
US Department of Education



FAFSA on the Web Redesign Use Case Specification: Parents' Household Worksheet

Version 4.3

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Parents' Household Worksheet	Date: 3/7/01

Revision History

Date	Version	Description	Author
11/6/00	1.0	Parents' Household Worksheet	Modernization Partner
11/15/00	2.0	Added Error Trapping	Modernization Partner (Nan Li)
11/17/00	3.0	Added Diagram Added Assumption Updated Related Use Cases Added Business Rules Added file names to Wireframes Renumbered Flow Elaborated Description	Modernization Partner (Jenny Connelly)
12/4/00	3.3	Updated to reflect imbedded worksheet Added Business Rules Updated Diagram Previous instance added Updated Field Validation and Business Rules	Modernization Partner (Jenny Connelly, Mimi Jacobs, and Nan Li)
12/21/00	4.0	Move Navigation links from Business Rules section to Navigation Links section (Nina 12/20/00) Add default rule for skipping data input field in Business Rule Section (NCS 12/20/00) Update Navigation Link section (NCS 12/20/00) Update Navigation Link section for Renewal and Correction (NCS 12/22/00)	Modernization Partner (Nan Li & Jennifer Connelly)
1/23/01	4.1	Added Alternate Flow Diagram Removed General from help in Navigation Links Question should only appear in application one time – remove one instance. Imbedded Basic Flow Wireframes	Modernization Partner (Nan Li & Jennifer Connelly)
3/7/01	4.2	Implemented change order.	Modernization Partner
3/7/01	4.3	Accepted changes.	Modernization Partner

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Use Case Specification: Parents' Household Worksheet

1. Use Case Name: Parents' Household Worksheet

1.1 Brief Description

This use case describes how an Applicant completes the Parents' Household Worksheet. Complete this worksheet if you are not sure who is considered a family member in your parents' household in 2001 - 2002.

1.2 Note

- Navigation to get page-specific help messages is not documented in this use case. Please refer to "FAFSA_WEB_Help.doc" for more information.
- Description of concept, data, variables and database interactions is defined in "FAFSA_WEB_Glossary.doc."
- Edit error process (validation and error display) is defined in "FAFSA_WEB_Edit_Error.doc."

2. Actors

#	Actor Name	Actor Type
1	Applicant	Primary

3. Assumptions

#	Assumptions
1	Applicant enters valid field data.
2	Applicant chooses to Fill Out a FAFSA.

4. Pre-Conditions

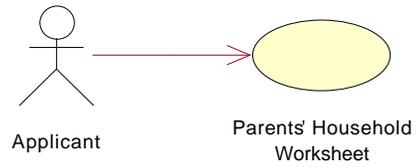
#	Pre-Conditions	Wireframe
1	Applicant begins at the home page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: FIRST TIME FAFSA ON THE WEB	Complete013.htm
4	Applicant starts the PARENTS' HOUSEHOLD WORKSHEET (Within FAFSA Application)	app\FillOutApp\filloutapp_step4b.htm

5. Post-Conditions

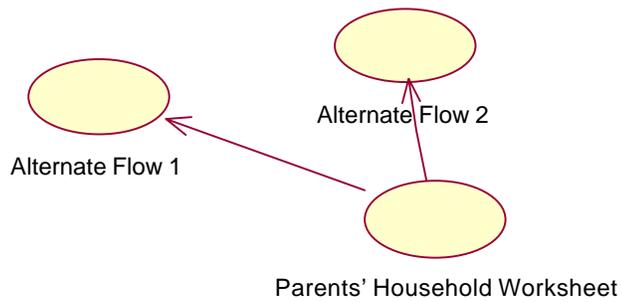
#	Post-Conditions	Wireframe
1	None	

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6. Diagram



7. Alternate Flow Diagram



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8. Flow of Events

8.1 Basic Flow

Basic Flow				
#		Events	Data Elements	Wireframe
1	→	This use case begins when the Applicant starts the Parents' Household Worksheet		
2.1	←	System displays: Parents' Household Worksheet		app\FillOutApp\filloutapp_step4b.htm
3	←	System pre-populates: Your Parents' Household	[szPARHOUSEPAR]	
4	←	System pre-populates: Yourself	[szPARHOUSESELF]	
5	←	System calculates and updates: Total number of people in your parents' household	[szPARHOUSETOTAL]	
6	→	Applicant enters data to: Your parents' other children if: a. Your parents will provide more than half of their support from July 1, 2001 through June 30, 2002 or b. these children could answer "No" to every question in Step 3 (Dependency Status)	[szPARHOUSECHILD]	
7	←	System re-calculates and updates: Question 64. Parent(s) number of family members in 2001 - 2002?	[szPARHOUSETOTAL]	
8	→	Applicant enters data to: Other people if they now live with you, if you will continue to provide more than half of their support, and you will continue to provide more than half of their support from July 1, 2001 through June 30, 2002	[szPARHOUSEOTHER]	
9	←	System re-calculates and updates: Question 64. Parent(s) number of family members in 2001 - 2002?	[szPARHOUSETOTAL]	
10	←	System updates: Question 64. Parent(s) number of family members in 2001 - 2002?	[szPARHOUSETOTAL] (just take in the value, do not recalculate)	
		PREVIOUS		Continue at app\FillOutApp\filloutapp_step4a.htm
		NEXT		Continue at app\FillOutApp\filloutapp_step4c.htm
		Use case ends.		

app\FillOutApp\filloutapp_step4b.htm

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Parents' Household Worksheet

Complete this worksheet if you are not sure who is considered a family member in your parents' household in 2001 - 2002. The calculated total will be entered on your FAFSA for Question 64.

Your parent(s), or your parent and stepparent, based on their marital status:	X
---	---

Yourself:	1
-----------	---

Your parents' other children if: a. Your parents will provide more than half of their support from July 1, 2001 through June 30, 2002 or b. these children could answer "No" to every question in Step 3 (Dependency Status)	<input type="checkbox"/>
--	--------------------------

Other people if they now live with your parent(s), if your parent(s) will continue to provide more than half of their support, and your parent(s) will continue to provide more than half of their support from July 1, 2001 through June 30, 2002:	<input type="checkbox"/>
---	--------------------------

64. Parent(s) number of family members in 2001 - 2002?	<input type="text"/>
---	----------------------

If you are not sure who is considered a family member, use the Parents' Household Worksheet (above) to answer this question.

Parents' Household Worksheet (above) to answer this question.

65. How many in question 64 (exclude your parents) will be college students between July 1, 2001 and June 30, 2002?

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Notes about this screen:

- See page 92 of Common Specifications from NCS #12-603 for details.
- "Your Parent's marital Status" field is uneditable and depends on your parent's marital status entered for question 59 of FAFSA.
 - If selected "single, divorced, or widowed" or "separated" then insert "1", this field is not editable
 - If selected "married or remarried" then insert "2", this field is not editable
- "Yourself" field = 1. This field is uneditable.
- The total number in house hold will = the sum of all 4 fields, the answer will be inserted as the answer for Question 64.
- If user selected "will not file" for Question #70, they will not need to go to Page 4 of Step 4, therefore, the "4" in the page navigation for Step 4 in the right hand corner of each screen will remain grey throughout step 4 and will not be a link. If the user selected any other answer for Question #70, the page navigation for "4" will be a link. In any case, the "2" will be colored in grey on pages 1, 2 and 3 of step 4 (renewapp_step4a.htm, renewapp_step4b.htm, renewapp_step4c.htm)

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 1: app/RenewApp/renewapp_step4a.htm
 Need help with this page?: app/FillOutApp/filloutapp_step4b.htm#
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Image File Listing:

TBD

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8.2 Alternative Flows

Alternate Course 1

Title: Applicant chooses to Renew a FAFSA

Assumptions:

#	Assumptions
1	Applicant enters valid field data.
2	Applicant chooses to Renew a FAFSA

Pre-Conditions:

#	Pre-Conditions	Wireframe
1	Applicant begins at the home page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: RENEWAL FAFSA ON THE WEB	Complete004.htm
4	Applicant starts the PARENTS' HOUSEHOLD WORKSHEET (Within Renew FAFSA Application)	app\RenewApp\renewapp_step4b.htm

Alternative Flow				
#		Events	Data Elements	Wireframe
2.2	←	System displays: Parents' Household Worksheet		app\RenewApp\renewapp_step4b.htm
		Continue at #3 -10		
		PREVIOUS		Continue at app\RenewApp\renewapp_step4a.htm
		NEXT		Continue at app\RenewApp\renewapp_step4c.htm
		Use case ends.		

Alternate Flow Specific Navigation Links:

#	Navigation Links
1	Selecting EXIT button will continue at use case Exit FAFSA passing current URL as parameter
2	Selecting NEED HELP WITH THIS PAGE will continue at template page specific help passing current URL as parameter
3	Selecting FAFSA ON THE WEB LOGO will continue at use case Exit FAFSA passing current URL as parameter
4	Selecting HOME will continue at use case Exit FAFSA passing current URL as parameter
5	Selecting CONTACT US will continue at use case Exit FAFSA passing current URL as parameter
6	Selecting GENERAL HELP will continue at use case Exit FAFSA passing current URL as parameter
7	Selecting FAFSA FAQ will continue at use case Exit FAFSA passing current URL as parameter
8	Selecting SAVE FOR LATER will continue at use case Save for Later passing current URL as parameter
9	Selecting VIEW FAFSA SUMMARY will continue at View FAFSA Summary use case. (app\Shared_Pages\FAFSA_summary.htm)
10	Selecting CORRECTIONS ON THE WEB INTRO will continue at app\RenewApp\renewapp_intro.htm
11	Selecting INFO ABOUT YOU will continue at app\RenewApp\renewapp_1.htm
12	Selecting YOUR FINANCES will continue at app\RenewApp\renewapp_2.htm
13	Selecting YOUR STUDENT STATUS will continue at app\RenewApp\renewapp_3.htm
14	Selecting YOUR PARENTS' INFO will continue at app\RenewApp\renewapp_4.htm

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Parents' Household Worksheet

Complete this worksheet if you are not sure who is considered a family member in your parents' household in 2001 - 2002. The calculated total will be entered on your FAFSA for Question 64.

Your parent(s), or your parent and stepparent, based on their marital status:	X
---	---

Yourself:	1
-----------	---

Your parents' other children if: a. Your parents will provide more than half of their support from July 1, 2001 through June 30, 2002 or b. these children could answer "No" to every question in Step 3 (Dependency Status)	<input type="checkbox"/>
--	--------------------------

Other people if they now live with your parent(s), if your parent(s) will continue to provide more than half of their support, and your parent(s) will continue to provide more than half of their support from July 1, 2001 through June 30, 2002:	<input type="checkbox"/>
---	--------------------------

64. Parent(s) number of family members in 2001 - 2002?

If you are not sure who is considered a family member, use the Parents' Household Worksheet (above) to answer this question.

Parents' Household Worksheet (above) to answer this question.

65. How many in question 64 (exclude your parents) will be college students between July 1, 2001 and June 30, 2002?

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- "Your Parent's marital Status" field is uneditable and depends on your parent's marital status entered for question 59 of FAFSA.
 - If selected "single, divorced, or widowed" or "separated" then insert "1", this field is not editable
 - If selected "married or remarried" then insert "2", this field is not editable
- "Yourself" field = 1. This field is uneditable.
- The total number in house hold will = the sum of all 4 fields, the answer will be inserted as the answer for Question 64.
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 1: app/RenewApp/renewapp_step4a.htm
 Need help with this page?: app/FillOutApp/filloutapp_step4b.htm#
 Previous: app/FillOutApp/filloutapp_step4a.htm
 Next: app/RenewApp/renewapp_step4c.htm
 Save for Later: app/RenewApp/save_renew.htm
 View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
 Exit: app/RenewApp/exit_renew.htm

Image File Listing:

TBD

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Alternate Course 2

Title: Applicant chooses to Correct a FAFSA

Assumptions:

#	Assumptions
1	Applicant enters valid field data.
2	Applicant chooses to Correct a FAFSA

Pre-Conditions:

#	Pre-Conditions	Wireframe
1	Applicant begins at the home page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: MAKE CORRECTIONS TO A SUBMITTED FAFSA	Complete014.htm
4	Applicant selects: PARENTS' HOUSEHOLD WORKSHEET (Within Correct FAFSA Application)	Dynamically generate page. See FAFSA_WEB_CORRECTION.doc

Alternative Flow				
#		Events	Data Elements	Wireframe
2.3	←	System displays: Parents' Household Worksheet		Dynamically generate page. See FAFSA_WEB_CORRECTION.doc
		Continue at #3 – 10		
		Use case ends.		

Alternate Flow Specific Navigation Links:

#	Navigation Links
1	Selecting EXIT button will continue at use case Exit FAFSA passing current URL as parameter
2	Selecting NEED HELP WITH THIS PAGE will continue at template page specific help passing current URL as parameter
3	Selecting FAFSA ON THE WEB LOGO will continue at use case Exit FAFSA passing current URL as parameter
4	Selecting HOME will continue at use case Exit FAFSA passing current URL as parameter
5	Selecting CONTACT US will continue at use case Exit FAFSA passing current URL as parameter
6	Selecting GENERAL HELP will continue at use case Exit FAFSA passing current URL as parameter
7	Selecting FAFSA FAQ will continue at use case Exit FAFSA passing current URL as parameter
8	Selecting SAVE FOR LATER will continue at use case Save for Later passing current URL as parameter
9	Selecting VIEW FAFSA SUMMARY will continue at View FAFSA Summary use case. (app\Shared_Pages\FAFSA_summary.htm)
10	Selecting CORRECTIONS ON THE WEB INTRO will continue at app\CorrApp\corrapp_intro.htm
11	Selecting INFO ABOUT YOU will continue at app\CorrApp\corrapp_1.htm
12	Selecting YOUR FINANCES will continue at app\CorrApp\corrapp_2.htm
13	Selecting YOUR STUDENT STATUS will continue at app\CorrApp\corrapp_3.htm
14	Selecting YOUR PARENTS' INFO will continue at app\CorrApp\corrapp_4.htm
15	Selecting YOUR HOUSEHOLD INFO will continue at app\CorrApp\corrapp_5.htm
16	Selecting SCHOOLS TO RECEIVE RESULTS will continue at app\CorrApp\corrapp_6.htm
17	Selecting PROVIDE PREPARER INFO will continue at app\CorrApp\corrapp_7.htm
18	Selecting SIGNATURE will continue at app\CorrApp\corrapp_sign1.htm
19	Selecting SUBMIT will continue at app\CorrApp\corrapp_submit1a.htm

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9. Business Rules

#	Business Rules
1	2001-2002 School Year (July 1st, 2001 - June 30th, 2002)
2	If applicant enters data into other fields in the worksheet, the worksheet total will be recalculated and updated automatically. Applicant may not enter values into the total field. The field should be designed as a display only.
3	By default, applicant can skip any data entry field. Fields that cannot be skipped will either have specification in Data Element field or have validation function ISNOTBLANK() listed for the variables that hold the input data, in Glossary.

10. Navigation Links

#	Navigation Links
1	Selecting EXIT button will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
2	Selecting FAFSA ON THE WEB LOGO will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
3	Selecting HOME will continue at use case Exit FAFSA passing current URL as parameter for origination, and home.htm as parameter for destination
4	Selecting CONTACT US will continue at use case Exit FAFSA passing current URL as parameter for origination, and contact.htm as parameter for destination
5	Selecting HELP will continue at use case Exit FAFSA passing current URL as parameter for origination, and help.htm as parameter for destination
6	Selecting FAFSA FAQ will continue at use case Exit FAFSA passing current URL as parameter for origination, and FAQ001.htm as parameter for destination
7	Selecting NEED HELP WITH THIS PAGE will continue at template page specific help passing current URL as parameter
8	Selecting SAVE FOR LATER will continue at use case Save for Later passing current URL as parameter
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10	Selecting FAFSA ON THE WEB INTRO will continue at app\FillOutApp\filloutapp_intro.htm
11	Selecting INFO ABOUT YOU will continue at app\FillOutApp\filloutapp_step1a.htm
12	Selecting YOUR FINANCES will continue at app\FillOutApp\filloutapp_step2a.htm
13	Selecting YOUR STUDENT STATUS will continue at app\FillOutApp\filloutapp_step3a.htm

11. Related Use Cases

#	Related Use Cases
1	Fill Out FAFSA
2	Renew FAFSA
3	Correct FAFSA