



# Requirements Traceability Matrix FSA Students Portal - Release 2

12/10/2002~~7/18/2002~~~~7/16/2002~~

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**FSA Portal Rollout Project – Task Order #79**  
Students Portal Release 2 - Requirements Traceability Matrix



## 1.1 Requirements Traceability Matrix

High-level Function	Requirement Number	Requirement Title	How function is Satisfied	Detailed Requirements Reference Section
<b>1. General Application Functionality</b>	1.1	Content Management	The existing Students Portal pages will be modified in such a way so as to allow FSA employees to maintain and update the Students Portal.	2.1.1.1
	1.2	Customer Adoption Plan	The Modernization Partner team will work with Students Channel representatives to develop and implement a customer adoption plan and marketing strategy.	2.1.1.2
	1.3	MyFSA (Personalization)	The applicable functional modules associated with the XapPack will be incorporated into myFSA.	2.1.1.3
	1.4	Language	All portal content will be reviewed and revised with 2 purposes in mind: to make the language less governmental; and to ensure that equity is given to FFEL and Direct Loans alike.	2.1.1.4
<b>2. General Content, Site Resources</b>	2.1	Publications link	<a href="#">Portal Link</a> to Publications page. Contains links to various FSA forms and publications.	2.1.1.5.1
<b>3. Site Resources pages - Publications</b>	3.1	FAFSA link	External link to <a href="http://www.fafsa.ed.gov">http://www.fafsa.ed.gov</a>	2.1.1.5.1
	3.2	Completing the FAFSA link	<del>External-Internal link from Publications page. to <a href="http://www.ed.gov/prog-inf/o/SFA/FAFSA/instr02-03/index.html">http://www.ed.gov/prog-inf/o/SFA/FAFSA/instr02-03/index.html</a></del>	2.1.1.5.1
	3.3	Student Guide link	<del>Internal link from Publications page. External Link to <a href="http://www.ed.gov/prog-inf/o/SFA/StudentGuide">http://www.ed.gov/prog-inf/o/SFA/StudentGuide</a></del>	2.1.1.5.1
	3.4	Funding Your Education link	<del>Internal link from Publications page. External link to <a href="http://www.ed.gov/prog-inf/o/SFA/EVE/">http://www.ed.gov/prog-inf/o/SFA/EVE/</a></del>	2.1.1.5.1
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High-level Function	Requirement Number	Requirement Title	How function is Satisfied	Detailed Requirements Reference Section
	3.5	Audio Guide link	<del>Internal link from Publications page. External link to <a href="http://www.ed.gov/prog_info/SFA/StudentGuide/2002-3/audio.html">http://www.ed.gov/prog_info/SFA/StudentGuide/2002-3/audio.html</a></del>	2.1.1.5.1
	3.6	HS Counselors Handbook link	<del>Internal link to .pdf from Publications page. Link to HS Counselors Handbook .pdf file.</del>	2.1.1.5.1
	3.7	Managing the Price of College link	External link to <a href="http://www.ed.gov/pubs/collegecosts/cover.html">http://www.ed.gov/pubs/collegecosts/cover.html</a>	2.1.1.5.1
	3.8	Student Financial Web Sites link	<del>Internal link to .pdf from Publications page. Link to Student Financial Web Sites .pdf file.</del>	2.1.1.5.1
	3.9	Myths about Financial Aid link	<del>Internal link to .pdf from Publications page. Link to Myths about Financial Aid .pdf file.</del>	2.1.1.5.1
	3.10	Why Go to College? link	<del>Internal link to .pdf from Publications page. Link to Why Go to College? .pdf file.</del>	2.1.1.5.1
	3.11	Choosing a Career link	<del>Internal link to .pdf from Publications page. Link to Choosing a Career .pdf file.</del>	2.1.1.5.1
	3.12	Choose a Career Carefully link	<del>Internal link to .pdf from Publications page. Link to Choose a Career Carefully .pdf file.</del>	2.1.1.5.1
	3.13	Need training for a job? link	<del>Internal link to .pdf from Publications page. Link to Need training for a job? .pdf file.</del>	2.1.1.5.1
	3.14	Don't get scammed on you way to college! link	<del>Internal link to .pdf from Publications page. Link to Don't get scammed on you way to college! .pdf file.</del>	2.1.1.5.1
	3.15	Be an informed consumer link	<del>Internal link to .pdf from Publications page. Link to Be an informed consumer .pdf file.</del>	2.1.1.5.1



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	3.16	Military Scholarships link	<a href="#">Internal link to .pdf from Publications page.Link to Military Scholarships .pdf file.</a>	2.1.1.5.1
	3.17	Federal Student Aid at a Glance link	<a href="#">Internal link to .pdf from Publications page.Link to Federal Student Aid at a Glance .pdf file.</a>	2.1.1.5.1
	3.18	Looking for Student Aid link	<a href="#">Internal link to .pdf from Publications page.Link to Looking for Student Aid .pdf file.</a>	2.1.1.5.1
	3.19	Stafford Loan Forgiveness for Teachers link	<a href="#">Internal link to .pdf from Publications page.Link to Stafford Loan Forgiveness for Teachers .pdf file.</a>	2.1.1.5.1
	3.20	The EFC Formula link	External link to <a href="http://ifap.ed.gov/IFAPWebApp/currentEFCInformationPag.jsp">http://ifap.ed.gov/IFAPWebApp/currentEFCInformationPag.jsp</a>	2.1.1.5.1
	3.21	Don't Get Stung! link	<a href="#">Internal link to .pdf from Publications page.Link to Don't Get Stung! .pdf file.</a>	2.1.1.5.1
<b>High-level Function</b>	<b>Requirement Number</b>	<b>Requirement Title</b>	<b>How function is Satisfied</b>	<b>Detailed Requirements Reference Section</b>
	3.22	FSA Glossary link	<a href="#">Internal link to .pdf from Publications page.Link to FSA Glossary .pdf file.</a>	2.1.1.5.1
	3.23	Loan Discharge Application: School Closure link	Link to Loan Discharge Application: School Closure link .pdf file <a href="#">on IFAP site.</a>	2.1.1.5.1
	3.24	Loan Discharge Application: False Certification of Ability to Benefit link	Link to Loan Discharge Application: False Certification of Ability to Benefit .pdf file <a href="#">on IFAP site.</a>	2.1.1.5.1
	3.25	Loan Discharge Application: False Certification (Disqualifying Status) link	Link to Loan Discharge Application: False Certification (Disqualifying Status) .pdf file <a href="#">on IFAP site.</a>	2.1.1.5.1



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	3.26	Loan Discharge Application: Unauthorized Signature/Unauthorized Payment link	Link to Loan Discharge Application: Unauthorized Signature/Unauthorized Payment .pdf file <a href="#">on IFAP site.</a>	2.1.1.5.1
	3.27	Total and Permanent Disability Cancellation Request link	Link to Total and Permanent Disability Cancellation Request .pdf file <a href="#">on IFAP site.</a>	2.1.1.5.1
	3.28	Forbearance form for FFEL Loans link	<a href="#">Internal link to .pdf from Publications page. Link to Forbearance form for FFEL Loans .pdf file.</a>	2.1.1.5.1
	3.29	Forbearance form for Direct Loans link	<a href="#">Internal link to .pdf from Publications page. Link to Forbearance form for Direct Loans .pdf file.</a>	2.1.1.5.1
	3.30	Application for forgiveness link	<a href="#">Internal link to .pdf from Publications page. Link to Application for forgiveness .pdf file.</a>	2.1.1.5.1
	3.31	Direct Loan Forms link	External link to <a href="http://www.dlserver.ed.gov">http://www.dlserver.ed.gov</a>	2.1.1.5.1
	3.32	Direct Consolidation Loan Forms link	External link to <a href="http://loanconsolidation.ed.gov/forms.shtml">http://loanconsolidation.ed.gov/forms.shtml</a>	2.1.1.5.1
<b>4. General Content, Audience Links</b>	<a href="#">4.1</a>	Graduate/Professional School	Link to and description of Graduate School page.	2.1.1.6.1
<b>5. Audience Pages – Graduate Student content – main</b>	5.1	<a href="#">Nat'l Assoc. of Grad and Prof. Students link</a> Graduate Student	<del>Contains information and links relevant to graduate students.</del> External link to <a href="http://www.nagps.org/">http://www.nagps.org/</a>	2.1.1.6.1
<b><u>High-level Function</u></b>	<b><u>Requirement Number</u></b>	<b><u>Requirement Title</u></b>	<b><u>How function is Satisfied</u></b>	<b><u>Detailed Requirements Reference Section</u></b>
	<a href="#">5.2</a>	<a href="#">Grad. Student Resources link</a>	External link to <a href="http://www-personal.umich.edu/~danhorn/graduate.html">http://www-personal.umich.edu/~danhorn/graduate.html</a>	
	<a href="#">5.3</a>	<a href="#">Grad. And Prof. School profiles</a>	External link to <a href="http://www.gradprofiles.com/">http://www.gradprofiles.com/</a>	
	<a href="#">5.4</a>	<a href="#">Students.gov link</a>	External link to <a href="http://www.students.gov">http://www.students.gov</a>	



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	<a href="#">5.5</a>	<a href="#">Testing information</a>	<a href="#">Portal link to the testing page.</a>	
<b>6. Audience Pages – Returning Student - main</b>	6.1	Self Assessment	Link to and description of Self Assessment tool.	2.1.1.6.2
<b>7. Audience Pages – Parent content – main</b>	7.1	<a href="#">PLUS v. Home Equity</a> link	Link to and description of Home Equity page.	2.1.1.6.3
	7.2	<a href="#">PLUS v. Cashing Investments</a> link	Link to and description of Cashing Investments page.	2.1.1.6.3
	7.3	<a href="#">PLUS v. Using 401K Funds</a> link	Link to and description of 401K page.	2.1.1.6.3
	7.4	College Savings Calculator link	Link to and description of College Savings Calculator tool.	2.1.1.6.3
	7.5	Tax Incentives for Education-related Expenses link	Link to and description of Tax Incentives page.	2.1.1.6.3
	7.6	Saving Money for College link	Link to and description of Saving Money page.	2.1.1.6.3
<b>8. Student Portal Home</b>	8.1	Announcements	Announcements about and links to the latest news and headlines will be contained within the box	2.1.2.1
<b>9. Preparing content - main</b>	9.1	Planner Timeline link	Link to and description of Planner Timeline page.	2.1.3
	9.2	Student Planner link	Link to and description of Student Planner tool.	2.1.3
	9.3	College Savings	Link to and description of College Savings tool	2.1.3
<b><a href="#">High-level Function</a></b>	<b><a href="#">Requirement Number</a></b>	<b><a href="#">Requirement Title</a></b>	<b><a href="#">How function is Satisfied</a></b>	<b><a href="#">Detailed Requirements Reference Section</a></b>
	9.4	Self Assessment	Link to and description of Self Assessment tool	2.1.3



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<b>10. Preparing content – Planner Timeline</b>	10.1	Grade 8 link	Link to Grade 8 Timeline page.	2.1.3.1
	10.2	Grade 9 link	Link to Grade 9/Freshman Year Timeline page.	2.1.3.1
	10.3	Grade 10 link	Link to Grade 10/Sophomore Year Timeline page.	2.1.3.1
	10.4	Grade 11 link	Link to Grade 11/Junior Year Timeline page.	2.1.3.1
	10.5	Grade 12 link	Link to Grade 12/Senior Year Timeline page.	2.1.3.1
<b>11. Preparing content – Testing Information</b>	11.1	Testing Preparation link	External link to <a href="http://www.number2.com">http://www.number2.com</a>	2.1.3.2
<b>12. Choosing content - main</b>	12.1	College Selection link	Link to and description of College Selection tools.	2.1.4
	12.2	Campus Tours link	Link to and description of Campus Tours tool.	2.1.4
	12.3	Distance Learning link (possibly)	Link to and description of Distance Learning page.	2.1.4
<b>13. Choosing content – Types of Schools</b>	13.1	Distance Learning link (possibly)	Link to and description of Distance Learning page.	2.1.4.1
<b>14. Applying content - main</b>	14.1	Online Applications link	Link to and description of online application tool.	2.1.5



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<u>High-level Function</u>	<u>Requirement Number</u>	<u>Requirement Title</u>	<u>How function is Satisfied</u>	<u>Detailed Requirements Reference Section</u>
<b>15. Funding content - main</b>	15.1	State Guarantee Agencies link	External link to and description of <a href="http://WWW.ED.GOV/PROGRAMS/BASTMP/SHEA.HTM">HTTP://WWW.ED.GOV/PROGRAMS/BASTMP/SHEA.HTM</a> and <a href="http://www.ed.gov/Programs/bastmp/SGA.htm">http://www.ed.gov/Programs/bastmp/SGA.htm</a>	2.1.6
	15.2	Reduce College Costs link	Link to and description of Reducing College Costs page.	2.1.6
	15.3	How to Choose and Evaluate Lenders link	Link to and description of How to Choose page.	2.1.6
	15.4	Sample Awards Package link	Link to and description of Sample Awards page.	2.1.6
	15.5	Financial Aid Wizard	Link to and description on Financial Aid Wizard tool.	2.1.6
	15.6	Saving Money for College link	Link to and description of Saving Money page.	2.1.6
	15.7	Other Sources of Student Aid link	Link to and description of Other Sources page.	2.1.6
	15.8	Amortization Table	Contains or links to amortization table	2.1.6
<b>16. Funding content – Scholarships</b>	16.1	General Scholarship Information link	Link to and description of General Scholarships page.	2.1.6.1
	16.2	What does it take to get a scholarship? link	Link and description of What does it take page.	2.1.6.1
	16.3	How do I find out about scholarships? link	Link to and description of How do I find out page.	2.1.6.1
	16.4	How do I apply for scholarships? link	Link to and description of How do I apply page.	2.1.6.1
	16.5	Scholarship Checklist link	Link to and description of Scholarship Checklist page.	2.1.6.1
	16.6	FAFSA link	Link to and description of FAFSA page.	2.1.6.1



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<b>17. Funding content – Other Sources of Financial Aid</b>	17.1	Department of Veterans Affairs link	External link to <a href="http://www.gibill.va.gov/">HTTP://WWW.GIBILL.VA.GOV/</a>	2.1.6.2
	17.2	United States Army link	External link to <a href="http://www.armyeducation.army.mil/">HTTP://WWW.ARMYEDUCATION.ARMY.MIL/</a>	2.1.6.2
	17.3	Americorps link	External link to <a href="http://www.americorps.org">http://www.americorps.org</a>	2.1.6.2
	17.4	Department of Health and Human Services link	External link to <a href="http://www.dhhs.gov">HTTP://WWW.DHHS.GOV</a>	2.1.6.2
	17.5	Indian Health Service link	External link to <a href="http://www.ihs.gov/jobscareerdevelopment/dhps/hprtsc.asp">HTTP://WWW.IHS.GOV/JOBSCAREERDEVELOPMENT/DHPS/HPRTSC.ASP</a>	2.1.6.2
	17.6	National Institute of Health link	External link to <a href="http://grants1.nih.gov/grants/index.cfm">http://grants1.nih.gov/grants/index.cfm</a>	2.1.6.2
	17.7	Workforce Investment Act link	External link to <a href="http://usworkforce.org/asp/act.asp">http://usworkforce.org/asp/act.asp</a>	2.1.6.2
	17.8	Students.gov link	External link to <a href="http://www.students.gov">http://www.students.gov</a>	2.1.6.2
<b>18. Funding content – FAFSA Information</b>	18.1	FAFSA link	External link to <a href="http://www.fafsa.ed.gov">HTTP://WWW.FAFSA.ED.GOV</a>	2.1.6.3
	18.2	PIN Site link	External link to and description of <a href="http://www.fafsa.ed.gov/what006.htm">http://www.fafsa.ed.gov/what006.htm</a>	2.1.6.3
	18.3	Federal School Code Search link	External link to <a href="http://www.ed.gov/studentaid/apply/search.html">http://www.ed.gov/studentaid/apply/search.html</a>	2.1.6.3



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	18.4	Completing the FAFSA link	<a href="http://www.ed.gov/prog-info/SFA/FAFSA/instr02-03/index.html">External link to http://www.ed.gov/prog-info/SFA/FAFSA/instr02-03/index.html</a> Internal link to Completing the FAFSA.	2.1.6.3
<b>19. Attending content – Closed School Information</b>	19.1	List of Closed Schools and Contact Information link	Link to and description of Closed School Contact page.	2.1.7.2
<b>High-level Function</b>	<b>Requirement Number</b>	<b>Requirement Title</b>	<b>How function is Satisfied</b>	<b>Detailed Requirements Reference Section</b>
	19.2	Loan Discharges	Link to and description of Loan Discharges page.	2.1.7.2
<b>20. Attending content – Closed School Contact Information</b>	20.1	Closed School Contact Information	Contains information school closings.	2.1.7.2.1
<b>21. Attending content – Career Information</b>	21.1	Self-Assessment link	Link to and description of Self Assessment tool.	2.1.7.1
	21.2	Find a Career link	Link to and description of Career Finder tool.	2.1.7.1
	21.3	Career List	External Xap link.	2.1.7.1
<b>22. Repaying content – main</b>	22.1	Cancellation and Deferment Options for Teachers	Link to and description of Cancellation Options for Teachers page.	2.1.8
	22.2	Child Care Provider Loan Forgiveness Program	Link to Child Care Provider Loan Forgiveness Program .pdf file.	2.1.8
	<a href="#">22.3</a>	<a href="#">Direct Loans Servicing link</a>	<a href="http://www.dlservicing.ed.gov">External link to http://www.dlservicing.ed.gov</a>	



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23. Repaying – Cancellation/Deferment Options for Teachers	23.1	Cancellation/Deferment Options for Teachers	Contains information cancellation and deferment options for teachers.	2.1.8.2
	23.2	Cancelling a Perkins Loan link	Link to and description of Cancelling a Perkins Loan page.	2.1.8.2
	23.3	Cancellation for Stafford Loan link	Link to and description of Cancelling a Stafford Loan page.	2.1.8.2
	23.4	Stafford Loan Deferment Provisions link	Link to and description of Stafford Loan Deferment.	2.1.8.2
	23.5	Douglas Scholarship Reduced Service link	Link to and description of Douglas Scholarship page.	2.1.8.2
<b>High-level Function</b>	<b>Requirement Number</b>	<b>Requirement Title</b>	<b>How function is Satisfied</b>	<b>Detailed Requirements Reference Section</b>
	23.6	Deferments for FFEL and Direct Loans link	Link to and description of Deferments for FFEL and Direct Loans page.	2.1.8.2
24. Repaying – Difficulty Paying	24.1	Ombudsman link	External link to <a href="http://www.ombudsman.ed.gov">http://www.ombudsman.ed.gov</a>	2.1.8.3
25. Repaying – Electronic Payment	25.1	EBPP link	External link to <a href="https://www.dlssonline.com/navBarMain.asp? Sect=2&amp;Tab=5&amp;Pg=Repay Opts.asp">https://www.dlssonline.com/navBarMain.asp? Sect=2&amp;Tab=5&amp;Pg=Repay Opts.asp</a>	2.1.8.1