



*“We Help
Put America
Through
School”*

TO 61- CFO Transformation

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November 16, 2001 - December 15, 2001

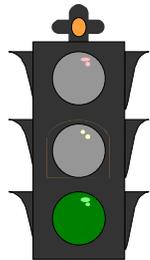
Discussion Agenda



- Overall Status
- Project Scorecard
- Integrated Timeline
- Major Risks
- Government & Project Dependencies
- Key Issues & Decisions



Overall Status



Green

Trend



Task Order 61 Securities & Facilities reports an on schedule status. Deliverables to be completed on time and target dates to be meet.

Task Order 61 Accounting reports an on schedule status. Deliverables to be completed on time and target dates to be meet.

Major Accomplishments Since Last Meeting

- Completed Deliverable 61.1.9.
- Completed Internal Control initial Draft on 11/30/01.
- Finished draft of procedures on DCMS reconciliations.
- Produced spreadsheet for FY00 Accrual summary for Liquidating & Financing accounts.
- Completed work on DCMS reconciliation through 9/30/01.
- Completed Direct Loan reconciliations for July 1, 2001.

- Forwarded DCS worksheets & answered questions from Auditors.

Upcoming Activities / Target Dates

- Documenting procedures for DCMS reconciliations.
- Continue work on Internal Control procedures for AD.
- Assist AD on Cash Related Items in the suspense accounts.
- Continue work on listing of invoices supporting expended obligations of Fund 4251, account 211000.
- Complete Direct Loan reconciliations through 9/30/01.
- Clear FMS data file (level 1) and accounting transaction (level 2) errors.

Project Scorecard

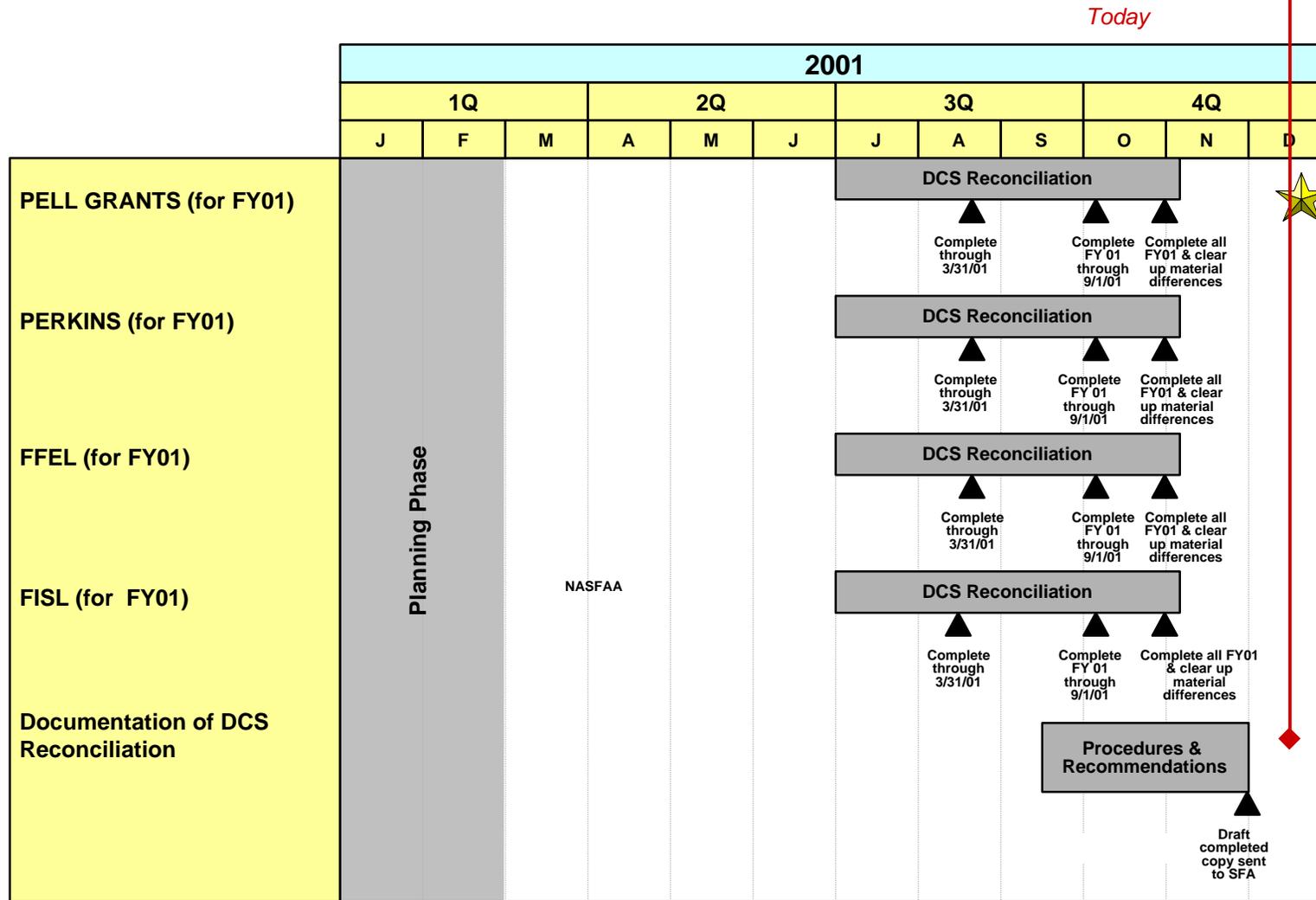


Category	Status	Trend	Status Comments
Task Order			
Scope			
Schedule			

High Risk – significantly impacts Project schedule	Moderate Risk – Minor schedule slippage and/or manageable issues	Low Risk – On schedule, no significant issues	Better	Worse	Same
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* Per current plan

Integrated Timeline



Status Legend									
▲	High Risk – Major impact to schedule	▲	Moderate Risk – Manageable impact to schedule	▲	On Schedule	▲	Not Started	▲	Complete

Major Risks



<i>Risk</i>	<i>On Point</i>	<i>Mitigating Actions</i>	<i>Status</i>
			▪

Government and Program Dependencies



<i>Dependency</i>	<i>On Point</i>	<i>Target Date</i>	<i>Status Comments</i>

Key Issues & Decisions



<i>Issue / Decision Required</i>	<i>On Point</i>	<i>Target Date</i>	<i>Status Comments</i>
<p>Department reaction to Management Improvement Team recommendations concerning SFA/ED relationships may require change in responsibility for building operations support services. Responsibility may shift from QWG to SFA Administration.</p>	<p>Jim Barnard (SFA Admin.)</p> <p>Bob Powers (Mod Partner)</p>	<p>TBD</p>	<ul style="list-style-type: none"> ▪ Current effort focuses on QWG providing support to SFA. ▪ SFA Admin began parallel effort to assume responsibility (SOW prepared, preliminary pricing obtained, Facilities Management Plan being developed, etc.).
<p>ED LAN Access. Need security clearance for 5 new subcontractors from DEVA & Associates.</p>	<p>Linda Snyder (SFA)</p> <p>KC Abadian (Mod Partner)</p>	<p>TBD</p>	<ul style="list-style-type: none"> ▪ Security Paperwork & fingerprints need to be completed. Received paperwork on 11/30/01.
<ul style="list-style-type: none"> ▪ We currently have 6 cubes for 9 contractors under contract here on the 5th floor. We have resorted to doubling up 3 cubes. When installing two PCs in one cube, we found that only one port is active (the other two being off). Need to have two ports active per cube so that each computer at each desk has ED LAN access simultaneously. 	<p>Tawanda Hampton (SFA)</p> <p>KC Abadian (Mod Partner)</p>	<p>TBD</p>	<ul style="list-style-type: none"> ▪ Request was forwarded on 11/15/01. No resolution at this point.