

# E-ID Mad Dog Project

4/17/01 Meeting Minutes

1:00 – 2:00 ROB Room 5009

<b>Attendees:</b>	CIO – Neil Sattler; Charlie Coleman; Arva Thomas; Adam Essex Schools – Mike Murray Students – Brian Sullivan; Nina Colon Financial Partners – none PDD – Pat Newcombe; John Kolotos OGC – Ron Sann; Harold Jenkins; Lee Harris Acquisitions – Stan Livingstone Mod Partner – Yateesh Katyal; Jake Brody; Mike Gibbons; Brian Fuller; Heather Burke
<b>Topics Covered</b>	<p><b>Weekly Status Meetings</b> Attendance has been sparse these past two weeks. Asked Mad Dog team members if these meetings needed to be made bi-weekly. Decision: Have meeting next week and then decide if action items have slowed down enough to go to bi-weekly.</p> <p><b>Mad Dog Project Update</b></p> <ol style="list-style-type: none"><li>1) Consolidated Project Plan. As always, submit updates by email (to heatherburke@kpmg.com). Starting with next week’s meeting, agenda will follow the sections of the project plan. Highlighted important items as discussed below.</li><li>2) 5/3 FFEL Town Hall, ROB3 Auditorium, 1-4 pm. Agenda will be determined by FFEL. NCS must attend; EDS should attend to show how DL design meets standards. Concern: Don’t put contractors (EDS) in a position to answer questions that SFA should answer (e.g., Standards questions). Consider delaying this meeting until Standards are released.</li><li>3) PIN Authentication Services. A full proprietary PIN authentication service was decided on last week. Tomorrow, 4/18, 4:00-5:00 ROB3 Room 4624a, a Contract meeting will be held to review the MOU from NCS.</li><li>4) Documentation Deliverables. Need to coordinate with OGC on legal risk component for Risk Analysis chapter. OGC suggested documenting the number of PIN hits decision as part of this booklet. Sattler to document the legal briefings from the beginning of the Mad Dog as well as case laws on e-agreements for this chapter. Industry Benefits chapter will be done by CIO, and Executive Summary by Mod Partner (Accenture).</li><li>5) Certification &amp; Accreditation. Work has begun to see how eMPN changes the security risks to SFA systems. Goal is to produce an accreditation letter for eMPN to operate under acceptable risk. We’ve been talking to SFA employees and contractors to collect information on existing security materials and system design architectures. Design architectures aren’t finalized yet. Department of Ed and IG have started security reviews that may play into our efforts. Need to know the system architectures as soon as possible.</li><li>6) Presentation Repository. CIO (Arva Thomas) will create a repository for presentation materials (part of the Outlook E-ID library). CIO is updating some materials, including the SFA Timeline for E-Commerce, updated at today’s meeting. Request Mad Dog team look at repository and keep presentations updated.</li><li>7) Business Case Funds. Reviewed business case funding which has been reduced by \$1.5 million to account for the reduced costs of modifying the SFA PIN site and supporting VDC components (due to Authentication Service decision).</li></ol> <p><b>Workgroup Updates</b></p> <ol style="list-style-type: none"><li>1) Legal/Policy:<ol style="list-style-type: none"><li>a) Standards. Still in the hands of the Office of the Secretary. comments being received from NCHelp and Citibank which are technical, but some are substantive. Comments will be distributed to the Mad Dog team. Might result in page changes to the copy in the Secretary’s office.</li><li>b) ANPRM/NPRM. Legal/Policy doesn’t need anything from the Mad Dog team to continue work on this issue. Legal/Policy will be having additional discussions on the NPRM.</li></ol></li><li>2) Technology Update: none</li><li>3) Business Processes</li></ol>



	<ul style="list-style-type: none"> <li>a) DLO. Need PIN site specs as soon as they are available. Concern that costs may increase due to the need for more resources to accomplish the same amount of work in less time. DLO might have new cost estimates.</li> <li>b) DLC. No representative attended.</li> <li>c) DLS. No representative attended.</li> <li>d) PIN. Will get specs from NCS as soon as possible. Contract meeting tomorrow.</li> <li>e) VDC. No more need for VDC representation in these meetings.</li> <li>f) DCS. Gave SOW to COTR. Expect no new functionality by June 30<sup>th</sup>. Raytheon is subbed to EDS, so also expect Raytheon can hit the ground running. Plan to be able to handle eMPNs that require collection a couple of months after June 30<sup>th</sup>. Mod Partner can provide a check of how DCS efforts integrate into all project components.</li> </ul>
<b>Parking Lot Issues</b>	<ul style="list-style-type: none"> <li>• None</li> </ul>
<b>Action Items</b>	<ul style="list-style-type: none"> <li>• Wednesday, 4/18, PIN Authentication Services Contract Meeting, 4:00-5:00 ROB3 4624a. (SFA Contracting, CIO, Students)</li> <li>• Incorporate Standards comments from NCHELP and CITI and send to Neil Sattler for distribution (Kolotos)</li> <li>• 5/3 FFEL Town Hall, ROB Auditorium, 1-4 pm. Decide whether to delay the meeting until the Standards have been officially published. Confirm agenda so SFA can prepare presentation materials. (Sattler, Reeves, Mad Dog team)</li> <li>• Meet with Nina Colon again to revisit information about SFA PIN site needed for Certification &amp; Accreditation (Mod Partner)</li> <li>• Once known, submit eMPN-related system architecture, security documentation, and development milestones to Mod Partner (<a href="mailto:brianfuller@kpmg.com">brianfuller@kpmg.com</a>) (DLO and PIN)</li> <li>• Obtain documents to use for legal risks from OGC (Mod Partner/KPMG Consulting))</li> <li>• Document PIN hit decision (Sattler)</li> <li>• Update presentation materials in E-ID Mad Dog Outlook Public Folders (CIO and All)</li> <li>• Obtain new costs from DLO/Steve Wingard (Mod Partner/KMPG Consulting)</li> <li>• Review integration of DCS work with all project components (Mod Partner/Accenture)</li> </ul>
<b>Agenda Items for Next Meeting</b>	<ul style="list-style-type: none"> <li>• Tuesday, 4/24/01 1:00 – 2:00 ROB (Room 5009) Weekly Mad Dog Status Update. Will decide at this meeting if the next status meetings should become bi-weekly.</li> </ul> <p><b>NOTE:</b> All e-sign documents are available in Outlook under Public Folders &gt; All Public Folders &gt; OSFA &gt; OCIO &gt; Innovations &gt; E-ID Mad Dog. <b>NEW:</b> <i>Folder for Presentation Material will be a subdirectory under this address..</i></p>

