

**Script Name:** Phone Log Script  
**Description:** This script tests the functionality contained within the Phone Log module.  
**Create by:** Maja Dragnic  
**Prerequisites:**  
**Security Access:** Update  
**Outputs:**  
**Use Cases Covered:** Phone Log (ComLog)  
**Conditions Covered:**

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
<b>Admin User Logs In and selects ComLog link</b>						
1	Open Internet Browser	Browser Opens				
2	Enter <http://test.cbs.sfa.ed.gov:8532/CBSWebApp/admin/adminWelcome.jsp> into the browser address window	Window "Enter Network Password", asking for user's name and password is displayed. (Testing only)				
3	Type <cbs> as your username and <cbstest> as your password	Field accepts values				
4	Click <OK>	<p>Verify that the system displays the Campus-Based Admin Login page. In the center of the page is a Login button. There is a following instruction notifying the Admin User how to proceed: Welcome to Campus-Based Administration.</p> <p>To access the Campus-Based Admin site:</p> <ol style="list-style-type: none"> <li>1. Select the "Login" button.</li> <li>2. Enter your PIN information. The PIN serves as your identifier to let you access information in systems for the Department of Education. If you do not have a PIN go to the Department of Education PIN Registration site to apply.</li> <li>3. Enter the Campus-Based Admin TG Number.</li> <li>4. After login authentication is complete, the Campus-Based admin home page will be displayed.</li> </ol> <p>If your security rights have not yet been established, contact the CB Security Officer at the Campus-Based Programs office.</p>				
5	Select <Log In> button	Window "Enter Network Password", asking for user's name and password is displayed. (Testing only)				
6	Type <integrate> as your username and <pin1026> as your password	Field accepts value (this step is for testing purposes only and will not be necessary in February).				

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
7	Select <OK> or if security browser was displayed, click <Yes> button to accept	The System displays the PIN Authentication site with the following fields: social security number, first two letters of last name, date of birth, and PIN. The PIN Authentication site is outside of the eCB System.				
8	Enter <222334444> into the SSN field	Field displays the value.				
9	Enter <Po> into the first two letters of last name field	Field displays the value.				
10	Enter <10221970> in the DOB field	Field displays the value.				
11	Enter <1723> in the PIN number field	Field displays the value.				
12	Select <Submit Request> button	Security Alert message comes up.				
13	Select <Yes> button	The System displays a screen where the Admin User enters the Admin TG number. There is a field to enter a TG number. There is a Next button. There is a following instruction notifying the Admin User how to proceed: "Please enter your TG number using uppercase letters. The TG number is case sensitive".				
14	Enter <TG08899> into the TG field	Field displays the value.				
15	Click <Next> button	The System displays the Campus-Based Admin home page. The following links are displayed on the left navigation bar: Accounting, Admin Security, Awards, ComLog, Communications, FISAP Update, FISAP View, Hold Schools, Manual Adjustments, New Schools, PART, PLIST, Recalculation, Reports, Tracking, Waivers, Work Colleges.				
16	Select <ComLog> from the left navigation bar	The System displays the ComLog page, which describes the various functions of the module.				PH001
17		Verify that the following options are available on the left navigation bar of the ComLog module: A. Open School's ComLog B. Search ComLog Logout				
18	<b>Admin User Wants to Access a School's ComLog</b>					
19	Click the Search By <School Name> radio button	School name radio button is clicked.				
20	Enter <Baker College> in the Search For field	Field displays the value.				
21	Select <2002-2003> from the Campus-Based Year field	Field displays the value.				
22	Select <GO>	Verify the System displays the school name, serial number, and Campus-Based year at the top of the page.				

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
23	Select <A. Open School's ComLog> link from the left navigation bar	The System displays the ComLog in a new window. Verify that: There is no left navigation bar. The school name and serial number are displayed. There are fields for the contacts' phone number and name, the topic of the communication, and comments. The reason for the call field has a dropdown menu. There is a Save button. There is a history section that shows previous entries as read-only. There is an Update button. There is an area to load data for different school, with fields to enter a serial number or a school name, each with a radio button. The serial number field is the default radio button. There is a Load button. There is an instruction notifying the Admin User how to proceed. There is a Close button.				
24	Enter <202-444-5555> in the phone number field	Field displays the value.				
25	Enter <Name> in the name field	Field displays the value.				
26	Click on the arrow on the Topic dropdown menu	Verify that the following options are available: FISAP Entry FISAP Validation FISAP Submission FISAP Print Reallocation Recalculation ELC PART Waivers Other				
27	Select <Other> from the Topic for the call dropdown menu	<Other> is displayed in the Topic field.				
28	Enter <Testing PhoneLog> in the comments field	Field displays the value.				
29	Select <Save> button	The System displays the ComLog with the new data entered in the history section with the User ID of the Admin User who entered the comment along with the date and time stamp.				
30	<b>Admin User Want to Update Existing Entry</b>					

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
31	Select <Update> button in the ComLog window	The System displays the ComLog window with all entries previously entered by the Admin User in updateable rows. Entries created by other Admin Users are not displayed. There is a Save button.				PH002, PH003
36	Enter <More Testing Phone Log> in the "Comments" field	Field displays the value.				PH004
37	Select the <Update> button	The System displays the ComLog showing all history data, including the new changes, in read-only format.				PH004
38	Select <Close> button	The System closes the window after ending the ComLog session.				PH004
39	<b>Admin User Accesses ComLog from Another Module</b>					
40	Select the <Home> button from the page header	The System displays Main "Campus-Based Program Funding - FISAP Administration" page.				
41	Select the <Tracking> link from the left navigation bar	Main Tracking page is displayed.				
42	Select the <ComLog> link from the left navigation bar	The System displays the ComLog in a new window.				
43	<b>Admin User selects &lt;Load&gt; button prior to entering value in the Search For field</b>					
44	Select <Serial Number> radio button in the header of the ComLog window	Serial Number radio button is selected with the black dot.				
45	Select the <Load> button	The following error message is displayed in the ComLog window: "You must enter a search string in order to load data for different school".				
46	<b>Admin User wants to access a different school's data while ComLog is open</b>					
47	Enter <000001> in the Search For field	Field is populated.				
48	Select the <Load> button	The System displays the ComLog window with data for selected school: Alabama Agricultural & Mechanical.				
49	<b>Admin User wants to access a different school's data while ComLog is open but the search returns more than one school</b>					
50	Select <School Name> radio button in the header of the ComLog window	School Name radio button is selected with the black dot.				
51	Enter <Alabama> in the Search For field	Field is populated.				
52	Select the <Load> button	A list of available options is displayed in the ComLog window. There is a Select button next to each option.				PH007
53	Select the <Select> button next to Central Alabama Community College	The ComLog for that school is displayed.				
54	Select <Close> button	The System closes the window after ending the ComLog session.				
55	<b>Admin User Wants to Search the ComLog</b>					

Step	Value to Enter	Expected Results	Actual Results	Pass/Fail	SIR#	Test Conditions
56	Select <B. Search ComLog> from the left navigation bar	The System displays the B. Search ComLog. There is a list a list of search criteria with following field labels: Serial Number, School Name, Contact Name, Contact Phone, Topic, Comments, Mod. By, Mod. Date, Mod. Time. Next to each field is an input box, except for the topic field, which is a dropdown menu. There is a Search button. There is a following message notifying the Admin User how to proceed: "Enter your search string(s) in the input box next to field(s) you wish to search. To search the "Topic" field, select an item from the dropdown menu. After all search criteria is entered, select the "Search" button."				PH004, PH005
57	<b>Admin User Wants to Search the ComLog but selects the Search button prior to entering search criteria</b>					
58	Select the <Search> button	The following error message is displayed: "You must enter a search string in order to return search results".				
59	<b>Admin User Wants to Search the ComLog</b>					
60	Select <School Name> radio button	School Name radio button is selected with the black dot.				PH006
61	Enter <Baker College> in the School Name field	Field displays the value.				
62	Select the <Search> button	The System displays the B. Search ComLog - Results page. This page shows all entries that match the search criteria, sorted first by serial number, then by school name, with all of the above fields populated where data is present. Each entry is a row. There is a list a list of search criteria with following field labels: Serial Number, School Name, Contact Name, Contact Phone, Topic, Comments, Mod. By, Mod. Date, Mod. Time.				
63	<b>Verify the Log Out function</b>					
64	Select the <Log Out> link from the left navigation bar	The following message is displayed "You have selected to logout of the eCampus-Based Admin web site. To logout of the system, select the 'Proceed' button."				
65	Select <Proceed> button	The Campus-Based Programs LogIn page is displayed.				