



Update Binder:

- PBO At The Front Lines: may need modifying based on training that Dwayne delivers
- Transformation Blue Print: Check with Linh to see if it's available
- HR OM Package: Check with Stacy if John M. has updated
- Outcomes From Disney: Talk to Calvin about what to include
- EDC Sketch: Check for latest version
- Opportunities List: Include latest version

Schedule Meetings/Training Sessions:

Participants:	Topics to be Covered:
Candy Kane	<ul style="list-style-type: none"> • Mission, values, service standards and culture
Focus group of employees	<ul style="list-style-type: none"> • Mission, values, service standards and culture
Calvin Thomas, John Reeves, Chuck Lofy	<ul style="list-style-type: none"> • Impact of transformation on the organization and the roles of those employees who have been impacted • Transition support process for impacted employees
Calvin Thomas	<ul style="list-style-type: none"> • HR roles, responsibilities, structure, vision and values
Anne Teresa and Cyndi Reynolds	<ul style="list-style-type: none"> • Concept of "Right Fit" and how it is measured via the Q12
Anne Teresa	<ul style="list-style-type: none"> • SFA University roles, responsibilities, structure, vision and values
Mod Ptr	<ul style="list-style-type: none"> • Overall organizational structure and governance (Amy) • Overview of Mod Ptr: Project Scope, current initiatives, milestones (Linh and visit to "Mod Center")
PSG (Larry Grant, Lorraine Chang and/or Babak Armajani)	<ul style="list-style-type: none"> • Overview of Transformation Ptr
Leadership team meeting	<ul style="list-style-type: none"> • General introduction to SFA leadership
LMPC or appropriate Union Reps	<ul style="list-style-type: none"> • The Union, the key players and the union-management partnership
EDC Manager and Amy Rothman	<ul style="list-style-type: none"> • Impact of transformation on the organization and the roles of those employees who have been impacted • Overview of EDC vision, values, roles, responsibilities and structure (walk through storyboard) • Transition counseling and professional development functions
Lisa Cain and Amy Rothman	<ul style="list-style-type: none"> • Communication plan roll out for EDC
Dwayne Rumber, Stephen Blair	<ul style="list-style-type: none"> • Modified <i>PBO at the Front Lines</i> and <i>Traditions</i> training