

E-ID Mad Dog Project

3/6/01 Meeting Minutes

1:00 – 2:00 ROB Room 5009

Attendees:	CIO – Jun Chung Students – Brian Sullivan Schools – Financial Partners – none OGC – Ron Sann PDD – John Kolotos; Pat Newcombe OIG – Howard Sorensen Budget – John Kane Mod Partner – Heather Burke Note: Some attendees couldn't come due to the DL Conference
Topics Covered	Mad Dog Project Update 1) 3/2/01 IRB meeting a) Handed out the slides presented at the 3/2/01 IRB Update to answer the 2/13 IRB questions on DL Benefits, CPS Costs, Contractor Revenues and the Consolidated Project Plan. The presentation answered the IRB's questions well except for further cost information requested (see next entry). b) Greg Woods requested a cost team be created to drill down further into the cost/benefits analysis. Since this project is drawing lots of outside attention and is a premier project in the federal government, we're looking for a complete and heavily documented picture of cost/benefits and how they are affected by paper reduction projects already implemented. Cost team members will be finalized and meet as soon as possible. (CIO) c) IRB assigned Rosemary Beavers as DL project lead, and Neil Sattler as FFEL and overall Mad Dog project lead. 2) Consolidated Project Plan a) Handed out consolidated project plan and asked business units to review their sections of the plan and send corrections to Jun Chung. This was the first time the attendees had looked at the project plan although it is in the Outlook public folder and was distributed as part of the 3/2/01 IRB Update materials. Stressed that the steps and dates in the plan have never been vetted by the business units, some are just placeholders, so please correct as needed. b) Legal/Policy provided project plan corrections during the meeting and will finalize their schedule once they meet next week to decide their Standards issuance approach 3) DL Conference Presentation a) Greg Woods will make a 1.5 hour E-Sign presentation at the DL conference on 3/8. Will forward presentation material to Mad Dog team when available. (CIO) Workgroup Updates 1) Legal/Policy: a) Advance NPRM was available for viewing on Mar 1 st and published on Mar 2 nd . Comment period now in effect. b) Standards are being revised. Legal/Policy workgroup will meet next week to decide their approach to issuing the FFEL standards and Dear Partner Letters. Ideas include: <ul style="list-style-type: none">• Separate Dear Partner Letters to each program• Issue standards now as the first version and make changes as needed• Issue as another draft• Have rest of community review standards before issuance (were already reviewed by portion of FFEL)• Have entire Mad Dog review one final time before issuance 2) Technology Update: None. 3) Business Processes a) DCS: Discussed the need to meet with DLSS and DLO to make sure each system's



	changes will make their systems interoperable. Should words in each business unit's task order be similar to ensure contractor work is interoperable?
Decisions Made	<ul style="list-style-type: none"> • From 3/2/01 IRB Update: DL lead is Beavers; Mad Dog project lead and FFELP lead is Sattler
Parking Lot Issues	<ul style="list-style-type: none"> • Schedule meeting to define plans for implementing FFEL use of the SFA PIN (Sattler)
Action Items	<ul style="list-style-type: none"> • Create cost analysis team and schedule first meeting (CIO/Mod Partner) • Distribute DL Conference presentation when available (CIO) • Submit corrections and updates to consolidated project plan to Jun Chung (All) • Update project plan with corrections given at today's meeting (Mod Partner) • Decide Standards issuance approach (Legal/Policy Workgroup) • Meet to discuss interoperability of DCS and DLSS system changes and task order verbiage (Sullivan, Hayward)
Agenda Items for Next Meeting	<ul style="list-style-type: none"> • Tuesday, 3/13/01 1:00 – 2:00 ROB (Room 5009) Weekly Mad Dog Status Update

