

**STUDENT AID AWARENESS WORK TEAM
MEETING MINUTES
MARCH/13/01**

ATTENDEES
• Hazel
• Kristine
• Linda
• Mary K
• Nancy

NEXT STEPS

WHAT	WHO	BY WHEN	DATE COMPLETED
• Summarize Quick Hits status	Mary K		
• Meet with FTC for web protocols	Bill	4/23	
• Write bullets for a monthly one-pager (PTA), and send to Mary K	Linda	3/12	
• Get people to run PTA booth	Linda		
• Bullet points of Cindy at McNair	Bill	3/12	
• NSSFNS–find out who from Dena’s group is covering	Mary K	3/12	
• Send out minutes from today’s meeting	Nancy	3/16	
• Document draft agreements on long-term and short-term objectives and e-mail to team	Nancy	3/16	
• Prepare a next assignment for Joe that furthers the long and short-term objectives	All	3/27	

UPCOMING MEETINGS-

- March 27, Tuesday–10:30-11:30–(to review long-term and short-term objectives and prepare for briefing Jennifer)
- March 27, Tuesday–1:30-3:30–(briefing Jennifer)
- April 3, Tuesday–1:30-3:30
- April 10, Tuesday–1:30-3:30

ISSUES TO BE DISCUSSED

- Should the vision statement include “state” and “private?”
- Need to consider how to involve the Union
- Budget

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<ul style="list-style-type: none"> • We prepared ahead of time 	<ul style="list-style-type: none"> • Missed Bill
<ul style="list-style-type: none"> • We did work outside the meeting 	<ul style="list-style-type: none"> • No lunch
<ul style="list-style-type: none"> • We worked together and shared work between the meetings 	
<ul style="list-style-type: none"> • Bill provided material even though he couldn't attend 	
<ul style="list-style-type: none"> • Hazel seeing the benefit of the process in spite of frustrations 	
<ul style="list-style-type: none"> • Taking time to bring each of us along 	