances](#)

3 [Your Student Status](#)

4 [Your Parents' Info](#)

5 [Your Household Info](#)

6 Schools to Receive Results

7 Provide Preparer Info

8 Review Completed FAFSA

9 Signatures

10 Submit Your FAFSA

Step 6: List Schools You Want to Receive Your Results

Step 6, you can list up to six colleges that you would like to receive your 2001-2002 application information (if you are applying to more than six colleges, [please select this link to find out what to do](#)). This information also includes the housing plans you have for attending these colleges. You can add or remove any college codes you wish.

Before you begin Step 6, make sure you have...

- The names and addresses of the college(s) that you would like to receive your 2001-2002 FAFSA results

If you have these, you are ready to begin Step 6. Please answer the following questions:

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86-97. The following schools will receive your information:

If you would like to delete one of the schools you have listed below, select the "Delete this school" button to the right of that school.

If you have less than 6 schools listed, you may add additional schools using the "Select School(s)" button to the right of the first unassigned row.

Federal School Code	Name of College	Housing Plan	
86. 111111	ST MARY'S COLLEGE OF MARYLAND	87. Off Campus <input type="button" value="v"/>	<input type="button" value="Delete this school"/>

86-97. The following schools will receive your information:

If you would like to delete one of the schools you have listed below, select the "Delete this school" button to the right of that school.

If you have less than 6 schools listed, you may add additional schools using the "Select School(s)" button to the right of the first unassigned row.

Federal School Code	Name of College	Housing Plan	
86. 111111	ST MARY'S COLLEGE OF MARYLAND	87. Off Campus	Delete this school
88. 000001	BEAVER COLLEGE	89. On Campus	Delete this school
90. 000002	LOYOLA COLLEGE	91. With Parents	Delete this school
92. Not selected	Not selected	93. Not selected	Select School(s) Select School(s)
94. Not selected	Not selected	95. Not selected	
96. Not selected	Not selected	97. Not selected	

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Previous

[Previous, if "independent" student](#)

[Previous, if "dependent" student](#)

Begin Step 7: Provide Preparer Info

[Begin Step 7: Provide Preparer Info](#)

Save for Later

[Save for Later](#)

View FAFSA Summary

[View FAFSA Summary](#)

Exit

[Exit](#)

Notes about this screen:

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- User can insert school code, school and state manually in to the fields above, but this must be validated on submit of this page otherwise, user can use the the FSC worksheet to open in window, values received in this worksheet will be populated into answer field for Questions 86-97.
- See NCS Spec Doc 12-611 for federal school code requirements.

URL Listing:

FAFSA on the Web: app/RenewApp/exit_renew.htm
 Contact Us: app/RenewApp/exit_renew.htm
 Help: app/RenewApp/exit_renew.htm
 FAFSA FAQs: app/RenewApp/exit_renew.htm
 Renewal FAFSA on the Web: app/RenewApp/renewapp_intro.htm
 Info About You: app/RenewApp/renewapp_step1a.htm
 Your Finances: app/RenewApp/renewapp_step2a.htm
 Your Student Status: app/RenewApp/renewapp_step3a.htm
 Your Parents' Info: app/RenewApp/renewapp_step4a.htm
 Your Household Info: app/RenewApp/renewapp_step5a.htm
 Need help with this page?: app/page_help/chelp_s6.htm
 Verify: app/RenewApp/renewapp_step6g.htm
 Search: app/RenewApp/renewapp_step6d.htm
 Verify: app/RenewApp/renewapp_step6g.htm
 Search: app/RenewApp/renewapp_step6d.htm
 Verify: app/RenewApp/renewapp_step5a_x.htm
 Previous, if "independent" student: app/RenewApp/renewapp_step5a.htm
 Previous, if "dependent" student: app/RenewApp/renewapp_step5a_x.htm
 Begin Step 7: Provide Preparer Info: app/RenewApp/renewapp_step7a.htm
 Save for Later: app/RenewApp/save_renew.htm
 View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
 Exit: app/RenewApp/exit_renew.htm

Images Files:

TBD

app\CorrApp\corrapp_6.htm (for correction)

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2001 -2002 FAFSA on the Web Corrections

[Corrections on the Web Intro](#)

Corrections:

1 [Info About You](#)

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Correct Step 6: List Schools You Want to Receive Your Results

Below we have listed the answers you have previously provided in **Step 6** of your 2001-2002 FAFSA. Please review to make sure that all of your information is correct.

INSTRUCTIONS FOR STEP 6:

If you would like to delete one of the schools you have listed below, select the "Delete this school" button to the right of that school.

If you have less than 6 schools listed, you may add additional schools using the "Select School(s)" button to the right of the first unassigned row.

If you do not need to make any corrections, select "Next" and you will be taken automatically to review Step 7.

When you are finished making all corrections to your FAFSA, you can submit these to the Department of Education by selecting the "Submit All Corrections" button at the bottom of each of the Correction review pages.

NOTE: You can only make six corrections to the Federal School Codes at one time. If you wish to make more than six corrections to the Federal School Codes you must wait until the previous correction has been processed and then submit another correction form.

86-97. The following schools will receive your information:

Federal School Code	Name of College	Housing Plans	
86. 111111	ST MARY'S COLLEGE OF MARYLAND	87. Off Campus <input type="button" value="v"/>	<input type="button" value="Delete this school"/>
88. 000001	BEAVER COLLEGE	89. On Campus <input type="button" value="v"/>	<input type="button" value="Delete this school"/>
90. 000002	LOYOLA COLLEGE	91. With Parents <input type="button" value="v"/>	<input type="button" value="Delete this school"/>
92. Not selected	Not selected	93. Not selected	<input type="button" value="Select School(s)"/> Select School(s)
94. Not selected	Not selected	95. Not selected	

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

	<div style="border: 1px solid blue; padding: 2px;"> 96. Not selected Not selected 97. Not selected </div>	
<div style="border: 1px solid gray; padding: 2px; display: inline-block;">Previous</div>	<div style="border: 1px solid gray; padding: 2px; display: inline-block;">Next</div>	
Previous	Next	
<div style="border: 1px solid gray; padding: 5px; display: inline-block; margin: 10px 0;">Submit All Corrections</div>		
Submit, if student is independent		
Submit, if student is dependent and no parent information was changed		
Submit, if student is dependent and parent information was changed		
<div style="border: 1px solid gray; padding: 2px; display: inline-block;">Save for Later</div>	<div style="border: 1px solid gray; padding: 2px; display: inline-block;">View FAFSA Summary</div>	<div style="border: 1px solid gray; padding: 2px; display: inline-block;">Exit</div>
Save for Later	View FAFSA Summary	Exit

Notes about this screen:

- Check to see if the following statement is still true (check w/ steve):
NOTE: You can only make six corrections to the Federal School Codes at one time. If you wish to make more than six corrections to the Federal School Codes you must wait until the previous correction has been processed and then submit another correction form.

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Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 1

Title: Applicant accepts the existing data.

Assumptions:

#	Assumptions
1	Applicant is satisfied with the result and stops.

Alternate Flow				
#		Events	Data Elements	Wireframe
2.2	→	Use case ends.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 2

Title: Applicant deletes a school and there are some federal school codes selected.

Assumptions:

#	Assumptions
1	There is more than one federal school code selected.
2	Applicant chooses to DELETE THIS SCHOOL.

Alternate Flow				
#		Events	Data Elements	Wireframe
2.3	→	DELETE THIS SCHOOL.		app\RenewApp\renewapp_st ep6a.htm (for renewal) app\CorrApp\corrapp_6.htm (for correction)
	←	System deletes row.	Corresponding [szINSTCODE?] (? : 1-6) and [szHSECODE?] (? : 1-6) will be set to empty.	
2.3.1		Continue at #1.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 3

Title: Applicant deletes the last selected school.

Assumptions:

#	Assumptions
1	There is only one federal school code selected.
2	Applicant chooses to DELETE THIS SCHOOL.

Alternate Flow				
#		Events	Data Elements	Wireframe
2.3.2	→	Continue at #3.		app\RenewApp\renewapp_st ep6a_x.htm (for renewal) app\CorrApp\corrapp_6a.htm (for correction)

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 4

Title: There are some federal school codes selected; system does not find record for applicant’s school search.

Assumptions:

#	Assumptions
1	There are some federal school codes selected.
2	Applicant chooses SEARCH .
3	No record found.
4	Applicant continues search.

Alternate Flow				
#		Events	Data Elements	Wireframe
7.2	←	System displays web page: Step 6: List Schools You Want to Receive Your Results	List of school code, school name, and housing plan that have been previously selected. All these schools will be check-marked.	app\RenewApp\renewapp_step6e.htm (for renewal) app\CorrApp\corrapp_6e.htm (for correction)
		Continue at #4.1.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 5

Title: There is no some federal school code previously selected; system does not find record for applicant’s school search.

Assumptions:

#	Assumptions
1	There is no federal school codes previously selected.
2	Applicant chooses SEARCH .
3	No record found.
4	Applicant continues search.

Alternate Flow				
#		Events	Data Elements	Wireframe
7.3	←	System displays web page: Step 6: List Schools You Want to Receive Your Results		app\RenewApp\renewapp_step6c.htm (for renewal) app\CorrApp\corrapp_6c.htm (for correction)
		Continue at #4.1.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 6

Title: There is no some federal school code previously selected; system finds records for applicant’s school search.

Assumptions:

#	Assumptions
1	There is no federal school codes previously selected.
2	Applicant chooses SEARCH .
3	Applicant search returns match found.

Alternate Flow				
#		Events	Data Elements	Wireframe
7.4	←	System displays web page: Step 6: List Schools You Want to Receive Your Results		app\RenewApp\renewapp_step6b.htm (for renewal) app\CorrApp\corrapp_6b.htm (for correction)
		Continue at #8.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 7

Title: Applicant continues with another search.

Assumptions:

#	Assumptions
1	Applicant performs a successful search
2	Applicant chooses SEARCH again.

Alternate Flow				
#		Events	Data Elements	Wireframe
10.2	→	Applicant enters data to: Enter Keywords or School Name	=> [szCOLNAME]	
	→	Applicant selects from dropdown list: State	State Dropdown list => [szSTNAME]	
	→	Applicant chooses SEARCH .	Corresponding school code => [szINSTCODE1], [szINSTCODE2], [szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6]; And corresponding housing code => [szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].	
		Continue at #7.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 8

Title: There are some federal school codes selected; applicant chooses to verify; applicant selects to Submit result.

Assumptions:

#	Assumptions
1	There are some federal school codes selected.
2	Applicant chooses VERIFY .
3	Applicant selects to SUBMIT CHECKED SCHOOLS

Alternate Flow				
#		Events	Data Elements	Wireframe
4.2	→	Applicant enters data to: Enter Federal School Code(s)	=> szINSTCODE1, szINSTCODE2, szINSTCODE3, szINSTCODE4, szINSTCODE5, szINSTCODE6, At least one of the code should not be blank when applicant clicks on VERIFY	
4.2a	→	VERIFY		
	←	System displays web page: Step 6: List Schools You Want to Receive Your Results	List of school name next to school code for every non-empty szINSTCODE1, szINSTCODE2, szINSTCODE3, szINSTCODE4, szINSTCODE5, szINSTCODE6. For school code that can't be verified, display "No Match Found" next to it. Also, list of school code, school name, and housing plan that have been previously selected. These schools will be check-marked as well.	app\FillOutApp\filloutapp_step6g.htm (for renewal) app\CorrApp\corrapp_6g.htm (for correction)
4.2b	→	Applicant checks appropriate boxes to: Add to my List		
	→	Applicant selects from dropdown list: Housing Plans	Housing Plans Dropdown list	
4.2.1	→	Applicant chooses SUBMIT CHECKED SCHOOLS .	Corresponding school code => [szINSTCODE1], [szINSTCODE2],	

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			[szINSTCODE3], [szINSTCODE4], [szINSTCODE5], [szINSTCODE6]; And corresponding housing code => [szHSECODE1], [szHSECODE2], [szHSECODE3], [szHSECODE4], [szHSECODE5], [szHSECODE6].	
	→	Continue at #11.		

FAFSA on the Web Redesign	Version: 4.3
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Alternate Course 9

Title: There are some federal school codes selected; applicant chooses to verify; applicant selects to verify again.

Assumptions:

#	Assumptions
1	There are some federal school codes selected.
2	Applicant chooses VERIFY .
3	Applicant selects to VERIFY

Alternate Flow				
#		Events	Data Elements	Wireframe
4.2.2	→	Applicant enters data to: Verify more Federal School Codes (Continue at step #4.2)	=> szINSTCODE1, szINSTCODE2, szINSTCODE3, szINSTCODE4, szINSTCODE5, szINSTCODE6, At least one of the code should not be blank when applicant clicks on VERIFY	
	→	Continue at #4.2a		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 10

Title: There are some federal school codes selected; applicant chooses to verify; applicant selects to search.

Assumptions:

#	Assumptions
1	There are some school codes selected.
2	Applicant chooses VERIFY .
3	Applicant selects to search

Alternate Flow				
#		Events	Data Elements	Wireframe
4.2.3	→	Continue at #4		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 11

Title: There is no school codes selected; applicant chooses to verify.

Assumptions:

#	Assumptions
1	There is no federal school codes selected.
2	Applicant chooses VERIFY .

Alternate Flow				
#		Events	Data Elements	Wireframe
4.3	→	Applicant enters data to: Enter Federal School Code(s)	=> szINSTCODE1, szINSTCODE2, szINSTCODE3, szINSTCODE4, szINSTCODE5, szINSTCODE6, At least one of the code should not be blank when applicant clicks on VERIFY	
	→	VERIFY		
	←	System displays web page: Step 6: List Schools You Want to Receive Your Results	List of school name next to school code for every non-empty szINSTCODE1, szINSTCODE2, szINSTCODE3, szINSTCODE4, szINSTCODE5, szINSTCODE6. For school code that can't be verified, display "No Match Found" next to it.	app\FillOutApp\filloutapp_step6f.htm (for renewal) app\CorrApp\corrapp_6f.htm (for correction)
	→	Continue at #4.2b		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

Alternate Course 12

Title: Applicant chooses to submit All Corrections (for correction only).

Assumptions:

#	Assumptions
1	This is Correction
2	Applicant chooses SUBMIT ALL CORRECTIONS.

Alternate Flow				
#		Events	Data Elements	Wireframe
2.4	→	SUBMIT ALL CORRECTIONS		
	→	Continue at use case <i>Correct FAFSA</i>		app\CorrApp\correction_submit1a.htm (if student is independent); app\CorrApp\correction_submit1a.htm (if student is dependent and no parent info was changed); app\CorrApp\correction_sign1.htm (if student is dependent and parent info was changed).
		Use case ends.		

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

10. Business Rules

#	Business Rules
1	The 2001-2002 School Year (July 1st, 2001 - June 30th, 2002)
2	By default, applicant can skip any data entry field. Fields that cannot be skipped will either have specification in Data Element field or have validation function ISNOTBLANK() listed for the variables that hold the input data, in Glossary.
3	When there is schools found by the keyword search, either page renewapp_step6b.htm or renewapp_step6d.htm will be displayed. The former will be displayed when there is NO previous selected schools and the latter will when there IS. When there is no school found by the keyword search, either page renewapp_step6c.htm or renewapp_step6e.htm will be displayed. The former will be displayed when there is NO previous selected schools and the latter will when there IS. When doing federal school code verification, either page filloutapp_step6f.htm or filloutapp_step6g.htm will be displayed. The former will be displayed when there is NO previous selected schools and the latter will when there IS.
4	The rules for search are as following: <ul style="list-style-type: none"> key word match is not case-sensitive partial search wild characters (*, ?) used in regular expression are allowed, where '*' is mapped to none or several of any characters and '?' is mapped to one of any character. Intelligence mapping of abbreviations is required for key word, e.g. "ST" can be matched to "ST", "SNT", and "SAINT." The scope of this mapping should be decided at the design phase. The rules for verification are as following: <ul style="list-style-type: none"> match is not case-sensitive exact match
5	Applicant may enter codes into any of the six input fields for verification. Therefore, need to verify every szCOLCODE? (where ? stands for 1-6) which is not blank.
6	All matching records will be displayed.
7	Both the Federal school code search and code verification are put in the same starting page (wireframe \app\RenewApp\renewapp_step6a_x.htm), but in different sections. Applicant can enter data into any fields in that page. When applicant clicks on the SEARCH button, the search function is performed and hence, the data entered into the verification section will be ignored; vice versa.
8	This process is for year 2001-2002 only.
9	For school year 2001-2002, login the database with DSN alias FOTWMF12P and access table FAFSAMF.TCPS2052 . Need to design a stored procedure to handle this database query in detailed tech design/implementation phase.
10	Correct FAFSA will use the same wireframes for Renewal.

11. Navigation Links - Renewal

#	Navigation Links
1	Selecting EXIT button will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
2	Selecting FAFSA ON THE WEB LOGO will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
3	Selecting HOME will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination

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4	Selecting CONTACT US will continue at use case Exit FAFSA passing current URL as parameter for origination, and contact.htm as parameter for destination
5	Selecting GENERAL HELP will continue at use case Exit FAFSA passing current URL as parameter for origination, and help.htm as parameter for destination
6	Selecting FAFSA FAQ will continue at use case Exit FAFSA passing current URL as parameter for origination, and FAQ001.htm as parameter for destination
7	Selecting NEED HELP WITH THIS PAGE will continue at template page specific help passing current URL as parameter
8	Selecting RENEWAL FAFSA ON THE WEB INTRO will continue at app\RenewApp\renewapp_intro.htm.
9	Selecting INFO ABOUT YOU will continue at app\RenewApp\renewapp_step1a.htm
10	Selecting YOUR FINANCES will continue at app\RenewApp\renewapp_step2a.htm
11	Selecting YOUR STUDENT STATUS will continue at app\RenewApp\renewapp_step3a.htm
12	Selecting YOUR PARENTS' INFO will continue at app\RenewApp\renewapp_step4a.htm
13	Selecting YOUR HOUSEHOLD INFO will continue at app\RenewApp\renewapp_step5a.htm
14	Selecting SAVE FOR LATER will continue at Save For Later Use Case (app\FillOutApp\save_app.htm.htm)
15	Selecting VIEW FAFSA SUMMARY will continue at View FAFSA Summary Use Case (app\Shared_Pages\FAFSA_summary.htm)

12. Navigation Links - Correction

#	Navigation Links
1	Selecting EXIT button will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
2	Selecting FAFSA ON THE WEB LOGO will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
3	Selecting HOME will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
4	Selecting CONTACT US will continue at use case Exit FAFSA passing current URL as parameter for origination, and contact.htm as parameter for destination
5	Selecting GENERAL HELP will continue at use case Exit FAFSA passing current URL as parameter for origination, and help.htm as parameter for destination
6	Selecting FAFSA FAQ will continue at use case Exit FAFSA passing current URL as parameter for origination, and FAQ001.htm as parameter for destination
7	Selecting NEED HELP WITH THIS PAGE will continue at template page specific help passing current URL as parameter
8	Selecting CORRECTIONS ON THE WEB INTRO will continue at app\CorrApp\corrapp_intro.htm
9	Selecting INFO ABOUT YOU will continue at app\CorrApp\corrapp_1.htm
10	Selecting YOUR FINANCES will continue at app\CorrApp\corrapp_2.htm
11	Selecting YOUR STUDENT STATUS will continue at app\CorrApp\corrapp_3.htm
12	Selecting YOUR PARENTS' INFO will continue at app\CorrApp\corrapp_4.htm
13	Selecting YOUR HOUSEHOLD INFO will continue at app\CorrApp\corrapp_5.htm
14	Selecting PROVIDE PREPARER INFO will continue at app\CorrApp\corrapp_7.htm
15	Selecting SIGNATURES will continue at app\CorrApp\corrapp_sign1.htm
16	Selecting SUBMIT will continue at app\CorrApp\corrapp_submit1a.htm
17	Selecting SAVE FOR LATER will continue at Save For Later Use Case (app\FillOutApp\save_app.htm.htm)
18	Selecting VIEW FAFSA SUMMARY will continue at View FAFSA Summary Use Case (app\Shared_Pages\FAFSA_summary.htm)

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Federal School Code – Renew/Correct	Date: 3/5/01

13. Referenced Use Cases

#	Related Use Cases
1	Renew FAFSA
2	Correct FAFSA
3	Spanish FAFSA