

E-Sign Mad Dog Project

4/24/01 Meeting Minutes

1:00 – 2:00 ROB Room 5009

Attendees:	CIO – Neil Sattler; Joseph Miranda Schools – Mike Murray Students – Jeanne Saunders Financial Partners – Frank Ramos PDD – Pat Newcombe Mod Partner – Yateesh Katyal; Mike Gibbons
Topics Covered	<p>Mad Dog Project Update</p> <ol style="list-style-type: none"> 1) <u>Consolidated Project Plan</u>. Highlighted important items as discussed below. Submit updates by email (to heatherburke@kpmg.com). 2) <u>5/3 FFEL E-Sig Town Hall</u>. ROB Auditorium, 1-4 pm. Selective SFA participation only. NCS is expected to discuss their PIN API interface specs. Reeves/Coleman/Sattler/Boots to give SFA overview. 3) <u>Documentation Deliverables</u>. OGC submitted documents for review on risk. Process flowcharts with costs/savings expected to be validated this week with business channels. 4) <u>Certification & Accreditation</u>. Work is ongoing and some security plan work is being performed by EDS and their sub-contractor. 5) <u>Business Case Funds</u>. Reviewed business case funding needs which anticipates a reduction of \$1.5M to account for the reduced costs of modifying the SFA PIN site and supporting VDC components (due to Authentication Service decision). Confirm with business units and present to the IRB. This \$1.5M reduction might be \$1.25M. <p>Workgroup Updates</p> <ol style="list-style-type: none"> 1) <u>Legal/Policy</u>: <ol style="list-style-type: none"> a) Standards. Still in the hands of the Office of the Secretary. b) ANPRM/NPRM. Legal/Policy has had additional discussions on the value of an NPRM and may not issue one due to the existence of strong current legal policy and guidance on record retention. c) System of record. The PIN authentication services database will probably need to create a notification. 2) <u>Technology Update</u>: none 3) <u>Business Processes</u> <ol style="list-style-type: none"> a) DLO. Requirements are finalized, work is progressing, API specs received. Still require a legal review for look and feel and potential 508 requirements. b) DLC. No update. c) DLS. No update. d) PIN. Contract Mod to go to NCS for 18 month commitment with an option for another 18 months. This may significantly affect cost if the contractor cannot amortize project costs over 3 years. Still need to clarify funding for VDC. e) VDC. Still need approximately \$265,000 funding. Sattler/Gibbons/Elliot/Colon discussed. f) DCS. No update
Action Items	<ul style="list-style-type: none"> • 5/3 FFEL Town Hall. Confirm agenda and contractor attendees and presentation materials. (Sattler) • Submit eMPN-related system architecture, security documentation, and development milestones to Mod Partner (brianfuller@kpmg.com) (DLO and PIN)
Agenda Items for Next Meeting	<ul style="list-style-type: none"> • Tuesday, 5/1/01 1:00 – 2:00 ROB (Room 5009) Weekly Mad Dog Status Update. • All e-sign documents are available in Outlook under: Public Folders > All Public Folders > OSFA > OCIO > Innovations > E-ID Mad Dog.

