

DRAFT AGENDA FOR STUDENT AID AWARENESS IPT² KICK-OFF

January 31,2001–10:30-12:00

DESIRED OUTCOMES-

- Understanding of the accomplishments of SAAIPT¹
- Understanding of and commitment to the draft charter so that everyone can work actively together to accomplish the purpose and objectives
- Agreement on a vision of success
- Commitment to operating agreements
- Stakeholder analysis
- Agreement on when the Core Team will meet
- Understanding of and agreement to the process road map
- Agreement on next steps

<u>WHAT</u>	<u>HOW</u>	<u>WHO</u>	<u>WHEN</u>
START-UP-	<ul style="list-style-type: none"> • Welcome– • Context • Students Channel Vision • Students Channel Values • Desired outcomes • Agenda • Introductions–what you bring to this group 	Jennifer Nancy All	10:30-10:45
SAAIPT¹	<ul style="list-style-type: none"> • High level review of results 	Linda	10:40-10:45
CHARTER	<ul style="list-style-type: none"> • Concept of chartering • Present draft • Check for understanding • Check for additions/changes/agreement • Vision of success– <ul style="list-style-type: none"> • Brainstorm • Agree • Operating agreements– <ul style="list-style-type: none"> • Brainstorm • Agree • Stakeholder analysis • Agree on when Core Team will meet 	Nancy Mary K Nancy	10:45-10:50 10:50-11:05 11:05-11:15 11:15-11:30 11:30-11:45
PROCESS ROAD MAP	<ul style="list-style-type: none"> • Concept of process road map • Hand out draft • Have people take it home for review before next meeting 	Nancy Mary K Nancy	11:45-11:50
CLOSE	<ul style="list-style-type: none"> • Next Steps– <ul style="list-style-type: none"> • Remind group of meeting with Candy and Greg • +/- 	Nancy	11:50-12:00

	<ul style="list-style-type: none">• Closing comments	Jennifer / Mary	
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THINGS TO DO-

- Hand-outs–
 - List of names, e-mail, phone numbers
 - 3-ring binder for everyone
 - Reorganization proposal
 - Charter
 - Process map
 - Students Channel Values
 - Students Channel Vision
 - 13 Questions
 - Fancy Facts
 - Any additional SAAIPT¹ documentation–
 - Charter?
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- Get 3-ring binders from SAAIPT¹
- Invite Accenture roles & responsibility person & Linh
- Ask Linda to do 10 minute present on SAAIPT¹

- Some initial thoughts about key stakeholders–
 - Students Channel leadership–CRCR people
 - Those currently in Aid Awareness
 - IPT¹ sub-team leads
 - Analysis–Cindy Reynolds, Dottie Kingsley, Jeff Baker
 - OERI–Office of Educational Research and Improvement
 - NCES–National Center of Educational Statistics

- Activities to think about–
 - Look at total organization to see what needs to come into SAA
 - Boundaries between Analysis & SAA
 - Boundaries between what has been done in other parts of the Students Channel/overlapping areas–Demetreus Wyndom
 - Connecting with all others I SFA who do outreach and student aid awareness