

**Script Name** TC1 - Awd TC 100 Y  
**Description** Testing the TC1 Simulation - Perkins Service Cancellations, 100 Percent, Validations On  
**Created By** Jason Patton  
**Prerequisites** None  
**Outputs** Generated TC simulation sent to accounting  
**Use Cases Covered** Awards  
**Conditions Covered** AW001, AW002, AW003, AW005, AW008, AW010, AW013, AW022, AW023, AW024, AW025, AW026, AW027, AW028, AW029, AW030, AW035

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
<b>Award Log-In</b>						
1	Open Internet Explorer Browser from Desktop	Internet Explorer Opens				
2	Enter <Admin CB URL> development environment - http://dev.cbs.sfa.ed.gov:8531/CBSWebApp/admin/adminWelcome.jsp test environment - http://test.cbs.sfa.ed.gov:8532/CBSWebApp/admin/adminWelcome.jsp	The System displays the Enter Network Password pop-up screen. The user is asked to enter a username and password for the VDC environment.				
3	Type <cbs> as your username and <*****> as your password password = cbsdev for development environment password = cbstest for test environment	Field accepts value (this step is for test purposes only and will not be necessary in production)				
4	Select <OK> button	The system displays the Campus-Based Admin Login page. In the center of the page is a Login button. There is a following instruction notifying the Admin User how to proceed: "Welcome to Campus-Based Administration. To access the Campus-Based Admin site: 1. Select the "Login" button, 2. Enter your PIN information. The PIN serves as your identifier to let you access information in systems for the Department of Education. If you do not have a PIN, go to the Department of Education PIN Registration site to apply, 3. Enter the Campus-Based Admin TG Number, 4. After login authentication is complete, the Campus-Based Admin home page will be displayed." If your security rights have not yet been established, contact the CB Security Officer at the Campus-Based Programs office.				
5	Select <Login> button	Admin Users who have their browsers set to display a security warning will see a security message. If so, click 'OK'. The System displays the Enter Network Password pop-up screen for the CPS PIN environment.				
6	Type <integrate> as your username and <pin1026> as your password	Field accepts value (this step is for test purposes only and will not be necessary in February)				
7	Select <OK> button	The System displays the PIN Request & Information page with the following fields: social security number, first two letters of last name, date of birth, and PIN.				
8	Enter <222334444> into the SSN field	Field accepts value				
9	Enter <Cl> into the first two letters of last name field	Field accepts value				
10	Enter <10221970> in the DOB field	Field accepts value				
11	Enter <2141> in the PIN number field.	Field accepts value				
12	Select <Submit Request> button	Admin Users who have their browsers set to display a security warning will see a security message. If so, click 'OK'. The System displays a screen where the Admin User enters the Admin TG number. There is a field to enter a TG number. There is a Next button. There is an instruction notifying the Admin User how to proceed.				
13	Enter <TG08899> into the TG field	Field accepts value				
14	Click <Next> button	The System displays the Campus-Based Admin home page.				
<b>Calculate TC1 Simulation - 100%, Validations On</b>						

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
15	Select the <Awards> link from the Admin Main Menu	The System displays the main Awards page which displays the following text: There are six main functions of the Awards module: creating a variety of simulations on which to base awards (A. Calculate Simulations), generating awards after simulations are complete (B. Generate Awards), presenting posted worksheets for viewing (C. View Worksheets), generating deobligations for reallocations (D. Reallocation), closing out schools at the end of an award year (E. Close Out), and viewing reports (F. Reports).  A. Calculate Simulations This area is where simulations are performed. After a simulation is calculated here, it is saved for analysis awards. Parameters can also be adjusted here. B. Generate Awards After all simulations for an award are completed, a single simulation is chosen to generate the award. When you generate an award from this simulation, the transaction is sent to the Accounting module. Only after the award has been approved in the Accounting module with the simulations associated will that award be deleted.				
16	Select the <A. Calculate Simulations> link from the left navigation bar	The System displays the Awards - Calculate Simulations page. There are two columns labeled Type and Program. Under Type are radio button options for Tentative (Default), Final, Supplemental (Reallocation), and Perkins Service Cancellations (TC). Under Program are radio buttons for All (Default), FSEOG, FWS, and Perkins. There is an open text box labeled Description. There is an Update Parameters button and a Calculate button. The Tentative and All radio buttons will be populated with a black dot.				
17	Select <Update Parameters> Button	The System displays the A. Calculate Simulations - Update Parameters page.				
18	Select <Teacher Cancellation> Button	The System displays the Teacher Cancellation update parameters page.				
19	Enter <100> in the TC Percentage field	Field Displays value				
20	Enter <N> in the Bypass Validations field	Field Displays value				
21	Click <Save> Button	The parameters are saved.				
22	Click <Previous> Button	The System will close the page, and direct the user to the A. Calculate Simulations - Update Parameters page.				
23	Click <Previous> Button	The System will close the page, and direct the user to the A. Calculate Simulations Page with the "Tentative" and "All" radio buttons selected.				
24	Select the <Perkins Service Cancellations (TC)> Radio Button under Type	Button populated with a black dot.				
25	Select the <Perkins> Radio Button under Programs	Button populated with a black dot				
26	Enter <TC1 - Testing Award Functionality - Perkins Service Cancellations, 100%, Validations On> in the description box	The description box is populated with the information.				
27	Select <Calculate> Button	The System displays the A. Calculate Simulations - Confirmation page with the following text, "Simulation calculation started. It will take approximately 30 minutes to complete your simulation calculation. After the calculation is complete, you may view your simulation by selecting the B. Generate Awards button on the left navigation bar. Your simulation name will include your User ID, along with the date and time the simulation was completed."				
28	Select the <A. Calculate Simulations> link from the left navigation bar	The System displays the A. Calculate Simulations page. While the simulation is running, a line of red text is displayed that reads "A simulation is currently being calculated. Please run your simulation at a later time."				
29	Wait approximately 20 to 30 minutes	The simulation will complete.				
30	Select the <A. Calculate Simulations> link from the left navigation bar	The red text is no longer displayed				
31	Select the <B. Generate Awards> link from the left navigation bar	The system displays the B. Generate Awards page.				
32	Select the <Perkins Service Cancellations (TC)> radio button	Field accepts value				

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
33	Select the <View Simulations> button	The System displays the B. Generate Awards - Simulations page. Within the "Most Recent Simulation:" block, the following fields will be displayed for the simulation just completed: User Name, date and month of the user's birthday, date and time the simulation completed, and description.				
34	Select the <Detail> button for the most recent simulation	The System displays the A. Calculate Simulations - Transaction View page, which shows the results of the calculation. A table is displayed with the number of transactions, amount of award, simulation description, User ID, and date. Links to reports associated with the simulation are available.				
35	Verify Perkins Service Cancellation (TC) Awards Perkins Number of Transactions is <x>	Field displays value				
36	Verify Perkins Service Cancellation (TC) Awards Perkins Total Amount is <x>	Field displays value				
37	Verify Perkins Service Cancellation (TC) Awards Perkins Description field reads <TC1 - Testing Award Functionality - Perkins Service Cancellations, 100%, Y>	Field displays value				
38	Verify Perkins Service Cancellation (TC) Awards Perkins Created by field reads <ClarenceHarry10/22>	Field displays value				
39	Verify Perkins Service Cancellation (TC) Awards Perkins Date field reads <Today's Date>	Field displays value				
<b>Print Worksheets</b>						
40	Select the Serial Number Radio button in the Select School area top navigation	Field Accepts value				
41	Enter <003545> in the Serial Number field in the top navigation search	Field Accepts value				
42	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value				
43	Select the <Go> button	The System displays the school name, serial number, and Campus-Based year at the top of the page.				
44	Select the <C. View Worksheets> Link	System displays the View Worksheets page with links for Tentative, Final, and TCs				
45	Select the <Teacher Cancellation> link	System displays worksheet page				
46	Select <File> from the top of page	File Menu Displays				
47	Select <Print> from the menu	Worksheet Prints				
48	Select <Close> button from bottom of page	Worksheet Closes				
49	Select the Serial Number Radio button in the Select School area top navigation	Field Accepts value				
50	Enter <005159> in the Serial Number field in the top navigation search	Field Accepts value				
51	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value				
52	Select the <Go> button	The System displays the school name, serial number, and Campus-Based year at the top of the page.				
53	Select <Tentative> link	System displays worksheet page				
54	Select <File> from the top of page	File Menu Displays				
55	Select <Print> from the menu	Worksheet Prints				
56	Select <Close> button from bottom of page	Worksheet Closes				
57	Compare Each Worksheet to Comparison Scripts <Enter Name of File Here>	Values match				
<b>Admin User Wants to Generate an Award</b>						
58	Select the <Previous> link	The System displays the B. Generate Awards - Simulations page. Within the "Most Recent Simulation:" block, the following fields will be displayed for the simulation just completed: User Name, date and month of the user's birthday, date and time the simulation completed, and description.				

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
59	Confirm the description under the most recent simulation reads <TC1 - Testing Award Functionality - Perkins Service Cancellations, 100%, Y>	Field displays Value				
60	Select the <Generate Award> button	The System displays an alert message at the top of the page that says: You have selected to submit the [ClarenceHarry10/22Today'sDate] Award to accounting. Do you want to proceed? There is a Yes and No Button.				
61	Click <No> Button	The System displays the B. Generate Awards - Simulations page listing all saved simulations for the Perkins Service Cancellations. The type of award selected is displayed at the top of the page. The simulations are listed by date and are named using the creator's Username and the date/time of creation. This string of text is a link. Below this text is a description of the simulation. Each simulation has a radio button next to it. There is a Delete button and Generate Worksheet button. There is an instruction notifying the Admin User how to generate the Award				
<b>Admin User Wants to Confirm TC Transaction DID NOT go to Accounting</b>						
62	Select <Home Link> from the Top Navigation Bar	The System Displays the Admin Main Menu				
63	Select the <Accounting Link>	The System Displays the Award Module Main Menu which says: There are five main functions of the Accounting module: approving or rejecting pending transactions (A. Approve Transactions), viewing and/or deleting transactions (B. View Rejected Transactions), posting Tentative awards for schools to view in Self-Service (C. Post Tentative Awards), updating authorization amounts (D. Authorization Amounts), and viewing reports (E. Reports).				
64	Select <A. Approve Transactions> link from the Accounting sub menu	The System Displays the Final Awards page with a list of outstanding items.				
65	Confirm the TC Transaction <TC1 - Testing Award Functionality - Perkins Service Cancellations, 100%, Y> is not in queue	Transaction not in queue				
<b>Admin User Wants to establish a TC Authorization Amount in Accounting</b>						
66	Select <D. Authorization Amounts> link from the Accounting sub menu	The System Displays the Authorization Amounts page with a list of system authorization amounts				
67	Click the <New> button	The system displays the D. Authorization Amounts - New page				
68	Enter <20024101LEN000000H600000372002> in the Project Code	Field accepts value				
69	Enter <TC 2002> in the Description	Field accepts value				
70	Enter <200000000> in the Amount	Field accepts value				
71	Click the <Submit> button	The System Displays the Authorization Amounts page with the new TC 2002 authorization amount dispalyed				
<b>Admin User Wants to Verify Hold List</b>						
72	Select <Home Link> from the Top Navigation Bar	The System Displays the Admin Main Menu				
73	Select <Hold Schools Link> from the Admin Main Menu	The System displays the main Hold Schools page				
74	Select the <B. Initialize List/Add School> link	The B. Initialize List/Add School screen is displayed				
75	Verify the list has been initialized	Under the Initialize Hold List link, the following text is displayed "The Hold Schools list has been initialized for the award year 2001 by <USER> on <Today's Date and Time>." If not, click the initialize list button				
<b>Admin User Wants to Send Transaction to Accounting</b>						
72	Select <Home Link> from the Top Navigation Bar	The System Displays the Admin Main Menu				

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
73	Select <Awards Link> from the Admin Main Menu	The System displays the main Awards page which displays the following text: There are six main functions of the Awards module: creating a variety of simulations on which to base awards (A. Calculate Simulations), generating awards after simulations are complete (B. Generate Awards), presenting posted worksheets for viewing (C. View Worksheets), generating deobligations for reallocations (D. Reallocation), closing out schools at the end of an award year (E. Close Out), and viewing reports (F. Reports).  A. Calculate Simulations This area is where simulations are performed. After a simulation is calculated here, it is saved for analysis awards. Parameters can also be adjusted here. B. Generate Awards After all simulations for an award are completed, a single simulation is chosen to generate the award. When you generate an award from this simulation, the transaction is sent to the Accounting module. Only after the award has been approved in the Accounting module with the simulations associated will that award be deleted.				
73	Select the <B. Generate Awards> link from the left navigation bar	The System displays the B. Generate Awards page, which lists the four types of awards available, each with a radio button: Final (Default), Final, Supplemental (Reallocation), and Perkins Service Cancellations (TC). There is a View Simulations button. There is an instruction notifying the Admin User how to proceed.				
74	Select the <Perkins Service Cancellations (TC)> radio button	Populates with black dot				
75	Select <View Simulations Button>	The System displays the B. Generate Awards - Simulations page listing all saved simulations for the Final Awards. The type of award selected is displayed at the top of the page. The simulations are listed by date and are named using the creator's Username and the date/time of creation. This string of text is a link. Below this text is a description of the simulation. Each simulation has a radio button next to it. There is a Delete button and Generate Worksheet button. There is an instruction notifying the Admin User how to generate the Award				
76	Confirm the description under the most recent simulation reads <TC1 - Testing Award Functionality - Perkins Service Cancellations, 100%, Y>	Field displays Value				
77	Select the <Generate Award> button	The System displays an alert message at the top of the page that says: You have selected to submit the [ClarenceHarry10/22Today'sDate] Award to accounting. Do you want to proceed? There is a Yes and No Button.				
78	Click <Yes> Button	The System displays the B. Generate Awards - Confirmation page notifying the Admin User that the Award has been generated and sent to the Accounting module.				
<b>Admin User Wants to Approve TC Transaction in Accounting</b>						
79	Select <Home Link> from the Top Navigation Bar	The System Displays the Admin Main Menu				
80	Select the <Accounting Link>	The System Displays the Award Module Main Menu which says: There are five main functions of the Accounting module: approving or rejecting pending transactions (A. Approve Transactions), viewing and/or deleting transactions (B. View Rejected Transactions), posting Tentative awards for schools to view in Self-Service (C. Post Tentative Awards), updating authorization amounts (D. Authorization Amounts), and viewing reports (E. Reports).				
81	Select <A. Approve Transactions> link from the Accounting sub menu	The System Displays the Final Awards page with a list of outstanding items.				
82	Confirm the TC Transaction <TC1 - Testing Award Functionality - Perkins Service Cancellations, 100%, Y> is in queue	Transaction is in queue				
83	Select the approve checkbox next to the TC transaction	Checkbox contains a check				
84	Select the <Approve> button	The System displays a message at the top of the page alerting the Admin User that the transaction is about to be approved. There is a Yes button and No button.				

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
85	Select <Yes> button <b>Ensure Emails are sent</b>	Verify The System displays the A. Approve Transactions - Confirmation page with the number of accepted, rejected, and held txns				
86	Click the Home Link	Systems displays the Main Admin page.				
87	Click the Communications Link	The Main Communication page is displayed. Verify that there are no emails in queue/Send Email button has been pressed. If emails exist in the queue, press the send email button. The email process will take between 30 min to 1 hour to complete. Cover Letters and Worksheets will not be posted until this process is completed.				
88	Click the Home Link	The main Admin page is displayed				
	<b>Admin User Wants to Confirm Previous Simulations have been deleted</b>					
89	Click the Awards Link	The main Awards page is displayed				
90	Select the <B.Generate Awards> link from the left navigation bar	The System displays the B. Generate Awards page, which lists the four types of awards available, each with a radio button: Final (Default), Final, Supplemental (Reallocation), and Perkins Service Cancellations (TC). There is a View Simulations button. There is an instruction notifying the Admin User how to proceed.				
91	Select the <Perkins Service Cancellations (TC)> radio button	Populates with black dot				
92	Select <View Simulations Button>	The System displays the B. Generate Awards - Simulations page listing all saved simulations for the Final Awards. The type of award selected is displayed at the top of the page. The simulations are listed by date and are named using the creator's Username and the date/time of creation. This string of text is a link. Below this text is a description of the simulation. Each simulation has a radio button next to it. There is a Delete button and Generate Worksheet button. There is an instruction notifying the Admin User how to generate the Award.				
93	Confirm that all previous simulations have been deleted and that the only simulation on the screen is the most recent simulation, which was sent to Accounting	All previous simulations have been deleted and that the only simulation on the screen is the most recent simulation (the one sent to accounting). The Generate Award button does not appear on the screen.				
	<b>Admin User Wants to View School's Posted Worksheets</b>					
94	Select <F. Reports> link from the left navigation bar.	The System displays the F. Reports page with a column of General Reports and a column for Reports by School				
95	Enter <003545> in the Serial Number field in the top navigation search	Field Accepts value				
96	Select <2002-2003> from the School Year dropdown menu in the top navigation search	Field Accepts value				
97	Select the <Go> button	The System displays the school name, serial number, and Campus-Based year at the top of the page, and the Reports by School section will contain links for the awards sent to self-service				
98	Select <Perkins Service Cancellation Cover Letter> link	The Cover Letter is displayed in a new window. This report will not display until the Award is posted in self-service				
99	Click the Close button	The System displays the F. Reports page with a column of General Reports and a column for Reports by School				
100	Select <Perkins Service Cancellation Worksheet> button	The selected worksheet is displayed in report form with a Close button. This report will not display until the Award is posted in self-service				
101	Select <Close> button	The System displays the F. Reports page with a column of General Reports and a column for Reports by School				
	<b>Log out of System</b>					
102	Select the <Logout> link from the left navigation bar	The System displays the following warning message on a new screen, "You have selected to logout of the eCampus-Based Admin web site. To logout of the system, select the 'Proceed' button."				
103	Select the <Proceed> button	The user is logged out of the System and the Campus-Based Admin Login page is displayed.				
	<b>Log-in to FISAP on the Web as Bucknell University</b>					
104	Open Internet Explorer Browser from Desktop	Browser opens				

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
105	Type in URL <http://test.cbs.sfa.ed.gov:8532> into address line	Network Password Login Box appears				
106	Type <cbs> as your username and <cbstest> as your password	Field accepts value (this step is for test purposes only and will not be necessary in September)				
107	Click <ok>	Login Screen Appears				
108	Click <Log in> button	Network Password Login Box appears				
109	Type <integrate> as your username and <pin1026> as your password	Field accepts value (this step is for test purposes only and will not be necessary in September)				
110	Click <ok>	Login Screen Appears				
111	Click <Log in> button	Security message is displayed - if browser is set that way				
112	Type in <77777777> to the SSN field	Field accepts value				
113	Type in <Po> into the last two digits of your last name fields	Field accepts value				
114	Type in <10221970> in the DOB field	Field accepts value				
115	Type in <2292> in the PIN field	Field accepts value				
116	Click <submit request>	System displays the TG screen				
117	Click <yes> or appropriate button to agree with the statement	System displays the Pin-Site Confirming Your Identity screen				
118	Enter <TG77777> into the TG # field	Field accepts value				
119	Click <Next>	The System displays the Change Schools page of the Setup section. There is a dropdown menu with a list of schools available to the User. Single school users will only see one school in the dropdown menu. There is a Change Schools button and a Help button. There is a submenu that lists options available to the User. These options vary depending on the User's privileges. For read/write/submit Users this submenu lists Change Schools, Reallocation Form, Funding Levels, File Management, Administration, and Work-Colleges. n.b (You may need to click <Yes> if a security dialog box appears)				
120	Select <003545 Bucknell University> from the dropdown box	System selects the desired School				
121	Click <Change Schools> button	System displays School: Bucknell University Serial #: 003545 on the Setup - Change Schools page				
122	Return to the CB Admin browser	The main Admin page is selected.				
<b>Confirm TC Award Messages have been posted to Self Service</b>						
123	Select the <Self-Service> button located on the top navigation bar.	The Self-Service page is displayed. The page contains three headings - Forms & Reports, Campus Based Notifications, Acknowledgements and Contact Help Desk. <b>Forms &amp; Reports contains</b> This Year's FISAP Form Submitted Version - All Parts   Part 1   Part 2   Part 3   Part 4   Part 5   Part 6 (PDF) Current Working Version - All Parts   Part 1   Part 2   Part 3   Part 4   Part 5   Part 6 (PDF) Submitted Version - Branch Campus   Additional Information Current Working Version - Branch Campus   Additional Information Debarment Form & Signature Page (PDF) Lobbying Form (PDF) Statement of Account - 2001-2002   2000-2001   1999-2000   1998-1999   1997-1998 <b>Campus-Based Notifications</b> (This is dynamic based on School) <b>Acknowledgements</b> Submission Log Batch Submittal <b>Contact Help Desk</b> CB Call Center CBFOB@ed.gov (877) 801-7168				
124	Confirm the <TC Award Cover Letter> link is located under Campus-Based Notifications	The Tentative Award Cover Letter link is displayed				
125	Click the <TC Award Cover Letter> link	The System displays the Tentative Award Cover Letter				

Step	Description/Value	Expected Result	Actual Result	Pass/Fail	SIR #	Test Conditions
126	Select <File> from the new window's top navigation bar	The File Menu is displayed				
127	Select <Print> from the file menu	The document prints				
128	Confirm the <TC Award Worksheet> link is located under Campus-Based Notifications	The Tentative Award Worksheet is displayed				
129	Click the <TC Award Worksheet> link	The System displays the Tentative Award Worksheet				
130	Select <File> from the new window's top navigation bar	The File Menu is displayed				
131	Select <Print> from the file menu	The document prints				
<b>Log out of System</b>						
132	Select the <Logout> link from the left navigation bar	The System displays the following warning message on a new screen, "You have selected to logout of the eCampus-Based web site. To logout of the system, select the 'Yes' button."				
133	Select the <Yes> button	The user is logged out of the System and the Campus-Based Login page is displayed.				