

AGENDA FOR STUDENTS CHANNEL
RETREAT PLANNING MEETING

January 30, 2001–3:00 – 4:00 in room 3100

DESIRED OUTCOMES -

- Understanding of the input of the leadership team for the March retreat so that we can agree on the areas of interest.
- Understanding of the big picture interest in terms of results, process and relationship.
- Agreement on desired outcomes
- Agreement on how to use the values document and the force field analysis
- First pass at retreat schedule (travel, registration, work sessions, visits, start and end time each day.
- A list of candidates to work on the planning team.
- An understanding of the charter to the planning team with timetable

<u>WHAT</u>	<u>HOW</u>	<u>WHO</u>	<u>WHEN</u>
START-UP- Present: Jennifer, Mary K, Bob and Julia	<ul style="list-style-type: none"> • Welcome– • Big picture context–(circle-arrow-circle) At last retreat accomplishments were celebrated, and a picture of the current state was presented, a vision of the future was created, this second retreat is about how do we get there. • Desired outcomes for this meeting 	5'	
EXPECTATIONS FOR THE RETREAT/INPUT FROM LEADERS	<ul style="list-style-type: none"> • Examine leaderships input • Review other documents from evaluation and retreat plus delta. • List buckets of interest • Select Focus and make preliminary choices 	10'	
BIG PICTURE INTEREST	<ul style="list-style-type: none"> • Gather input around the three dimensions: results, process and relationships. • First pass at language desired outcomes, agreement on the intent and outputs. • List of prior knowledge, materials needed to accomplish work. • Next steps. 	20'	

VALUES AND FORCE FIELD ANALYSIS	Agreement on use of the documents; purpose, outcomes and format. Next steps	5'	
RETREAT SCHEDULE	First pass at schedule Next steps	10'	
PLANNING TEAM	List potential planning team members Articulate their mandate How will they be involved Other roles Charter Timetable Next Steps	5'	
CLOSURE	Revisit all next steps and timetable Schedule next meeting	5'	

THINGS TO DO-

- Bring cameras