
US Department of Education



FAFSA on the Web Redesign Use Case Specification: Worksheet A

Version 4.3

FAFSA on the Web Redesign	Version: 4.3
Use Case Specification: Worksheet A	Date: 3/7/01

Revision History

Date	Version	Description	Author
11/8/00	1.0	Worksheet A	Modernization Partner
11/30/00	3.3	Added Assumptions Added Business Rules Added Field Validations	Modernization Partner (Jenny Connelly, Mimi Jacobs, and Nan Li)
12/21/00	4.0	Move Navigation links from Business Rules section to Navigation Links section (Nina 12/20/00) Add default rule for skipping data input field in Business Rule Section	Modernization Partner (Nan Li & Jennifer Connelly)
1/22/01	4.1	Added alternate flow diagram Removed General from Help in Navigation Links Added Preconditions to Alternate Flows Updated Data Elements Imbedded Basic Flow Wireframes	Modernization Partner (Jenny Connelly)
3/7/01	4.2	Updated for Change Order	Modernization Partner
3/7/01	4.3	Accepted changes.	Modernization Partner

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Use Case Specification: Worksheet A

1. Use Case Name: Worksheet A

1.1 Brief Description

This use case describes how an Applicant completes Worksheet A.

1.2 Note

- Navigation to get page-specific help messages is not documented in this use case. Please refer to “**FAFSA_WEB_Help.doc**” for more information.
- Description of concept, data, variables and database interactions is defined in “**FAFSA_WEB_Glossary.doc.**”
- Edit error process (validation and error display) is defined in “**FAFSA_WEB_Edit_Error.doc.**”

2. Actors

#	Actor Name	Actor Type
1	Applicant	Primary

3. Assumptions

#	Assumptions
1	Applicant enters valid field data.
2	Applicant chooses to Fill Out a FAFSA.

4. Pre-Conditions

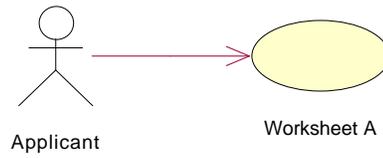
#	Pre-Conditions	Wireframe
1	Applicant begins at the Home Page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: FIRST TIME FAFSA ON THE WEB	Complete013.htm
4	Applicant starts Worksheet A. (Within FAFSA Application)	<44>app\FillOutApp\filloutapp_step2d.htm <78>app\FillOutApp\filloutapp_step4f.htm

5. Post-Conditions

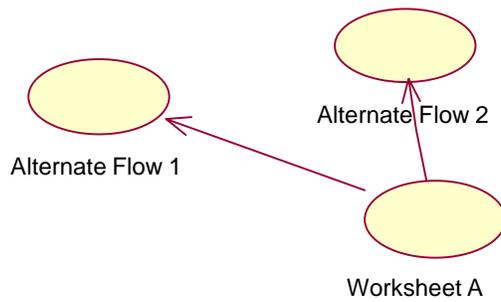
#	Post-Conditions	Wireframe
1	None	

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6. Diagram



7. Alternate Flow Diagram



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8. Flow of Events

8.1 Basic Flow

Basic Flow				
#		Events	Data Elements	Wireframe
1	→	This use case begins when the Applicant starts Worksheet A.		
2.1	←	System displays Worksheet A.		<44>app\FillOutApp\filloutapp_step2d.htm <78>app\FillOutApp\filloutapp_step4f.htm
3	→	Applicant enters whole dollar amount to: WA1. Earned income credit from the IRS Form line – 1040-line 60a, 1040A-line 38a, 1040EZ-line 8a, Telefile-line L	[szSTUWA1] [szPARWA1]	
4	←	System re-calculates total to Question <44> <78>	[szSTUWATotal] [szPARWATotal]	
5	→	Applicant enters whole dollar amount to: WA2. Additional child tax credit from IRS Form 1040A-line 39.	[szSTUWA2] [szPARWA2]	
6	←	System re-calculates total to Question <44> <78>	[szSTUWATotal] [szPARWATotal]	
7	→	Applicant enters whole dollar amount to: WA3. Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include food stamps:	[szSTUWA3] [szPARWA3]	
8	←	System re-calculates total to Question <44> <78>	[szSTUWATotal] [szPARWATotal]	
9	→	Applicant enters whole dollar amount to: WA4. Social Security benefits received that were not taxed (such as SSI):	[szSTUWA4] [szPARWA4]	
10	←	System re-calculates total to Question <44> <78>	[szSTUWATotal] [szPARWATotal]	
	→	Applicant selects NEXT to continue:		<44>app\FillOutApp\filloutapp_step2e.htm <78>app\FillOutApp\filloutapp_step4g.htm
	→	Applicant selects PREVIOUS to continue:		<44>app\FillOutApp\filloutapp_step2c.htm <78>app\FillOutApp\filloutapp_step4e.htm
		Use case ends.		

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Worksheet A

Did you (the student) receive any of the following items in 2000?

Items WA1 - WA4 are collectively called Worksheet A. The calculated total will be entered automatically on your FAFSA for Question 44.

WA1. Earned income credit from the IRS Form line:

- 1040-line 60a
- 1040A-line 38a
- 1040EZ-line 8a
- Telefile-line L

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA2. Additional child tax credit from IRS Form 1040A-line 39:

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA3. Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include food stamps:

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA4. Social Security benefits received that were not taxed (such as SSI):

Enter whole dollar amounts in this box, and do not use commas.

\$.00

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44. Total of Student's Worksheet A (WSA): \$.00

Total of questions WA1 - WA4 above.

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Notes about this screen:

- See page 88 of Common Specifications from NCS #12-603 for details
- Default value for all answers = "0"
- "Total for Worksheet A" = sum of questions WA1-WA4 (if sum >99999, then sum = 99999).
- The sum of WSA1 - WSA-4 will be automatically inserted into the answer field for Question #44.
- If user selected "will not file" for Question #36, they will not need to go to Page 2 of Step 2, therefore, the "2" in the page navigation for Step 2 in the right hand corner of each screen will remain grey throughout step 2 and will not be a link. If the user selected any other answer for Question #36, the page navigation for "2" will be a link. In any case, the "2" will be colored in grey on the first page of step 2 (filloutapp_step2a.htm)

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Worksheet A

Did you (the parent) receive any of the following items in 2000?

Items WA1 - WA4 are collectively called Worksheet A. The calculated total will be entered automatically on your FAFSA for Question 78.

WA1. Earned income credit from the IRS Form line:

- 1040-line 60a
- 1040A-line 38a
- 1040EZ-line 8a
- Telefile-line L

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA2. Additional child tax credit from IRS Form 1040A-line 39:

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA3. Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include food stamps:

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA4. Social Security benefits received that were not taxed (such as SSI):

Enter whole dollar amounts in this box, and do not use commas.

\$.00

78. Total of Parent's Worksheet A (WSA):

\$.00

Total of questions WA1 - WA4 above.

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Total of questions WA1 - WA4 above.

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Notes about this screen:

- See page 88 of Common Specifications from NCS #12-603 for details
- Default value for all answers = "0"
- "Total for Worksheet A" = sum of questions WA1-WA4 (if sum >99999, then sum = 99999).
- The sum of WSA1 - WSA-4 will be automatically inserted into the answer field for Question #78.
- If user selected "will not file" for Question #70, they will not need to go to Page 4 of Step 4, therefore, the "4" in the page navigation for Step 4 in the right hand corner of each screen will remain grey throughout step 4 and will not be a link. If the user selected any other answer for Question #70, the page navigation for "4" will be a link. In any case, the "2" will be colored in grey on pages 1, 2 and 3 of step 4 (filloutapp_step4a.htm, filloutapp_step4b.htm, filloutapp_step4c.htm)

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View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
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8.2 Alternative Flows

Alternate Course 1

Title: Applicant chooses to Renew a FAFSA.

Assumptions:

#	Assumptions
1	Applicant enters valid field data.
2	Applicant chooses to Renew a FAFSA.

Pre-Conditions:

#	Pre-Conditions	Wireframe
1	Applicant begins at the Home Page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: RENEWAL FAFSA ON THE WEB	Complete004.htm
4	Applicant starts Worksheet A. (Within Renew FAFSA Application)	<44>app\RenewApp\renewapp_step2d.htm <78>app\RenewApp\renewapp_step4f.htm

Alternative Flow				
#		Events	Data Elements	Wireframe
2.2	←	System displays Worksheet A.		<44>app\RenewApp\renewapp_step2d.htm <78>app\RenewApp\renewapp_step4f.htm
		Continue at #3 to #10		
	→	Applicant selects NEXT to continue:		<44>app\RenewApp\renewapp_step2e.htm <78>app\RenewApp\renewapp_step4g.htm
	→	Applicant selects PREVIOUS to continue:		<44>app\RenewApp\renewapp_step2c.htm <78>app\RenewApp\renewapp_step4e.htm
		Use case ends.		

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Worksheet A

Did you (the student) receive any of the following items in 2000?

Items WA1 - WA4 are collectively called Worksheet A. The calculated total will be entered automatically on your FAFSA for Question 44.

WA1. Earned income credit from the IRS Form line:

- 1040-line 60a
- 1040A-line 38a
- 1040EZ-line 8a
- Telefile-line L

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA2. Additional child tax credit from IRS Form 1040A-line 39:

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA3. Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include food stamps:

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA4. Social Security benefits received that were not taxed (such as SSI):

Enter whole dollar amounts in this box, and do not use commas.

\$.00

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44. Total of Student's Worksheet A (WSA): \$.00

Total of questions WA1 - WA4 above.

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Notes about this screen:

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- Default value for all answers = "0"
- "Total for Worksheet A" = sum of questions WA1-WA4 (if sum >99999, then sum = 99999).
- The sum of WSA1 - WSA-4 will be automatically inserted into the answer field for Question #44.
- If user selected "will not file" for Question #36, they will not need to go to Page 2 of Step 2, therefore, the "2" in the page navigation for Step 2 in the right hand corner of each screen will remain grey throughout step 2 and will not be a link. If the user selected any other answer for Question #36, the page navigation for "2" will be a link. In any case, the "2" will be colored in grey on the first page of step 2 (renewapp_step2a.htm)

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 Info About You: app/RenewApp/renewapp_step1a.htm
 1: app/RenewApp/renewapp_step2a.htm
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 Previous: app/RenewApp/renewapp_step2c.htm

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Next: Your Student Status: app/RenewApp/renewapp_step2e.htm
Save for Later: app/RenewApp/save_app.htm
View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
Exit: app/RenewApp/exit_renew.htm

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Worksheet A

Did you (the parent) receive any of the following items in 2000?

Items WA1 - WA4 are collectively called Worksheet A. The calculated total will be entered automatically on your FAFSA for Question 78.

WA1. Earned income credit from the IRS Form line:

- 1040-line 60a
- 1040A-line 38a
- 1040EZ-line 8a
- Telefile-line L

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA2. Additional child tax credit from IRS Form 1040A-line 39:

Enter whole dollar amounts in this box, and do not use commas.

\$.00

WA3. Welfare benefits, including Temporary Assistance for Needy Families (TANF). Do not include food stamps:

\$.00

Enter whole dollar amounts in this box, and do not use commas.

WA4. Social Security benefits received that were not taxed (such as SSI):

\$.00

Enter whole dollar amounts in this box, and do not use commas.

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78. Total of Parent's Worksheet A (WSA): \$.00

Total of questions WA1 - WA4 above.

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- Default value for all answers = "0"
- "Total for Worksheet A" = sum of questions WA1-WA4 (if sum >99999, then sum = 99999).
- The sum of WSA1 - WSA-4 will be automatically inserted into the answer field for Question #78.
- If user selected "will not file" for Question #70, they will not need to go to Page 4 of Step 4, therefore, the "4" in the page navigation for Step 4 in the right hand corner of each screen will remain grey throughout step 4 and will not be a link. If the user selected any other answer for Question #70, the page navigation (renewapp_step4a.htm, renewapp_step4b.htm, renewapp_step4c.htm)

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 Help: app/RenewApp/exit_renew.htm
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 Info About You: app/RenewApp/renewapp_step1a.htm
 Your Finances: app/RenewApp/renewapp_step2a.htm
 Your Student Status: app/RenewApp/renewapp_step3a.htm
 1: app/RenewApp/renewapp_step4a.htm
 2: app/RenewApp/renewapp_step4b.htm
 3: app/RenewApp/renewapp_step4c.htm
 4: app/RenewApp/renewapp_step4d.htm

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Save for Later: app/RenewApp/save_renew.htm
View FAFSA Summary: app/Shared_Pages/FAFSA_summary.htm
Exit: app/RenewApp/exit_renew.htm

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Alternate Course 2

Title: Applicant chooses to Correct a FAFSA

Assumptions:

#	Assumptions
1	Applicant enters valid field data.
2	Applicant chooses to Correct a FAFSA.

Pre-Conditions:

#	Pre-Conditions	Wireframe
1	Applicant begins at the Home Page	home.htm
2	Applicant selects: COMPLETING A FAFSA	Complete001.htm
3	Applicant selects: MAKE CORRECTIONS TO A SUBMITTED FAFSA	Complete014.htm
4	Applicant starts Worksheet A. (Within Correct FAFSA Application)	Dynamically generate page. See FAFSA_WEB_CORRECTION.doc

Alternative Flow				
#		Events	Data Elements	Wireframe
2.3	←	System displays Worksheet A.		Dynamically generate page. See FAFSA_WEB_CORRECTION.doc
		Continue at #3 to #10		
		Use case ends.		

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9. Business Rules

#	Business Rules
1	The 2001-2002 School Year (July 1st, 2001 - June 30th, 2002)
2	If applicant enters data into the input fields (WA1, WA2, WA3, WA4) in the worksheet, the total will be recalculated and the total field will be updated. Applicant may not enter value into the total field. This field is for display only.
3	By default, applicant can skip any data entry field. Fields that cannot be skipped will either have specification in Data Element field or have validation function ISNOTBLANK() listed for the variables that hold the input data, in Glossary.
4	The response that applicant provided for each question should be based on the parent (or student)'s information if working on parent (or student)'s worksheet.

10. Navigation Links

#	Navigation Links
1	Selecting EXIT button will continue at use case Exit FAFSA passing current URL as parameter
2	Selecting FAFSA ON THE WEB LOGO will continue at use case Exit FAFSA passing current URL as parameter
3	Selecting HOME will continue at use case Exit FAFSA passing current URL as parameter
4	Selecting CONTACT US will continue at use case Exit FAFSA passing current URL as parameter
5	Selecting HELP will continue at use case Exit FAFSA passing current URL as parameter
6	Selecting FAFSA FAQ will continue at use case Exit FAFSA passing current URL as parameter
7	Selecting SAVE FOR LATER will continue at use case Save for Later passing current URL as parameter
8	Selecting VIEW FAFSA SUMMARY will continue at View FAFSA Summary use case. (app\Shared_Pages\FAFSA_summary.htm)
9	Selecting FAFSA ON THE WEB INTRO will continue at app\FillOutApp\filloutapp_intro.htm
10	Selecting INFO ABOUT YOU will continue at app\FillOutApp\filloutapp_step1a.htm
11	Selecting YOUR FINANCES will continue at app\FillOutApp\filloutapp_step2a.htm
12	Selecting YOUR STUDENT STATUS will continue at app\FillOutApp\filloutapp_step3a.htm

11. Related Use Cases

#	Related Use Cases
1	Fill Out FAFSA
2	Renew a FAFSA
3	Correct a FAFSA
4	Exit FAFSA
5	Save for Later