



F E D E R A L
S T U D E N T A I D

We Help Put America Through School

**Federal Student Aid (FSA)
Financial Management System (FMS)**
FFEL Lender Reporting System Redesign

Lender's Application Process (LAP)
User Acceptance Test Script
LENDER/TRUSTEE

LAP User Acceptance Test Script - LENDER/TRUSTEE

No	Category/ Screen	Control Name	Test Content	Expected Result	Test Result	Issues
1.	Welcome	Exit	Click on "Exit" button	<ul style="list-style-type: none"> - This button will be used by the User to exit the LAP Welcome screen. Clicking on the button will close the form, and exit the application. 		
2.	Welcome	Lender/Service ID	Enter "Lender/Service ID"	<ul style="list-style-type: none"> - Field is mandatory - User must be able to enter the test six digit Lender/Service Identification Number - Lender/Service number cannot be greater than or less than six digits. 		
3.	Welcome	Federal Tax ID	Enter "Federal Tax ID"	<ul style="list-style-type: none"> - Field is mandatory - User must be able to enter the test Federal Tax ID - Tax ID must not be greater than or less than nine digits. 		
4.	Welcome	Log In Button	Click on "Log-In" Button	<ul style="list-style-type: none"> - If the Lender/Service ID and Federal Tax ID are correct, clicking the "Log In" button will direct the user to the "Lender/Service/Trustee Application Process Screen". - If Lender/Service ID or Federal Tax ID is incorrect, then the user must not be allowed to proceed until he/she enters a valid combination. 		

LAP User Acceptance Test Script - LENDER/TRUSTEE

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5.	Application Process	Selection (Lender; Servicer; or Lender/Trustee)	Click on "Lender/Trustee" Field	<ul style="list-style-type: none"> - User has to click on the "Lender/Trustee" button. - If user selects Lender, the following fields will appear: <ul style="list-style-type: none"> o Servicer ID (read-only) o Federal Tax ID (read-only) o Lender Name (updateable) o Institution Type (updateable) o Interest Calculation Method (updateable) 		
6.	Application Process	Lender/Trustee ID	View "Lender/Trustee ID"	<ul style="list-style-type: none"> - Check to see if field is Read-Only. User should not be able to modify this value. - Must display the Lender/Trustee ID entered in the "Welcome" Screen. - Field is mandatory 		
7.	Application Process	Federal Tax ID	View "Federal Tax ID"	<ul style="list-style-type: none"> - Check to see if field is Read-Only. User should not be able to modify this value. - Must display the Tax ID entered in the "Welcome" Screen. - Field is mandatory 		
8.	Application Process	Lender/Trustee Name	View/Enter "Lender/Trustee Name"	<ul style="list-style-type: none"> - User must be able to enter or update the Lender/Trustee Name - Must display the Lender Name associated with the LID entered in the "Welcome" Screen. - User must enter Lender Name if no name defaults - Field is mandatory 		

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9.	Application Process	Institution Type	View/Enter "Institution Type"	<ul style="list-style-type: none"> - User must be able to select an Institution Type from a list of values. - User must be able to select an Institution Type from a list of values. - Field is mandatory. 		
10.	Application Process	Interest Calculation Method	View/Select "Interest Calculation Method"	<ul style="list-style-type: none"> - User must be able select an Interest Calculation Method from a list of values. - Field is mandatory. 		
11.	Application Process	Continue Button	Click on "Continue" Button	<ul style="list-style-type: none"> - User must click "Continue" after entering all data on Application Process screen. - If all required fields are completed, clicking the "Continue" button will bring the user to the "Contact Information" screen. - If one or ore required fields are blank or invalid, the user will not be allowed to proceed until he/she rectifies the problem. 		
12.	Contact Information	First Name	Enter "First Name"	<ul style="list-style-type: none"> - User must enter First name - Field is mandatory 		
13.	Contact Information	Middle Initial	Enter "Middle Initial"	<ul style="list-style-type: none"> - User can enter Middle Initial, if it is applicable. - Field is not mandatory 		
14.	Contact Information	Last Name	Enter "Last Name"	<ul style="list-style-type: none"> - User must enter a last name. - Field is mandatory 		
15.	Contact Information	Email	Enter "Email"	<ul style="list-style-type: none"> - User must be able to enter his/her email address. - Field is mandatory 		

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16.	Contact Information	Phone Number	Enter "Phone Number"	<ul style="list-style-type: none"> - If phone number does not include an area code, the user will not be able to move to the next field. - Field is mandatory 		
17.	Contact Information	Fax Number	Enter "Fax Number"	<ul style="list-style-type: none"> - If fax number does not include an area code, the user will not be able to move to the next field. - Field is not mandatory. 		
18.	Contact Information	Address	Enter "Address" in fields (only use fields needed): <ul style="list-style-type: none"> - Address Line 1 - Address Line 2 - Address Line 3 - Address Line 4 	<ul style="list-style-type: none"> - Must be able to distribute address over 4 lines if needed. - Address line 1 is mandatory 		
19.	Contact Information	City	Enter "City"	<ul style="list-style-type: none"> - Must be able to enter a city name and tab to the next field. - Field is mandatory. 		
20.	Contact Information	State	Select "State"	<ul style="list-style-type: none"> - Must be able to select from a list of states - Field is mandatory 		
21.	Contact Information	ZIP Code	Enter "ZIP Code"	User must be able to enter ZIP code in <ul style="list-style-type: none"> - Must be able to enter ZIP code in XXXXX or XXXXX – XXXX format, tab and move on to the next field. - Field is mandatory. 		
22.	Payment Information	Bank Name	Enter "Bank Name"	<ul style="list-style-type: none"> - User must be able to enter a Bank Name. - Field is mandatory 		

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23.	Payment Information	Bank Address	Enter "Address" in fields (only use fields needed): <ul style="list-style-type: none"> - Address Line 1 - Address Line 2 - Address Line 3 - Address Line 4 	<ul style="list-style-type: none"> - Must be able to distribute address over 4 lines if needed. - Address line 1 is mandatory 		
24.	Payment Information	Bank City	Enter "City"	<ul style="list-style-type: none"> - Must be able to enter a city name and tab to the next field. - Field is mandatory. 		
25.	Payment Information	Bank State	Select "State"	<ul style="list-style-type: none"> - Must be able to select from a list of states - Field is mandatory 		
26.	Payment Information	Bank ZIP Code	Enter "ZIP Code"	<p>User must be able to enter ZIP code in</p> <ul style="list-style-type: none"> - Must be able to enter ZIP code in XXXXX or XXXXX – XXXX format, tab and move on to the next field. - Field is mandatory. 		
27.	Entity Information	Entity Name	View/Enter Entity Name	<ul style="list-style-type: none"> - User must be able to enter or update the Entity Name - Field is mandatory 		
28.	Entity Information	Entity Address	Enter "Address" in fields (only use fields needed): <ul style="list-style-type: none"> - Address Line 1 - Address Line 2 - Address Line 3 - Address Line 4 	<ul style="list-style-type: none"> - Must be able to distribute address over 4 lines if needed. - Address line 1 is mandatory 		
29.	Entity Information	Entity City	Enter "City"	<ul style="list-style-type: none"> - Must be able to enter a city name and tab to the next field. - Field is mandatory. 		

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30.	Entity Information	Entity State	Select "State"	<ul style="list-style-type: none"> - Must be able to select from a list of states - Field is mandatory 		
31.	Entity Information	Entity ZIP Code	Enter "ZIP Code"	<p>User must be able to enter ZIP code in</p> <ul style="list-style-type: none"> - Must be able to enter ZIP code in XXXXX or XXXXX – XXXX format, tab and move on to the next field. - Field is mandatory. 		
32.	Entity Information	Entity Email	Enter "Email"	<ul style="list-style-type: none"> - User must be able to enter his/her email address. - Field is mandatory 		
33.	Entity Information	Entity Phone	Enter "Phone Number"	<ul style="list-style-type: none"> - If phone number does not include an area code, the user will not be able to move to the next field. - Field is mandatory 		
34.	Entity Information	Entity Fax	Enter "Fax Number"	<ul style="list-style-type: none"> - If fax number does not include an area code, the user will not be able to move to the next field. - Field is not mandatory. 		
35.	Guaranty Agency	Name	Select "Name"	<ul style="list-style-type: none"> - User must be able to select a Guaranty Agency from a list of values. - Field is mandatory 		
36.	Guaranty Agency	Code	View "Code"	<ul style="list-style-type: none"> - This is a read-only field. - Prepopulates based on the selected Guaranty Agency. 		
37.	Servicer Information	Name	Select "Name"	<ul style="list-style-type: none"> - User must be able to select a Servicer Name from a list of values. - Field is not mandatory 		
38.	Servicer Information	Number	View "Number"	<ul style="list-style-type: none"> - This is a read-only field. - Prepopulates based on the selected Servicer. 		

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39.	Servicer Information	Function	View "Function"	<ul style="list-style-type: none"> - This is a read-only field. - Prepopulates based on the selected Servicer. 		
40.	Additional LID(s) Information	Number	Enter "Additional LID"	<ul style="list-style-type: none"> - User must be able to enter an Additional LID. - Field is not mandatory 		
41.	Additional LID(s) Information	Name	View "Name"	<ul style="list-style-type: none"> - Field should not be editable - Should prepopulate based on the LID entered by the user. 		
42.	Additional LID(s) Information	Continue Button	Click "Continue" button	<p>If the user has completed the 3 mandatory sections</p> <ul style="list-style-type: none"> - Contact Information - Payment Information - Guaranty Agency, <p>the "Continue" button will be enabled. If any field within one of the 3 mandatory sections is incomplete then the "Continue" button will display an error message.</p>		
43.	Disclaimer	Disclaimer Text	View "Disclaimer Text"	<ul style="list-style-type: none"> - Disclaimer text should be visible, and compliant with Department of Education requirements. - Disclaimer text should be read-only - Disclaimer text should be visible, compliant with Department of Education requirements. 		

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44.	Disclaimer	Submit	Click "Submit" button	<ul style="list-style-type: none"> - Clicking on the "Submit" button will successfully submit the LAP application. - A "LAP was successfully submitted" confirmation message should appear. - User should be directed back to the "Welcome" screen. - Status should change to "submitted" - The submit button should be visible and enabled. 		