



**Change History Log:**

February 25, 2002

**In Response Reply to: 02EDU0207**

Department of Education  
 Student Financial Assistance  
 Carol Seifert  
 Contracts Office Technical Representative

Subject: Contract # ED-99-DO-0002  
 Task Order # 86 e-Audit  
 Deliverable 86.1.1 – Vision Document ( e-Audit Project Plan and Project Kick-Off Materials )

Dear Ms. Seifert:

Enclosed is the e-Audit Project Plan and Project Kick-Off Materials required by the subject task order. Attached are suggested changes from the reviewers. Future revisions are not planned, but the document will be updated as appropriate.

ACCENTURE, LLP

Deliverable 86.1.1 Vision Document ( e-Audit )					
Suggested Changes/Comments	Page	Author	Date	Change Made Y/N	Comment
Question: Will Microsoft Project Workplans be available to SFA Staff?	7	Randy Wolff	Feb. 8, 2002	N/A	Yes; all staff, including SFA Core membership have access to the e-Project website. The workplan is available via the site. Hardcopy will also be made available to those without access to the Microsoft Project application.
Project Metrics identified should accurately reflect e-Audit project measurement tools rather than Accenture "standard" metrics.	9	Randy Wolff	Feb. 8, 2002	Yes	Metrics have been updated to better reflect day-to-day e-Audit project management metrics.
Question: Are CQMA Partner reviews ( Accenture internal quality reviews) a cost to the e-Audit project?	12	Randy Wolff	Feb. 8, 2002	N/A	While these costs are attributed to the e-Audit project from Accenture's perspective, since the e-Audit task order is a fixed price arrangement, they do not reflect any additional costs to SFA.
Add the following to Project Manager Responsibilities: " is responsible for the success of the project."	12	Randy Wolff	Feb. 8, 2002	Yes	Addition made as suggested.
Clarify that the QPI Liaison educates the <u>Mod Partner</u> engagement staff on CMM Level 2 and 3 practices.	15	Randy Wolff	Feb. 8, 2002	Yes	Clarification made as suggested.



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Suggested Changes/Comments	Page	Author	Date	Change Made Y/N	Comment
Correct the opening sentence in the Design/Development Touchpoints paragraph to reflect design/development rather than testing.	18	Randy Wolff	Feb. 8, 2002	Yes	Correction made as suggested.
Clarify the acronym SRD	28	Randy Wolff	Feb. 8, 2002	Yes	Clarification made as suggested. SRD is the Systems Requirement Description
Independent Risk Assessment is required of all SFA applications and systems; include a reference to this fact.	N/A	Barbara Johnson	Feb. 19, 2002	No	Independent validation and verification ( IV&V ) efforts are not included in the scope of the developer's Task Order. Communications to IV&V organizations is however included and referenced in the table of section 6.2.1.
Vulnerability scanning software should be run against SFA systems for potential vulnerabilities. This should be done during the System Security Testing and Evaluation phase - prior to migration to production.	N/A	Barbara Johnson	Feb. 19, 2002	No	Details regarding application testing will be added to the Project Plan during the build and test portion of the e-Audit effort. These efforts are beyond scope of the current Task Order.