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Attachment A

P R O C E S S	Time Frame & Responsibility	D E T A I L
Reconciliation of Cash Link to GL Accounts for all funds by ALC to ensure that all cash has been posted	Daily	Note: <i>Detailed reconciliations will be documented by Treasury Management Contractors</i>
Reconciliation of the Bank Accounts and Lockboxes	Monthly Candice: Kevin & Fiona	<ul style="list-style-type: none"> • Wachovia Lockbox – LC Balance with Servicing and interest earned for ALC 007 • Wachovia Lockbox – EDS Direct Loan Lockbox • Bank of America Lockbox – DL Receipts Balance with Servicing • Bank of America – Misc. Receipts • Mellon Lockbox – FFELP Lender Misc. Income • Mellon Lockbox – FFELP Credit Card Account
Reconcile Inter Agency Cash transfers SF 1081 data input into FSA FMS to EDCFO Clearing Accounts (F3885)	Monthly N.Quang: Faye & Ramon	<ul style="list-style-type: none"> • Treasury Offset Payments • HHS • DOJ • All Others
Reconcile Intra Agency Cash Transfer SF 1081 data input between FSA Direct Loan funds and FFELP funds (to include GA’s)	Monthly Candice: Faye & Ramon	<ul style="list-style-type: none"> • MA Schedules (GA) • MB Schedules (DCS-DL Consolidation) • MC Schedules (DCS- FFEL Consolidations) • MH Schedules (HHS & Other Outside Agencies)
Reconcile FSA FMS to EDCFO FMSS - OF Non – Form 2000 GA	Monthly Candice: Faye & Ramon	<ul style="list-style-type: none"> • Account Maintenance Fee • LPIF – Loan Processing Issuance Fees <p>INCENTIVE FEES:</p> <ul style="list-style-type: none"> • VFA Portfolio Wellness Fees • VFA Default – Prevention Fees • VFA Great Lake Performance Fees • VFA Collection Fees • VFA Default Aversion Fees
Reconcile PELL obligation, receipt and disbursement data between FMS, GAPS, and FSA Subsidiary GL as well as the FMSS GL	Monthly June: Kevin & Fiona	<ul style="list-style-type: none"> • Returns/Refunds • Obligation payments • Assurance reports • Drawdowns from Schools • Advances and Receivable balances • Allotments • Treasury Confirmations (4802) • Unprocessed obligations
Reconcile Campus Based obligation, receipt and disbursement data between FMS, GAPS, and FSA Subsidiary GL as well as the FMSS GL	Monthly June: Kevin & Fiona	<ul style="list-style-type: none"> • Same as PELL
Reconcile LEAP/SLEAP obligation, receipt and disbursement data between FMS, GAPS, and FSA Subsidiary GL as well as the FMSS GL	Monthly June: Kevin & Fiona	<ul style="list-style-type: none"> • Same as PELL

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Reconcile Direct Loan obligation, receipt and disbursement data between FMS, GAPS, and FSA Subsidiary GL as well as the FMSS GL	Monthly	<i>Note: Currently in the process of identifying the detailed reconciliations that need to occur</i>
Reconcile FSA FMS Loan Receivable Account (135001)	Monthly Lester: Richard Polhamus	<ul style="list-style-type: none"> • to Servicing (Level 1 Recon); • to Raytheon’s DCMS (Level 2 Recon); • to EDCFO’s DCMS;
Reconcile FSA’s FMS Advance Receivable Account (135003)	Monthly Winston: Richard Polhamus	<ul style="list-style-type: none"> • to Servicing (Level 1 Recon); • to Raytheon’s DCMS (Level 2 Recon); • to EDCFO’s DCMS;
Reconcile FSA’s FMS Unapplied Receivable Account (135006)	Monthly Jenny: Richard Polhamus	<ul style="list-style-type: none"> • to Servicing (Level 1 Recon); • to Raytheon’s DCMS (Level 2 Recon); • to EDCFO’s DCMS;
Reconcile FSA’s FMS Interest Account (134001)	Monthly Lester: Richard Polhamus	<ul style="list-style-type: none"> • to Servicing (Level 1 Recon); • to Raytheon’s DCMS (Level 2 Recon); • to EDCFO’s DCMS;
Reconcile Perkins Loan Portfolio to the FISAP	Monthly	
FORMS 2000 ITEMS GA Reconcile FSA FMS to EDCFO FMSS – OF for FFELP Forms 2000 reporting	Monthly Candice: Faye & Ramon	<ul style="list-style-type: none"> • Student Loan Default Claims 3302C • Student Loan Death & Disability Claims 4201B • Ch 7 & Ch 11 Bankruptcy Claims 4201C • Closed Schools and False Certification Claims 4201D • Unpaid Refunds 4201J • Estimate Interest Bad Debt / Actual Bad Debt 61053 61058 • Accrued Interest 65011 • Accrued Interest FFEL Consolidated With FFEL 65024 • Accrued Interest FFEL Consolidated With DL 65025 • GA Retention Interest 65027 • Other Fees 69011 • FFELP Misc. Income 69036 • Collection – Principals 74011 • FFEL Consolidation 74016 • Rehab Loans 74017 • Receipts of FFEL Consolidation by Sallie Mae 74018 • GA Retention Principal 74027
Reconcile Lender Payments Form 799 FSA FMS to ED FMSS – OF	Monthly Candice: Faye & Ramon	<ul style="list-style-type: none"> • Interest Benefits 4101H • Special Allowances 4101G • Loan Fees From Lenders 63014 • Lender Fees Paid To ED 69030 • Loan Fees From Sallie Mae 69031
Reconcile DCS FSA FMS to ED FMSS – OF	Monthly Candice: Faye & Ramon	<ul style="list-style-type: none"> • Receivables: Loans (O/C) • Estimated Bad Debt Interest DCMS 61056 • Accrued Interest 65011 • Penalty Fees 65031 • Administrative Charges 65051 • Other Fees 69011

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Reconcile DCS FSA FMS to ED FMSS – OF (continued)	Monthly <u>Candice:</u> Faye & Ramon	<ul style="list-style-type: none"> • Collection Principal 74011 • Collection Assigned 74013 • Origination Fees 63011 65011 • Account Interest Uninv Funds 69022 • Receipts From Liq. Account 61042 • Deposits Funds 69018
DLSS to Credit Management Data Mart (CMDM)	Weekly	<ul style="list-style-type: none"> • CMDM Reconciliation Report & Cumulative Error Report to Weekly IF010 Report.
DLSS to Credit Management Data Mart (CMDM)	Monthly	<ul style="list-style-type: none"> • CMDM Reconciliation Report & Cumulative Error report to Month-End IF010 Reconciliation Worksheet.
Credit Management Data Mart (CMDM) to FMS	Monthly	<i>Note: Currently in the process of identifying the detailed reconciliations that need to occur</i>
COD to FMS	Monthly	<i>Note: Currently in the process of identifying the detailed reconciliations that need to occur</i>

Note: Currently this work plan does not include EcB or COD reconciliations. As the Phase IV reconciliations are identified they will be incorporated into the document.