

STUDENTS CHANNEL MARCH LEADERSHIP RETREAT

AGENDA FOR PLANNING MEETING

March 12, 2001–10:00-1:00

Dial In Toll-Free Number–1-800-516-9896

Participant Code–00950

Chairperson–009508688

Future Meetings-

· *It's retreat time* ☺ ⏳!!!! 🍴| *Let the feast begin!!!*

DESIRED OUTCOMES -

- Agreement on final purpose statement
- Agreement on final desired outcomes for the retreat
- Update of what the Leadership Team members have done with the Values document so that we can determine whether we need to do anything with that information for the retreat
- Update on any final Leadership Team feedback on the agenda
- Agreement on final agenda flow and activities for each section of the retreat
- Finalization of logistics–what, who, by when
- Agreement on pre-work for participants and mailing to be sent out
- Agreement on what should go into the manual
- Agreement on any final steps before the retreat

<u>WHAT</u>	<u>HOW</u>	<u>WHO</u>	<u>WHEN</u>
START-UP-	<ul style="list-style-type: none">• Review desired outcomes/agenda• Check for any changes/additions	IA	10:00-10:05
PURPOSE STATEMENT	<ul style="list-style-type: none">• Review latest draft purpose statement• Add/change• Agree	IA	10:05-10:10
DESIRED OUTCOMES FOR RETREAT	<ul style="list-style-type: none">• Review desired outcomes for retreat• Suggest any additions/changes• Agree	IA	10:10-10:20
VALUES	<ul style="list-style-type: none">• Update group on feedback received from Leadership Team on what they have done with the Values document• Determine if we need to do anything with this at the retreat	Mary K	10:20-10:30

LEADERSHIP TEAM FEEDBACK ON AGENDA	<ul style="list-style-type: none"> • Update on latest input from Leadership Team about the agenda • Agree on any things we need to consider when reviewing the agenda activities 	Dena & Diane	10:30-10:45
ACTIVITIES FOR EACH SECTION OF RETREAT	<ul style="list-style-type: none"> • Review agenda flow–how the activities will unfold, logistics, etc. • Make any final adjustments 	IA	10:45-11:45
LOGISTICS	<ul style="list-style-type: none"> • Review logistics identified on last page of detailed agenda • Agree on any additional items and who will do what by when 	Michele/ IA	11:45-12:15
PRE-WORK	<ul style="list-style-type: none"> • Suggest pre-work for participants to do • Agree • Agree on what to send them, who will do so, by when 	Mary K/ IA	12:15-12:30
MANUAL	<ul style="list-style-type: none"> • Report on what is being put in a “manual” so far • Make any additions 	Mary K	12:30-12:45
CLOSE-	<ul style="list-style-type: none"> • Next Steps • +/- • Celebrate!!!! 	IA	12:45-1:00