

6				Verify that there is note text: Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid on the Applying page.	N/A	The Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid text is displayed on the Applying page.	4.24.5 DD			
7				Verify that there is an introduction text 2: In this section, you'll get a look at the whole application process. It may seem a little overwhelming, but once you have a clear picture of everything that's involved, you can determine what needs to be done. Getting organized will help eliminate a lot of stress. Remember, use the folders we discussed earlier and get out your calendar! on the Applying page.	N/A	The in this section, you'll get a look at the whole application process. It may seem a little overwhelming, but once you have a clear picture of everything that's involved, you can determine what needs to be done. Getting organized will help eliminate a lot of stress. Remember, use the folders we discussed earlier and get out your calendar! text is displayed on the Applying page.	4.24.5 DD			
8				Verify that there is a Timeline for High School Seniors text (link) on the Applying page.	N/A	The Timeline for High School Seniors text (link) is displayed on the Applying page.	2.1.5 RTM			
9				Click on the Timeline for High School Seniors text (link) on the Applying page.	N/A	The Timeline page opens in the content window.	2.1.5 RTM			
10				Verify that there is a Timeline for High School Seniors text block: Not sure when you should start submitting your applications? Do you know when the FAFSA is due? Refer to our timeline and stay on top of those deadlines on the Applying page.	N/A	The not sure when you should start submitting your applications? Do you know when the FAFSA is due? Refer to our timeline and stay on top of those deadlines text is displayed on the Applying page.	4.24.5 DD			
11				Verify that there is an Applying Early text (link) on the Applying page.	N/A	The Applying Early text (link) is displayed on the Applying page.	2.1.5 RTM			
12				Click on the Applying Early text (link) on the Applying page.	N/A	The Applying Early page opens in the content window.	2.1.5 RTM			

13				Verify that there is an Applying Early text block: If you know the school you want to attend, and even if you don't, you may have the option of applying early and getting a response in the fall rather than the spring. Be careful, early applications are not always first-come, first admitted. There are no "for sure's" so make sure to take the time to fill out your applications on the Applying page.	N/A	The if you know the school you want to attend, and even if you don't, you may have the option of applying early and getting a response in the fall rather than the spring. Be careful, early applications are not always first-come, first admitted. There are no "for sure's" so make sure to take the time to fill out your applications text is displayed on the Applying page.	4.24.5 DD			
14				Verify that there is a To Do List text block: Make a "To Do" list. Taking the tests, filling out applications, filing for financial aid... there's so many things to do when you're thinking about higher education on the Applying page.	N/A	The make a "To Do" list. Taking the tests, filling out applications, filing for financial aid... there's so many things to do when you're thinking about higher education text is displayed on the Applying page.	4.24.5 DD			
15				Verify that there is a To Do List text (link) on the Applying page.	N/A	The To Do List text (link) is displayed on the Applying page.	2.1.5 RTM			
16				Click on the To Do List text (link) on the Applying page.	N/A	The To Do List page opens in the content window.	2.1.5 RTM			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5				Verify that there is a Timeline text 2: Remember, too, that applying for financial aid is a separate process that starts with filling out the Free Application for Federal Student Aid (FAFSA). Even if you think you don't qualify for aid, be sure to complete the FAFSA — many scholarship programs depend on FAFSA information on the Timeline for Seniors page.	N/A	The remember, too, that applying for financial aid is a separate process that starts with filling out the Free Application for Federal Student Aid (FAFSA). Even if you think you don't qualify for aid, be sure to complete the FAFSA — many scholarship programs depend on FAFSA information text is displayed on the Timeline for Seniors page.	4.25.5 DD			
6				Verify that there is a FAFSA on the Web text (link) on the Timeline for Seniors page.	N/A	Verify that there is FAFSA on the Web text (link) on the Timeline for Seniors page.	2.1.5.1 RTM			
7				Click on the FAFSA on the Web text (link) on the Timeline for Seniors page.	N/A	The FAFSA on the Web site opens in a new window.	2.1.5.1 RTM			
8				Verify that there is a Timeline text 3: As you begin the application process, mark your calendar with the schools' key dates to ensure your applications are timely and complete. Refer to the sample timeline provided below, but keep in mind that it's a very general list. You'll need to be specific when you establish your target dates. You should also allow for school and federal mail holidays, as well as which day might be best for certain tasks. (Mondays and Fridays aren't usually good days.) Involve your parent(s). A parent can be your best resource for keeping you to task! on the Timeline for Seniors page.	N/A	The as you begin the application process, mark your calendar with the schools' key dates to ensure your applications are timely and complete. Refer to the sample timeline provided below, but keep in mind that it's a very general list. You'll need to be specific when you establish your target dates. You should also allow for school and federal mail holidays, as well as which day might be best for certain tasks. (Mondays and Fridays aren't usually good days.) Involve your parent(s). A parent can be your best resource for keeping you to task! text is displayed on the Timeline for Seniors page.	4.25.5 DD			
9				Verify that there is a Sample Application block header on the Timeline for Seniors page.	N/A	The Sample Application block header is displayed on the Timeline for Students page.	4.25.5 DD			
10				Verify that there is a September block header on the Timeline for Seniors page.	N/A	The September block header is displayed on the Timeline for Students page.	4.25.5 DD			
11				Verify that there is a September list item1: Obtain applications from the school(s) you want to attend, your guidance counselor, or online on the Timeline for Students page.	N/A	The obtain applications from the school(s) you want to attend, your guidance counselor, or online list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			

12				Verify that there is a September list item2: Make copies to use for rough drafts/ practice on the Timeline for Students page.	N/A	The make copies to use for rough drafts/ practice list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
13				Verify that there is a September list item3: Decide whom you'll ask to write recommendations on the Timeline for Students page.	N/A	The decide whom you'll ask to write recommendations list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
14				Verify that there is a September list item4: Check with your guidance office about requesting transcripts on the Timeline for Students page	N/A	The check with your guidance office about requesting transcripts list item is displayed on the Timeline for Students page	2.1.5.1 RTM			
15				Verify that there is a September list item5: Mark your calendar with specific due dates for all the schools to which you will apply on the Timeline for Students page	N/A	The mark your calendar with specific due dates for all the schools to which you will apply list item is displayed on the Timeline for Students page	2.1.5.1 RTM			
16				Verify that there is a October block header on the Timeline for Seniors page.	N/A	The October block header is displayed on the Timeline for Students page.	4.25.5 DD			
17				Verify that there is an October list item1: Ask references for letters of recommendation on the Timeline for Students page.	N/A	The ask references for letters of recommendation list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
18				Verify that there is an October list item2: Begin filling out applications and working on essays on the Timeline for Students page.	N/A	The begin filling out applications and working on essays list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
19				Verify that there is an October list item3: If you are applying early decision, complete and submit the application. (Often, November 1 is the deadline.) on the Timeline for Students page.	N/A	The if you are applying early decision, complete and submit the application. (Often, November 1 is the deadline.) list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
20				Verify that there is an October list item4: Make copies for your file on the Timeline for Students page.	N/A	The make copies for your file list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
21				Verify that there is a November-December-January block header on the Timeline for Seniors page.	N/A	The November-December-January block header is displayed on the Timeline for Students page.	4.25.5 DD			

31				Verify that there is an April-May block header on the Timeline for Seniors page.	N/A	The April-May block header is displayed on the Timeline for Students page.	4.25.5 DD			
32				Verify that there is an April list item1: Most 4-year colleges will send out notification of fall admissions sometime in April and require a decision by the beginning of May. Take note of these dates and make sure you respond by the appropriate deadline on the Timeline for Students page.	N/A	The most 4-year colleges will send out notification of fall admissions sometime in April and require a decision by the beginning of May. Take note of these dates and make sure you respond by the appropriate deadline list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
33				Verify that there is an April list item2: Review your admissions information to ensure you have completed the application process. (For example, have you settled your housing and meal-plan situation?) on the Timeline for Students page.	N/A	The review your admissions information to ensure you have completed the application process. (For example, have you settled your housing and meal-plan situation?) list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
34				Verify that there is an April list item3: Take Advanced Placement exams, if applicable on the Timeline for Students page.	N/A	The take Advanced Placement exams, if applicable list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
35				Verify that there is an April list item4: request that your final transcript be sent to the college or career school you plan to attend on the Timeline for Students page.	N/A	The request that your final transcript be sent to the college or career school you plan to attend list item is displayed on the Timeline for Students page.	2.1.5.1 RTM			
36				Verify that there is an Applying image on the Timeline for Seniors page with an appropriate alt text description.	N/A	The Applying image is displayed on the Timeline for Seniors page with an appropriate alt text description.	4.25.5 DD			
37				Verify that there is a November list item3: Complete the Free Application for Federal Student Aid (FAFSA). on the Timeline for Students page.	N/A	The Complete the Free Application for Federal Student Aid (FAFSA) text is displayed on the Timeline for Students page.	4.25.5 DD			
38				Verify that there is a citation: Source: Source: http://www.wiredscholar.com on the Important Questions page.	N/A	The citation: Source: Source: http://www.wiredscholar.com is displayed on the Important Questions page.	4.25.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
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1				Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD			
2				Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD			
3				Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD			
4				Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD			

5				Verify that there is an Early Decision page header on the Applying Early page.	N/A	The Early Decision page header is displayed on the Applying Early page.	4.26.5 DD			
6				Verify that there is an Early Decision paragraph: You apply to your first-choice school, usually by November of your senior year. You must be a good fit for that school's requirements and not be totally reliant on financial aid. The school usually decides on your application by the December holidays. If accepted, you have a binding agreement to attend that school on the Applying Early page.	N/A	The you apply to your first-choice school, usually by November of your senior year. You must be a good fit for that school's requirements and not be totally reliant on financial aid. The school usually decides on your application by the December holidays. If accepted, you have a binding agreement to attend that school paragraph is displayed on the Applying Early page.	2.1.5.2 RTM			
7				Verify that there is an Early Action or Notification page header on the Applying Early page.	N/A	The Early Action or Notification page header is displayed on the Applying Early page.	4.26.5 DD			
8				Verify that there is an Early Action or Notification paragraph: You apply for college in the fall of your senior year, usually by November, and have the school's decision by the December holidays. Unlike Early Decision, you are free to apply to other colleges and may have until May to accept or decline. This allows you to consider other options. Most schools do not require a non-refundable deposit for Early Action on the Applying Early page.	N/A	The you apply for college in the fall of your senior year, usually by November, and have the school's decision by the December holidays. Unlike Early Decision, you are free to apply to other colleges and may have until May to accept or decline. This allows you to consider other options. Most schools do not require a non-refundable deposit for Early Action paragraph is displayed on the Applying Early page.	2.1.5.2 RTM			
9				Verify that there is an Early Admission page header on the Applying Early page.	N/A	The Early Admission page header is displayed on the Applying Early page.	4.26.5 DD			
10				Verify that there is an Early Admission paragraph1: You are a high school junior who has most of the credits needed for graduation and you apply to start taking college classes during your senior year of high school. This may be actual admission at the college of your choice, but is more likely to be at a community college. You take some basic courses with a plan to transfer these credits later on the Applying Early page.	N/A	The you are a high school junior who has most of the credits needed for graduation and you apply to start taking college classes during your senior year of high school. This may be actual admission at the college of your choice, but is more likely to be at a community college. You take some basic courses with a plan to transfer these credits later paragraph is displayed on the Applying Early page.	2.1.5.2 RTM			

11			Verify that there is an Early Admission paragraph2: These basic definitions may be helpful, but schools often have their own unique programs and policies. Be sure you check with your chosen school, and carefully review their timelines and the commitments you each make! on the Applying Early page.	N/A	The These basic definitions may be helpful, but schools often have their own unique programs and policies. Be sure you check with your chosen school, and carefully review their timelines and the commitments you each make! paragraph is displayed on the Applying Early page.	2.1.5.2 RTM			
12			Verify that there is an Applying image on the Admission page with an appropriate alt text description.	N/A	The Applying image on the Admission page with an appropriate alt text description is displayed.	4.26.5 DD			
13			Verify that there is a citation: Source: Source: http://www.wiredscholar.com on the Important Questions page.	N/A	The citation: Source: Source: http://www.wiredscholar.com is displayed on the Important Questions page.	4.26.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

6			Verify that there is To Do List item2: Create a list of tasks associated with each school's requirements (e.g., getting the correct number of recommendations and writing the required essays) on the To Do List page.	N/A	The create a list of tasks associated with each school's requirements (e.g., getting the correct number of recommendations and writing the required essays) to do item is displayed on the To Do List page.	2.1.5.3 RTM			
7			Verify that there is To Do List item3: Assign a begin date and determine a target end date for each task. Beginning is often the hardest thing to do - give yourself an incentive for initiating a task and another once the task is completed on the To Do List page.	N/A	The assign a begin date and determine a target end date for each task. Beginning is often the hardest thing to do - give yourself an incentive for initiating a task and another once the task is completed to do item is displayed on the To Do List page.	2.1.5.3 RTM			
8			Verify that there is To Do List item4: Check off each task as you finish it on the To Do List page.	N/A	The check off each task as you finish it to do item is displayed on the To Do List page.	2.1.5.3 RTM			
9			Verify that there is To Do List item5: Keep copies of everything you submit on the To Do List page.	N/A	The keep copies of everything you submit to do item is displayed on the To Do List page.	2.1.5.3 RTM			
10			Verify that there is To Do List item6: Keep all your information organized in a filing folder, box, or cabinet on the To Do List page.	N/A	The keep all your information organized in a filing folder, box, or cabinet to do item is displayed on the To Do List page.	2.1.5.3 RTM			
11			Verify that there is an Applying image on the to do page with an appropriate alt text description.	N/A	The Applying image on the to do page with an appropriate alt text description is displayed.	4.27.5 DD			
12			Verify that there is a citation: Source: Source: http://www.wiredscholar.com on the Important Questions page.	N/A	The citation: Source: Source: http://www.wiredscholar.com is displayed on the Important Questions page.	4.27.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		

3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5				Verify that there is a into text block: The Federal Student Aid Programs are the largest source of student aid in America. If you are interested in financial aid, you've come to the right place. These programs provide over \$60 billion a year in grants, loans and work-study assistance. Federal Student Aid is the largest but not the only source! Read on to learn more about other options on the Funding page.	N/A	The Federal Student Aid Programs are the largest source of student aid in America. If you are interested in financial aid, you've come to the right place. These programs provide over \$60 billion a year in grants, loans and work-study assistance. Federal Student Aid is the largest but not the only source! Read on to learn more about other options text is displayed on the Funding page.	4.28.5 DD			
6				Verify that there is a main section note: Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid on the Funding page.	N/A	The Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid text is displayed on the Funding page.	4.28.5 DD			
7				Verify that there is an Eligibility text (link) on the Funding page.	N/A	The Eligibility text (link) is displayed on the Funding page.	2.1.6 RTM			
8				Click on the Eligibility text (link) on the Funding page.	N/A	The Aid Eligibility page opens in the content window.	2.1.6 RTM			
9				Verify that there is Eligibility text: Are you entering school for the first time? Returning after an extended absence? Has your financial situation changed since you entered college? Thinking about transferring? Find out if you are eligible for financial aid on the Funding page.	N/A	The are you entering school for the first time? Returning after an extended absence? Has your financial situation changed since you entered college? Thinking about transferring? Find out if you are eligible for financial aid text is displayed on the Funding page.	4.28.5 DD			
10				Verify that there is a PIN text (link) on the Funding page.	N/A	The PIN text (link) is displayed on the Funding page.	2.1.6 RTM			
11				Click on the PIN text (link) on the Funding page.	N/A	The PIN site opens in a new window.	2.1.6 RTM			
12				Verify that there is PIN text: If this is your first time filling out the FAFSA online and you have not applied for a Personal Identification Number (PIN), then you should do so now. Your PIN is what allows you to complete the FAFSA paper-free! on the Funding page.	N/A	The if this is your first time filling out the FAFSA online and you have not applied for a Personal Identification Number (PIN), then you should do so now. Your PIN is what allows you to complete the FAFSA paper-free! text is displayed on the Funding page.	4.28.5 DD			

13				Verify that there is a FAFSA text (link) on the Funding page.		The FAFSA text (link) is displayed on the Funding page.	2.1.6 RTM			
14				Click on the FAFSA text (link) on the Funding page.	N/A	The FAFSA site opens in a new window.	2.1.6 RTM			
15				Verify that there is FAFSA text: Apply - Fortunately, it's easy to fill out your Free Application for Federal Student Aid(FAFSA) online, without having to deal with the hassle of paperwork. Even if you think you may not qualify for Federal aid, this form is also the basis for may other forms of financial assistance on the Funding page.	N/A	The apply - Fortunately, it's easy to fill out your Free Application for Federal Student Aid(FAFSA) online, without having to deal with the hassle of paperwork. Even if you think you may not qualify for Federal aid, this form is also the basis for may other forms of financial assistance text is displayed on the Funding page.	4.28.5 DD			
16				Verify that there is Student Aid text: Federal Student Aid has a variety of programs to help you pay for your college education. By combining some or all of the available aid options, you can make paying for college a breeze! on the Funding page.	N/A	The Federal Student Aid has a variety of programs to help you pay for your college education. By combining some or all of the available aid options, you can make paying for college a breeze! text is displayed on the Funding page.	4.28.5 DD			
17				Verify that there is a Federal Student Aid text (link) on the Funding page.	N/A	The Federal Student Aid text (link) is displayed on the Funding page.	2.1.6 RTM			
18				Click on the Federal Student Aid text (link) on the Funding page.	N/A	The Student Guide opens in a new window.	2.1.6 RTM			
19				Verify that there is a Grants Information text (link) on the Funding page.	N/A	The Grants Information text (link) is displayed on the Funding page.	2.1.6 RTM			
20				Click on the Grants Information text (link) on the Funding page.	N/A	The Grants Information page opens in the content window.	2.1.6 RTM			
21				Verify that there is a Student Loan Information text (link) on the Funding page.	N/A	The Student Loan Information text (link) is displayed on the Funding page.	2.1.6 RTM			
22				Click on the Student Loan Information text (link) on the Funding page.	N/A	The Student Loan Information page opens in the content window.	2.1.6 RTM			
23				Verify that there is a Campus-based Aid text (link) on the Funding page.	N/A	The Campus-based Aid text (link) is displayed on the Funding page.	2.1.6 RTM			
24				Click on the Campus-based Aid text (link) on the Funding page.	N/A	The Campus-based Aid page opens in the content window.	2.1.6 RTM			

25				Verify that there is a Student Aid Report text (link) on the Funding page.	N/A	The Student Aid Report text (link) is displayed on the Funding page.	2.1.6 RTM			
26				Click on the Student Aid Report text (link) on the Funding page.	N/A	The Student Aid Report site opens in a new window.	2.1.6 RTM			
27				Verify that there is Student Aid Report text: Have you already filled out the FAFSA and received your Student Aid Report (SAR)? The SAR contains financial aid information critical to your college decisions. Here's some help on understanding your SAR on the Funding page.	N/A	The Have you already filled out the FAFSA and received your Student Aid Report (SAR)? The SAR contains financial aid information critical to your college decisions. Here's some help on understanding your SAR text is displayed on the Funding page.	4.28.5 DD			
28				Verify that there is a Tax Break text (link) on the Funding page.	N/A	The Tax Break text (link) is displayed on the Funding page.	2.1.6 RTM			
29				Click on the Tax Break text (link) on the Funding page.	N/A	The Tax Information site opens in a new window.	2.1.6 RTM			
30				Verify that there is Tax Information text: You've heard about the Hope and Lifetime Learning Tax Credits, but what are they exactly? Find out what the tax credits are and how they impact you on the Funding page.	N/A	The you've heard about the Hope and Lifetime Learning Tax Credits, but what are they exactly? Find out what the tax credits are and how they impact you text is displayed on the Funding page.	4.28.5 DD			
31				Verify that there is a Understanding Financial Aid text (link) on the Funding page.	N/A	The Understanding Financial Aid text (link) is displayed on the Funding page.	2.1.6 RTM			
32				Click on the Understanding Financial Aid text (link) on the Funding page.	N/A	The Funding Your Education site opens in a new window.	2.1.6 RTM			
33				Verify that there is Funding Your education text block: Our guide, Funding Your Education, will answer any questions that you may still have. From electronic applications to Pell Grants, you'll find the aid information you need here on the Funding page.	N/A	The Our guide, Funding Your Education, will answer any questions that you may still have. From electronic applications to Pell Grants, you'll find the aid information you need here text is displayed on the Funding page.	4.28.5 DD			
34				Verify that there is a State Aid Agencies text (link) on the Funding page.	N/A	The State Aid Agencies text (link) is displayed on the Funding page.	2.1.6 RTM			
35				Click on the State Aid Agencies text (link) on the Funding page.	N/A	The State Aid Agencies site opens in a new window.	2.1.6 RTM			

36				Verify that there is a State Aid Agency text block: Even if you are not eligible for federal aid, you may be eligible for financial assistance from your state aid agency. Contact your state agency for more information on the Funding page.	N/A	The even if you are not eligible for federal aid, you may be eligible for financial assistance from your state aid agency. Contact your state agency for more information text is displayed on the Funding page.	4.28.5 DD			
37				Verify that there is a Borrowing Responsibly text (link) on the Funding page.	N/A	The Borrowing Responsibly text (link) is displayed on the Funding page.	2.1.6 RTM			
38				Click on the Borrowing Responsibly text (link) on the Funding page.	N/A	The Borrowing Responsibly page opens in the content window.	2.1.6 RTM			
39				Verify that there is Funding Your education text block: Taking out a student loan means taking on certain obligations. Find out what they are and how to maintain your account in good standing on the Funding page.	N/A	The taking out a student loan means taking on certain obligations. Find out what they are and how to maintain your account in good standing text is displayed on the Funding page.	4.28.5 DD			
40				Verify that there is a Financial Calculators text (link) on the Funding page.	N/A	The Financial Calculators text (link) is displayed on the Funding page.	2.1.6 RTM			
41				Click on the Financial Calculators text (link) on the Funding page.	N/A	The Financial Calculators page opens in a new window.	2.1.6 RTM			
42				Verify that there is Financial Calculators text block: Find out what you owe and more with these budget calculators on the Funding page.	N/A	The find out what you owe and more with these budget calculators text is displayed on the Funding page.	4.28.5 DD			
43				Verify that there is a Scholarship Information text (link) on the Funding page.	N/A	The Scholarship Information text (link) is displayed on the Funding page.	2.1.6 RTM			
44				Click on the Scholarship Information text (link) on the Funding page.	N/A	The Scholarship Information page opens in the content window.	2.1.6 RTM			
44				Verify that there is Scholarship Information text block: Scholarships are available throughout your college education. Don't get scammed: Look in our guide for free scholarship information on the Funding page.	N/A	The scholarships are available throughout your college education. Don't get scammed: Look in our guide for free scholarship information text is displayed on the Funding page.	4.28.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

System Test Script

Cycle:
 Area:
 Script Number: 1.36.0
 Prepared By: Erick Middleton
 Date: 2/26/02
 Modified By: Anne C. Jensen
 Last Date Modified: 3/12/02

Scenario Description: Aid Eligibility page
Condition X-ref key: **DD** (Detailed Design Doc), **RTM** (Requirements Traceability Matrix)

Pre-checks/Dependencies:

General Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Verify that the page fits an 800x600 resolution screen.	N/A	The page does not scroll left or right.	2.1 DD		

Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click on the Funding tab or the Funding Road sign.	N/A	The Funding page opens with the Funding tab selected in the content window.	2.1.6 RTM		
2			Click on the Eligibility text (link) on the Funding page.	N/A	The Aid Eligibility page opens in the content window.	2.1.6 RTM		
3			Verify that there is an Aid Eligibility page header: Eligibility for federal student aid is determined on the basis of financial need and on several other factors. The financial aid administrator at the college or career school you plan to attend will determine your eligibility on the Aid Eligibility page.	N/A	The Eligibility for federal student aid is determined on the basis of financial need and on several other factors. The financial aid administrator at the college or career school you plan to attend will determine your eligibility Aid Eligibility text is displayed on the Aid Eligibility page.	4.29.5 DD		
4			Verify that there is an Aid Eligibility block header on the Aid Eligibility page.	N/A	The Aid Eligibility block header is displayed on the Aid Eligibility page.	4.29.5 DD		
5			Verify that there is a Receiving text block: To receive aid from our programs, you must on the Aid Eligibility page.	N/A	The to receive aid from our programs, you must text is displayed on the Aid Eligibility page.	4.29.5 DD		

16			Verify that there is Drug law text: A new law suspends aid eligibility for students who have been convicted under federal or state law of the sale or possession of drugs. If you have a conviction or convictions for these offenses, call the Federal Student Aid Information Center at 1-800-4-FED-AID (1-800-433-3243) to find out if, or how, this law applies to you on the Aid Eligibility page.	N/A	The a new law suspends aid eligibility for students who have been convicted under federal or state law of the sale or possession of drugs. If you have a conviction or convictions for these offenses, call the Federal Student Aid Information Center at 1-800-4-FED-AID (1-800-433-3243) to find out if, or how, this law applies to you text is displayed on the Aid Eligibility page.	2.1.6.1 RTM		
17			Verify that there is eligibility text block 1: Even if you are ineligible for federal aid, you should complete the FAFSA because you may be eligible for nonfederal aid from states and private institutions. If you regain eligibility during the award year, notify your financial aid administrator immediately. If you are convicted of a drug-related offense after you submit the FAFSA, you may lose eligibility for federal student aid, and you may be liable for returning any financial aid you received during a period of ineligibility. Information about this new law is available by calling the Information Center at the number above on the Aid Eligibility page.	N/A	The even if you are ineligible for federal aid, you should complete the FAFSA because you may be eligible for nonfederal aid from states and private institutions. If you regain eligibility during the award year, notify your financial aid administrator immediately. If you are convicted of a drug-related offense after you submit the FAFSA, you may lose eligibility for federal student aid, and you may be liable for returning any financial aid you received during a period of ineligibility. Information about this new law is available by calling the Information Center at the number above text is displayed on the Aid Eligibility page.	2.1.6.1 RTM		
18			Verify that there is eligibility text block 2: If you have a question about your citizenship status, contact the financial aid office at the college or career school you plan to attend on the Aid Eligibility page.	N/A	The if you have a question about your citizenship status, contact the financial aid office at the college or career school you plan to attend text is displayed on the Aid Eligibility page.	2.1.6.1 RTM		
19			Verify that there is an Eligible For? block header on the Funding page.	N/A	The Eligible For? block header is displayed on the Aid Eligibility page.	4.29.5 DD		

20			Verify that there is Eligible For? text block 1: When your FAFSA is processed, a formula is applied to the information you provided. Congress established this formula, which determines your financial need. The formula takes into account your family's income and some types of assets on the Aid Eligibility page.	N/A	The when your FAFSA is processed, a formula is applied to the information you provided. Congress established this formula, which determines your financial need. The formula takes into account your family's income and some types of assets text is displayed on the Aid Eligibility page.	2.1.6.1 RTM		
21			Verify that there is Eligible For? text block 2: The formula result is called the Expected Family Contribution (EFC). It indicates how much money you and your family are expected to contribute toward your cost of attendance for the school year. If your EFC is below a certain amount, you'll be eligible for a federal Pell Grant, assuming you meet all other eligibility requirements on the Aid Eligibility page.	N/A	The formula result is called the Expected Family Contribution (EFC). It indicates how much money you and your family are expected to contribute toward your cost of attendance for the school year. If your EFC is below a certain amount, you'll be eligible for a federal Pell Grant, assuming you meet all other eligibility requirements text is displayed on the Aid Eligibility page.	2.1.6.1 RTM		
22			Verify that there is Eligible For? text block 3: The amount of your Pell Grant depends on your EFC, your cost of attendance (which the financial aid administrator at your college or career school will figure out), and your enrollment status (full time, three-quarter time, half time, or less than half time). on the Aid Eligibility page.	N/A	The amount of your Pell Grant depends on your EFC, your cost of attendance (which the financial aid administrator at your college or career school will figure out), and your enrollment status (full time, three-quarter time, half time, or less than half time). text is displayed on the Aid Eligibility page.	2.1.6.1 RTM		
23			Verify that there is Eligible For? text block 4: For our other aid programs, the financial aid administrator at your college or career school takes your cost of attendance and then subtracts your EFC, the amount of a federal Pell Grant you are eligible for, and aid you will get from other sources. The result is your remaining financial need: Cost of Attendance - EFC - Federal Pell Grant Eligibility - Aid From Other Sources = Financial Need on the Aid Eligibility page.	N/A	The for our other aid programs, the financial aid administrator at your college or career school takes your cost of attendance and then subtracts your EFC, the amount of a federal Pell Grant you are eligible for, and aid you will get from other sources. The result is your remaining financial need: Cost of Attendance - EFC - Federal Pell Grant Eligibility - Aid From Other Sources = Financial Need text is displayed on the Aid Eligibility page.	2.1.6.1 RTM		
24			Verify that there is a Cost of Attendance block header on the Funding page.	N/A	The Cost of Attendance block header is displayed on the Aid Eligibility page.	4.29.5 DD		

36				Verify that there is an Funding image on the Aid Eligibility page with an appropriate alt text description..	N/A	The Funding image with an appropriate alt text description. is displayed on the Aid Eligibility page.	4.29.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5				Verify that there is a Pell Grants text block 1: A Federal Pell Grant, unlike a loan, does not have to be repaid. Pell Grants are awarded to undergraduate students who have not earned a bachelor's or a professional degree. (In some cases, however, a student enrolled in a post-baccalaureate teacher certification program might receive a Pell Grant.) on the Grant Information page.	N/A	The a Federal Pell Grant, unlike a loan, does not have to be repaid. Pell Grants are awarded to undergraduate students who have not earned a bachelor's or a professional degree. (In some cases, however, a student enrolled in a post-baccalaureate teacher certification program might receive a Pell Grant.) text is displayed on the Grant Information page.	2.1.6.2 RTM			
6				Verify that there is a Pell Grants text block 2: How much can I get? The maximum award for the 2002-03 award year (July 1, 2002 to June 30, 2003) is \$4,000. The amount you get will depend not only on your financial need, but also on your costs to attend school, your status as a full-time or part-time student, and your plans to attend school for a full academic year or less on the Grant Information page.	N/A	The how much can I get? The maximum award for the 2002-03 award year (July 1, 2002 to June 30, 2003) is \$4,000. The amount you get will depend not only on your financial need, but also on your costs to attend school, your status as a full-time or part-time student, and your plans to attend school for a full academic year or less text is displayed on the Grant Information page.	2.1.6.2 RTM			
7				Verify that there is a FSEOG block header on the Grant Information page.	N/A	The FSEOG block header is displayed on the Grants Information page.	4.30.5 DD			
8				Verify that there is a FSEOG text block 1: Federal Supplemental Educational Opportunity Grants (FSEOG) are gift aid for undergraduates with exceptional financial need. Pell Grant recipients with the lowest EFCs will be the first to get FSEOGs, which don't have to be paid back on the Grant Information page.	N/A	The Federal Supplemental Educational Opportunity Grants (FSEOG) are gift aid for undergraduates with exceptional financial need. Pell Grant recipients with the lowest EFCs will be the first to get FSEOGs, which don't have to be paid back text is displayed on the Grant Information page.	2.1.6.2 RTM			
9				Verify that there is a FSEOG text block 2: How much can I get? You can receive between \$100 and \$4,000 a year, depending on when you apply, your financial need, and the funding at the school you're attending. These grants are awarded only to undergraduate students who have not earned a bachelor's or a professional degree.	N/A	The How much can I get? You can receive between \$100 and \$4,000 a year, depending on when you apply, your financial need, and the funding at the school you're attending. These grants are awarded only to undergraduate students who have not earned a bachelor's or a professional degree text is displayed on the Grant Information page.	2.1.6.2 RTM			

				Verify that there is a FSEOG text block 3: If I'm eligible, how will I get the FSEOG money? If you're eligible, your school will credit your account, pay you directly (usually by check), or combine these methods. Your school must pay you at least once per term (semester, trimester, or quarter).	N/A	The If I'm eligible, how will I get the FSEOG money? If you're eligible, your school will credit your account, pay you directly (usually by check), or combine these methods. Your school must pay you at least once per term (semester, trimester, or quarter) text is displayed on the Grant Information page.	2.1.6.2 RTM		
10				Verify that there is a FSEOG text block 4: For more grant information, please visit the on the Grant Information page.	N/A	The for more grant information, please visit the text is displayed on the Grant Information page.	2.1.6.2 RTM		
11				Verify that there is a OPE Grants text (link) on the Grants Information page.	N/A	The OPE Grants text (link) is displayed on the Grants Information page.	2.1.6.2 RTM		
12				Click on the OPE Grants text (link) on the Grants Information page.	N/A	The OPE Grants site opens in a new window.	2.1.6.2 RTM		
13				Verify that there is a Funding image on the Grants Information page with an appropriate alt text description..	N/A	The Funding image with an appropriate alt text description is displayed on the Grants Information page.	4.30.5 DD		

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5			Verify that there is Campus Based Aid text: How much aid you receive from each of these programs depends on your financial need, on the amount of other aid you receive, and on the availability of funds at your college or career school. Unlike the Federal Pell Grant Program, which provides funds to every eligible student, the campus-based programs provide a certain amount of funds for each participating school to administer each year. When the money for a program is gone, no more awards can be made from that program for that year on the Campus-Based Aid page.	N/A	The how much aid you receive from each of these programs depends on your financial need, on the amount of other aid you receive, and on the availability of funds at your college or career school. Unlike the Federal Pell Grant Program, which provides funds to every eligible student, the campus-based programs provide a certain amount of funds for each participating school to administer each year. When the money for a program is gone, no more awards can be made from that program for that year text is displayed on the Campus-Based Aid page.	2.1.6.5 RTM			
6			Verify that there is Disclaimer text: ***Not all schools participate in all three programs. Check with your school's financial aid office to find out in which programs they participate.*** on the Campus-Based Aid page.	N/A	The ***Not all schools participate in all three programs. Check with your school's financial aid office to find out in which programs they participate.*** text is displayed on the Campus-Based Aid page.	4.31.5 DD			
7			Verify that there is a FSEOG block header on the Campus-Based Aid page.	N/A	The FSEOG block header is displayed on the Campus-Based Aid page.	4.31.5 DD			
8			Verify that there is FSEOG text 1: Federal Supplemental Educational Opportunity Grants (FSEOGs) are gift aid for undergraduates with exceptional financial need. Pell Grant recipients with the lowest EFCs will be the first to get FSEOGs, which don't have to be paid back. You can get between \$100 and \$4,000 a year, depending on when you apply, your financial need, and the funding at the school you're attending. These grants are awarded only to undergraduate students who have not earned a bachelor's or a professional degree. on the Campus-Based Aid page.	N/A	The Federal Supplemental Educational Opportunity Grants (FSEOGs) are gift aid for undergraduates with exceptional financial need. Pell Grant recipients with the lowest EFCs will be the first to get FSEOGs, which don't have to be paid back. You can get between \$100 and \$4,000 a year, depending on when you apply, your financial need, and the funding at the school you're attending. These grants are awarded only to undergraduate students who have not earned a bachelor's or a professional degree. text is displayed on the Campus-Based Aid page.	2.1.6.5 RTM			

9			Verify that there is FSEOG text 2: If you're eligible, your school will credit your account, pay you directly (usually by check), or combine these methods. Your school must pay you at least once per term (semester, trimester, or quarter). on the Campus-Based Aid page.	N/A	The if you're eligible, your school will credit your account, pay you directly (usually by check), or combine these methods. Your school must pay you at least once per term (semester, trimester, or quarter). text is displayed on the Campus-Based Aid page.	2.1.6.5 RTM			
10			Verify that there is a Federal Work Study block header on the Campus-Based Aid page.	N/A	The Federal Work Study block header is displayed on the Campus-Based Aid page.	4.31.5 DD			
11			Verify that there is Federal Work Study text: Federal Work-Study (FWS) provides part-time jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to the recipient's course of study. Federal Work Study can help you get valuable experience in your chosen field before you leave school on the Campus-Based Aid page.	N/A	The Federal Work-Study (FWS) provides part-time jobs for undergraduate and graduate students with financial need, allowing them to earn money to help pay education expenses. The program encourages community service work and work related to the recipient's course of study. Federal Work Study can help you get valuable experience in your chosen field before you leave school text is displayed on the Campus-Based Aid page.	2.1.6.5 RTM			
12			Verify that there is a Federal Work Study sub heading text 1: Will I be paid the same as I would in any other job? on the Campus-Based Aid page.	N/A	The Will I be paid the same as I would in any other job? sub heading is displayed on the Campus-Based Aid page.	4.31.5 DD			

13			Verify that there is Federal Work Study text 2: You'll be paid by the hour. No FWS student may be paid by commission or fee. Your school must pay you directly at least once a month. Wages for the program must equal at least the current federal minimum wage but may be higher, depending on the type of work you do and the skills required. Your total Federal Work-Study award depends on when you apply, your financial need, and the funding level at your school. The amount you earn can't exceed your total FWS award. When assigning work hours, your employer or financial aid administrator will consider your award amount, your class schedule, and your academic progress. on the Campus-Based Aid page.	N/A	The You'll be paid by the hour. No FWS student may be paid by commission or fee. Your school must pay you directly at least once a month. Wages for the program must equal at least the current federal minimum wage but may be higher, depending on the type of work you do and the skills required. Your total Federal Work-Study award depends on when you apply, your financial need, and the funding level at your school. The amount you earn can't exceed your total FWS award. When assigning work hours, your employer or financial aid administrator will consider your award amount, your class schedule, and your academic progress. text is displayed on the Campus-Based Aid page.	2.1.6.5 RTM			
14			Verify that there is a Federal Work Study sub heading text 2: What kinds of jobs are there in Federal Work-Study? on the Campus-Based Aid page.	N/A	The What kinds of jobs are there in Federal Work-Study? sub heading is displayed on the Campus-Based Aid page.	4.31.5 DD			
15			Verify that there is Federal Work Study text 3: If you work on campus, you'll usually work for your school. If you work off campus, your employer will usually be a private nonprofit organization or a public agency, and the work performed must be in the public interest on the Campus-Based Aid page.	N/A	The If you work on campus, you'll usually work for your school. If you work off campus, your employer will usually be a private nonprofit organization or a public agency, and the work performed must be in the public interest text is displayed on the Campus-Based Aid page.	2.1.6.5 RTM			
16			Verify that there is Federal Work Study text 4: Your school may have agreements with private for-profit employers for Federal Work-Study jobs. This type of job must be relevant to your course of study. If you attend a career school, there may be further restrictions on the jobs you can be assigned on the Campus Based Aid page.	N/A	The Your school may have agreements with private for-profit employers for Federal Work-Study jobs. This type of job must be relevant to your course of study. If you attend a career school, there may be further restrictions on the jobs you can be assigned text is displayed on the Campus-Based Aid page.	2.1.6.5 RTM			
17			Verify that there is a Funding image on the Campus-Based Aid page with an appropriate alt text description..	N/A	The Funding image with an appropriate alt text description is displayed on the Campus-Based Aid page.	4.31.5 DD			

5			Verify that there is PLUS Loan text: PLUS Loans to meet students' education costs are available through both the FFEL Program and the Direct Loan Program. Parents who have an acceptable credit history can borrow a PLUS Loan to pay the education expenses of a child who is a dependent student enrolled at least half time in an eligible program at an eligible school on the Parent Loan Information page.	N/A	The PLUS Loans to meet students' education costs are available through both the FFEL Program and the Direct Loan Program. Parents who have an acceptable credit history can borrow a PLUS Loan to pay the education expenses of a child who is a dependent student enrolled at least half time in an eligible program at an eligible school text is displayed on the Parent Loan Information page.	2.1.6.4 RTM			
6			Verify that there is a Get PLUS header on the Parent Loan Information page.	N/A	The Get PLUS header is displayed on the Parent Loan Information page.	4.32.5 DD			
7			Verify that there is Get PLUS text block 1: Your parents fill out a PLUS Loan application, which is available from your school's financial aid office on the Parent Loan Information page.	N/A	The Your parents fill out a PLUS Loan application, which is available from your school's financial aid office text is displayed on the Parent Loan Information page.	2.1.6.4 RTM			
8			Verify that there is Get PLUS text block 2: To be eligible to receive a PLUS Loan, your parents generally will be required to pass a credit check. A parent cannot be turned down for having no credit history - only for having an adverse one. If your parents don't pass the credit check, they may still be able to receive a loan if someone, such as a relative or friend who is able to pass the credit check, agrees to endorse the loan. An endorser promises to repay the loan if your parents fail to do so. Your parents may also qualify for a loan without passing the credit check if they can demonstrate that extenuating circumstances exist. You and your parents must also meet other general eligibility requirements for federal student financial aid on the Parent Loan Information page.	N/A	The To be eligible to receive a PLUS Loan, your parents generally will be required to pass a credit check. A parent cannot be turned down for having no credit history - only for having an adverse one. If your parents don't pass the credit check, they may still be able to receive a loan if someone, such as a relative or friend who is able to pass the credit check, agrees to endorse the loan. An endorser promises to repay the loan if your parents fail to do so. Your parents may also qualify for a loan without passing the credit check if they can demonstrate that extenuating circumstances exist. You and your parents must also meet other general eligibility requirements for federal student financial aid text is displayed on the Parent Loan Information page.	2.1.6.4 RTM			
9			Verify that there is a Borrower Amount header on the Parent Loan Information page.	N/A	The Borrower Amount header is displayed on the Parent Loan Information page.	4.32.5 DD			

10				Verify that there is Borrower Amount text: The yearly limit on a PLUS Loan is equal to your cost of attendance minus any other financial aid you receive. If your cost of attendance is \$6,000, for example, and you receive \$4,000 in other financial aid, your parents can borrow up to \$2,000 on the Parent Loan Information page.	N/A	The yearly limit on a PLUS Loan is equal to your cost of attendance minus any other financial aid you receive. If your cost of attendance is \$6,000, for example, and you receive \$4,000 in other financial aid, your parents can borrow up to \$2,000 text is displayed on the Parent Loan Information page.	2.1.6.4 RTM			
11				Verify that there is a Disbursement header on the Parent Loan Information page.	N/A	The Disbursement header is displayed on the Parent Loan Information page.	4.32.5 DD			
12				Verify that there is Disbursement text: Your school will receive the money in at least two installments. No one payment may exceed half of the loan amount. Your school might require your parents to endorse a disbursement check and send it back to the school. The school will then apply the money to your tuition and fees, room and board, and other school charges. If any loan money remains, your parents will receive the amount as a check or in cash, unless they authorize that it be released to you. Any remaining loan money must be used for your education expenses on the Parent Loan Information page.	N/A	The Your school will receive the money in at least two installments. No one payment may exceed half of the loan amount. Your school might require your parents to endorse a disbursement check and send it back to the school. The school will then apply the money to your tuition and fees, room and board, and other school charges. If any loan money remains, your parents will receive the amount as a check or in cash, unless they authorize that it be released to you. Any remaining loan money must be used for your education expenses text is displayed on the Parent Loan Information page.	2.1.6.4 RTM			
13				Verify that there is an Interest Rate header on the Parent Loan Information page.	N/A	The Interest Rate header is displayed on the Parent Loan Information page.	4.32.5 DD			
14				Verify that there is Interest Rate text: The interest rate is variable (adjusted annually on July 1st), but it will never exceed 9 percent. Your parents will be notified of interest rate changes throughout the life of their loan. Interest is charged on the loan from the date of the first disbursement until the loan is paid on the Parent Loan Information page.	N/A	The interest rate is variable (adjusted annually on July 1st), but it will never exceed 9 percent. Your parents will be notified of interest rate changes throughout the life of their loan. Interest is charged on the loan from the date of the first disbursement until the loan is paid text is displayed on the Parent Loan Information page.	2.1.6.4 RTM			
15				Verify that there is a Payments Begin header on the Parent Loan Information page.	N/A	The Payments Begin header is displayed on the Parent Loan Information page.	4.32.5 DD			

16			Verify that there is Payments Begin text: Generally, the first payment is due within 60 days after the final loan disbursement for the year. There is no grace period for these loans. Interest begins to accumulate at the time the first disbursement is made, and your parents will begin repaying both the principal and interest while you're in school on the Parent Loan Information page.	N/A	The Generally, the first payment is due within 60 days after the final loan disbursement for the year. There is no grace period for these loans. Interest begins to accumulate at the time the first disbursement is made, and your parents will begin repaying both the principal and interest while you're in school text is displayed on the Parent Loan Information page.	4.32.5 DD			
17			Verify that there is a Funding image on the Parent Loan Information page with an appropriate alt text description..	N/A	The Funding image with an appropriate alt text description is displayed on the Parent Loan Information page.	4.32.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

6			Verify that there is FFEL text 1: Schools generally participate in either the Federal Family Education Loan (FFEL) Program or the William D. Ford Federal Direct Loan (Direct Loan) Program. Under the Direct Loan Program, the funds for your loan come directly from the federal government. Funds for your FFEL will come from a bank, credit union, or other lender that participates in the program on the Student Loan Information page.	N/A	The Schools generally participate in either the Federal Family Education Loan (FFEL) Program or the William D. Ford Federal Direct Loan (Direct Loan) Program. Under the Direct Loan Program, the funds for your loan come directly from the federal government. Funds for your FFEL will come from a bank, credit union, or other lender that participates in the program text is displayed on the Student Loan Information page.	2.1.6.3 RTM			
7			Verify that there is FFEL text 2: Direct Stafford Loan or a FFEL Stafford Loan. The major differences between the two programs are the source of the loan funds and certain repayment provisions on the Student Loan Information page.	N/A	The Direct Stafford Loan or a FFEL Stafford Loan. The major differences between the two programs are the source of the loan funds and certain repayment provisions text is displayed on the Student Loan Information page.	2.1.6.3 RTM			
8			Verify that there is FFEL question 1 text: How can I get a FFEL or Direct Loan? on the Student Loan Information page.	N/A	The How can I get a FFEL or Direct Loan? text is displayed on the Student Loan Information page.	2.1.6.3 RTM			
9			Verify that there is Question 1 text 1: For either type of loan, you must fill out a FAFSA. After your FAFSA is processed, your school will review the results and will inform you about your loan eligibility. You will also have to sign a promissory note on the Student Loan Information page.	N/A	The For either type of loan, you must fill out a FAFSA. After your FAFSA is processed, your school will review the results and will inform you about your loan eligibility. You will also have to sign a promissory note text is displayed on the Student Loan Information page.	2.1.6.3 RTM			
10			Verify that there is Question 1 text 2: If you have financial need remaining after your EFC, Federal Pell Grant eligibility, and aid from other sources are subtracted from your cost of attendance, you can borrow a FFEL or Direct Loan to cover some or all of that remaining need. If you are eligible, the government will pay the interest on your loan while you're in school, for the first six months after you leave school, and when you qualify to have your payments deferred. This type of loan is a subsidized loan on the Student Loan Information page.	N/A	The If you have financial need remaining after your EFC, Federal Pell Grant eligibility, and aid from other sources are subtracted from your cost of attendance, you can borrow a FFEL or Direct Loan to cover some or all of that remaining need. If you are eligible, the government will pay the interest on your loan while you're in school, for the first six months after you leave school, and when you qualify to have your payments deferred. This type of loan is a subsidized loan text is displayed on Information page.	2.1.6.3 RTM			

15				Verify that there is Question 2 text 1: For both the Direct Loan and FFEL programs, you'll be paid through your school in at least two installments. No installment may exceed one-half of your loan amount. Your loan money must first be applied to pay for tuition and fees, room and board, and other school charges. If loan money remains, you'll receive the funds by check or in cash, unless you give the school written authorization to hold the funds until later in the enrollment period on the Student Loan Information page.	N/A	The For both the Direct Loan and FFEL programs, you'll be paid through your school in at least two installments. No installment may exceed one-half of your loan amount. Your loan money must first be applied to pay for tuition and fees, room and board, and other school charges. If loan money remains, you'll receive the funds by check or in cash, unless you give the school written authorization to hold the funds until later in the enrollment period text is displayed on Information page.	2.1.6.3 RTM			
16				Verify that there is Question 2 text 2: If you're a first-year undergraduate student and a first-time borrower, your school generally cannot disburse your first payment until 30 days after the first day of your enrollment period. This practice ensures that you won't have to repay the loan if you don't begin classes or if you withdraw during the first 30 days of classes on the Student Loan Information page.	N/A	The If you're a first-year undergraduate student and a first-time borrower, your school generally cannot disburse your first payment until 30 days after the first day of your enrollment period. This practice ensures that you won't have to repay the loan if you don't begin classes or if you withdraw during the first 30 days of classes text is displayed on Information page.	2.1.6.3 RTM			
17				Verify that there is Question 3 text header: How much can I borrow? on the Student Loan Information page.	N/A	The How much can I borrow? text is displayed on Information page.	4.33.5 DD			
18				Verify that there is Question 3 text 1: If you're a dependent undergraduate student, each year you can borrow up to on the Student Loan Information page.	N/A	The If you're a dependent undergraduate student, each year you can borrow up to text is displayed on Information page.	2.1.6.3 RTM			
19				Verify that there is Question 3 bullet 1: \$2,625 if you're a first-year student enrolled in a program of study that is at least a full academic year on the Student Loan Information page.	N/A	The \$2,625 if you're a first-year student enrolled in a program of study that is at least a full academic year text is displayed on Information page.	2.1.6.3 RTM			
20				Verify that there is Question 3 bullet 2: \$3,500 if you've completed your first year of study and the remainder of your program is at least a full academic year on the Student Loan Information page.	N/A	The \$3,500 if you've completed your first year of study and the remainder of your program is at least a full academic year text is displayed on Information page.	2.1.6.3 RTM			

21				Verify that there is Question 3 bullet 3: \$5,500 if you've completed two years of study and the remainder of your program is at least a full academic year on the Student Loan Information page.	N/A	The \$5,500 if you've completed two years of study and the remainder of your program is at least a full academic year text is displayed on Information page.	2.1.6.3 RTM			
22				Verify that there is Question 3 text 2: If you're an independent undergraduate student or a dependent student whose parents are unable to get a PLUS Loan (a parent loan), each year you can borrow up to: on the Student Loan Information page.	N/A	The If you're an independent undergraduate student or a dependent student whose parents are unable to get a PLUS Loan (a parent loan), each year you can borrow up to: text is displayed on Information page.	2.1.6.3 RTM			
23				Verify that there is Question 3 bullet 4: \$6,625 if you're a first-year student enrolled in a program of study that is at least a full academic year (at least \$4,000 of this amount must be in unsubsidized loans) on the Student Loan Information page.	N/A	The \$6,625 if you're a first-year student enrolled in a program of study that is at least a full academic year (at least \$4,000 of this amount must be in unsubsidized loans) text is displayed on Information page.	2.1.6.3 RTM			
24				Verify that there is Question 3 bullet 5: \$7,500 if you've completed your first year of study and the remainder of your program is at least a full academic year (at least \$4,000 of this amount must be in unsubsidized loans) on the Student Loan Information page.	N/A	The \$7,500 if you've completed your first year of study and the remainder of your program is at least a full academic year (at least \$4,000 of this amount must be in unsubsidized loans) text is displayed on Information page.	2.1.6.3 RTM			
25				Verify that there is Question 3 bullet 6: \$10,500 if you've completed two years of study and the remainder of your program is at least a full academic year (at least \$5,000 of this amount must be in unsubsidized loans) on the Student Loan Information page.	N/A	The \$10,500 if you've completed two years of study and the remainder of your program is at least a full academic year (at least \$5,000 of this amount must be in unsubsidized loans) text is displayed on Information page.	2.1.6.3 RTM			
26				Verify that there is Question 3 text 3: These amounts are the maximum yearly amounts you can borrow in both subsidized and unsubsidized FFELs or Direct Loans, individually or in combination. Because you can't borrow more than your cost of attendance minus both the amount of any Pell Grant you're eligible for and any other financial aid you'll get, you may receive less than the annual maximum amounts on the Student Loan Information page.	N/A	The These amounts are the maximum yearly amounts you can borrow in both subsidized and unsubsidized FFELs or Direct Loans, individually or in combination. Because you can't borrow more than your cost of attendance minus both the amount of any Pell Grant you're eligible for and any other financial aid you'll get, you may receive less than the annual maximum amounts text is displayed on Information page.	2.1.6.3 RTM			

27				Verify that there is Question 4 text header: What's the interest rate? on the Student Loan Information page.	N/A	The What's the interest rate? text is displayed on Information page.	4.33.5 DD			
28				Verify that there is Question 4 text: The interest rate is variable (adjusted annually on July 1st) but will never exceed 8.25 percent. You'll be notified any time the variable rate changes on the Student Loan Information page.	N/A	The interest rate is variable (adjusted annually on July 1st) but will never exceed 8.25 percent. You'll be notified any time the variable rate changes text is displayed on Information page.	2.1.6.3 RTM			
29				Verify that there is Question 5 text header: When do I pay back the loan? on the Student Loan Information page.	N/A	The When do I pay back the loan? text is displayed on Information page.	4.33.5 DD			
30				Verify that there is Question 5 text: After you graduate, leave school, or drop below half-time enrollment, you will have a six-month "grace period" before you begin repayment. During this period, you will receive repayment information, and you'll be notified of your first payment due date. You are responsible for beginning repayment on time, even if you don't receive this information. Payments are usually due monthly on the Student Loan Information page.	N/A	The After you graduate, leave school, or drop below half-time enrollment, you will have a six-month "grace period" before you begin repayment. During this period, you will receive repayment information, and you'll be notified of your first payment due date. You are responsible for beginning repayment on time, even if you don't receive this information. Payments are usually due monthly text is displayed on Information page.	2.1.6.3 RTM			
31				Verify that there is Federal Perkins Loan section header: What's the interest rate? on the Student Loan Information page.	N/A	The Federal Perkins Loan section header is displayed on Information page.	4.33.5 DD			
32				Verify that there is Perkins text 1: A Federal Perkins Loan is a low-interest (5 percent) loan for both undergraduate and graduate students with exceptional financial need. Federal Perkins Loans are made through a school's financial aid office. Your school is your lender, and the loan is made with government funds. You must repay this loan on the Student Loan Information page.	N/A	The A Federal Perkins Loan is a low-interest (5 percent) loan for both undergraduate and graduate students with exceptional financial need. Federal Perkins Loans are made through a school's financial aid office. Your school is your lender, and the loan is made with government funds. You must repay this loan text is displayed on Information page.	2.1.6.3 RTM			

33				Verify that there is Perkins text 2: Your school will either pay you directly (usually by check) or apply your loan to your school charges. You'll receive the loan in at least two payments during the academic year on the Student Loan Information page.	N/A	The Your school will either pay you directly (usually by check) or apply your loan to your school charges. You'll receive the loan in at least two payments during the academic year text is displayed on Information page.	2.1.6.3 RTM			
34				Verify that there is Perkins question 1 header: How much can I borrow? on the Student Loan Information page.	N/A	The How much can I borrow? text is displayed on Information page.	4.33.5 DD			
35				Verify that there is Perkins question 1 text: You can borrow up to \$4,000 for each year of undergraduate study, depending on when you apply, your financial need, and the funding level at the school on the Student Loan Information page.	N/A	The You can borrow up to \$4,000 for each year of undergraduate study, depending on when you apply, your financial need, and the funding level at the school text is displayed on Information page.	2.1.6.3 RTM			
36				Verify that there is Perkins question 2 header: Other than interest, is there a charge for this loan? on the Student Loan Information page.	N/A	The Other than interest, is there a charge for this loan? text is displayed on Information page.	4.33.5 DD			
37				Verify that there is Perkins question 2 text: No, there are no other charges. However, if you skip a payment, if it's late, or if you make less than a full payment, you may have to pay a late charge plus any collection costs on the Student Loan Information page.	N/A	The No, there are no other charges. However, if you skip a payment, if it's late, or if you make less than a full payment, you may have to pay a late charge plus any collection costs text is displayed on Information page.	2.1.6.3 RTM			
38				Verify that there is Perkins question 3 header: When do I pay it back? on the Student Loan Information page.	N/A	The When do I pay it back? text is displayed on Information page.	4.33.5 DD			

39			Verify that there is Perkins question 3 text: If you're attending school at least half time, you have nine months after you graduate, leave school, or drop below half-time status before you must begin repayment. This is called a "grace period." If you're attending less than half time, check with your college or career school to find out how long your grace period will be. At the end of your grace period, you must begin repaying your loan. You may be allowed up to 10 years to repay the loan in full. Periods of deferment and forbearance (see the next paragraph for more information on these terms) do not count as part of this 10-year period. Your monthly payment amount will depend on the size of your debt and the length of your repayment period on the Student Loan Information page.	N/A	The If you're attending school at least half time, you have nine months after you graduate, leave school, or drop below half-time status before you must begin repayment. This is called a "grace period." If you're attending less than half time, check with your college or career school to find out how long your grace period will be. At the end of your grace period, you must begin repaying your loan. You may be allowed up to 10 years to repay the loan in full. Periods of deferment and forbearance (see the next paragraph for more information on these terms) do not count as part of this 10-year period. Your monthly payment amount will depend on the size of your debt and the length of your repayment period text is displayed on Information page.	2.1.6.3 RTM		
40			Verify that there is Perkins question 4 header: What if I have trouble repaying the loan? on the Student Loan Information page.	N/A	The What if I have trouble repaying the loan? text is displayed on Information page.	4.33.5 DD		
41			Verify that there is Perkins question 4 text 1: Under certain circumstances, you can receive a deferment or forbearance on your loan. During a deferment, no payments are required and interest does not accrue. During forbearance, your payments are postponed or reduced. Interest continues to accrue, and you are responsible for paying it on the Student Loan Information page.	N/A	The Under certain circumstances, you can receive a deferment or forbearance on your loan. During a deferment, no payments are required and interest does not accrue. During forbearance, your payments are postponed or reduced. Interest continues to accrue, and you are responsible for paying it text is displayed on Information page.	2.1.6.3 RTM		
42			Verify that there is Perkins question 4 text 2: A Perkins Loan can also be canceled under certain circumstances, such as your death or a total and permanent disability. You also might qualify for having your loan canceled because of the type of work you do once you leave school on the Student Loan Information page.	N/A	The A Perkins Loan can also be canceled under certain circumstances, such as your death or a total and permanent disability. You also might qualify for having your loan canceled because of the type of work you do once you leave school text is displayed on Information page.	2.1.6.3 RTM		

43				Verify that there is Perkins question 4 text 3: If you serve in the military, repayment assistance (not a cancellation, but another way to repay) may be available. For more information, contact your recruiting officer. If you have more questions about Perkins Loans, check with the college or career school you plan to attend on the Student Loan Information page.	N/A	The If you serve in the military, repayment assistance (not a cancellation, but another way to repay) may be available. For more information, contact your recruiting officer. If you have more questions about Perkins Loans, check with the college or career school you plan to attend text is displayed on Information page.	2.1.6.3 RTM			
44				Verify that there is a Funding image on the Students Loan Information page with an appropriate alt text description..	N/A	The Funding image with an appropriate alt text description is displayed on the Students Loan Information page.	4.33.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

8			<p>Verify that there is bullet 4 text: If you apply for a deferment or forbearance, you must continue to make payments until you are notified that the request has been granted. If you don't, you may end up in default. You should keep a copy of any request form you submit, and you should document all contacts with the organization that holds your loan. You must notify the appropriate representative (school, agency, lender, or the Direct Loan Servicing Center) that manages your loan when you graduate, withdraw from school, or drop below half-time status; change your name, address, or Social Security Number; or transfer to another school on the Borrow Responsibly page.</p>	N/A	<p>The If you apply for a deferment or forbearance, you must continue to make payments until you are notified that the request has been granted. If you don't, you may end up in default. You should keep a copy of any request form you submit, and you should document all contacts with the organization that holds your loan. You must notify the appropriate representative (school, agency, lender, or the Direct Loan Servicing Center) that manages your loan when you graduate, withdraw from school, or drop below half-time status; change your name, address, or Social Security Number; or transfer to another school. text is displayed on the Borrow Responsibly page.</p>	2.1.6.6 RTM		
9			<p>Verify that there is bullet 5 text: If you borrow a Perkins Loan, your loan will be managed by the school that lends you the money or by an agency that the school assigns to service the loan on the Borrow Responsibly page.</p>	N/A	<p>The If you borrow a Perkins Loan, your loan will be managed by the school that lends you the money or by an agency that the school assigns to service the loan text is displayed on the Borrow Responsibly page.</p>	2.1.6.6 RTM		
10			<p>Verify that there is bullet 6 text: If you borrow a Direct Loan, your loan will be managed by the Direct Loan Servicing Center on the Borrow Responsibly page.</p>	N/A	<p>The If you borrow a Direct Loan, your loan will be managed by the Direct Loan Servicing Center text is displayed on the Borrow Responsibly page.</p>	2.1.6.6 RTM		
11			<p>Verify that there is bullet 7 text: If you borrow a FFEL Program Loan, your lender or its servicing agent will manage your loan. During your loan counseling session, you'll be given the name of the representative that manages your loan on the Borrow Responsibly page.</p>	N/A	<p>The If you borrow a FFEL Program Loan, your lender or its servicing agent will manage your loan. During your loan counseling session, you'll be given the name of the representative that manages your loan text is displayed on the Borrow Responsibly page.</p>	2.1.6.6 RTM		

12				Verify that there is bullet 8 text: Regardless of the type of loan you borrow, you must receive entrance counseling before you're given your first loan disbursement, and you must receive exit counseling before you leave school. These counseling sessions will be administered by your school and will provide you with important information about your loan. Your lender or the Direct Loan Servicing Center will provide you with additional information about your loan on the Borrow Responsibly page.	N/A	The Regardless of the type of loan you borrow, you must receive entrance counseling before you're given your first loan disbursement, and you must receive exit counseling before you leave school. These counseling sessions will be administered by your school and will provide you with important information about your loan. Your lender or the Direct Loan Servicing Center will provide you with additional information about your loan text is displayed on the Borrow Responsibly page.	2.1.6.6 RTM		
13				Verify that there is a Funding image on the Students Loan Information page with an appropriate alt text description.	N/A	The Funding image with an appropriate alt text description is displayed on the Students Loan Information page.	4.34.5 DD		

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5				Verify that there is a Big Business text block: Big business. Many large companies and organizations make scholarships available to the immediate family of their employees. Parents, check with your employers to see if they have such programs available on the Scholarships page.	N/A	The Big business. Many large companies and organizations make scholarships available to the immediate family of their employees. Parents, check with your employers to see if they have such programs available text is displayed on the Scholarships page.	2.1.6.7 RTM			
6				Verify that there is a Hit the Books text block: Hit the books. Doing research can help you find scholarships you may not have otherwise known about. Most public and campus libraries carry scholarship guides. Ask your librarian or guidance counselor for help on the Scholarships page.	N/A	The Hit the books. Doing research can help you find scholarships you may not have otherwise known about. Most public and campus libraries carry scholarship guides. Ask your librarian or guidance counselor for help text is displayed on the Scholarships page.	2.1.6.7 RTM			
7				Verify that there is a Search the Net text block: Search the Net. Searching on keywords like "financial aid", "student aid" and "scholarships" can lead you to a wealth of free scholarship information on the World Wide Web. Some sites even allow you to apply on-line for scholarships on the Scholarships page.	N/A	The Search the Net. Searching on keywords like "financial aid", "student aid" and "scholarships" can lead you to a wealth of free scholarship information on the World Wide Web. Some sites even allow you to apply on-line for scholarships text is displayed on the Scholarships page.	2.1.6.7 RTM			
8				Verify that there is a Don't Get Scammed text block: Don't get scammed. Unfortunately, in their efforts to pay the bills, many students and their families are falling prey to scholarship scams. Here are some telltale signs that someone may be trying to scam you. on the Scholarships page.	N/A	The Don't get scammed. Unfortunately, in their efforts to pay the bills, many students and their families are falling prey to scholarship scams. Here are some telltale signs that someone may be trying to scam you. text is displayed on the Scholarships page.	2.1.6.7 RTM			
9				Verify that there is telltale signs text (link) on the Scholarships page.	N/A	The telltale signs text (link) is displayed on the Scholarships page.	2.1.6.7 RTM			
10				Click on the telltale signs text (link) on the Scholarships page.	N/A	The FTC site opens in a new window.	2.1.6.7 RTM			
11				Verify that there is a Funding image on the Scholarships page with an appropriate alt text description..	N/A	The Funding image is displayed on the Scholarships page with an appropriate alt text description..	4.35.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

6				Verify that there is note text: Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid on the Attending page.	N/A	The Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid text is displayed on the Attending page.	4.36.5 DD			
7				Verify that there is a New Borrowers text (link) on the Attending page.	N/A	The New Borrowers text (link) is displayed on the Attending page.	2.1.7 RTM			
8				Click on the New Borrowers text (link) on the Attending page.	N/A	The Funding page opens in the content window.	2.1.7 RTM			
9				Verify that there is New Borrowers text: Has your financial situation changed since you entered school and you now need financial assistance? No problem. The aid application process is the same for new and current students on the Attending page.	N/A	The Has your financial situation changed since you entered school and you now need financial assistance? No problem. The aid application process is the same for new and current students text is displayed on the Attending page.	2.1.7 RTM			
10				Verify that there is a Loan Entrance Counseling text (link) on the Attending page.	N/A	The Loan Entrance Counseling text (link) is displayed on the Attending page.	2.1.7 RTM			
11				Click on the Loan Entrance Counseling text (link) on the Attending page.	N/A	The Loan Entrance Counseling page opens in the content window.	2.1.7 RTM			
12				Verify that there is Loan Entrance Counseling text: Once you've taken out a loan and entered school, you must go through loan entrance counseling and learn about the terms and conditions of your loans on the Attending page.	N/A	The Once you've taken out a loan and entered school, you must go through loan entrance counseling and learn about the terms and conditions of your loans text is displayed on the Attending page.	2.1.7 RTM			
13				Verify that there is a Reapply text (link) on the Attending page.	N/A	The Reapply text (link) is displayed on the Attending page.	2.1.7 RTM			
14				Click on the Reapply text (link) on the Attending page.	N/A	The FAFSA site opens in a new window.	2.1.7 RTM			

15				Verify that there is FAFSA text: Did you know you must reapply each year for federal student aid? Fortunately, it's now easy to annually renew your Free Application for Federal Student Aid (FAFSA) online, without having to deal with the hassle of paperwork on the Attending page.	N/A	The Did you know you must reapply each year for federal student aid? Fortunately, it's now easy to annually renew your Free Application for Federal Student Aid (FAFSA) online, without having to deal with the hassle of paperwork text is displayed on the Attending page.	2.1.7 RTM			
16				Verify that there is Deadlines for Renewal text block: Deadlines for Renewal. The deadline for renewing your FAFSA is the same as for the regular FAFSA - the end of June. Be sure to stay on top of these deadlines or you may lose your financial aid for the upcoming year on the Attending page.	N/A	The Deadlines for Renewal. The deadline for renewing your FAFSA is the same as for the regular FAFSA - the end of June. Be sure to stay on top of these deadlines or you may lose your financial aid for the upcoming year text is displayed on the Funding page.	2.1.7 RTM			
17				Verify that there is an Maintaining Eligibility text (link) on the Attending page.	N/A	The Maintaining Eligibility text (link) is displayed on the Attending page.	2.1.7 RTM			
18				Click on the Maintaining Eligibility text (link) on the Attending page.	N/A	The Aid Eligibility page opens in the content window.	2.1.7 RTM			
19				Verify that there is Maintaining Eligibility text: While you are in school, there are certain requirements that you must meet in order to keep your account in good standing and remain eligible for financial aid on the Attending page.	N/A	The While you are in school, there are certain requirements that you must meet in order to keep your account in good standing and remain eligible for financial aid text is displayed on the Attending page.	2.1.7 RTM			
20				Verify that there is a Leaving School Early text (link) on the Attending page.	N/A	The Leaving School Early text (link) is displayed on the Attending page.	2.1.7 RTM			
21				Click on the Leaving School Early text (link) on the Attending page.	N/A	The Leaving School Early page opens in the content window.	2.1.7 RTM			
22				Verify that there is Leaving School Early text: Have you decided to take time off for personal reasons? Are you going to drop below half-time student status? If you are planning on leaving school early, regardless of whether or when you are planning to return, you may have to start repaying your loans on the Attending page.	N/A	The Have you decided to take time off for personal reasons? Are you going to drop below half-time student status? If you are planning on leaving school early, regardless of whether or when you are planning to return, you may have to start repaying your loans text is displayed on the Attending page.	2.1.7 RTM			
23				Verify that there is a School Closures text (link) on the Attending page.	N/A	The School Closures text (link) is displayed on the Attending page.	2.1.7 RTM			

32				Verify that there is Career Information text: Planning can go a long way in helping you in your search for a career. By using the right tools you can minimize the time you spend searching for a career. From job search advice to resume tips, we have the tools you need to help you maximize your potential on the Attending page.	N/A	The Planning can go a long way in helping you in your search for a career. By using the right tools you can minimize the time you spend searching for a career. From job search advice to resume tips, we have the tools you need to help you maximize your potential text is displayed on the Attending page.	2.1.7 RTM		

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

7			Verify that there is About Direct Loans text: About Direct Loans. Direct Loans are made to students attending school at least half time. The U.S. Department of Education is the lender, and you receive the loan money through your school. You may receive a Direct Subsidized Loan, a Direct Unsubsidized Loan, or both for the same academic year. A student qualifies for a Direct Subsidized Loan based on financial need, as determined under federal regulations. A student's need is not a factor in determining eligibility for a Direct Unsubsidized Loan on the Loan Entrance Counseling page.	N/A	The About Direct Loans. Direct Loans are made to students attending school at least half time. The U.S. Department of Education is the lender, and you receive the loan money through your school. You may receive a Direct Subsidized Loan, a Direct Unsubsidized Loan, or both for the same academic year. A student qualifies for a Direct Subsidized Loan based on financial need, as determined under federal regulations. A student's need is not a factor in determining eligibility for a Direct Unsubsidized Loan text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM		
8			Verify that there is Borrowing text: Borrow only what you need. When your school determined your federal financial aid award, it used a standard budget to estimate the expenses you would incur while attending school. This expense estimate is referred to as your cost of attendance (COA). If you can reduce your expenses to an amount less than the school's estimated COA, you might not need to borrow as much as the school has awarded on the Loan Entrance Counseling page.	N/A	The Borrow only what you need. When your school determined your federal financial aid award, it used a standard budget to estimate the expenses you would incur while attending school. This expense estimate is referred to as your cost of attendance (COA). If you can reduce your expenses to an amount less than the school's estimated COA, you might not need to borrow as much as the school has awarded text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM		
9			Verify that there is Interest Rates text: Interest Rates. The interest rate you are charged for both Direct Subsidized and Unsubsidized Loans is variable and is adjusted once a year, on July 1, according to the formula on your promissory note. The rate will never exceed 8.25 percent. The interest on a Direct Subsidized Loan is paid by the federal government while you are enrolled in school at least half time, or during grace or deferment periods. If you have a Direct Unsubsidized Loan, you are responsible for the interest from the day the loan is paid to you until you pay off the loan on the Loan Entrance Counseling page.	N/A	The Interest Rates. The interest rate you are charged for both Direct Subsidized and Unsubsidized Loans is variable and is adjusted once a year, on July 1, according to the formula on your promissory note. The rate will never exceed 8.25 percent. The interest on a Direct Subsidized Loan is paid by the federal government while you are enrolled in school at least half time, or during grace or deferment periods. If you have a Direct Unsubsidized Loan, you are responsible for the interest from the day the loan is paid to you until you pay off the loan text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM		

10			Verify that there is Loan Fee text: Loan Fee. The loan fee is another expense of borrowing a Direct Loan. The loan fee charged for Direct Subsidized and Unsubsidized Loans is 3 percent of the amount you borrow. The loan fee is subtracted proportionately from each loan disbursement on the Loan Entrance Counseling page.	N/A	The Loan Fee. The loan fee is another expense of borrowing a Direct Loan. The loan fee charged for Direct Subsidized and Unsubsidized Loans is 3 percent of the amount you borrow. The loan fee is subtracted proportionately from each loan disbursement text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM		
11			Verify that there is Promissory Note text 1: Promissory note. Before you receive your loan funds, you must sign a promissory note authorizing your school to credit the funds to your student account. In past years, borrowers completed a separate promissory note for each new loan borrowed. Now, if you attend a four-year school or graduate school, in most cases, you will sign only one promissory note that will be used for all of your loans at a single school. This new note is called a Master Promissory Note (MPN) on the Loan Entrance Counseling page.	N/A	The Promissory note. Before you receive your loan funds, you must sign a promissory note authorizing your school to credit the funds to your student account. In past years, borrowers completed a separate promissory note for each new loan borrowed. Now, if you attend a four-year school or graduate school, in most cases, you will sign only one promissory note that will be used for all of your loans at a single school. This new note is called a Master Promissory Note (MPN) text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM		
12			Verify that there is a ePromissory Note text (link) on the Loan Entrance Counseling page.	N/A	The ePromissory Note text (link) is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM		
13			Click on the ePromissory Note text (link) on the Loan Entrance Counseling page.	N/A	The ePromissory Note site opens in a new window.	2.1.7.2 RTM		

14			Verify that there is Promissory Note text 2: When you sign the Master Promissory Note, you are confirming your understanding that your school may make new loans for you for the duration of your education (up to 10 years) without having you sign another promissory note. You are also agreeing to repay your lender, the U.S. Department of Education, all loans made to you under the terms of the MPN. Therefore, it is very important that you completely read and understand all of the information on the MPN before you sign it on the Loan Entrance Counseling page.	N/A	The When you sign the Master Promissory Note, you are confirming your understanding that your school may make new loans for you for the duration of your education (up to 10 years) without having you sign another promissory note. You are also agreeing to repay your lender, the U.S. Department of Education, all loans made to you under the terms of the MPN. Therefore, it is very important that you completely read and understand all of the information on the MPN before you sign it text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM			
15			Verify that there is Promissory Note text 3: You are not required to accept the amount that your school awards you. You should notify your school if you want to borrow a lower amount than the school has awarded you on the Loan Entrance Counseling page.	N/A	The You are not required to accept the amount that your school awards you. You should notify your school if you want to borrow a lower amount than the school has awarded you text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM			
16			Verify that there is Notification text: School Notification. Your school must notify you in writing or electronically whenever it makes a loan disbursement. The notice must tell you the date and the amount of the loan disbursement, which loan funds are subsidized and which are unsubsidized, information about your right to cancel all or a portion of the loan, including the current loan disbursement, and procedures for canceling the loan on the Loan Entrance Counseling page.	N/A	The School Notification. Your school must notify you in writing or electronically whenever it makes a loan disbursement. The notice must tell you the date and the amount of the loan disbursement, which loan funds are subsidized and which are unsubsidized, information about your right to cancel all or a portion of the loan, including the current loan disbursement, and procedures for canceling the loan text is displayed on the Loan Entrance Counseling page.	2.1.7.2 RTM			
17			Verify that there is an Attending image on the Loan Entrance Counseling page with an appropriate alt text description..	N/A	The Attending image with an appropriate alt text description is displayed on the Loan Entrance Counseling page.				

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

System Test Script

Cycle:

Area:

Script Number: 1.45.0

Prepared By: Erick Middleton

Date: 2/26/02

Modified By:

Last Date Modified:

Scenario Description: Leaving School Early page**Condition X-ref key:** **DD** (Detailed Design Doc), **RTM** (Requirements Traceability Matrix)**Pre-checks/Dependencies:****General Scripts**

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Verify that the page fits an 800x600 resolution screen.	N/A	The page does not scroll left or right.	2.1 DD		

Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click on the Attending tab or the Attending Road sign.	N/A	The Attending page opens with the Attending page selected in the content window.	2.1.7 RTM		
2			Verify that there is an Attending image on the Attending page.	N/A	The Attending image is displayed on the Attending page	2.1.7 RTM		
3			Verify that there is a Leaving School Early page header on the Leaving School Early page.	N/A	The Leaving School Early page header is displayed on the Leaving School Early page.	4.38.5 DD		
4			Verify that there is Leave School Early paragraph 1: After you graduate, leave school, or drop below half-time enrollment, you will have a six-month "grace period" before you begin repayment. During this period, you will receive repayment information, and you'll be notified of your first payment due date. You are responsible for beginning repayment on time, even if you don't receive this information. Payments are usually due monthly on the Leaving School Early page.	N/A	The After you graduate, leave school, or drop below half-time enrollment, you will have a six-month "grace period" before you begin repayment. During this period, you will receive repayment information, and you'll be notified of your first payment due date. You are responsible for beginning repayment on time, even if you don't receive this information. Payments are usually due monthly text is displayed on the Leaving School Early page.	2.1.7.3 RTM		

5			Verify that there is Leave School Early paragraph 2: The law requires that, when you withdraw during a payment period or period of enrollment (your school can define these periods for you and tell you which one applies to you), the amount of FSA Program assistance that you have "earned" up to that point is determined by a specific formula. If you received (or your school received on your behalf) less assistance than the amount that you earned, you will be able to receive those additional funds. If you received more assistance than you earned, the excess funds must be returned on the Leaving School Early page.	N/A	The law requires that, when you withdraw during a payment period or period of enrollment (your school can define these periods for you and tell you which one applies to you), the amount of FSA Program assistance that you have "earned" up to that point is determined by a specific formula. If you received (or your school received on your behalf) less assistance than the amount that you earned, you will be able to receive those additional funds. If you received more assistance than you earned, the excess funds must be returned text is displayed on the Leaving School Early page.	2.1.7.3 RTM			
6			Verify that there is Leave School Early paragraph 3: The amount of assistance that you have earned is determined on a pro-rata basis. That is, if you completed 30 percent of the payment period or period of enrollment, you earn 30 percent of the assistance you were originally scheduled to receive. Once you have completed more than 60 percent of the payment period or period of enrollment, you earn all of your assistance on the Leaving School Early page.	N/A	The amount of assistance that you have earned is determined on a pro-rata basis. That is, if you completed 30 percent of the payment period or period of enrollment, you earn 30 percent of the assistance you were originally scheduled to receive. Once you have completed more than 60 percent of the payment period or period of enrollment, you earn all of your assistance text is displayed on the Leaving School Early page.	2.1.7.3 RTM			
7			Verify that there is Leave School Early paragraph 4: If you received excess funds that must be returned, your school can explain what portion of those funds must be returned on the Leaving School Early page.	N/A	The If you received excess funds that must be returned, your school can explain what portion of those funds must be returned text is displayed on the Leaving School Early page.	2.1.7.3 RTM			
8			Verify that there is an Attending image on the Leaving School Early page with an appropriate alt text description.	N/A	The Attending image with an appropriate alt text description is displayed on the Leaving School Early page.	4.38.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
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1				Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD			
2				Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD			
3				Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD			
4				Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD			

5			Verify that there is School Closures Information paragraph 2: The loan can be discharged if you were enrolled when the school closed and couldn't complete the program because of the closure. If you were on an approved leave of absence, you are considered to have been enrolled at the school. If your school closed within 90 days after you withdrew, you are also considered eligible for the discharge. However, your loan cannot be cancelled because of personal circumstances that caused you to withdraw more than 90 days before the school closed. If you need to find out the day when your school officially closed, you can visit our on the School Closures Information page.	N/A	The loan can be discharged if you were enrolled when the school closed and couldn't complete the program because of the closure. If you were on an approved leave of absence, you are considered to have been enrolled at the school. If your school closed within 90 days after you withdrew, you are also considered eligible for the discharge. However, your loan cannot be cancelled because of personal circumstances that caused you to withdraw more than 90 days before the school closed. If you need to find out the day when your school officially closed, you can visit our text is displayed on the School Closures Information page.	2.1.7.4 RTM			
6			Verify that there is a Closed School Search text (link) on the School Closures Information page.	N/A	The Closed School Search text (link) is displayed on the School Closures Information page.	2.1.7.4 RTM			
7			Click on the Closed School Search text (link) on the School Closures Information page.	N/A	The Closed School Search site opens in a new window.	2.1.7.4 RTM			
8			Verify that there is School Closures Information paragraph 3: In addition, the Secretary may extend the 90-day period if an extension is justified by exceptional circumstances related to the school's closure. The Secretary has identified a group of correspondence schools for which he determined it is appropriate to extend the period. You can see what schools the Secretary identified by visiting the Department's web site at on the School Closures Information page.	N/A	The In addition, the Secretary may extend the 90-day period if an extension is justified by exceptional circumstances related to the school's closure. The Secretary has identified a group of correspondence schools for which he determined it is appropriate to extend the period. You can see what schools the Secretary identified by visiting the Department's web site at text is displayed on the School Closures Information page.	2.1.7.4 RTM			
9			Verify that there is a School Extension text (link) on the School Closures Information page.	N/A	The School Extension text (link) is displayed on the School Closures Information page.	4.39.5 DD			
10			Click on the School Extension text (link) on the School Closures Information page.	N/A	The School Extension site opens in a new window.	4.39.5 DD			

11			Verify that there is School Closures Information paragraph 4: Please bear in mind that you are not eligible for the discharge if you are completing a comparable educational program at another school. If you complete a comparable program of study at another school after your loan is discharged, you may have to pay back the amount of the discharge. If you haven't received a diploma or certificate but have completed all of the coursework for the program, you're not eligible for the discharge on the School Closures Information page.	N/A	The Please bear in mind that you are not eligible for the discharge if you are completing a comparable educational program at another school. If you complete a comparable program of study at another school after your loan is discharged, you may have to pay back the amount of the discharge. If you haven't received a diploma or certificate but have completed all of the coursework for the program, you're not eligible for the discharge text is displayed on the School Closures Information page.	2.1.7.4 RTM			
12			Verify that there is a question 1 header: How do I apply for a loan discharge? on the School Closures Information page.	N/A	The How do I apply for a loan discharge? text is displayed on the School Closures Information page.	4.39.5 DD			
13			Verify that there is a question 1 answer paragraph: If the holder of your loan learns that a school closed, that organization will send you a loan discharge application. If you haven't received the discharge application, you may request one by contacting the organization that holds your loan. Or you can get a copy of the loan discharge application on the Department's web site at http://www.ed.gov/offices/OSFAP/DCS/repay/cancel/index.html . If you're not sure who holds your loan, you can contact our Federal Student Aid Information Center to find out (call 1-800-4-FED-AID) on the School Closures Information page.	N/A	The If the holder of your loan learns that a school closed, that organization will send you a loan discharge application. If you haven't received the discharge application, you may request one by contacting the organization that holds your loan. Or you can get a copy of the loan discharge application on the Department's web site at http://www.ed.gov/offices/OSFAP/DCS/repay/cancel/index.html . If you're not sure who holds your loan, you can contact our Federal Student Aid Information Center to find out (call 1-800-4-FED-AID). text is displayed on the School Closures Information page.	4.39.5 DD			
14			Verify that there is an Application for Loan Discharge text (link) on the School Closures Information page.	N/A	The Application for Loan Discharge text (link) is displayed on the School Closures Information page.	2.1.7.4 RTM			
15			Click on the Application for Loan Discharge text (link) on the School Closures Information page.	N/A	The Application for Loan Discharge site opens in a new window.	2.1.7.4 RTM			

16			Verify that there is a question 2 header: Am I required to make payments on the loan while the discharge application is being reviewed? on the School Closures Information page.	N/A	The Am I required to make payments on the loan while the discharge application is being reviewed? text is displayed on the School Closures Information page.	4.39.5 DD			
17			Verify that there is a question 2 answer paragraph 1: Yes. While waiting for a decision about whether you qualify for a loan discharge, you should continue to make payments on your loan to prevent the loan from going into default or accruing additional interest, unless you are granted a forbearance (see next paragraph). When you received your loan, you signed a legally-binding agreement to repay that loan. Failure to honor that agreement may result in enforcement action against you, including a lawsuit, garnishment of your wages, offset by the of your federal income tax refund, an adverse credit record, and loss of eligibility to receive financial aid to attend other schools on the School Closures Information page.	N/A	The Yes. While waiting for a decision about whether you qualify for a loan discharge, you should continue to make payments on your loan to prevent the loan from going into default or accruing additional interest, unless you are granted a forbearance (see next paragraph). When you received your loan, you signed a legally-binding agreement to repay that loan. Failure to honor that agreement may result in enforcement action against you, including a lawsuit, garnishment of your wages, offset by the of your federal income tax refund, an adverse credit record, and loss of eligibility to receive financial aid to attend other schools text is displayed on the School Closures Information page.	4.39.5 DD			
18			Verify that there is a question 2 answer paragraph 2: If you submit an application that appears to make you eligible for a loan discharge, the holder of your loan should grant forbearance until a decision is made on your application. If forbearance is granted, no one is permitted to collect on your loan until the holder of your note determines whether you are eligible for a loan discharge on the School Closures Information page.	N/A	The If you submit an application that appears to make you eligible for a loan discharge, the holder of your loan should grant forbearance until a decision is made on your application. If forbearance is granted, no one is permitted to collect on your loan until the holder of your note determines whether you are eligible for a loan discharge text is displayed on the School Closures Information page.	4.39.5 DD			
19			Verify that there is a question 3 header: What happens if my application for discharge is approved? on the School Closures Information page.	N/A	The What happens if my application for discharge is approved? text is displayed on the School Closures Information page.	4.39.5 DD			

20			Verify that there is a question 3 answer paragraph: If you qualify for a complete discharge of your loan, you are no longer obligated to make any payments on the loan. The holder of the promissory note will refund to you all monies that you paid on the loan, including any late charges and collection fees. In addition, the holder of the loan will delete any adverse credit record related to a default on the loan, and no tax refund offset or wage garnishment will take place to collect the loan. If the loan was in default, the discharge erases the default status—if you have no other defaulted loans, you regain eligibility for federal student aid. (Note that only a portion of your loan will be cancelled for an unpaid refund and you will be responsible for paying the remaining amount on the loan.) on the School Closures Information page.	N/A	The If you qualify for a complete discharge of your loan, you are no longer obligated to make any payments on the loan. The holder of the promissory note will refund to you all monies that you paid on the loan, including any late charges and collection fees. In addition, the holder of the loan will delete any adverse credit record related to a default on the loan, and no tax refund offset or wage garnishment will take place to collect the loan. If the loan was in default, the discharge erases the default status—if you have no other defaulted loans, you regain eligibility for federal student aid. (Note that only a portion of your loan will be cancelled for an unpaid refund and you will be responsible for paying the remaining amount on the loan.) text is displayed on the School Closures Information page.	4.39.5 DD			
21			Verify that there is a question 4 header: What can I do if my discharge application is denied? on the School Closures Information page.	N/A	The What can I do if my discharge application is denied? text is displayed on the School Closures Information page.	4.39.5 DD			
22			Verify that there is a question 4 sub header: For a School Closures or unpaid refund discharge: on the School Closures Information page.	N/A	The For a School Closures or unpaid refund discharge: text is displayed on the School Closures Information page.	4.39.5 DD			
23			Verify that there is a question 4 answer paragraph 1: The holder of your loan makes the final decision on whether to discharge the loan—that decision cannot be appealed to the U.S. Department of Education on the School Closures Information page.	N/A	The holder of your loan makes the final decision on whether to discharge the loan—that decision cannot be appealed to the U.S. Department of Education text is displayed on the School Closures Information page.	4.39.5 DD			

30				Verify that there is a question 5 answer paragraph 1: If you are trying to locate your records from a School Closures, you should contact the state licensing agency in the state in which the school was located to ask whether the state made arrangements to store the records. For your convenience, we're providing a listing of telephone numbers for state Licensing Agencies. Note that these records may be useful in substantiating your claim for a loan discharge on the School Closures Information page.	N/A	The If you are trying to locate your records from a School Closures, you should contact the state licensing agency in the state in which the school was located to ask whether the state made arrangements to store the records. For your convenience, we're providing a listing of telephone numbers for state Licensing Agencies. Note that these records may be useful in substantiating your claim for a loan discharge text is displayed on the School Closures Information page.	4.39.5 DD		
31				Verify that there is a State Licensing Agencies text (link) on the School Closures Information page.	N/A	The State Licensing Agencies text (link) is displayed on the School Closures Information page.	2.1.7.4 RTM		
32				Click on the State Licensing Agencies text (link) on the School Closures Information page.	N/A	The State Licensing Agencies site opens in a new window.	2.1.7.4 RTM		
33				Verify that there is a question 5 answer paragraph 2: You may need your academic records if you plan to attend another school and wish to have your coursework at the School Closures taken into consideration. If you are applying for aid at the new school, it can check the Financial Aid History information included on the Student Aid Report that you received, or in the electronic record that it receives. If you're transferring in the middle of the year, your new school must check your information in the National Student Loan Data System on the School Closures Information page.	N/A	The You may need your academic records if you plan to attend another school and wish to have your coursework at the School Closures taken into consideration. If you are applying for aid at the new school, it can check the Financial Aid History information included on the Student Aid Report that you received, or in the electronic record that it receives. If you're transferring in the middle of the year, your new school must check your information in the National Student Loan Data System text is displayed on the School Closures Information page.	4.39.5 DD		
34				Verify that there is an Attending image on the Leaving School Early page with an appropriate alt text description..	N/A	The Attending image with an appropriate alt text description is displayed on the Leaving School Early page.	4.39.5 DD		

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5				Verify that there is an Evaluate Your Interests paragraph: Evaluate Your Interests. The first step to finding the right career is to decide what things you like to do and do well. Evaluate your interests by using a self-assessment tool. This self-assessment will examine your interests and goals, and offer some ideas about careers that might be right for you! on the Career Information page.	N/A	The Evaluate Your Interests. The first step to finding the right career is to decide what things you like to do and do well. Evaluate your interests by using a self-assessment tool. This self-assessment will examine your interests and goals, and offer some ideas about careers that might be right for you! text is displayed on the Career Information page.	2.1.7.6 RTM			
6				Verify that there is a Self-Assessment text (link) on the Career Information page.	N/A	The Self-Assessment text (link) is displayed on the Career Information page.	2.1.7.6 RTM			
7				Click on the Self-Assessment text (link) on the Career Information page.	N/A	The Self-Assessment site opens in a new window.	2.1.7.6 RTM			
8				Verify that there is a Plan Your Career paragraph: Plan Your Career. Planning can go a long way in helping you in your search for a career. By using the right tools you can minimize the time you spend searching for a career. Follow these suggestions on planning your career and simplify your job search on the Career Information page.	N/A	The Plan Your Career. Planning can go a long way in helping you in your search for a career. By using the right tools you can minimize the time you spend searching for a career. Follow these suggestions on planning your career and simplify your job search text is displayed on the Career Information page.	2.1.7.6 RTM			
9				Verify that there is a Planning Your Career text (link) on the Career Information page.	N/A	The Planning Your Career text (link) is displayed on the Career Information page.	2.1.7.6 RTM			
10				Click on the Planning Your Career text (link) on the Career Information page.	N/A	The Planning Your Career site opens in a new window.	2.1.7.6 RTM			
11				Verify that there is a Get Experience paragraph: Get Experience. For those who are not seniors, and even those who are, summer job experience is the best way to figure out what you do, or don't, want to pursue as a career. Here are some tips for on the Career Information page.	N/A	The Get Experience. For those who are not seniors, and even those who are, summer job experience is the best way to figure out what you do, or don't, want to pursue as a career. Here are some tips for text is displayed on the Career Information page.	4.40.5 DD			
12				Verify that there is an Internships and Fellowships text (link) on the Career Information page.	N/A	The Internships and Fellowships text (link) is displayed on the Career Information page.	2.1.7.6 RTM			

13				Click on the Internships and Fellowships text (link) on the Career Information page.	N/A	The Internships and Fellowships site opens in a new window.	2.1.7.6 RTM			
14				Verify that there is a Job Search text (link) on the Career Information page.	N/A	The Job Search text (link) is displayed on the Career Information page.	2.1.7.6 RTM			
15				Click on the Job Search text (link) on the Career Information page.	N/A	The Job Search site opens in a new window.	2.1.7.6 RTM			
16				Verify that there is a Resume Builder text (link) on the Career Information page.	N/A	The Resume Builder text (link) is displayed on the Career Information page.	2.1.7.6 RTM			
17				Click on the Resume Builder text (link) on the Career Information page.	N/A	The Resume Builder site opens in a new window.	2.1.7.6 RTM			
18				Verify that there is an Attending image on the Career Information page with an appropriate alt text description.	N/A	The Attending image with an appropriate alt text description is displayed on the Career Information page.	4.40.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5				Verify that there is an Entering Repayment paragraph: After you graduate, leave school, or drop below half-time enrollment, you have anywhere from six to nine months before you begin repayment. You will receive information about repayment and will be notified by your loan provider of the date loan repayment begins on the Repaying page.	N/A	The After you graduate, leave school, or drop below half-time enrollment, you have anywhere from six to nine months before you begin repayment. You will receive information about repayment and will be notified by your loan provider of the date loan repayment begins text is displayed on the Repaying page.	4.40.5 DD			
6				Verify that there is a main section note: Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid on the Repaying page.	N/A	The Financial Assistance programs and requirements often vary from school to school. Always check with your school before applying for financial aid text is displayed on the Repaying page.	4.40.5 DD			
7				Verify that there is a Paying Back paragraph: Paying back Student Loans. You should start the repayment process with loan exit counseling. It is full of helpful tips and explanations that will help guide you through the repayment process. The type of repayment plans available to you depends on whether you received a Direct Loan or a Federal Family Education Loan (FFEL). The Student Guide is an excellent source for the different repayment options available on the Repaying page.	N/A	The Paying back Student Loans. You should start the repayment process with loan exit counseling. It is full of helpful tips and explanations that will help guide you through the repayment process. The type of repayment plans available to you depends on whether you received a Direct Loan or a Federal Family Education Loan (FFEL). The Student Guide is an excellent source for the different repayment options available text is displayed on the Repaying page.	2.1.8 RTM			
8				Verify that there is a Paying Back text (link) on the Repaying page.	N/A	The Paying Back text (link) is displayed on the Repaying page.	2.1.8 RTM			
9				Click on the Paying Back text (link) on the Repaying page.	N/A	The Loan Exit Counseling page opens in the content window.	2.1.8 RTM			
10				Verify that there is a Student Guide text (link) on the Repaying page.	N/A	The Student Guide text (link) is displayed on the Repaying page.	2.1.8 RTM			
11				Click on the Student Guide text (link) on the Repaying page.	N/A	The Student Guide site opens in a new window.	2.1.8 RTM			
12				Verify that there is a Loan Locator text (link) on the Repaying page.	N/A	The Loan Locator text (link) is displayed on the Repaying page.	2.1.8 RTM			

13				Click on the Loan Locator text (link) on the Repaying page.	N/A	The Loan Locator site opens in a new window.	2.1.8 RTM			
14				Verify that there is a Loan Locator paragraph: The Loan Locator can help you find out what lenders currently hold your loans on the Repaying page.	N/A	The Loan Locator can help you find out what lenders currently hold your loans text is displayed on the Repaying page.	2.1.8 RTM			
15				Verify that there is an Electronic Debit text (link) on the Repaying page.	N/A	The Electronic Debit text (link) is displayed on the Repaying page.	2.1.8 RTM			
16				Click on the Electronic Debit text (link) on the Repaying page.	N/A	The Electronic Debit page opens in the content window.	2.1.8 RTM			
17				Verify that there is a Financial Calculator text: Figure out what your loan payments would be under each of the payment plans with these financial aid calculators on the Repaying page.	N/A	The Figure out what your loan payments would be under each of the payment plans with these financial aid calculators text is displayed on the Repaying page.	2.1.8 RTM			
18				Verify that there is an Financial Calculator text (link) on the Repaying page.	N/A	The Financial Calculator text (link) is displayed on the Repaying page.	2.1.8 RTM			
19				Click on the Financial Calculator text (link) on the Repaying page.	N/A	The Financial Calculator page opens in a new window.	2.1.8 RTM			
20				Verify that there is a Cancellation for Teachers text: Cancellation and Deferment Options for Teachers - If you're a teacher serving in a low-income or subject-matter shortage area, it may be possible for you to cancel or defer your student loans. Let us help you find out if you qualify on the Repaying page.	N/A	The Cancellation and Deferment Options for Teachers - If you're a teacher serving in a low-income or subject-matter shortage area, it may be possible for you to cancel or defer your student loans. Let us help you find out if you qualify text is displayed on the Repaying page.	2.1.8 RTM			
21				Verify that there is a Cancellation and Deferment Options for Teachers text (link) on the Repaying page.	N/A	The Cancellation and Deferment Options for Teachers text (link) is displayed on the Repaying page.	2.1.8 RTM			
22				Click on the Cancellation and Deferment Options for Teachers text (link) on the Repaying page.	N/A	The Cancellation and Deferment Options for Teachers page opens in a new window.	2.1.8 RTM			

23			Verify that there is a Counseling for Borrowers paragraph: Counseling for Borrowers. If you are having trouble making your loan payments on time, you may be able to avoid defaulting on your loans through deferments, forbearances or consolidation on the Repaying page.	N/A	The Counseling for Borrowers. If you are having trouble making your loan payments on time, you may be able to avoid defaulting on your loans through deferments, forbearances or consolidation text is displayed on the Repaying page.	4.40.5 DD			
24			Verify that there is a Loans are Obligations paragraph: It is very important to pay your student loans. Loans are not like grants. Loans have to be repaid. If you do not repay your student loans on time or according to the terms of the promissory note, you may go into default, which has very serious consequences and will affect your credit rating. There is assistance for borrowers having difficulty repaying their education loans on the Repaying page.	N/A	The Loans are Obligations. It is very important to pay your student loans. Loans are not like grants. Loans have to be repaid. If you do not repay your student loans on time or according to the terms of the promissory note, you may go into default, which has very serious consequences and will affect your credit rating. There is assistance for borrowers having difficulty repaying their education loans text is displayed on the Repaying page.	2.1.8 RTM			
25			Verify that there is a Loans are Obligations text (link) on the Repaying page.	N/A	The Loans are Obligations text (link) is displayed on the Repaying page.	2.1.8 RTM			
26			Click on the Loans are Obligations text (link) on the Repaying page.	N/A	The Difficulty Repaying page opens in the content window.	2.1.8 RTM			
27			Verify that there is a Postpone Repayment paragraph: Postpone Repayment. Under certain circumstances you can receive a deferment or forbearance, which will allow you to postpone payments temporarily. Deferments and forbearances are not automatic - you must apply. In rare cases, you may be able to have some or all of your loans discharged (forgiven) on the Repaying page.	N/A	The Postpone Repayment. Under certain circumstances you can receive a deferment or forbearance, which will allow you to postpone payments temporarily. Deferments and forbearances are not automatic - you must apply. In rare cases, you may be able to have some or all of your loans discharged (forgiven) text is displayed on the Repaying page.	2.1.8 RTM			
28			Verify that there is a Deferments and Forbearances text (link) on the Repaying page.	N/A	The Deferments and Forbearances text (link) is displayed on the Repaying page.	2.1.8 RTM			
29			Click on the Deferments and Forbearances text (link) on the Repaying page.	N/A	The Deferments and Forbearances page opens in the content window.	2.1.8 RTM			

30				Verify that there is a Loan Discharges text (link) on the Repaying page.	N/A	The Loan Discharges text (link) is displayed on the Repaying page.	2.1.8 RTM			
31				Click on the Loan Discharges text (link) on the Repaying page.	N/A	The Loan Discharges page opens in the content window.	2.1.8 RTM			
32				Verify that there is a Consolidation Loans text (link) on the Repaying page.	N/A	The Consolidation Loans text (link) is displayed on the Repaying page.	2.1.8 RTM			
33				Click on the Consolidation Loans text (link) on the Repaying page.	N/A	The Consolidation Loans page opens in the content window.	2.1.8 RTM			
34				Verify that there is a Consolidation Loans paragraph: A Federal Consolidation Loan is a student debt management tool that enables you to bundle all of the federal loans you received to finance your college education into a single loan. Here are some tips to consider while you are deciding whether or not to consolidate on the Repaying page.	N/A	The A Federal Consolidation Loan is a student debt management tool that enables you to bundle all of the federal loans you received to finance your college education into a single loan. Here are some tips to consider while you are deciding whether or not to consolidate text is displayed on the Repaying page.	2.1.8 RTM			
35				Verify that there is a Consolidation tips text (link) on the Repaying page.	N/A	The Consolidation tips text (link) is displayed on the Repaying page.	2.1.8 RTM			
36				Click on the Consolidation tips text (link) on the Repaying page.	N/A	The Consolidation tips page opens in the content window.	2.1.8 RTM			
37				Verify that there is a Defaulted Borrowers paragraph: Defaulted Borrowers. Have you fallen behind in your loan payments? Don't worry, there's help available. Consult our Guide for Defaulted Borrowers and find out what options are available to you on the Repaying page.	N/A	The Defaulted Borrowers. Have you fallen behind in your loan payments? Don't worry, there's help available. Consult our Guide for Defaulted Borrowers and find out what options are available to you text is displayed on the Repaying page.	2.1.8 RTM			
38				Verify that there is a Defaulted Borrowers text (link) on the Repaying page.	N/A	The Defaulted Borrowers text (link) is displayed on the Repaying page.	2.1.8 RTM			
39				Click on the Defaulted Borrowers text (link) on the Repaying page.	N/A	The Defaulted Borrowers site opens in a new window.	2.1.8 RTM			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		

2				Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3				Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4				Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

System Test Script

Cycle:

Area:

Script Number: 1.49.0

Prepared By: Erick Middleton

Date: 2/26/02

Modified By: Anne C. Jensen

Last Date Modified: 3/15/02

Scenario Description: Loan Exit Counseling page**Condition X-ref key:** **DD** (Detailed Design Doc), **RTM** (Requirements Traceability Matrix)**Pre-checks/Dependencies:****General Scripts**

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Verify that the page fits an 800x600 resolution screen.	N/A	The page does not scroll left or right.	2.1 DD		

Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click on the Repaying tab or the Repaying Road sign.	N/A	The Repaying page opens with the Repaying tab selected in the content window.	2.1.8 RTM		
2			Click on the Loan Exit Counseling text (link) on the Repaying page.	N/A	The Loan Exit Counseling page opens in the content window.	2.1.8 RTM		
3			Verify that there is a Loan Exit Counseling page header on the Loan Exit Counseling page.	N/A	The Loan Exit Counseling page header is displayed on the Loan Exit Counseling page.	4.42.5 DD		
4			Verify that there is a FFEL Loan Holders block header on the Loan Exit Counseling page.	N/A	The FFEL Loan Holders block header is displayed on the Loan Exit Counseling page.	4.42.5 DD		
5			Verify that there is FFEL Loan Holders text: For FFEL loan exit counseling, please contact your loan provider for more information on the Loan Exit Counseling page.	N/A	The For FFEL loan exit counseling, please contact your loan provider for more information text is displayed on the Loan Exit Counseling page.	2.1.7.5 RTM		
6			Verify that there is a Direct Loan Holders block header on the Loan Exit Counseling page.	N/A	The Direct Loan Holders block header is displayed on the Loan Exit Counseling page.	4.42.5 DD		

7				Verify that there is About Direct Loans text: About Direct Loans. Direct Loans are made to students attending school at least half time. The U.S. Department of Education is the lender, and you receive the loan money through your school. You may receive a Direct Subsidized Loan, a Direct Unsubsidized Loan, or both for the same academic year. A student qualifies for a Direct Subsidized Loan based on financial need, as determined under federal regulations. A student's need is not a factor in determining eligibility for a Direct Unsubsidized Loan on the Loan Exit Counseling page.	N/A	The About Direct Loans. Direct Loans are made to students attending school at least half time. The U.S. Department of Education is the lender, and you receive the loan money through your school. You may receive a Direct Subsidized Loan, a Direct Unsubsidized Loan, or both for the same academic year. A student qualifies for a Direct Subsidized Loan based on financial need, as determined under federal regulations. A student's need is not a factor in determining eligibility for a Direct Unsubsidized Loan text is displayed on the Loan Exit Counseling page.	4.42.5 DD		
8				Verify that there is Repaying Loans paragraph 1: When do I begin repaying my loans? After you graduate, leave school, or drop below half time enrollment, you have six months before you must begin repaying your loans. This is called the "grace period." Your repayment period begins the day after your grace period ends. Your first payment will be due within 60 days after your repayment period begins on the Loan Exit Counseling page.	N/A	The When do I begin repaying my loans? After you graduate, leave school, or drop below half-time enrollment, you have six months before you must begin repaying your loans. This is called the "grace period." Your repayment period begins the day after your grace period ends. Your first payment will be due within 60 days after your repayment period begins text is displayed on the Loan Exit Counseling page.	2.1.7.5 RTM		
9				Verify that there is Repaying Loans paragraph 2: If you have Direct Subsidized Loans, you won't be charged any interest during your grace period. If you have Direct Unsubsidized Loans, you'll be responsible for the interest charged during your grace period. You may either pay this interest as it accumulates or have it capitalized when you start repaying your loans on the Loan Exit Counseling page.	N/A	The If you have Direct Subsidized Loans, you won't be charged any interest during your grace period. If you have Direct Unsubsidized Loans, you'll be responsible for the interest charged during your grace period. You may either pay this interest as it accumulates or have it capitalized when you start repaying your loans text is displayed on the Loan Exit Counseling page.	2.1.7.5 RTM		
10				Verify that there is a Capitalized text (link) on the Loan Exit Counseling page.	N/A	The Capitalized text (link) is displayed on the Loan Exit Counseling page.	4.42.5 DD		

16				Verify that there is Standard Repayment Plan paragraph 1: Standard Repayment Plan. With the Standard Plan, you'll pay a fixed amount each month until your loans are paid in full. Your monthly payments will be at least \$50, and you'll have up to 10 years to repay your loans on the Loan Exit Counseling page.	N/A	The Standard Repayment Plan. With the Standard Plan, you'll pay a fixed amount each month until your loans are paid in full. Your monthly payments will be at least \$50, and you'll have up to 10 years to repay your loans text is displayed on the Loan Exit Counseling page.	4.42.5 DD			
17				Verify that there is Standard Repayment Plan paragraph 2: The Standard Plan is good for you if you can handle higher monthly payments because you'll repay your loans more quickly. Your monthly payment under the Standard Plan may be higher than it would be under the other plans because your loans will be repaid in the shortest time. For the same reason--the 10-year limit on repayment--you may pay the least interest on the Loan Exit Counseling page.	N/A	The Standard Plan is good for you if you can handle higher monthly payments because you'll repay your loans more quickly. Your monthly payment under the Standard Plan may be higher than it would be under the other plans because your loans will be repaid in the shortest time. For the same reason--the 10-year limit on repayment--you may pay the least interest text is displayed on the Loan Exit Counseling page.	4.42.5 DD			
18				Verify that there is Extended Repayment Plan paragraph 1: Extended Repayment Plan. Under the Extended Plan, you'll still have minimum monthly payments of at least \$50, but you can take from 12 to 30 years to repay your loans. The length of your repayment period will depend on the total amount you owe when your loans go into repayment on the Loan Exit Counseling page.	N/A	The Extended Repayment Plan. Under the Extended Plan, you'll still have minimum monthly payments of at least \$50, but you can take from 12 to 30 years to repay your loans. The length of your repayment period will depend on the total amount you owe when your loans go into repayment text is displayed on the Loan Exit Counseling page.	4.42.5 DD			
19				Verify that there is Extended Repayment Plan paragraph 2: This is a good plan if you will need to make smaller monthly payments. Because the repayment period generally will be at least 12 years, your monthly payments will be less than with the Standard Plan. However, you may pay more in interest because you're taking longer to repay the loans. Remember that the longer your loans are in repayment, the more interest you will pay on the Loan Exit Counseling page.	N/A	The This is a good plan if you will need to make smaller monthly payments. Because the repayment period generally will be at least 12 years, your monthly payments will be less than with the Standard Plan. However, you may pay more in interest because you're taking longer to repay the loans. Remember that the longer your loans are in repayment, the more interest you will pay text is displayed on the Loan Exit Counseling page.	4.42.5 DD			

20			<p>Verify that there is Graduated Repayment Plan paragraph: Graduated Repayment Plan. With this plan, your payments start out low, then increase, generally every two years. The length of your repayment period will depend on the total amount you owe when your loans go into repayment. If you expect your income to increase steadily over time, this plan may be right for you. Your initial monthly payments will be equal to either the interest that accumulates on your loans or half of the payment you would make each month using the Standard Plan, whichever is greater. However, your monthly payments will never increase to more than 1.5 times what you would pay with the Standard Plan on the Loan Exit Counseling page.</p>	N/A	<p>The Graduated Repayment Plan. With this plan, your payments start out low, then increase, generally every two years. The length of your repayment period will depend on the total amount you owe when your loans go into repayment. If you expect your income to increase steadily over time, this plan may be right for you. Your initial monthly payments will be equal to either the interest that accumulates on your loans or half of the payment you would make each month using the Standard Plan, whichever is greater. However, your monthly payments will never increase to more than 1.5 times what you would pay with the Standard Plan text is displayed on the Loan Exit Counseling page.</p>	4.42.5 DD		
21			<p>Verify that there is Income Contingent Repayment (ICR) Plan paragraph: Income Contingent Repayment (ICR) Plan. This plan gives you the flexibility to meet your Direct Loan obligations without causing undue financial hardship. Each year, your monthly payments will be calculated on the basis of your Adjusted Gross Income (AGI), family size, and the total amount of your Direct Loans. To participate in the ICR Plan, you must sign a form that permits the Internal Revenue Service to provide information about your income to the U.S. Department of Education. This information will be used to recalculate your monthly payment, adjusted annually based on the updated information. For more information on this plan, visit this on the Exit Counseling page.</p>	N/A	<p>The Income Contingent Repayment (ICR) Plan. This plan gives you the flexibility to meet your Direct Loan obligations without causing undue financial hardship. Each year, your monthly payments will be calculated on the basis of your Adjusted Gross Income (AGI), family size, and the total amount of your Direct Loans. To participate in the ICR Plan, you must sign a form that permits the Internal Revenue Service to provide information about your income to the U.S. Department of Education. This information will be used to recalculate your monthly payment, adjusted annually based on the updated information. For more information on this plan, visit this text is displayed on the Loan Exit Counseling page.</p>	4.42.5 DD		
22			<p>Verify that there is a ICR definition site text (link) on the Loan Exit Counseling page.</p>	N/A	<p>The ICR definition site text (link) is displayed on the Loan Exit Counseling page.</p>	4.42.5 DD		
23			<p>Click on the ICR definition site text (link) on the Loan Exit Counseling page.</p>	N/A	<p>The ICR definition site opens in a new window.</p>	4.42.5 DD		

24				Verify that there is an Repaying image on the Loan Exit Counseling page with an appropriate alt text description.	N/A	The Repaying image with an appropriate alt text description is displayed on the Loan Exit Counseling page.	4.40.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5			Verify that there is a Benefits paragraph: Benefits of Electronic Debit. Electronic debiting is the most convenient way to make your student loan payments. It is an efficient repayment method that will save you time and the inconvenience of mailing a check each month. With electronic debiting, your loan payments can always be made on time on the Electronic Debiting page.	N/A	The Benefits of Electronic Debit. Electronic debiting is the most convenient way to make your student loan payments. It is an efficient repayment method that will save you time and the inconvenience of mailing a check each month. With electronic debiting, your loan payments can always be made on time text is displayed on the Electronic Debiting page.	2.1.8.1 RTM			
6			Verify that there is an Incentives paragraph: Electronic Debit Incentives. Some loan providers will even reduce your interest rate as an incentive for paying by electronic debiting on the Electronic Debiting page.	N/A	The Electronic Debit Incentives. Some loan providers will even reduce your interest rate as an incentive for paying by electronic debiting text is displayed on the Electronic Debiting page.	2.1.8.1 RTM			
7			Verify that there is a FFEL paragraph: FFEL Borrowers: To sign up for electronic debit, contact your loan provider on the Electronic Debiting page.	N/A	The FFEL Borrowers: To sign up for electronic debit, contact your loan provider text is displayed on the Electronic Debiting page.	2.1.8.1 RTM			
9			Verify that there is a Direct Loan block header on the Electronic Debiting page.	N/A	The Direct Loan block header is displayed on the Electronic Debiting page.	4.43.5 DD			
10			Verify that there is a Direct Loan text (link) on the Electronic Debiting page.	N/A	The Direct Loan text (link) is displayed on the Electronic Debiting page.	2.1.8.1 RTM			
11			Click on the Direct Loan text (link) on the Electronic Debiting page.	N/A	The Enroll in Electronic Debiting site opens in a new window.	2.1.8.1 RTM			
12			Verify that there is an Repaying image on the Electronic Debiting page with an appropriate alt text description.	N/A	The Repaying image with an appropriate alt text description is displayed on the Electronic Debiting page.	4.43.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		

2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

6				Click on the Deferment text (link) on the Difficulty Paying page.	N/A	The Deferment site page opens in the content window.	4.44.5 DD			
7				Verify that there is a Deferment paragraph: You have a right to defer repayment for certain defined periods. A deferment is a temporary suspension of loan payments for specific situations such as returning to school, unemployment, disability, or military service on the Difficulty Paying page.	N/A	The You have a right to defer repayment for certain defined periods. A deferment is a temporary suspension of loan payments for specific situations such as returning to school, unemployment, disability, or military service text is displayed on the Difficulty Paying page.	4.44.5 DD			
8				Verify that there is a Forbearance text (link) on the Difficulty Paying page.	N/A	The Forbearance text (link) is displayed on the Difficulty Paying page.	4.44.5 DD			
9				Click on the Forbearance text (link) on the Difficulty Paying page.	N/A	The Forbearance page opens in the content window.	4.44.5 DD			
10				Verify that there is a Forbearance paragraph: Forbearance is a temporary postponement or reduction of payments for a period of time, as you and the lender or holder of your loan may agree, because you are experiencing financial difficulty on the Difficulty Paying page.	N/A	The Forbearance is a temporary postponement or reduction of payments for a period of time, as you and the lender or holder of your loan may agree, because you are experiencing financial difficulty text is displayed on the Difficulty Paying page.	4.44.5 DD			
11				Verify that there is a Plans paragraph: Other forms of payment relief: Graduated and income sensitive payment plans are available. Graduated payment plans provide short-term relief through low, interest only payments followed by standard principal and interest payments. An income sensitive payment plan offers borrowers payment relief with payments that are a percentage of the borrower's gross monthly income on the Difficulty Paying page.	N/A	The Other forms of payment relief: Graduated and income sensitive payment plans are available. Graduated payment plans provide short-term relief through low, interest only payments followed by standard principal and interest payments. An income sensitive payment plan offers borrowers payment relief with payments that are a percentage of the borrower's gross monthly income text is displayed on the Difficulty Paying page.	4.44.5 DD			

12				Verify that there is a Difficulty Paying paragraph 2: These will provide you with payment relief and help you maintain a good credit rating. If you qualify and apply for federal interest subsidies on your loan during deferments, your loan balance will not increase during the deferment period because the government will be making interest payments on your behalf. However, if you do not qualify for federal interest subsidies on your deferment, or if your loan is in forbearance, your loan balance will increase by the amount of the unpaid accrued interest. (Calculate how much a deferment or forbearance will cost you before you apply.) on the Difficulty Paying page.	N/A	The These will provide you with payment relief and help you maintain a good credit rating. If you qualify and apply for federal interest subsidies on your loan during deferments, your loan balance will not increase during the deferment period because the government will be making interest payments on your behalf. However, if you do not qualify for federal interest subsidies on your deferment, or if your loan is in forbearance, your loan balance will increase by the amount of the unpaid accrued interest. (Calculate how much a deferment or forbearance will cost you before you apply.) text is displayed on the Difficulty Paying page.	2.1.8.2 RTM			
13				Verify that there is a Difficulty Paying paragraph 3: Different types of deferments are available for Perkins, Stafford, PLUS and HEAL loans and for the Direct Loan and HEAL Relief consolidation accounts. Contact your lender or servicer if you have questions about your deferment eligibility on the Difficulty Paying page.	N/A	The Different types of deferments are available for Perkins, Stafford, PLUS and HEAL loans and for the Direct Loan and HEAL Relief consolidation accounts. Contact your lender or servicer if you have questions about your deferment eligibility text is displayed on the Difficulty Paying page.	2.1.8.2 RTM			
14				Verify that there is a Direct Loans text (link) on the Difficulty Paying page.	N/A	The Direct Loans text (link) is displayed on the Difficulty Paying page.	4.44.5 DD			
15				Click on the Direct Loans text (link) on the Difficulty Paying page.	N/A	The Direct loans site opens in a new window.	4.44.5 DD			
16				Verify that there is a Difficulty Paying paragraph 4: It's important to act quickly if you find your education loan payments hard to handle on the Difficulty Paying page.	N/A	The It's important to act quickly if you find your education loan payments hard to handle text is displayed on the Difficulty Paying page.	2.1.8.2 RTM			

17			Verify that there is a Difficulty Paying paragraph 5: If you default, or fail to make your loan payments as scheduled, you risk very serious consequences. Your school, the financial institution that made or owns your loan, your state education loan guarantor, and the federal government can all take action to recover the money you owe. They may notify national credit bureaus of your default, negatively affecting your credit record. You could find it difficult to borrow money to buy a car or a house, and you would be ineligible for additional federal student aid if you decided to return to school. The financial institution that owns your loans may ask your employer to deduct loan payments from your paycheck, and your state and federal income tax refunds could be withheld and applied toward the amount you owe. Also, delayed payment and collection activities could increase the cost of your loan on the Difficulty Paying page.	N/A	The If you default, or fail to make your loan payments as scheduled, you risk very serious consequences. Your school, the financial institution that made or owns your loan, your state education loan guarantor, and the federal government can all take action to recover the money you owe. They may notify national credit bureaus of your default, negatively affecting your credit record. You could find it difficult to borrow money to buy a car or a house, and you would be ineligible for additional federal student aid if you decided to return to school. The financial institution that owns your loans may ask your employer to deduct loan payments from your paycheck, and your state and federal income tax refunds could be withheld and applied toward the amount you owe. Also, delayed payment and collection activities could increase the cost of your loan text is displayed on the Difficulty Paying page.	2.1.8.2 RTM		
18			Verify that there is a Difficulty Paying paragraph 6: So if you're having trouble with loan payments, don't wait-contact your loan servicer immediately on the Difficulty Paying page.	N/A	The So if you're having trouble with loan payments, don't wait-contact your loan servicer immediately text is displayed on the Difficulty Paying page.	2.1.8.2 RTM		
19			Verify that there is an Repaying image on the Difficulty Paying page with an appropriate alt text description.	N/A	The Repaying image with an appropriate alt text description is displayed on the Difficulty Paying page.	4.4.5 DD		

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		

6				Verify that there is a Deferments block header on the Deferments and Forbearances page.	N/A	The Deferments block header is displayed on the Deferments and Forbearances page.	4.45.5 DD			
7				Verify that there is a Deferments paragraph 1: A deferment allows you to temporarily postpone payments on your loan. If you have a subsidized loan, you will not be charged interest during the deferment. If your loan is unsubsidized, you will be responsible for the interest on the loan during the deferment. If you don't pay the interest as it accrues, it will be capitalized and increase the amount you will have to repay. G37For a list of deferments, click here on the Deferments and Forbearances page.	N/A	The A deferment allows you to temporarily postpone payments on your loan. If you have a subsidized loan, you will not be charged interest during the deferment. If your loan is unsubsidized, you will be responsible for the interest on the loan during the deferment. If you don't pay the interest as it accrues, it will be capitalized and increase the amount you will have to repay. Deferments are available if you do not have an outstanding balance on a FFEL loan received before July 1, 1993. For a list of deferments, click here text is displayed on the Deferments and Forbearances page.	2.1.8.3 RTM			
8				Verify that there is a List of Deferments text (link) on the Deferments and Forbearances page.	N/A	The Student Guide text (link) is displayed on the Deferments and Forbearances page.	2.1.8.3 RTM			
9				Click on the List of Deferments text (link) on the Deferments and Forbearances page.	N/A	The List of Deferments site opens in a new window.	2.1.8.3 RTM			
10				Verify that there is a Deferments paragraph 2: For information on deferments available to borrowers with outstanding loans received prior to July 1, 1993, Direct Stafford Loan borrowers should contact the Direct Loan Servicing Center at: Borrower Services: 1-800-848-0979 or 1-315-738-6634 Fax: 1-800-848-0984 TTY: 1-800-848-0983 on the Deferments and Forbearances page.	N/A	The For information on deferments available to borrowers with outstanding loans received prior to July 1, 1993, Direct Stafford Loan borrowers should contact the Direct Loan Servicing Center at: Borrower Services: 1-800-848-0979 or 1-315-738-6634 Fax: 1-800-848-0984 TTY: 1-800-848-0983 text is displayed on the Deferments and Forbearances page.	2.1.8.3 RTM			
11				Verify that there is a Direct Loans text (link) on the Deferments and Forbearances page.	N/A	The Direct Loans text (link) is displayed on the Deferments and Forbearances page.	2.1.8.3 RTM			
12				Click on the Direct Loans text (link) on the Deferments and Forbearances page.	N/A	The Direct loans site opens in a new window.	2.1.8.3 RTM			

17			Verify that there is a Forbearances paragraph 3: Deferments and forbearances are not automatic. If you have a Direct Stafford Loan, you must contact your Direct Loan Servicing Center to request either option. If you have a FFEL Stafford Loan, you must contact the lender or agency that holds your loan. For either program, you may have to provide documentation to support your request. You must continue making scheduled payments until you receive notification that the deferment or forbearance has been granted. Failing to make payments on your loan may have a negative effect on your credit rating on the Deferments and Forbearances page.	N/A	The Deferments and forbearances are not automatic. If you have a Direct Stafford Loan, you must contact your Direct Loan Servicing Center to request either option. If you have a FFEL Stafford Loan, you must contact the lender or agency that holds your loan. For either program, you may have to provide documentation to support your request. You must continue making scheduled payments until you receive notification that the deferment or forbearance has been granted. Failing to make payments on your loan may have a negative effect on your credit rating text us displayed on the Deferments and Forbearances page.	2.1.8.3 RTM			
18			Verify that there is an Repaying image on the Deferments and Forbearances page with an appropriate alt text description.	N/A	The Repaying image with an appropriate alt text description is displayed on the Deferments and Forbearances page.	4.45.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

7			Verify that there is an intro block 1: Federal Consolidation Loans allow borrowers to combine their federal education loans into a single loan with one monthly payment, which can be significantly lower than the payment required under the standard 10-year repayment option. Most borrowers with Stafford, PLUS, Perkins, and other federal education loans are eligible for the Federal Consolidation Program. Consolidation loans are provided by banks, secondary markets, credit unions and other lenders under the Federal Family Education Loan Program (FFELP), and by the federal government under the Federal Direct Loan Program (FDLP) on the Loan Consolidation page.	N/A	The Federal Consolidation Loans allow borrowers to combine their federal education loans into a single loan with one monthly payment, which can be significantly lower than the payment required under the standard 10-year repayment option. Most borrowers with Stafford, PLUS, Perkins, and other federal education loans are eligible for the Federal Consolidation Program. Consolidation loans are provided by banks, secondary markets, credit unions and other lenders under the Federal Family Education Loan Program (FFELP), and by the federal government under the Federal Direct Loan Program (FDLP) text is displayed on the Loan Consolidation page.	2.1.8.5 RTM			
8			Verify that there is an intro block 2: In general, consolidation loans issued under the FFELP and the FDLP carry the same terms and conditions on the Loan Consolidation page.	N/A	The In general, consolidation loans issued under the FFELP and the FDLP carry the same terms and conditions text is displayed on the Loan Consolidation page.	2.1.8.5 RTM			
9			Verify that there is an Interest Rate text block 1: Interest rate. The interest rate for both FFELP and FDLP consolidations is set according a formula established by federal statute. The rate is the weighted-average rate of the current rates charged on the loans being consolidated, rounded up to the nearest 1/8th of a percent. This means that the consolidation rate cannot be more than 1/8th of a percent more than the effective rate on the borrower's individual loans. The consolidation rate is fixed for the life of the loan, which protects borrowers from future increases in variable rate loans but prevents them from benefiting from future decreases in variable rates on the Loan Consolidation page.	N/A	The Interest rate. The interest rate for both FFELP and FDLP consolidations is set according a formula established by federal statute. The rate is the weighted-average rate of the current rates charged on the loans being consolidated, rounded up to the nearest 1/8th of a percent. This means that the consolidation rate cannot be more than 1/8th of a percent more than the effective rate on the borrower's individual loans. The consolidation rate is fixed for the life of the loan, which protects borrowers from future increases in variable rate loans but prevents them from benefiting from future decreases in variable rates text is displayed on the Loan Consolidation page.	2.1.8.5 RTM			

10			<p>Verify that there is an Interest Rate text block 2: Borrowers with Stafford loans issued on or after July 1, 1995, can reduce the consolidation rate by up to half a percentage point or more by consolidating before the end of grace. That's because variable interest rate formulas for these Stafford loans is the in-grace rate 0.6% below the rate paid during repayment on the Loan Consolidation page.</p>	N/A	<p>The Borrowers with Stafford loans issued on or after July 1, 1995, can reduce the consolidation rate by up to half a percentage point or more by consolidating before the end of grace. That's because variable interest rate formulas for these Stafford loans is the in-grace rate 0.6% below the rate paid during repayment text is displayed on the Loan Consolidation page.</p>	2.1.8.5 RTM		
11			<p>Verify that there is a Repayment Period text block 1: Repayment period. The payback term ranges from 10 to 30 years, depending on the amount of education debt being repaid and the repayment option selected by the borrower. Education loans not included in the consolidation loan are considered in determining the maximum payback period. Borrowers may elect to repay their loans under a shorter period than the maximum allowed on the Loan Consolidation page.</p>	N/A	<p>The Repayment period. The payback term ranges from 10 to 30 years, depending on the amount of education debt being repaid and the repayment option selected by the borrower. Education loans not included in the consolidation loan are considered in determining the maximum payback period. Borrowers may elect to repay their loans under a shorter period than the maximum allowed text is displayed on the Loan Consolidation page.</p>	2.1.8.5 RTM		
12			<p>Verify that there is a Repayment Period text block 2: Make sure to sort out how consolidation can affect deferment and grace period benefits. Borrowers who consolidate in grace will lose any grace period that would otherwise remain after the disbursement date. Borrowers seeking in-school consolidation under the FDLP will keep their post-school grace period for the consolidated loans; this grace period will also apply to loans that had previously entered repayment and are currently placed in an educational deferment status. Deferment issues can vary from borrower to borrower, so make sure to call your lender or loan servicer if you have any questions on the Loan Consolidation page.</p>	N/A	<p>The Make sure to sort out how consolidation can affect deferment and grace period benefits. Borrowers who consolidate in grace will lose any grace period that would otherwise remain after the disbursement date. Borrowers seeking in-school consolidation under the FDLP will keep their post-school grace period for the consolidated loans; this grace period will also apply to loans that had previously entered repayment and are currently placed in an educational deferment status. Deferment issues can vary from borrower to borrower, so make sure to call your lender or loan servicer if you have any questions text is displayed on the Loan Consolidation page.</p>	2.1.8.5 RTM		

13			<p>Verify that there is a Repayment Options text block 1: Repayment options. The FFELP and FDLP offer three basic repayment options for consolidation loans: level-repayment (equal-installment), graduated repayment, and income-based payment plans. Graduated repayment schedules may vary from lender to lender; however, payments must be sufficient to cover accruing interest and no payment can be more than three times any other payment. Under the direct loan program, income-based repayment is available only to Stafford borrowers via the income contingent repayment plan (ICRP). FFELP Consolidation offers an income-sensitive repayment plan to both Stafford and PLUS borrowers on the Loan Consolidation page.</p>	N/A	<p>The Repayment options. The FFELP and FDLP offer three basic repayment options for consolidation loans: level-repayment (equal-installment), graduated repayment, and income-based payment plans. Graduated repayment schedules may vary from lender to lender; however, payments must be sufficient to cover accruing interest and no payment can be more than three times any other payment. Under the direct loan program, income-based repayment is available only to Stafford borrowers via the income contingent repayment plan (ICRP). FFELP Consolidation offers an income-sensitive repayment plan to both Stafford and PLUS borrowers text is displayed on the Loan Consolidation page.</p>	2.1.8.5 RTM		
14			<p>Verify that there is a Repayment Options text block 2: Married couples are allowed to consolidate their loans under a single spousal consolidation loans. However, borrowers are generally advised NOT to consolidate their loans under a spousal loan. This is because, the husband and wife become jointly and severally liable for repaying the entire consolidation balance, even in the event of divorce or the death or total and permanent disability of a spouse on the Loan Consolidation page.</p>	N/A	<p>The Married couples are allowed to consolidate their loans under a single spousal consolidation loans. However, borrowers are generally advised NOT to consolidate their loans under a spousal loan. This is because, the husband and wife become jointly and severally liable for repaying the entire consolidation balance, even in the event of divorce or the death or total and permanent disability of a spouse text is displayed on the Loan Consolidation page.</p>	2.1.8.5 RTM		

15			Verify that there is an Eligibility text block: Eligibility rules. Virtually all federal education borrowers are eligible to consolidate their loans. All Stafford borrowers are eligible to consolidate after they graduate, leave school, or drop below half-time enrollment. The FDLP consolidation allows in-school consolidation; however, in-school consolidation is subject to a number of restrictions. PLUS loans are eligible for consolidation once they are fully disbursed. Borrowers who are delinquent or in default must meet certain requirements before they may consolidate their loans on the Loan Consolidation page.	N/A	The Eligibility rules. Virtually all federal education borrowers are eligible to consolidate their loans. All Stafford borrowers are eligible to consolidate after they graduate, leave school, or drop below half-time enrollment. The FDLP consolidation allows in-school consolidation; however, in-school consolidation is subject to a number of restrictions. PLUS loans are eligible for consolidation once they are fully disbursed. Borrowers who are delinquent or in default must meet certain requirements before they may consolidate their loans text is displayed on the Loan Consolidation page.	2.1.8.5 RTM			
16			Verify that there is a Fees text block: Fees. Borrowers who consolidate will not pay any application fees or prepayment penalties on the Loan Consolidation page.	N/A	The Fees. Borrowers who consolidate will not pay any application fees or prepayment penalties text is displayed on the Loan Consolidation page.	2.1.8.5 RTM			
17			Verify that there is a Credit Check text block: Credit checks. Under FFELP consolidation loans, no credit checks are required, even for PLUS borrowers. Under the FDLP consolidation program, PLUS borrowers are subject to a check for adverse credit history on the Loan Consolidation page.	N/A	The Credit checks. Under FFELP consolidation loans, no credit checks are required, even for PLUS borrowers. Under the FDLP consolidation program, PLUS borrowers are subject to a check for adverse credit history text is displayed on the Loan Consolidation page.	2.1.8.5 RTM			
18			Verify that there is a Loan Locator text block: For information on your student loans, review your loan documents, contact your lender or loan servicer. If you are uncertain of current lenders or loan servicers, visit the Web site of the National Student Clearinghouse at www.nslc.org and use the LoanLocatorSM service to identify the location of your education loans. There is no charge for this service on the Loan Consolidation page.	N/A	The For information on your student loans, review your loan documents, contact your lender or loan servicer. If you are uncertain of current lenders or loan servicers, visit the Web site of the National Student Clearinghouse at www.nslc.org and use the LoanLocatorSM service to identify the location of your education loans. There is no charge for this service text is displayed on the Loan Consolidation page.	4.46.5 DD			

19				Verify that there is a Loan Locator text (link) on the Loan Consolidation page.	N/A	The Loan locator text (link) is displayed on the Loan Consolidation page.	4.46.5 DD			
20				Click on the Loan Locator text (link) on the Loan Consolidation page.	N/A	The Loan locator site opens in a new window.	4.46.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL. (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

7				Verify that there is a First step text block 2: For information on your student loans, review your loan documents, contact your lender or loan servicer. If you are uncertain of current	N/A	The For information on your student loans, review your loan documents, contact your lender or loan servicer. If you are uncertain of current lenders or	4.47.5 DD			
8				Verify that there is a Loan Type header on the Consolidation Checklist page.	N/A	The Loan Type header is displayed on the Consolidation Checklist page.	4.47.5 DD			
9				Verify that there is a Lender/Loan Servicer table header on the Consolidation Checklist page.	N/A	The Lender/Loan Servicer table header is displayed on the Consolidation Checklist page.	4.47.5 DD			
10				Verify that there is an Amount table header on the Consolidation Checklist page.	N/A	The Amount table header is displayed on the Consolidation Checklist page.	4.47.5 DD			
11				Verify that there is a Status table header on the Consolidation Checklist page.	N/A	The Status table header is displayed on the Consolidation Checklist page.	4.47.5 DD			
12				Verify that there is a Monthly payment table header on the Consolidation Checklist page.	N/A	The Monthly payment table header is displayed on the Consolidation Checklist page.	4.47.5 DD			
13				Verify that there is an Interest rate table header on the Consolidation Checklist page.	N/A	The Interest rate table header is displayed on the Consolidation Checklist page.	4.47.5 DD			
14				Verify that there is a Benefits table header on the Consolidation Checklist page.	N/A	The Benefits table header is displayed on the Consolidation Checklist page.	4.47.5 DD			
15				Verify that there is a Consolidation table header on the Consolidation Checklist page.	N/A	The Consolidation table header is displayed on the Consolidation Checklist page.	4.47.5 DD			
16				Verify that there is a Loan Type text block: Loan Type: Subsidized Stafford, Unsubsidized Stafford, SLS, Perkins, Federal Nursing Loans, Health Education Assistance Loans, other federal education loans on the Consolidation Checklist page.	N/A	The Loan Type: Subsidized Stafford, Unsubsidized Stafford, SLS, Perkins, Federal Nursing Loans, Health Education Assistance Loans, other federal education loans text is displayed on the Consolidation Checklist page.	4.47.5 DD			
17				Verify that there is a Status text block: Loan Type: Status: In-School; Grace; Repayment; Deferment; Forbearance. Note length of time before end of grace or deferment period, etc on the Consolidation Checklist page.	N/A	The Status: In-School; Grace; Repayment; Deferment; Forbearance. Note length of time before end of grace or deferment period, etc text is displayed on the Consolidation Checklist page.	4.47.5 DD			

18				Verify that there is a Monthly Payment text block: Monthly Payment Amount: If not in repayment status yet, estimate monthly payment based on current interest rate and balance. You can get payment amounts by calling lender or loan servicer or visiting Web site repayment calculators on the Consolidation Checklist page.	N/A	The Monthly Payment Amount: If not in repayment status yet, estimate monthly payment based on current interest rate and balance. You can get payment amounts by calling lender or loan servicer or visiting Web site repayment calculators text is displayed on the Consolidation Checklist page.	4.47.5 DD			
19				Verify that there is a Benefits text block: Eligibility for Borrower Benefits: Make note of any borrower benefits currently available or potentially available for your loans on the Consolidation Checklist page.	N/A	The Eligibility for Borrower Benefits: Make note of any borrower benefits currently available or potentially available for your loans text is displayed on the Consolidation Checklist page.	4.47.5 DD			
20				Verify that there is a Consolidation text block: Eligibility for Consolidation Loans: Most federal education loans are eligible for consolidation. Private education loans are not eligible on the Consolidation Checklist page.	N/A	The Eligibility for Consolidation Loans: Most federal education loans are eligible for consolidation. Private education loans are not eligible text is displayed on the Consolidation Checklist page.	4.47.5 DD			
21				Verify that there is a Next Steps header on the Consolidation Checklist page.	N/A	The Next Steps header is displayed on the Consolidation Checklist page.	4.47.5 DD			
22				Verify that there is Step 1 text: 1. Determine total monthly payment for unconsolidated loans on the Consolidation Checklist page.	N/A	The 1. Determine total monthly payment for unconsolidated loans text is displayed on the Consolidation Checklist page.	4.47.5 DD			
23				Verify that there is Step 2 text: 1. Determine total monthly payment for unconsolidated loans on the Consolidation Checklist page.	N/A	The 1. Determine total monthly payment for unconsolidated loans text is displayed on the Consolidation Checklist page.	4.47.5 DD			
24				Verify that there is Step 1 text: 1. Determine total monthly payment for unconsolidated loans on the Consolidation Checklist page.	N/A	The 1. Determine total monthly payment for unconsolidated loans text is displayed on the Consolidation Checklist page.	4.47.5 DD			

25				Verify that there is Step 1 text: 2. Use worksheet to determine whether monthly payment exceeds percentage of income to be allocated to student loan payment. This percentage should be based on realistic budget. If payment exceeds monthly allocation, re-evaluate budget and assess income situation on the Consolidation Checklist page.	N/A	The 2. Use worksheet to determine whether monthly payment exceeds percentage of income to be allocated to student loan payment. This percentage should be based on realistic budget. If payment exceeds monthly allocation, re-evaluate budget and assess income situation text is displayed on the Consolidation Checklist page.	4.47.5 DD			
26				Verify that there is Step 3 text: 3. Consider deferment or forbearance option for short-term payment relief needs on the Consolidation Checklist page.	N/A	The 3. Consider deferment or forbearance option for short-term payment relief needs text is displayed on the Consolidation Checklist page.	4.47.5 DD			
27				Verify that there is Step 4 text: 4. If debt relief needs are long term, consider consolidation on the Consolidation Checklist page.	N/A	The 4. If debt relief needs are long term, consider consolidation text is displayed on the Consolidation Checklist page.	4.47.5 DD			
28				Verify that there is Step 5 text: 5. Select loans for consolidation on the Consolidation Checklist page.	N/A	The 5. Select loans for consolidation text is displayed on the Consolidation Checklist page.	4.47.5 DD			
29				Verify that there is Step 6 text: 6. Determine monthly payment and total interest costs for consolidation loan and compare to cost of repaying loans without consolidation. For help in calculating monthly payments, contact your lender or loan servicer or use one of the Web resource calculators that accompanies this checklist on the Consolidation Checklist page.	N/A	The 6. Determine monthly payment and total interest costs for consolidation loan and compare to cost of repaying loans without consolidation. For help in calculating monthly payments, contact your lender or loan servicer or use one of the Web resource calculators that accompanies this checklist text is displayed on the Consolidation Checklist page.	4.47.5 DD			
30				Verify that there is Step 7 text: 7. Assess future education plans. Are you planning return to school (at least half-time) in near future?. If answer is yes, exclude Perkins, other subsidized nonStafford federal education loans. If answer is no, include these loans. Determine total monthly payment for unconsolidated loans on the Consolidation Checklist page.	N/A	The 7. Assess future education plans. Are you planning return to school (at least half-time) in near future?. If answer is yes, exclude Perkins, other subsidized nonStafford federal education loans. If answer is no, include these loans text is displayed on the Consolidation Checklist page.	4.47.5 DD			

31				Verify that there is Step 8 text: 8. Consider impact of consolidation on future deferment options. · This is important issue for medical school students. If uncertain about deferment impact, call lender or loan servicer on the Consolidation Checklist page.	N/A	The 8. Consider impact of consolidation on future deferment options. · This is important issue for medical school students. · If uncertain about deferment impact, call lender or loan servicer text is displayed on the Consolidation Checklist page.	4.47.5 DD			
32				Verify that there is Step 9 text: 9. Consider impact on loan forgiveness programs. Perkins loans will lose eligibility for federal loan forgiveness programs on the Consolidation Checklist page.	N/A	The 9. Consider impact on loan forgiveness programs. Perkins loans will lose eligibility for federal loan forgiveness programs text is displayed on the Consolidation Checklist page.	4.47.5 DD			
33				Verify that there is Step 10 text: 10. Contact lender to begin consolidation process. · If only one Stafford lender, contact that lender on the Consolidation Checklist page.	N/A	The 10. Contact lender to begin consolidation process. · If only one Stafford lender, contact that lender text is displayed on the Consolidation Checklist page.	4.47.5 DD			
34				Verify that there is Step 11 text: 11. If eligible for in-school consolidation and planning to consolidate while in-school, make sure to apply prior to your graduation date on the Consolidation Checklist page.	N/A	The 11. If eligible for in-school consolidation and planning to consolidate while in-school, make sure to apply prior to your graduation date text is displayed on the Consolidation Checklist page.	4.47.5 DD			
35				Verify that there is Step 12 text: 12. If still in grace, consider consolidating before the end of grace to begin consolidation at least two months before end of grace. Can lock-in Stafford interest rate based on grace rate-currently .6 percent lower than repayment rate. By consolidating in grace, you will give up remaining portion of grace period on the Consolidation Checklist page.	N/A	The 12. If still in grace, consider consolidating before the end of grace to begin consolidation at least two months before end of grace. Can lock-in Stafford interest rate based on grace rate-currently .6 percent lower than repayment rate. By consolidating in grace, you will give up remaining portion of grace period text is displayed on the Consolidation Checklist page.	4.47.5 DD			
36				Verify that there is Step 13 text: 13. If consolidating in grace, submit your application at least two months before the end of grace. Some lenders offer to hold disbursement of consolidation loans until the end of grace to enable borrowers to minimize their interest rate and maximize their grace period on the Consolidation Checklist page.	N/A	The 13. If consolidating in grace, submit your application at least two months before the end of grace. Some lenders offer to hold disbursement of consolidation loans until the end of grace to enable borrowers to minimize their interest rate and maximize their grace period text is displayed on the Consolidation Checklist page.	4.47.5 DD			

37			Verify that there is Step 14 text: 14. Make sure to complete consolidation application. Provide complete address information, include two references, and sign promissory note. Complete applications are easier and faster to process on the Consolidation Checklist page.	N/A	The 14. Make sure to complete consolidation application. Provide complete address information, include two references, and sign promissory note. Complete applications are easier and faster to process text is displayed on the Consolidation Checklist page.	4.47.5 DD			
38			Verify that there is Step 15 text: 15. If already in repayment, continue making payments on loans you are consolidating until consolidation is completed. If you need immediate payment relief, request deferment or forbearance. Repayment of consolidation loans begins within 60 days of the disbursement of the consolidation loan on the Consolidation Checklist page.	N/A	The 15. If already in repayment, continue making payments on loans you are consolidating until consolidation is completed. If you need immediate payment relief, request deferment or forbearance. Repayment of consolidation loans begins within 60 days of the disbursement of the consolidation loan text is displayed on the Consolidation Checklist page.	4.47.5 DD			
39			Verify that there is Step 16 text: 16. If you have questions about consolidation, do not hesitate to contact your lender or loan servicer. Check your loan documents for the toll-free customer assistance number on the Consolidation Checklist page.	N/A	The 16. If you have questions about consolidation, do not hesitate to contact your lender or loan servicer. Check your loan documents for the toll-free customer assistance number text is displayed on the Consolidation Checklist page.	4.47.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL. (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

6				Verify that there is bullet 1a: An eligible borrower whose FFELP loans are held by one lender or loan holder must first request consolidation from that FFELP lender/loan holder on the Loan Consolidation Tips page.	N/A	The An eligible borrower whose FFELP loans are held by one lender or loan holder must first request consolidation from that FFELP lender/loan holder text is displayed on the Loan Consolidation Tips page.	4.48.5 DD			
7				Verify that there is bullet 1b: An eligible borrower who has multiple FFELP lenders or loan holders is not required to select a lender/loan holder that currently holds of one of the loans on the Loan Consolidation Tips page.	N/A	The An eligible borrower who has multiple FFELP lenders or loan holders is not required to select a lender/loan holder that currently holds of one of the loans text is displayed on the Loan Consolidation Tips page.	4.48.5 DD			
8				Verify that there is bullet 1c: Borrowers with one or more direct loans may consolidate under the direct loan Consolidation Program on the Loan Consolidation Tips page.	N/A	The Borrowers with one or more direct loans may consolidate under the direct loan Consolidation Program text is displayed on the Loan Consolidation Tips page.	4.48.5 DD			
9				Verify that there is bullet 1d: Borrowers with one more direct loans, including consolidation loans, are eligible to consolidate under a FFELP consolidation loan on the Loan Consolidation Tips page.	N/A	The Borrowers with one more direct loans, including consolidation loans, are eligible to consolidate under a FFELP consolidation loan text is displayed on the Loan Consolidation Tips page.	4.48.5 DD			
10				Verify that there is bullet 1e: A borrower may consolidate FFELP loans under the direct loan consolidation program if the borrower certifies that one of the following conditions is true: on the Loan Consolidation Tips page.	N/A	The A borrower may consolidate FFELP loans under the direct loan consolidation program if the borrower certifies that one of the following conditions is true: text is displayed on the Loan Consolidation Tips page.	4.48.5 DD			
11				Verify that there is bullet 1e 1: The borrower has at least one direct loan on the Loan Consolidation Tips page.	N/A	The borrower has at least one direct loan text is displayed on the Loan Consolidation Tips page.	4.48.5 DD			
12				Verify that there is bullet 1e 2: The borrower does not have a direct loan but is attending a Direct Lending school and is requesting an in-school consolidation on the Loan Consolidation Tips page.	N/A	The borrower does not have a direct loan but is attending a Direct Lending school and is requesting an in-school consolidation text is displayed on the Loan Consolidation Tips page.	4.48.5 DD			

13			Verify that there is bullet 1e 3: The borrower has only FFELP loans but cannot obtain a consolidation loan from a FFELP lender on the Loan Consolidation Tips page.	N/A	The borrower has only FFELP loans but cannot obtain a consolidation loan from a FFELP lender text is displayed on the Loan Consolidation Tips page.	4.48.5 DD		
14			Verify that there is bullet 1e 4: The borrower has only FFELP loans, can obtain a consolidation loan from a FFELP lender, and has requested income-sensitive terms from that lender but found the income-sensitive repayment terms offered to be unacceptable. Note: Under this rule, the borrower must be eligible for the income contingent repayment plan offered under the FDLP. Thus, only Stafford borrowers may qualify under this rule, because PLUS borrowers are not eligible for the income contingent repayment option on the Loan Consolidation Tips page.	N/A	The borrower has only FFELP loans, can obtain a consolidation loan from a FFELP lender, and has requested income-sensitive terms from that lender but found the income-sensitive repayment terms offered to be unacceptable. Note: Under this rule, the borrower must be eligible for the income contingent repayment plan offered under the FDLP. Thus, only Stafford borrowers may qualify under this rule, because PLUS borrowers are not eligible for the income contingent repayment option text is displayed on the Loan Consolidation Tips page.	4.48.5 DD		
15			Verify that there is bullet 2: Make sure to sort out how consolidation can affect deferment and grace period benefits. Borrowers who consolidate in grace will lose any grace period that would otherwise remain after the disbursement date. Borrowers seeking in-school consolidation under the FDLP will keep their post-school grace period for the consolidated loans; this grace period will also apply to loans that had previously entered repayment and are currently placed in an educational deferment status. Deferment issues can vary from borrower to borrower, so make sure to call your lender or loan servicer if you have any questions on the Loan Consolidation Tips page.	N/A	The Make sure to sort out how consolidation can affect deferment and grace period benefits. Borrowers who consolidate in grace will lose any grace period that would otherwise remain after the disbursement date. Borrowers seeking in-school consolidation under the FDLP will keep their post-school grace period for the consolidated loans; this grace period will also apply to loans that had previously entered repayment and are currently placed in an educational deferment status. Deferment issues can vary from borrower to borrower, so make sure to call your lender or loan servicer if you have any questions text is displayed on the Loan Consolidation Tips page.	4.48.5 DD		

16			Verify that there is bullet 3: In general, borrowers should always pay off their highest-rate debt first. Thus, it may make good financial sense for borrowers to consolidate their low-rate federal education loans and use the extra monthly discretionary income generated by the lower student loan payment to repay high-rate credit card debts on the Loan Consolidation Tips page.	N/A	The In general, borrowers should always pay off their highest-rate debt first. Thus, it may make good financial sense for borrowers to consolidate their low-rate federal education loans and use the extra monthly discretionary income generated by the lower student loan payment to repay high-rate credit card debts text is displayed on the Loan Consolidation Tips page.	4.48.5 DD		
17			Verify that there is bullet 4: Consolidation loans are deemed eligible loans for the federal interest deduction for education loans. The ability to take this deduction is subject to a number of federal rules, including an income test. However, Congress recently eased these restrictions. Beginning with tax year 2002, borrowers may deduct interest paid beyond the first 60 months of repayment; borrowers will also be subject to higher income limits. For details or assistance in determining eligibility, borrowers should contact a qualified tax adviser or the Internal Revenue Service. A good place to start is the IRS Web site at www.irs.com on the Loan Consolidation Tips page.	N/A	The Consolidation loans are deemed eligible loans for the federal interest deduction for education loans. The ability to take this deduction is subject to a number of federal rules, including an income test. However, Congress recently eased these restrictions. Beginning with tax year 2002, borrowers may deduct interest paid beyond the first 60 months of repayment; borrowers will also be subject to higher income limits. For details or assistance in determining eligibility, borrowers should contact a qualified tax adviser or the Internal Revenue Service. A good place to start is the IRS Web site at www.irs.com text is displayed on the Loan Consolidation Tips page.	4.48.5 DD		
18			Verify that there is a IRS text (link) on he Loan Consolidation Tips page.	N/A	The IRS text (link) is displayed on he Loan Consolidation Tips page.	4.48.5 DD		
19			Click on the IRS text (link) on he Loan Consolidation Tips page.	N/A	The IRS site opens in a new window.	4.48.5 DD		

20				Verify that there is tips paragraph: - Married couples are allowed to consolidate their loans under a single spousal consolidation loans. However, borrowers are generally advised NOT to consolidate their loans under a spousal loan. This is because, the husband and wife become jointly and severally liable for repaying the entire consolidation balance, even in the event of divorce or the death or total and permanent disability of a spouse on the Loan Consolidation Tips page.	N/A	The - Married couples are allowed to consolidate their loans under a single spousal consolidation loans. However, borrowers are generally advised NOT to consolidate their loans under a spousal loan. This is because, the husband and wife become jointly and severally liable for repaying the entire consolidation balance, even in the event of divorce or the death or total and permanent disability of a spouse text is displayed on the Loan Consolidation Tips page.	4.48.5 DD		
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End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

System Test Script

Cycle:

Area:

Script Number: 1.56.0

Prepared By: Erick Middleton

Date: 2/26/02

Modified By:

Last Date Modified:

Scenario Description: Loan Discharges page**Condition X-ref key:** **DD** (Detailed Design Doc), **RTM** (Requirements Traceability Matrix)**Pre-checks/Dependencies:****General Scripts**

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Verify that the page fits an 800x600 resolution screen.	N/A	The page does not scroll left or right.	2.1 DD		

Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click on the Repaying tab or the Repaying Road sign.	N/A	The Repaying page opens with the Repaying tab selected in the content window.	2.1.8 RTM		
2			Click on the Loan Discharges text (link) on the Repaying page.	N/A	The Loan Discharges page opens in the content window.	2.1.8 RTM		
3			Verify that there is a Loan Discharges page header on the Loan Discharges page.	N/A	The Loan Discharges page header is displayed on the Loan Discharges page.	4.49.5 DD		
4			Verify that there is a Conditions header: You may be able to have your student loan* debt reduced or discharged if your school ... on the Loan Discharges page.	N/A	The You may be able to have your student loan* debt reduced or discharged if your school ... text is displayed on the Loan Discharges page.	4.49.5 DD		
5			Verify that there is a Conditions paragraph 1: · Closed · Owes you a refund, · Forged your signature, or · Certified your loan even though you didn't have the ability to benefit from the coursework on the Loan Discharges page.	N/A	The · Closed (Link to Closed Schools page)· Owes you a refund, · Forged your signature, or · Certified your loan even though you didn't have the ability to benefit from the coursework text is displayed on the Loan Discharges page.	2.1.8.4 RTM		

10				Verify that there is an Ability to Benefit paragraph 2: If you had a high school diploma or GED when you enrolled in the program, you are ineligible for this discharge because those documents are sufficient to establish your ability to benefit from further training after high school. You may not be eligible for a discharge if you received a GED before you completed your program of study at the college or career school or you completed a developmental or remedial program at the school on the Loan Discharges page.	N/A	The If you had a high school diploma or GED when you enrolled in the program, you are ineligible for this discharge because those documents are sufficient to establish your ability to benefit from further training after high school. You may not be eligible for a discharge if you received a GED before you completed your program of study at the college or career school or you completed a developmental or remedial program at the school text is displayed on the Loan Discharges page.	2.1.8.4 RTM		
11				Verify that there is a Forgery header: Your signature was forged on the loan documents ... on the Loan Discharges page.	N/A	The Your signature was forged on the loan documents ... text is displayed on the Loan Discharges page.	4.49.5 DD		
12				Verify that there is a Forgery paragraph: If you believed that someone forged your signature on the loan application, promissory note, or authorization for electronic fund transfer, you must attach five different samples of your signature to your application for the loan discharge. At least two of the samples must be on documents that are clearly dated within a year before or after the date of the contested signature. You may not be eligible if the loan was used to pay your school charges for the portion of the program of study you completed (whether the payment was by a credit to your account or by cash or check on the Loan Discharges page.	N/A	The If you believed that someone forged your signature on the loan application, promissory note, or authorization for electronic fund transfer, you must attach five different samples of your signature to your application for the loan discharge. At least two of the samples must be on documents that are clearly dated within a year before or after the date of the contested signature. You may not be eligible if the loan was used to pay your school charges for the portion of the program of study you completed (whether the payment was by a credit to your account or by cash or check text is displayed on the Loan Discharges page.	2.1.8.4 RTM		
13				Verify that there is a Refund header: The school owes you a refund... on the Loan Discharges page.	N/A	The school owes you a refund... text is displayed on the Loan Discharges page.	4.49.5 DD		

14				Verify that there is a Refund paragraph: You may also qualify for partial discharge of an FFEL or Direct Loan if your school failed to pay a tuition refund required under federal law. Only the amount of the unpaid refund will be discharged. You may qualify for this refund whether the school is closed or opened on the Loan Discharges page.	N/A	The You may also qualify for partial discharge of an FFEL or Direct Loan if your school failed to pay a tuition refund required under federal law. Only the amount of the unpaid refund will be discharged. You may qualify for this refund whether the school is closed or opened text is displayed on the Loan Discharges page.	2.1.8.4 RTM			
15				Verify that there is an Unsatisfied header: Can my loan be discharged because I wasn't satisfied with the school's services? on the Loan Discharges page.	N/A	The Can my loan be discharged because I wasn't satisfied with the school's services? text is displayed on the Loan Discharges page.	4.47.5 DD			
16				Verify that there is a Unsatisfied paragraph 1: Your loan cannot be discharged solely because you believe that the school : · provided poor training or had unqualified instructors or inadequate equipment. · did not provide job placement or other services that it promised, or · engaged in fraudulent activities (other than falsely certifying the loan) on the Loan Discharges page.	N/A	The Your loan cannot be discharged solely because you believe that the school : · provided poor training or had unqualified instructors or inadequate equipment. · did not provide job placement or other services that it promised, or · engaged in fraudulent activities (other than falsely certifying the loan) text is displayed on the Loan Discharges page.	2.1.8.4 RTM			
17				Verify that there is a Unsatisfied paragraph 2: Also, a loan discharge cannot be granted because you attended an ineligible program of study offered by the school. There is no authority for the discharge of your loan based on any of these reasons. The State licensing and accrediting agencies for the school have the responsibility for the quality of educational services that the school provides. The U.S. Department of Education does not endorse the school's educational programs or guarantee that the school will deliver the services for which a student contracted on the Loan Discharges page.	N/A	The Also, a loan discharge cannot be granted because you attended an ineligible program of study offered by the school. There is no authority for the discharge of your loan based on any of these reasons. The State licensing and accrediting agencies for the school have the responsibility for the quality of educational services that the school provides. The U.S. Department of Education does not endorse the school's educational programs or guarantee that the school will deliver the services for which a student contracted text is displayed on the Loan Discharges page.	2.1.8.4 RTM			
18				Verify that there is an Apply header: How do I apply for a loan discharge? on the Loan Discharges page.	N/A	The How do I apply for a loan discharge? text is displayed on the Loan Discharges page.	4.49.5 DD			

19			Verify that there is an Apply paragraph: If the holder of your loan learns that a school closed, that organization will send you a loan discharge application. If you haven't received the discharge application, you may request one by contacting the organization that holds your loan. Or you can get a copy of the loan discharge application on the Department's website at http://www.ed.gov/offices/OSFAP/DCS/repay/cancel/index.html . If you're not sure who holds your loan, you can contact our Federal Student Aid Information Center to find out (call 1-800-4-FEDAID) on the Loan Discharges page.	N/A	The If the holder of your loan learns that a school closed, that organization will send you a loan discharge application. If you haven't received the discharge application, you may request one by contacting the organization that holds your loan. Or you can get a copy of the loan discharge application on the Department's website at http://www.ed.gov/offices/OSFAP/DCS/repay/cancel/index.html . If you're not sure who holds your loan, you can contact our Federal Student Aid Information Center to find out (call 1-800-4-FEDAID) text is displayed on the Loan Discharges page.	2.1.8.4 RTM		
20			Verify that there is an Application for Loan Discharge text (link) on the Loan Discharges page.	N/A	The Application for Loan Discharge text (link) is displayed on the Loan Discharges page.	2.1.8.4 RTM		
21			Click on the Application for Loan Discharge text (link) on the Loan Discharges page.	N/A	The Application for Loan Discharge site opens in a new window.	2.1.8.4 RTM		
22			Verify that there is a Required header: Am I required to make payments on the loan while the discharge application is being reviewed? on the Loan Discharges page.	N/A	The Am I required to make payments on the loan while the discharge application is being reviewed? text is displayed on the Loan Discharges page.	4.47.5 DD		

23			Verify that there is a Required paragraph 1: Yes. While waiting for a decision about whether you qualify for a loan discharge, you should continue to make payments on your loan to prevent the loan from going into default or accruing additional interest, unless you are granted a forbearance (see next paragraph). When you received your loan, you signed a legally-binding agreement to repay that loan. Failure to honor that agreement may result in enforcement action against you, including a lawsuit, garnishment of your wages, offset by the of your federal income tax refund, an adverse credit record, and loss of eligibility to receive financial aid to attend other schools on the Loan Discharges page.	N/A	The Yes. While waiting for a decision about whether you qualify for a loan discharge, you should continue to make payments on your loan to prevent the loan from going into default or accruing additional interest, unless you are granted a forbearance (see next paragraph). When you received your loan, you signed a legally-binding agreement to repay that loan. Failure to honor that agreement may result in enforcement action against you, including a lawsuit, garnishment of your wages, offset by the of your federal income tax refund, an adverse credit record, and loss of eligibility to receive financial aid to attend other schools text is displayed on the Loan Discharges page.	2.1.8.4 RTM			
24			Verify that there is a Required paragraph 2: If you submit an application that appears to make you eligible for a loan discharge, the holder of your loan should grant forbearance until a decision is made on your application. If forbearance is granted, no one is permitted to collect on your loan until the holder of your note determines whether you are eligible for a loan discharge on the Loan Discharges page.	N/A	The If you submit an application that appears to make you eligible for a loan discharge, the holder of your loan should grant forbearance until a decision is made on your application. If forbearance is granted, no one is permitted to collect on your loan until the holder of your note determines whether you are eligible for a loan discharge text is displayed on the Loan Discharges page.	2.1.8.4 RTM			
25			Verify that there is an Approved header: What happens if my application for discharge is approved? on the Loan Discharges page.	N/A	The What happens if my application for discharge is approved? text is displayed on the Loan Discharges page.	4.47.5 DD			

26			Verify that there is an Approved paragraph: If you qualify for a complete discharge of your loan, you are no longer obligated to make any payments on the loan. The holder of the promissory note will refund to you all monies that you paid on the loan, including any late charges and collection fees. In addition, the holder of the loan will delete any adverse credit record related to a default on the loan, and no tax refund offset or wage garnishment will take place to collect the loan. If the loan was in default, the discharge erases the default status—if you have no other defaulted loans, you regain eligibility for federal student aid. (Note that only a portion of your loan will be cancelled for an unpaid refund and you will responsible for paying the remaining amount on the loan.) on the Loan Discharges page.	N/A	The If you qualify for a complete discharge of your loan, you are no longer obligated to make any payments on the loan. The holder of the promissory note will refund to you all monies that you paid on the loan, including any late charges and collection fees. In addition, the holder of the loan will delete any adverse credit record related to a default on the loan, and no tax refund offset or wage garnishment will take place to collect the loan. If the loan was in default, the discharge erases the default status—if you have no other defaulted loans, you regain eligibility for federal student aid. (Note that only a portion of your loan will be cancelled for an unpaid refund and you will responsible for paying the remaining amount on the loan.) text is displayed on the Loan Discharges page.	2.1.8.4 RTM		
27			Verify that there is a Denied header: What can I do if my discharge application is denied? on the Loan Discharges page.	N/A	The What can I do if my discharge application is denied? text is displayed on the Loan Discharges page.	4.49.5 DD		
28			Verify that there is a Denied paragraph 1: · For a closed school or unpaid refund discharge: The holder of your loan makes the final decision on whether to discharge the loan—that decision cannot be appealed to the U.S. Department of Education. · For a false certification discharge: You may ask the Department to review that denial on the Loan Discharges page.	N/A	The · For a closed school or unpaid refund discharge: The holder of your loan makes the final decision on whether to discharge the loan—that decision cannot be appealed to the U.S. Department of Education. · For a false certification discharge: You may ask the Department to review that denial text is displayed on the Loan Discharges page.	2.1.8.4 RTM		

29			Verify that there is a Denied paragraph 2: You should ask the holder of the loan to arrange reasonable and affordable payments on your loan. If your loan is in default, ask about loan rehabilitation and loan consolidation. See our Guide to Defaulted Student Loans for more information. You should also explore the following options: · Contact the state licensing agency and ask if there is a tuition recovery fund or performance bond that will cover your damages based on the school closure. · If the school filed bankruptcy, you should file a claim for your loss in the bankruptcy proceeding. You may also consult an attorney about any options you may have through the court system on the Loan Discharges page.	N/A	The You should ask the holder of the loan to arrange reasonable and affordable payments on your loan. If your loan is in default, ask about loan rehabilitation and loan consolidation. See our Guide to Defaulted Student Loans for more information. You should also explore the following options: · Contact the state licensing agency and ask if there is a tuition recovery fund or performance bond that will cover your damages based on the school closure. · If the school filed bankruptcy, you should file a claim for your loss in the bankruptcy proceeding. You may also consult an attorney about any options you may have through the court system text is displayed on the Loan Discharges page.	2.1.8.4 RTM			
30			Verify that there is a Guide to Defaulted Student Loans text (link) on the Loan Discharges page.	N/A	The Guide to Defaulted Student Loans text (link) is displayed on the Loan Discharges page.	2.1.8.4 RTM			
31			Click on the Guide to Defaulted Student Loans text (link) on the Loan Discharges page.	N/A	The Guide to Defaulted Student Loans site opens in a new window.	2.1.8.4 RTM			
32			Verify that there is an Repaying image on the Loan Discharges page with an appropriate alt text description.	N/A	The Repaying image is displayed on the Loan Consolidation page with an appropriate alt text description.	4.49.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		

4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		
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2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

8				Verify that the default number of results is 10.	N/A	No more than 10 records should be displayed.	5.2.5 DD			
9				Verify that the concept summary is displayed.	N/A	The concept summary for each returned record should be displayed.	5.2.5 DD			
10				Verify that the query results are displayed in the Search Results page.	N/A	The query results are displayed on the Search Results page.	5.2.5 DD			
11				Verify that only portal results are displayed in the Search Results page.	N/A	Only portal results are displayed on the Search Results page.	5.2.5 DD			
12				Verify that there is a Suggest More button (image) in the Search Results page.	N/A	The Suggest More button (image) is displayed on the Search Results page.	5.2.5 DD			
13				Check off one suggest box and click Suggest more.		Similar results should be returned.	5.2.5 DD			

end of script

Exception Script

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Leave the query field blank and click on the Go button (link).	N/A	The following text should be displayed in the content window: Your query produced no results. Please try again.	5.2.5 DD		
2			Enter a query and click on the Go button (link).	N/A	The Search Results page opens in the content window.	5.2.5 DD		
3			Leave the Suggest boxes unchecked and click the suggest more button.	N/A	The following error message box should appear: You must check at least one document to suggest similar documents.	5.2.5 DD		

of exception script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		

9				Verify that the Date format example (text) is in the Advanced Search page.	N/A	The Date format example (text) is displayed in the Advanced Search page.	5.3.5 DD			
10				Verify that the Label for Posted Date (text) is in the Advanced Search page.	N/A	The Label for Posted Date (text) is displayed in the Advanced Search page.	5.3.5 DD			
11				Verify that the Posted Date (text box) is in the Advanced Search page.	N/A	The Posted Date (text box) is displayed in the Advanced Search page.	5.3.5 DD			
12				Verify that the Date format example (text) is in the Advanced Search page.	N/A	The Date format example (text) is displayed in the Advanced Search page.	5.3.5 DD			
14				Verify that the Label for Number of Results (text) is in the Advanced Search page.	N/A	The Label for Number of Results (text) is displayed in the Advanced Search page.	5.3.5 DD			
15				Verify that the Number of Results dropdown (form element) is in the Advanced Search page.	N/A	The Number of Results dropdown (form element) is displayed in the Advanced Search page.	5.3.5 DD			
16				Verify that the default Number of Results is 10.		The following appears in the Number of Results drop down menu: 10				
17				Verify that the Label for Minimum Result Threshold (text) is in the Advanced Search page.	N/A	The Label for Minimum Result Threshold (text) is displayed in the Advanced Search page.	5.3.5 DD			
18				Verify that the Minimum Result Threshold (dropdown) is in the Advanced Search page.	N/A	The Minimum Result Threshold (dropdown) is displayed in the Advanced Search page.	5.3.5 DD			
19				Verify that the default Minimum Result Threshold is 10%.		The following appears in the Minimum Result Threshold drop down menu: 10%	5.3.5 DD			
19				Verify that the Label for Show Short Summary (text) is in the Advanced Search page.	N/A	The Label for Show Short Summary (text) is displayed in the Advanced Search page.	5.3.5 DD			
20				Verify that the Show Short Summary checkbox (form element) is in the Advanced Search page.	N/A	The Show Short Summary checkbox (form element) is displayed in the Advanced Search page.	5.3.5 DD			

21				Verify that the default Show Short Summary is checked.		The Show Short Summary checkbox is checked.	5.3.5 DD			
22				Verify that the Label for Publication Type Selection (text) is in the Advanced Search page.	N/A	The Label for Publication Type Selection (text) is displayed in the Advanced Search page.	5.3.5 DD			
23				Verify that the Publication Type Selection List box (form element) is in the Advanced Search page.	N/A	The Publication Type Selection List box (form element) is displayed in the Advanced Search page.	5.3.5 DD			
24				Verify that there is a Submit Button (image) in the Advanced Results page.	N/A	The Submit Button (image) is displayed on the Advanced Results page.	5.3.5 DD			
25				Enter a query, publication date, posted date, and select all publications. Click submit.	N/A	Query results are displayed. There are no results that have a different publication date or posted date. There are 10 records displayed. No record has a weight value of less than 10%. The short summaries of all records are displayed.	5.3.5 DD			
26				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
27				Enter a query. Select one publication. Click submit.	N/A	Only query results from selected publication are displayed. There are 10 records displayed. No record has a weight value of less than 10%. The short summaries of all records are displayed.	5.3.5 DD			
28				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
29				Enter a query. Select 3 from the Number of Results menu. Select 0% from the Minimum result threshold. Uncheck Show Short summary. Select Direct Loan: Loan Origination. Click submit.	N/A	Only query results from the Direct Loan: Loan Origination database are displayed. There are 3 records displayed. No short summaries of the records are displayed.	5.3.5 DD			
30				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			

31				Enter a query. Select 100 from the Number of Results menu. Select 90% from the Minimum result threshold. Uncheck Show Short summary. Select all publications. Click submit.	N/A	Query results are displayed. There are 3 records displayed. No short summaries of the records and no records with a threshold lower than 90% are displayed.	5.3.5 DD			
32				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
33				Enter a query. Select Direct Loan Servicing On-line from the Publications. Click submit.	N/A	Only Query results from the Direct Loans Servicing On-Line publication are displayed. There are 10 records displayed.	5.3.5 DD			
34				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
35				Enter a query. Select FAA Access on the Web from the Publications. Click submit.	N/A	Only Query results from the FAA Access on the Web publication are displayed. There are 10 records displayed.	5.3.5 DD			
36				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
37				Enter a query. Select DL Consolidation-School Services from the Publications. Click submit.	N/A	Only Query results from the DL Consolidation-School Services publication are displayed. There are 10 records displayed.	5.3.5 DD			
38				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
39				Enter a query. Select FSA Publications and Mailings from the Publications. Click submit.	N/A	Only Query results from the FSA Publications and Mailings publication are displayed. There are 10 records displayed.	5.3.5 DD			
40				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
41				Enter a query. Select Department of Education from the Publications. Click submit.	N/A	Only Query results from the Department of Education publication are displayed. There are 10 records displayed.	5.3.5 DD			
42				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			

43				Enter a query. Select FSA Home Page from the Publications. Click submit.	N/A	Only Query results from the FSA Home Page publication are displayed. There are 10 records displayed.	5.3.5 DD			
44				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
45				Enter a query. Select Direct Loan Entrance Counseling from the Publications. Click submit.	N/A	Only Query results from the Direct Loan Entrance Counseling publication are displayed. There are 10 records displayed.	5.3.5 DD			
46				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
47				Enter a query. Select Direct Loan Home Page from the Publications. Click submit.	N/A	Only Query results from the Direct Loan Home Page publication are displayed. There are 10 records displayed.	5.3.5 DD			
48				Click Advanced Search.	N/A	Advanced search page is displayed in content window.	5.3.5 DD			
49				Enter a query. Select FSA PIN Registration from the Publications. Click submit.	N/A	Only Query results from the FSA PIN Registration publication are displayed. There are 10 records displayed.	5.3.5 DD			

end of scripts

Exception Scripts

1				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.	5.3.5 DD			
2				Leave the query field blank. Select one publication. Click submit.		The following message will appear: You query returned no results.				
3				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.	5.3.5 DD			
4				Enter a query. Enter 00/00/0000 in the Publication date field. Select one publication. Click submit.		A relevant error message appears.				
5				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.	5.3.5 DD			

6				Enter a query. Enter 01/01/2100 in the Publication date field. Select one publication. Click submit.		A relevant error message appears.				
7				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.				
8				Enter a query. Enter 01/01/00 in the Publication date field. Select one publication. Click submit.		A relevant error message appears.				
9				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.				
10				Enter a query. Enter 00/00/0000 in the Posting date field. Select one publication. Click submit.		A relevant error message appears.				
11				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.				
12				Enter a query. Enter 01/01/2100 in the Posting date field. Select one publication. Click submit.		A relevant error message appears.				
13				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.				
14				Enter a query. Enter 01/01/00 in the Posting date field. Select one publication. Click submit.		A relevant error message appears.				
15				Click on the Advanced Search text (link).	N/A	The Advanced Search page opens in the content window.				
16				Enter a query. De-select all publicaitons. Click submit.		A relevant error message appears.				

end of exception scripts

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		

2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

8				Verify that there is a Submit button on the Logon page.	N/A	The Submit button is displayed on the Logon page.	5.4.5 DD			
9				Enter a valid User Name and Password and click the Submit button on the Logon page.	N/A	The password entered into the password field is masked. The action will log user into personal portal page.	5.4.5 DD			
10				Click logout.	N/A	The non-personalized main portal screen will be displayed.	5.4.5 DD			
11				Click on the My FSA text image on the Students Portal home page.	N/A	The Logon page opens in the content window.	2.1.1.6 RTM			
12				Verify that there is a Reset button on the Logon page.	N/A	The Reset button is displayed on the Logon page.	5.4.5 DD			
13				Enter a user name and password. Click the Reset button on the Logon page.	N/A	The action will clear form elements.	5.4.5 DD			
14				Verify that there is a My FSA registration text (link) on the Logon page.	N/A	The My FSA registration text (link) is displayed on the Logon page.	5.4.5 DD			
15				Click on the My FSA registration text (link) on the Logon page.	N/A	The Registration page opens in the content window.	5.4.5 DD			
16				Click on the My FSA text image on the left side of the page.	N/A	The Logon page opens in the content window.	5.4.5 DD			
17				Verify that there is a My FSA forgotten password text (link) on the Logon page.	N/A	The My FSA forgotten password text (link) is displayed on the Logon page.	5.4.5 DD			
18				Click on the My FSA forgotten password text (link) on the Logon page.	N/A	User's password hint is displayed in the content window.	5.4.5 DD			

End of script

Exception Script

1				Click on the My FSA text image on the Students Portal home page.	N/A	The Logon page opens in the content window.	2.1.1.6 RTM			
2				Enter an invalid User Name and a valid password and click the Submit button on the Logon page.	N/A	An invalid user name message will appear.	2.1.1.6 RTM			

3				Click Reset. Enter a valid User Name and an invalid password and click the Submit button on the Logon page.	N/A	An invalid password message will appear.	2.1.1.6 RTM			
4				Click Reset. Click Submit.	N/A	The following error message will appear: Please enter a user name and password.	2.1.1.6 RTM			
5				Enter a User name (leave the password field blank) and click the Submit button on the Logon page.	N/A	The following error message will appear: Please enter a password.	5.4.5 DD			
6				Click Reset. Enter a password (leave the user name field blank) and click the Submit button on the Logon page.	N/A	The following error message will appear: Please enter a user name.	5.4.5 DD			

End of exception script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

20				Verify that there is Date of Birth text on the Registration page.	N/A	The Date of Birth text is displayed on the Registration page.	5.5.5 DD			
21				Verify that there is Date of Birth text box on the Registration page.	N/A	The Date of Birth text box is displayed on the Registration page.	5.5.5 DD			
22				Verify that there is Date of Birth Policy text: (mm-dd-yyyy) on the Registration page.	N/A	The (mm-dd-yyyy) text is displayed on the Registration page.	5.5.5 DD			
23				Verify that there is Year in School text on the Registration page.	N/A	The Year in School text is displayed on the Registration page.	5.5.5 DD			
24				Verify that there is Year in School drop down on the Registration page.	N/A	The Year in School drop down is displayed on the Registration page.	5.5.5 DD			
25				Verify that there is State of Residence text on the Registration page.	N/A	The State of Residence text is displayed on the Registration page.	5.5.5 DD			
26				Verify that there is State of Residence drop down on the Registration page.	N/A	The State of Residence drop down is displayed on the Registration page.	5.5.5 DD			
27				Verify that there is Country text on the Registration page.	N/A	The Country text is displayed on the Registration page.	5.5.5 DD			
28				Verify that there is Country drop down on the Registration page.	N/A	The Country drop down is displayed on the Registration page.	5.5.5 DD			
29				Verify that there is User Type (Are you a:) text on the Registration page.	N/A	The User Type (Are you a:) text is displayed on the Registration page.	5.5.5 DD			
30				Verify that there is Student radio button on the Registration page.	N/A	The Student radio button is displayed on the Registration page.	5.5.5 DD			
31				Verify that there is Student label on the Registration page.	N/A	The Student label is displayed on the Registration page.	5.5.5 DD			
32				Verify that there is Parent radio button on the Registration page.	N/A	The Parent radio button is displayed on the Registration page.	5.5.5 DD			

47				Verify that there is a Clear Fields button on the Registration page.	N/A	The Clear Fields button is displayed on the Registration page.	5.5.5 DD			
48				Enter valid information into each field. Click the Clear Fields button on the Registration page.	N/A	The action will clear all form elements.	5.5.5 DD			

End of script

Exception script

1				Click on the My FSA image on the Students Portal home page.	N/A	The Logon page opens in the content window.	2.1.1.6 RTM			
2				Click on the My FSA registration text (link) on the Logon page.	N/A	The Registration page opens in the content window.	5.4.5 DD			
3				Click submit.		The following error message appears with a list of fields that were empty: An error occurred while processing your request.				
4				Enter a 5 character username and valid information in each of the remaining fields. Click the Submit button on the Registration page.		The following error message appears : An error occurred while processing your request. Invalid User name.				
5				Enter a 17 character user name.		Only 16 characters are entered in the field.				
6				Enter a 8-16 character user name. Change the password and confirm password to 7 characters. Click submit.		The following error message appears : An error occurred while processing your request. Invalid password.				
7				Change the password and confirm password to 17 characters.		Only 16 characters are entered in the fields.				
8				Enter a 8-16 character password. Enter a different 8-16 character word under confirm password. Click Submit.		The following error message appears : An error occurred while processing your request. Passwords do not match.				
9				Enter a 8-16 password and confirm password. Leave the password hint field blank Click submit.		The following error message appears : An error occurred while processing your request. Invalid password hint.				

2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

System Test Script

Cycle:

Area:

Script Number: 1.62.0

Prepared By: Erick Middleton

Date: 2/26/02

Modified By: Anne C. Jensen

Last Date Modified: 3/13/02

Scenario Description: Announcements page**Condition X-ref key:** **DD** (Detailed Design Doc), **RTM** (Requirements Traceability Matrix)**Pre-checks/Dependencies:****General Scripts**

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Verify that the page fits an 800x600 resolution screen.	N/A	The page does not scroll left or right.	2.1 DD		

Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Verify that there is an Announcements section on the Portal main page.	N/A	An announcements box appears underneath the site resources box (when not logged in) and underneath the My Bookmarks box (when logged in).	5.6.5 DD		
2			Verify that there is Announcements text on the Portal main page.	N/A	An announcement stating that FAFSA on the Web is temporarily down is displayed.	5.6.5 DD		

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		

8				Verify that there is an Answer 2 dropdown menu on the Survey page.	N/A	The Answer 2 dropdown menu is displayed on the Survey page.	5.7.5 DD			
9				Verify that there is a Question 3 on the Survey page.	N/A	The Question 3 is displayed on the Survey page.	5.7.5 DD			
10				Verify that there is an Answer 3 dropdown menu on the Survey page.	N/A	The Answer 3 dropdown menu is displayed on the Survey page.	5.7.5 DD			
11				Verify that there is a Question 4 on the Survey page.	N/A	The Question 4 is displayed on the Survey page.	5.7.5 DD			
12				Verify that there is an Answer 4 drop down on the Survey page.	N/A	The Answer 4 drop down is displayed on the Survey page.	5.7.5 DD			
13				Verify that there is a Question 5 on the Survey page.	N/A	The Question 5 is displayed on the Survey page.	5.7.5 DD			
14				Verify that there is an Answer 5 rate area on the Survey page.	N/A	The Answer 5 rate area is displayed on the Survey page.	5.7.5 DD			
15				Verify that there is a Question 6 on the Survey page.	N/A	The Question 6 is displayed on the Survey page.	5.7.5 DD			
16				Verify that there is an Answer 6 rate area on the Survey page.	N/A	The Answer 6 rate area is displayed on the Survey page.	5.7.5 DD			
17				Verify that there is a Question 7 on the Survey page.	N/A	The Question 7 is displayed on the Survey page.	5.7.5 DD			
18				Verify that there is an Answer 7 rate area on the Survey page.	N/A	The Answer 7 rate area is displayed on the Survey page.	5.7.5 DD			
19				Verify that there is a Question 8 on the Survey page.	N/A	The Question 8 is displayed on the Survey page.	5.7.5 DD			
20				Verify that there is an Answer 8 rate area on the Survey page.	N/A	The Answer 8 rate area is displayed on the Survey page.	5.7.5 DD			
21				Verify that there is a Question 9 on the Survey page.	N/A	The Question 9 is displayed on the Survey page.	5.7.5 DD			
22				Verify that there is an Answer 9 text area on the Survey page.	N/A	The Answer 9 text area is displayed on the Survey page.	5.7.5 DD			

23				Answer all of the survey questions. Click the Submit button on the Survey page.	N/A	The action will send survey to FSA. User is taken to a thank you page.	5.7.5 DD			
24				Verify that correct survey answers have been submitted to the database. (ask erick)	N/A	The correct survey answers have been inserted into the database.	5.7.5 DD			
25				Verify that an email has been sent to Chris with the correct survey answers.	N/A	An email has been sent to Chris with the correct survey answers.	5.7.5 DD			
26				Click on the Contact Us text (link) on the thank you page.	N/A	The Contact Us page opens in the content window.	2.1.1.12 RTM			
27				Click on the survey link on the Contact Us page.		The survey page opens in the content window.	5.7.5 DD			
28				Verify that there is a Clear Fields button on the Survey page.	N/A	The Clear Fields button is displayed on the Survey page.	5.7.5 DD			
29				Answer the survey questions. Click Clear	N/A	All of the survey fields are empty.				
30				Answer all of the survey questions except question #1. Enter 2000 characters into the text field for question #9. Click the Submit button on the Survey page.	N/A	The action will send survey to FSA. User is taken to a thank you page.	5.7.5 DD			
31				Verify that correct survey answers have been submitted to the database. (ask erick)	N/A	The correct survey answers have been inserted into the database.	5.7.5 DD			
32				Verify that an email has been sent to Chris with the correct survey answers.	N/A	An email has been sent to Chris with the correct survey answers.	5.7.5 DD			
33				Click on the Contact Us text (link) on the thank you page.	N/A	The Contact Us page opens in the content window.	2.1.1.12 RTM			
34				Click on the survey link on the Contact Us page.	N/A	The survey page opens in the content window.	5.7.5 DD			
35				Answer all of the survey questions except question #5. Click the Submit button on the Survey page.	N/A	The action will send survey to FSA. User is taken to a thank you page.	5.7.5 DD			
36				Verify that correct survey answers have been submitted to the database. (ask erick)	N/A	The correct survey answers have been inserted into the database.	5.7.5 DD			

37				Verify that an email has been sent to Chris with the correct survey answers.	N/A	An email has been sent to Chris with the correct survey answers.	5.7.5 DD			
38				Click on the Contact Us text (link) on the thank you page.	N/A	The Contact Us page opens in the content window.	2.1.1.12 RTM			
39				Click on the survey link on the Contact Us page.	N/A	The survey page opens in the content window.	2.1.1.12 RTM			
40				Answer all of the survey questions except question #9. Click the Submit button on the Survey page.	N/A	The action will send survey to FSA.	5.7.5 DD			
41				Verify that correct survey answers have been submitted to the database. (ask erick)	N/A	The correct survey answers have been inserted into the database.	5.7.5 DD			
42				Verify that an email has been sent to Chris with the correct survey answers.	N/A	An email has been sent to Chris with the correct survey answers.	5.7.5 DD			

End of script

Exception Scripts

1				Click on the Contact Us text (link) on the Students Portal home page.	N/A	The Contact Us page opens in the content window.	2.1.1.12 RTM			
				Click on the survey link on the Contact Us page.		The survey page opens in the content window.				
2				Click submit.		User is taken to a failed survey page.				
3				Click on the Contact Us text (link) on the Students Portal home page.	N/A	The Contact Us page opens in the content window.	2.1.1.12 RTM			
4				Click on the survey link on the Contact Us page.		The survey page opens in the content window.				
5				Enter more than 2000 characters into the text field for question #9.		Only 2000 characters are entered into the field.				

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		

3				Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.		2.3 DD					
4				Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.		2.3 DD					

End of script

6				Verify that there is User Name text: User Name on the account information page.	N/A	The User Name: text is displayed on the account information page.	5.5.5 DD			
7				Verify that there is User Name text box on the account information page.	N/A	The User Name text box is displayed on the account information page.	5.5.5 DD			
8				Verify that there is User Name Policy text: (must be 6 - 16 characters in length) on the account information page.	N/A	The (must be 6 - 16 characters in length) text is displayed on the account information page.	5.5.5 DD			
9				Verify that there is Password text: Password: on the account information page.	N/A	The Password: text is displayed on the account information page.	5.5.5 DD			
10				Verify that there is Password text box on the account information page.	N/A	The Password text box is displayed on the account information page.	5.5.5 DD			
11				Verify that there is Password Policy text: (must be 8 - 16 characters in length) on the account information page.	N/A	The (must be 8 - 16 characters in length) text is displayed on the account information page.	5.5.5 DD			
12				Verify that there is Confirm Password text: Confirm Password: on the account information page.	N/A	The Confirm Password: text is displayed on the account information page.	5.5.5 DD			
13				Verify that there is Confirm Password text box on the account information page.	N/A	The Confirm Password text box is displayed on the account information page.	5.5.5 DD			
14				Verify that there is Confirm Password message: (re-enter your password) on the account information page.	N/A	The (re-enter your password) text is displayed on the account information page.	5.5.5 DD			
15				Verify that there is Password Hint text: Password Hint on the account information page.	N/A	The Password Hint text is displayed on the account information page.	5.5.5 DD			
16				Verify that there is Password Hint text box on the account information page.	N/A	The Password Hint text box is displayed on the account information page.	5.5.5 DD			

17			Verify that there is Password Hint Policy text: (forgotten password hint) on the account information page.	N/A	The (forgotten password hint) text is displayed on the account information page.	5.5.5 DD			
18			Verify that there is an User Information message: (It is advisable that you enter a hint that will help you remember your password	N/A	The (It is advisable that you enter a hint that will help you remember your password. If you forget your password	5.5.5 DD			
19			Verify that there is a Personal Information header on the account information page.	N/A	The Personal Information header is displayed on the account information page.	5.5.5 DD			
20			Verify that there is First Name text on the account information page.	N/A	The First Name text is displayed on the account information page.	5.5.5 DD			
21			Verify that there is First Name text box on the account information page.	N/A	The First Name text box is displayed on the account information page.	5.5.5 DD			
22			Verify that there is Date of Birth text on the account information page.	N/A	The Date of Birth text is displayed on the account information page.	5.5.5 DD			
23			Verify that there is Date of Birth text box on the account information page.	N/A	The Date of Birth text box is displayed on the account information page.	5.5.5 DD			
24			Verify that there is Date of Birth Policy text: (mm-dd-yyyy) on the account information page.	N/A	The (mm-dd-yyyy) text is displayed on the account information page.	5.5.5 DD			
25			Verify that there is Year in School text on the account information page.	N/A	The Year in School text is displayed on the account information page.	5.5.5 DD			
26			Verify that there is Year in School drop down on the account information page.	N/A	The Year in School drop down is displayed on the account information page.	5.5.5 DD			
27			Verify that there is State of Residence text on the account information page.	N/A	The State of Residence text is displayed on the account information page.	5.5.5 DD			

28				Verify that there is State of Residence drop down on the account information page.	N/A	The State of Residence drop down is displayed on the account information page.	5.5.5 DD			
29				Verify that there is Country text on the account information page.	N/A	The Country text is displayed on the account information page.	5.5.5 DD			
30				Verify that there is Country drop down on the account information page.	N/A	The Country drop down is displayed on the account information page.	5.5.5 DD			
31				Verify that there is User Type (Are you a:) text on the account information page.	N/A	The User Type (Are you a:) text is displayed on the account information page.	5.5.5 DD			
32				Verify that there is Student radio button on the account information page.	N/A	The Student radio button is displayed on the account information page.	5.5.5 DD			
33				Verify that there is Student label on the account information page.	N/A	The Student label is displayed on the account information page.	5.5.5 DD			
34				Verify that there is Parent radio button on the account information page.	N/A	The Parent radio button is displayed on the account information page.	5.5.5 DD			
35				Verify that there is Parent label on the account information page.	N/A	The Parent label is displayed on the account information page.	5.5.5 DD			
36				Verify that there is Just Browsing radio button on the account information page.	N/A	The Just Browsing radio button is displayed on the account information page.	5.5.5 DD			
37				Verify that there is Just Browsing label on the account information page.	N/A	The Just Browsing label is displayed on the account information page.	5.5.5 DD			
38				Verify that there is Disclaimer text: Disclaimer: Federal Law prohibits any person under the age of 13 from personalizing a website on the account information page.	N/A	The Disclaimer: Federal Law prohibits any person under the age of 13 from personalizing a website text is displayed on the account information page.	5.5.5 DD			

39				Verify that there is School Information header on the account information page.	N/A	The School Information header is displayed on the account information page.	5.5.5 DD			
40				Verify that there is School of Interest Location text: Location of School you are interested in attending; on the account information page.	N/A	The Location of School you are interested in attending; text is displayed on the account information page.	5.5.5 DD			
41				Verify that there is School of Interest Location drop down on the account information page.	N/A	The School of Interest Location drop down is displayed on the account information page.	5.5.5 DD			
42				Verify that there is a Submit button on the account information page.	N/A	The Submit button is displayed on the account information page.	5.5.5 DD			
43				Verify that each of the fields contains the correct information. (e.g. first name, state of residence, etc.)		The user's account information is displayed.				
44				Enter a new 6 character username, an 8 character password, confirm that 8 character password, a 1 character password hint, a 1 character first name and valid information in the remaining fields. Click the Submit button on the account information page.	N/A	The user is logged in to My FSA. A welcome message with the users new first name appears. Links to State aid agencies for the users new state of residence and the state in which the user would like to attend school are included in the My Bookmarks section.	5.5.5 DD			
45				Click Account information in the left navigation bar.		The account information page opens in the content window.				
46				Enter a 16 character username, a 16 character password, confirm that 16 character password, a 60 character password hint, a 25 character first name, and valid information in the remaining fields. Do not select a state of residence. Select a country other than the US. Do not select a state where you are interested in attending school. Click the Submit button on the Registration page.	N/A	The user is logged in to My FSA if valid. A welcome message with the users first name appears. The My Bookmarks section contains no state agencies.	5.5.5 DD			

47				Click Log out. Click the MyFSA image. Click the account information link on the logon page.		The account information page opens in the content window.				
48				Verify that there is a Clear Fields button on the account information page.	N/A	The Clear Fields button is displayed on the account information page.	5.5.5 DD			
49				Enter valid information into each field. Click the Clear Fields button on the account information page.	N/A	The action will clear all form elements.	5.5.5 DD			

End of script

Exception script

1				Click on My FSA.	N/A	Login page appears.	3.3.1 DD			
2				Enter valid User name and password. Click submit.	N/A	The user is logged in to My FSA if valid. A welcome message with the users first name appears. Links to State aid agencies for the users state of residence and the state in which the user would like to attend school are included in the My Bookmarks section.	5.4.5 DD			
3				Click on the My FSA account information text (link) in the left navigation bar.	N/A	The account information page opens in the content window.	5.4.5 DD			
4				Click on the My FSA account information text (link) on the Logon page.	N/A	The account information page opens in the content window.	5.4.5 DD			
5				Enter a 5 character username and valid information in each of the remaining fields. Click the Submit button on the Registration page.	N/A	The following error message appears : An error occurred while processing your request. Invalid User name.	5.5.5 DD			
6				Enter a 17 character user name.	N/A	Only 16 characters are entered in the field.	5.5.5 DD			
7				Enter a 8-16 character user name. Change the password and confirm password to 7 characters. Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid password.	5.5.5 DD			

8				Change the password and confirm password to 17 characters.	N/A	Only 16 characters are entered in the fields.	5.5.5 DD			
9				Enter a 8-16 character password. Enter a different 8-16 character word under confirm password. Click Submit.	N/A	The following error message appears : An error occurred while processing your request. Passwords do not match.	5.5.5 DD			
10				Enter a 8-16 password and confirm password. Leave the password hint field blank Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid password hint.	5.5.5 DD			
11				Change the password hint to 61 characters.	N/A	Only 60 characters are entered in the field.	5.5.5 DD			
12				Enter a 1-60 character password hint. Leave the first name field blank Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid first name.	5.5.5 DD			
13				Change the first name to 26 characters.	N/A	Only 25 characters are entered in the field.	5.5.5 DD			
14				Enter a 1-25 character first name. Enter today's date (mm/dd/yyyy) under date of birth. Click submit.	N/A	The following error message appears : An error occurred while processing your request. You must be at least 13 years old to personalize this site.	5.5.5 DD			
15				Enter 01/01/80 (mm/dd/yy) under date of birth. Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid date of birth.	5.5.5 DD			
16				Enter a valid date of birth (mm/dd/yyyy). Do not select a year in school. Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid year in school.	5.5.5 DD			
17				Select a valid year in school. Do not select a state of residence. Select the US. Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid state of residence.	5.5.5 DD			
18				Select a valid state of residence. Do not select a country. Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid country.	5.5.5 DD			
19				Select a valid state of residence. Select a country other than the US. Click submit.	N/A	The following error message appears : An error occurred while processing your request. State and country do not match.	5.5.5 DD			

19			Select a country. Do not select an audience (student, parent, just browsing). Click submit.	N/A	The following error message appears : An error occurred while processing your request. Invalid audience.	5.5.5 DD		
20			Click reset button.	N/A	All fields are cleared.	5.5.5 DD		
21			Click submit.	N/A	Error message. An error appeared while processing your request.	5.5.5 DD		

End of Exception script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5			Verify that there is an Access Bookmark message: 1) Click Toggle to toggle a bookmark off/on. The status of your bookmark is indicated beside it. 2) Click Edit to edit the personal bookmark(s) you've selected. 3) Click Delete to delete your personal bookmarks on the Access Bookmark page. Note: You may only toggle FSA Standarded bookmarks.	N/A	The 1) Click Toggle to toggle a bookmark off/on. The status of your bookmark is indicated beside it. 2) Click Edit to edit the personal bookmark(s) you've selected. 3) Click Delete to delete your personal bookmarks text is displayed on the Access Bookmark page. Note: You may only toggle FSA Standarded bookmarks.	5.9.5 DD			
6			Verify that there is a Title and (off or on) text for each link: Ex.) My FSA Students Portal - Preparing (off) on the Access Bookmark page.	N/A	The Ex.) My FSA Students Portal - Preparing (off) text is displayed on the Access Bookmark page.	5.9.5 DD			
7			Verify that there is a Toggle image next to each standard and personal bookmark on the Access Bookmark page.	N/A	The Toggle images are displayed on the Access Bookmark page.	5.9.5 DD			
8			Click one Toggle image on the Access Bookmark page.	N/A	The action toggles user's bookmarks on or off and refreshes page.	5.9.5 DD			
9			Verify that there is an Edit image next to each personal bookmark on the Access Bookmark page.	N/A	The Edit buttons are displayed on the Access Bookmark page.	5.9.5 DD			
10			Click one Edit button on the Access Bookmark page.	N/A	The Edit Bookmark page opens in the content window.	5.9.5 DD			
11			Verify that there is a Delete image next to each personal bookmark on the Access Bookmark page.	N/A	The Delete buttons are displayed on the Access Bookmark page.	5.9.5 DD			

12				Click the Delete button on the Access Bookmark page.	N/A	The action deletes specified bookmarks then refreshes page.	5.9.5 DD			
13				Verify that there is a Reset button on the Access Bookmark page.	N/A	The Reset button is displayed on the Access Bookmark page.	5.9.5 DD			
14				Click the Reset button on the Access Bookmark page.	N/A	The action will clear form elements.	5.9.5 DD			

End of script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		
4			Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD		

5				Verify that there is an Add this Page message: You may edit the title of this bookmark. Click Submit to add the bookmark to your personal My FSA bookmarks on the Add this Page page.	N/A	The You may edit the title of this bookmark. Click Submit to add the bookmark to your personal My FSA bookmarks text is displayed on the Add this Page page.	5.10.5 DD			
6				Verify that there is Title text on the Add this Page page.	N/A	The Title is displayed on the Add this Page page.	5.10.5 DD			
7				Verify that there is Title text box on the Add this Page page.	N/A	The Title text box is displayed on the Add this Page page. The field is pre-populated with the page title.	5.10.5 DD			
8				Verify that there is URL text on the Add this Page page.	N/A	The URL text is displayed on the Add this Page page.	5.10.5 DD			
				Verify that the URL is listed on the Add this		The URL is displayed on the Add this Page page. The field is pre-populated with the URL.	5.10.5 DD			
9				Verify that there is Rank text on the Add this Page page.	N/A	The Rank is displayed on the Add this Page page.	5.10.5 DD			
10				Verify that there is a Rank drop down on the Add this Page page.	N/A	The Rank drop down is displayed on the Add this Page page. Default value is 1.	5.10.5 DD			
11				Verify that there is a Submit button on the Add this Page page.	N/A	The Submit button is displayed on the Add this Page page.	5.10.5 DD			
12				Enter a Title for the URL that is 1 character long. Rank the URL first. Click on the Submit button on the Add this Page page.	N/A	The action takes user back to main portal page. The new URL has been added to the My Bookmarks section and is at the top of the list.	5.10.5 DD			
13				Click Add this Page.	N/A	User is taken to the Add this Page page.	5.10.5 DD			

14				Enter a URL name that is 25 characters long. Rank the URL last. Click on the Submit button on the Add this Page page.	N/A	The action takes user back to main portal page. The new URL has been added to the My Bookmarks section and is at the bottom of the list.	5.10.5 DD			
15				Verify that there is a Reset button on the Add this Page page.	N/A	The Reset button is displayed on the Add this Page page.	5.10.5 DD			
15				Click the Reset button on the Add this Page page.	N/A	The action will clear form elements.	5.10.5 DD			

End of script

Exception Script

1				Click on the My FSA text image with an appropriate alt text description on the Students Portal home page.	N/A	The Logon page opens in the content window.	2.1.1.6 RTM			
2				Enter user name and password. Click Submit.	N/A	The user is logged in to My FSA if valid. A welcome message with the users first name appears. Links to State aid agencies for the users state of residence and the state in which the user would like to attend school are included in the My Bookmarks section.	5.4.5. DD			
3				Click the Add this Page on the left navigation bar.	N/A	The Add this Page page opens in the content window. The URL is displayed.	5.9.5 DD			
4				Delete URL title. Click Submit.	N/A	Error message. You must enter a URL name.	5.9.5 DD			
5				Enter a URL name with 26 characters .	N/A	Only 25 characters are contained in field.	5.9.5 DD			

End of Exception script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
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5				Verify that there is an Add Bookmark message: You may add any .gov, .org, or .edu bookmark to your personal bookmarks. on the Add Bookmark page.	N/A	The You may add any .gov, .org, or .edu bookmark to your personal bookmarks. text is displayed on the Add Bookmark page.	5.10.5 DD			
6				Verify that there is Title text on the Add Bookmark page.	N/A	The Title is displayed on the Add Bookmark page.	5.10.5 DD			
7				Verify that there is Title text box on the Add Bookmark page.	N/A	The Title text box is empty and is displayed on the Add Bookmark page.	5.10.5 DD			
8				Verify that there is URL text on the Add Bookmark page.	N/A	The URL is displayed on the Add Bookmark page.	5.10.5 DD			
9				Verify that there is URL text box on the Add Bookmark page.	N/A	The URL text box is empty and is displayed on the Add Bookmark page.	5.10.5 DD			
10				Verify that there is Rank text on the Add Bookmark page.	N/A	The Rank is displayed on the Add Bookmark page.	5.10.5 DD			
11				Verify that there is a Rank drop down on the Add Bookmark page.	N/A	The Rank drop down is displayed on the Add Bookmark page. Default value is 1.	5.10.5 DD			
12				Verify that there is a Submit button on the Add Bookmark page.	N/A	The Submit button is displayed on the Add Bookmark page.	5.10.5 DD			
13				Enter a URL name and a URL that are both 1 character long. Rank the URL first. Click on the Submit button on the Add Bookmark	N/A	The action takes user back to main portal page. The new URL has been added to the My Bookmarks section and is at the	5.10.5 DD			
14				Click Add a Bookmark.	N/A	User is taken to the Add a bookmark page.	5.10.5 DD			
15				Enter a URL name and a URL that are both 25 characters long. Rank the URL last. Click on the Submit button on the Add Bookmark	N/A	The action takes user back to main portal page. The new URL has been added to the My Bookmarks section and is at the bottom of the list	5.10.5 DD			

15				Verify that there is a Reset button on the Add Bookmark page.	N/A	The Reset button is displayed on the Add Bookmark page.	5.10.5 DD			
16				Click the Reset button on the Add Bookmark page.	N/A	The action will clear form elements.	5.10.5 DD			

End of script

Exception Script

1				Click on the My FSA text image with an appropriate alt text description on the Students Portal home page.	N/A	The Logon page opens in the content window.	2.1.1.6 RTM			
2				Enter user name and password. Click Submit.	N/A	The user is logged in to My FSA if valid. A welcome message with the users first name appears. Links to State aid agencies for the users state of residence and the state in which the user would like to attend school are included in the My Bookmarks section.	5.9.5 DD			
3				Click the Add bookmark on the left navigation bar.	N/A	The Add Bookmark page opens in the content window.	5.9.5 DD			
4				Click Submit.	N/A	Error message. You must enter a URL and title.	5.9.5 DD			
5				Enter URL. Click submit.	N/A	Error message. You must enter a title.	5.9.5 DD			
6				Click reset. Enter title. Click submit.	N/A	Error message. You must enter a URL.	5.9.5 DD			
7				Enter a URL with an invalid domain name (.com)	N/A	Error message. Invalid URL.	5.9.5 DD			
8				Enter a URL with 26 characters and a title with 26 characters.	N/A	Error message. Invalid URL and title.	5.9.5 DD			

End of Exception script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
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1				Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD			
2				Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD			
3				Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD			
4				Verify that all links on the page are active and link to the appropriate URL (see above).	N/A	All links on the page are active and link to the correct URLs.	2.3 DD			

6				Verify that there is an Edit Bookmark message: You may edit the title of this bookmark. Click Submit to submit the edited bookmark on the Edit Bookmark page.	N/A	The You may edit the title of this bookmark. Click Submit to submit the edited bookmark text is displayed on the Edit Bookmark page.	5.12.5 DD			
7				Verify that there is Title text on the Edit Bookmark page.	N/A	The Title is displayed on the Edit Bookmark page.	5.12.5 DD			
8				Verify that there is Title text box on the Edit Bookmark page.	N/A	The Title text box is displayed on the Edit Bookmark page. The field is prepopulated with the existing URL title.	5.12.5 DD			
9				Verify that there is URL text on the Edit Bookmark page.	N/A	The URL is displayed on the Edit Bookmark page.	5.12.5 DD			
10				Verify that there is URL text box on the Edit Bookmark page.	N/A	The URL text box is displayed on the Edit Bookmark page. The field is prepopulated with the existing URL.	5.12.5 DD			
11				Verify that there is Rank text on the Edit Bookmark page.	N/A	The Rank is displayed on the Edit Bookmark page.	5.12.5 DD			
12				Verify that there is a Rank drop down on the Edit Bookmark page.	N/A	The Rank drop down is displayed on the Edit Bookmark page.	5.12.5 DD			
13				Verify that there is a Submit button on the Edit Bookmark page.	N/A	The Submit button is displayed on the Edit Bookmark page.	5.12.5 DD			
14				Edit the name of the URL so that it is 1 character long. Select a new rank. Click Submit.	N/A	User is taken back to personalized MyFSA page. The appropriate bookmark has been edited and re-ranked.	5.12.5 DD			
15				Click on Access Bookmarks.	N/A	The action takes user back to access bookmarks page.	5.12.5 DD			
16				Click on Edit Bookmarks.	N/A	The action takes user back to edit bookmarks page.	5.12.5 DD			
17				Verify that there is a Delete button on the Edit Bookmark page.	N/A	The Delete button is displayed on the Edit Bookmark page.	5.12.5 DD			
18				Select a bookmark and click the Delete button on the Edit Bookmark page.	N/A	The action takes user back to the Account Information page.	5.12.5 DD			

19				Click Submit.	N/A	User is taken back to personalized MyFSA page. The appropriate bookmark has been deleted.	5.12.5 DD			
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End of script

Exception Script

1				Click on the My FSA text image with an appropriate alt text description on the Students Portal home page.	N/A	The Logon page opens in the content window.	2.1.1.6 RTM			
2				Enter user name and password. Click Submit.	N/A	The user is logged in to My FSA if valid. A welcome message with the users first name appears. Links to State aid agencies for the users state of residence and the state in which the user would like to attend school are included in the My Bookmarks section.	2.1.1.6 RTM			
3				Click the Access bookmarks on the left navigation bar.	N/A	The Add Bookmark page opens in the content window.	5.9.5 DD			
4				Click Edit bookmarks.		The Edit bookmarks page opens in the content window.	5.9.5 DD			
5				Delete URL name. Click Submit.	N/A	Error message. You must enter a URL name.	5.9.5 DD			
6				Enter a URL with an invalid domain name (.com+G22)	N/A	Error message. Invalid URL.	5.9.5 DD			
7				Enter title with 26 characters. Click submit.	N/A	Error message. Invalid title.	5.9.5 DD			

End of Exception script

Spanish Scripts

Step	Role	User ID	Action	Test Data Reference Number	Expected Result	Condition X-ref	Status (Pass or Fail)	Signoff
1			Click the Espanol button.	N/A	Spanish version of the page is displayed.	2.3 DD		
2			Verify that the images and text do not shift when toggling between english and spanish.	N/A	All images and text remain in the same location.	2.3 DD		
3			Verify that alt text for all images has been translated to spanish.	N/A	All images have spanish alt text.	2.3 DD		

