

Saba LMS Implementation
 Notification Configuration
 Enabled Triggered Notifications

Type	Event Name	Description	Priority	Occurrence	Frequency	Daily/ Weekly	Duration - Start Time	Duration - Start Date	Enable?	Action Name	Action Description	Domains	Subject	Recipient Type	Recipient Name	Attachment Description
Triggered	Class Cancelled	Class Cancelled	0	N/A	N/A	N/A	N/A	N/A	Yes	Class Cancelled	This event is triggered when a scheduled class is cancelled.	World	Update: @Class_ClassTitle@ Cancelled	Query	Cancelled_Class_All_Students Class Resources	Standard Notification: Class Cancelled
Triggered	Class Facility Changed	Class Facility Changed	0	N/A	N/A	N/A	N/A	N/A	Yes	Class Facility Changed	This event is triggered when the facility assigned to a class is changed.	World	Update: New Facility for @Class_ClassTitle@	Query	Class Resources Registered_Internal_Students Registered_External_Students	Standard Notification: Class Facility Changed
Triggered	Class Location Changed	Class Location Changed	0	N/A	N/A	N/A	N/A	N/A	Yes	Class Location Changed	This event is triggered when the location assigned to a scheduled class is changed.	World	Update: New Location for @Class_ClassTitle@	Query	Class Resources Registered_Internal_Students Registered_External_Students	Standard Notification: Class Location Changed
Triggered	Class Rescheduled	Class Rescheduled	0	N/A	N/A	N/A	N/A	N/A	Yes	Class Rescheduled	This event is triggered when a scheduled class is rescheduled or the session template is changed.	World	Update: @Class_ClassTitle@ Rescheduled	Query	Class Resources Registered_Internal_Students Registered_External_Students	Standard Notification: Class Rescheduled
Triggered	Class Room Changed	Class Room Changed	0	N/A	N/A	N/A	N/A	N/A	Yes	Class Room Changed	This event is triggered when the classroom assigned to a class is changed in Resource Manager.	World	Update: New Room for @Class_ClassTitle@	Query	Class Resources Registered_Internal_Students Registered_External_Students	Standard Notification: Class Room Changed
Triggered	Confirmed Registration created	Confirmed Registration created	0	N/A	N/A	N/A	N/A	N/A	Yes	Confirmed Registration created	This event is triggered when a registration is created and confirmed for a class with available seats.	World	Registration Confirmation for @Class_ClassTitle@	Query	Registered Client	Standard Notification: Confirmed Registration Created
Triggered	Registration Cancelled	Registration Cancelled	0	N/A	N/A	N/A	N/A	N/A	Yes	Registration Cancelled	This event is triggered when a class registration line item in an order is cancelled or an order containing a registration is cancelled.	World	Cancelled Registration Confirmation for @Class_ClassTitle@	Query	Cancelled_External_Students Cancelled_Internal_Students	Standard Notification: Registration Cancelled
Triggered	Registration Confirmed	Registration Confirmed	0	N/A	N/A	N/A	N/A	N/A	Yes	Registration Confirmed	This event is triggered when a waitlisted class registration is confirmed in Education Planner.	World	Registration Confirmation for @Class_ClassTitle@	Query	Registered Client	Standard Notification: Registration Cancelled
Triggered	Survey/Evaluation- Requested	Survey/Evaluation- Requested	0	N/A	N/A	N/A	N/A	N/A	Yes	Survey/Evaluation- Requested	This event is triggered when a user or group of users has been requested to complete an evaluation or survey.	World	Action Requested: @Survey/Evaluation_Name@	Query	Survey/Evaluation Responders	Standard Notification: Survey/Evaluation Requested
Triggered	Waitlisted Registration Created	Waitlisted Registration Created	0	N/A	N/A	N/A	N/A	N/A	Yes	Waitlisted Registration Created	This event is triggered when a class with no seats available is added to an order. The requested registration is automatically waitlisted.	World	Waitlist Confirmation for @Class_ClassTitle@	Query	Waitlisted_External_Student Waitlisted_Internal_Student	Standard Notification: Waitlisted Registration Created

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Event Name	Media	Keyword?	Inline?	MIME Type	Document Category	Locale	Attachment File Name	Business Object Key Words	Key Information Relayed	Description	Media	Keyword?	Inline?	Object
Class Cancelled	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Class Cancelled.txt	@Class_ClassTitle@ @Class_ClassStartDate@ @Class_ClassEndDate@ @Class_SessionName@ @Class_LocCity@ @Class_LocState@ @Class_ClassFacility@ @Class_Room@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	N/A	N/A	N/A	N/A	N/A
Class Facility Changed	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Class Facility Changed.txt	@Class_ClassTitle@ @Class_ClassStartDate@ @Class_ClassEndDate@ @Class_SessionName@ @Class_LocCity@ @Class_LocState@ @Class_ClassFacility@ @Class_Room@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	Facility attachments associated with the class will be attached to this email.	Email	No	No	Facility
Class Location Changed	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Class Location Changed.txt	@Class_ClassTitle@ @Class_ClassStartDate@ @Class_ClassEndDate@ @Class_SessionName@ @Class_LocCity@ @Class_LocState@ @Class_ClassFacility@ @Class_Room@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	Location and facility attachments associated with the class will be attached to this email.	Email	No	No	Location Facility
Class Rescheduled	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Class Rescheduled.txt	@Class_ClassTitle@ @Class_ClassStartDate@ @Class_ClassEndDate@ @Class_SessionName@ @Class_LocCity@ @Class_LocState@ @Class_ClassFacility@ @Class_Room@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	N/A	N/A	N/A	N/A	N/A
Class Room Changed	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Class Room Changed.txt	@Class_ClassTitle@ @Class_ClassStartDate@ @Class_ClassEndDate@ @Class_SessionName@ @Class_LocCity@ @Class_LocState@ @Class_ClassFacility@ @Class_Room@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	N/A	N/A	N/A	N/A	N/A
Confirmed Registration created	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Confirmation Registration Created.txt	@Reg_ClassTitle@ @Reg_ClassStartDate@ @Reg_EndDate@ @Reg_SessionName@ @Reg_ClassLocationCity@ @Reg_ClassLocationState@ @Reg_ClassFacility@ @Reg_Class_Room_#@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	Class, facility, and location attachments associated with the class will be attached to this email.	Email	No	No	Class Facility Location
Registration Cancelled	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Registration Cancelled.txt	@Reg_ClassTitle@ @Reg_ClassStartDate@ @Reg_EndDate@ @Reg_SessionName@ @Reg_ClassLocationCity@ @Reg_ClassLocationState@ @Reg_ClassFacility@ @Reg_Class_Room_#@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	N/A	N/A	N/A	N/A	N/A
Registration Confirmed	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Registration Confirmed.txt	@Reg_ClassTitle@ @Reg_ClassStartDate@ @Reg_EndDate@ @Reg_SessionName@ @Reg_ClassLocationCity@ @Reg_ClassLocationState@ @Reg_ClassFacility@ @Reg_Class_Room_#@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	Class, facility, and location attachments associated with the class will be attached to this email.	Email	No	No	Class Facility Location
Survey/Evaluation-Requested	Email	No	Yes	text/plain - Text	Setup - 5	English Locale	Survey_Evaluation Requested.txt	None	None	N/A	N/A	N/A	N/A	N/A
Waitlisted Registration Created	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Waitlisted Registration Created.txt	@Reg_ClassTitle@ @Reg_ClassStartDate@ @Reg_EndDate@ @Reg_SessionName@ @Reg_ClassLocationCity@ @Reg_ClassLocationState@ @Reg_ClassFacility@ @Reg_Class_Room_#@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	N/A	N/A	N/A	N/A	N/A

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Periodic	Class Reminder Notice - 1 week	Class Reminder Notice - 1 week	0	Yes	Daily	Once	1	1:15 PM	1/11/2002	Class Reminder Notice - 1 week	This periodic event sends notices one week before the start of a class to the students in the class, reminding them of the start date for the class.	World	Reminder: @Class_ClassTitle@	Query	Registered_External_Student Registered_Internal_Student Class Resources	Fixed	Standard Notification: Class Reminder Notice (1-week)
Periodic	Final Confirmation	Final Confirmation	0	Yes	Daily	Once	1	1:15 PM	1/11/2002	Final Confirmation	This periodic event sends notices 28 days before the start of a class to the students in the class, confirming their registration in the class.	World	Reminder: @Class_ClassTitle@	Query	Registered_External_Student Registered_Internal_Student	Fixed	Standard Notification: Final Confirmation
Periodic	Inventory item qty fell below reorder qty	Inventory item qty fell below reorder qty	0	Yes	Weekly	Once	1	8:00 AM	1/11/2002	Inventory item qty fell below reorder qty	This periodic event monitors inventory items. At the scheduled time(s), the event queries inventory and returns a list of all the inventory items whose quantity is less than the specified reorder quantity, then requests the action(s) assigned to the event.	World	Action Required: Reording of training materials	Ad Hoc	(Specific name and email address)	Fixed	Standard Notification: Inventory item quantity fell below reorder quantity

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Event Name	Media	Keyword?	Inline?	MIME Type	Document Category	Locale	Attachment File Name	Business Object Key Words	Key Information Relayed	Description	Context-Sensitive Attachment Information			
											Media	Keyword?	Inline?	Object
Class Reminder Notice - 1 week	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Class Reminder Notice.txt	@Class_ClassTitle@ @Class_ClassStartDate@ @Class_ClassEndDate@ @Class_SessionName@ @Class_LocCity@ @Class_LocState@ @Class_ClassFacility@ @Class_Room@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	Class, facility, and location attachments associated with the class will be attached to this email.	Email	No	No	Class Facility Location
Final Confirmation	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Final Confirmation.txt	@Class_ClassTitle@ @Class_ClassStartDate@ @Class_ClassEndDate@ @Class_SessionName@ @Class_LocCity@ @Class_LocState@ @Class_ClassFacility@ @Class_Room@	Class Name Class Start Date Class End Date Class Time Class Location City Class Location State Class Facility Name Class Room Name and/or Number	N/A	N/A	N/A	N/A	N/A
Inventory item qty fell below reorder qty	Email	Yes	Yes	text/plain - Text	Setup - 5	English Locale	Inventory Quantity.txt	@Inventory_InventoryCategory@ @Inventory_InventoryNumber@ @Inventory_Quantity@ @Inventory_ReorderQuantity@	Inventory Category Inventory Number Inventory Quantity Inventory Reorder Quantity	N/A	N/A	N/A	N/A	N/A

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Type	Event Name	Description	Enable?	Domains	Recipient Type	Recipient Name	Business Object Key Words	Key Information Relayed
Triggered	Certification Added to Profile	This event is triggered when a certification is added to the user profile for a client or employee.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Certification Completed	This event is triggered when a certification in a user's profile is marked completed.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Certification Removed from Profile	This event is triggered when a certification is removed from the user profile.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Class CSR Changed	This event is triggered when the Customer Service Representative for a scheduled class is changed. * This event is not active for dedicated classes.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Course Price Changed	This event is triggered when the price for a course is changed.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Currency Added	This event is triggered when a currency is added to the system.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Dedicated Class Cancelled	This event is triggered when a dedicated class is cancelled. Dedicated class can only be cancelled when the order is cancelled. There is no option to cancel an order in the dedicated class menu item.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Dedicated Class Delivered	This event is triggered when a dedicated class is marked 'Delivered'.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Dedicated Class Scheduled	This event is triggered when a dedicated class is created for a dedicated class request.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Department Added	This event is triggered when a department is added to the system.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Expiry Date Changed	This event is triggered when an expiration date is changed for a certification.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Language for Dedicated Class	This event is triggered when the language assigned to a dedicated class is changed. As with all changes for dedicated classes, this action requires Administrative privileges to execute language.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Location for Dedicated Class Changed	This event is triggered when the location assigned to a dedicated class is changed.	N/A	World	N/A	N/A	N/A	N/A
Triggered	MRA-Approved	This event is triggered when an MRA (multi-rater assessment) is approved.	N/A	World	N/A	N/A	N/A	N/A
Triggered	MRA-Declined	This event is triggered when an MRA (multi-rater assessment) is declined.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Marketing Campaign Added	This event is triggered when a marketing campaign is created.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Max Count for Dedicated Class	This event is triggered when the maximum number of registrations for a dedicated class is reached.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Meeting Cancelled	This event is triggered when an order containing a meeting is cancelled.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Meeting Confirmed	This event is triggered when an order containing a meeting is confirmed.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Meeting Delivered	This event is triggered when a meeting is marked 'Delivered'.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Meeting Rescheduled	This event is triggered when a meeting is rescheduled in Sales and Marketing Manager.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Opportunity Added	This event is triggered when a sales opportunity is created.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Order Cancelled	This event is triggered when a customer or internal order is cancelled.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Order Confirmed	This event is triggered when a customer or internal order is confirmed.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Order Created	This event is triggered when a customer or internal order is created.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Order Shipped	This event is triggered when one or more education inventory items in an order have been shipped. This must be done in Resource Manager.	N/A	World	N/A	N/A	N/A	N/A

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Triggered	Payment Created	This event is triggered when a payment is created for an order. When there is an invoice for which you need to accept payments, the notification will be triggered when a payment is made.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Price List Added	This event is triggered when a price list is created in Sales and Marketing Manager.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Purchase Order Created	This event is triggered when a purchase order is created for a company within Sales and Marketing Manager.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Registration Created for Confirmed Orders	This event is triggered when an order item for a class registration is added to an order that has already been confirmed.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Section Cancelled	This event is triggered when a section is cancelled for a broadcast class.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Section Created	This event is triggered when a class with sections is created. Used for a broadcast class.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Section Rescheduled	This event is triggered when a section is rescheduled for a broadcast class. Section will automatically reschedule when the class is rescheduled.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Start Date/Session Template for Dedicated Class Changed	This event is triggered when the start date and/or session template for a dedicated class is changed.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Update Certification - Completed	This event is triggered when a certification is completed by learners.	N/A	World	N/A	N/A	N/A	N/A
Triggered	Update Certification - Started	This event is triggered when user class status is disabled.	N/A	World	N/A	N/A	N/A	N/A
Periodic	Certification acquire within date approaching	Use this periodic event to monitor users who have one or more certifications in progress. At the scheduled time(s), the event queries for employees with certifications in progress and the durations allowed for completing the certification(s) is approaching expiration, then requests the action(s) assigned to the event.	N/A	World	N/A	N/A	N/A	N/A
Periodic	Certification nearing expiry	Use this periodic event to monitor users who have acquired one or more certifications. At the scheduled time(s), the event queries for employees with completed certifications and the certification expiration date is approaching, then requests the action(s) assigned to the event.	N/A	World	N/A	N/A	N/A	N/A
Periodic	Meeting Delivered	Use this periodic event to monitor delivered meetings.	N/A	World	N/A	N/A	N/A	N/A
Periodic	Rater's MRA Status	Use this periodic event to inform rates of the status of MRAs they have created. At the scheduled time(s), the event queries for all users who have created one or more MRAs and returns a list of the users, then requests the action(s) assigned to the event.	N/A	World	N/A	N/A	N/A	N/A
Periodic	Rater's MRA Status	Use this periodic event to inform raters of the status of the MRAs for which they have been selected. At the scheduled time(s), the event queries for all users who have been selected to participate in one or more MRAs and returns a list of the users, then requests the action(s) assigned to the event.	N/A	World	N/A	N/A	N/A	N/A
Periodic	Client password has expired	Use this periodic event to monitor client passwords. At the scheduled time(s), the event queries for clients whose password has expired, then requests the action(s) assigned to the event.	N/R	World	N/A	N/A	N/A	N/A
Periodic	Employee password has expired	Use this periodic event to monitor employee passwords. At the scheduled time(s), the event queries for employees whose password has expired, then requests the action(s) assigned to the event.	N/R	World	N/A	N/A	N/A	N/A
Triggered	Class Created	This event is triggered when a class is created.	No	World	N/A	N/A	N/A	N/A
Triggered	Class Has Free Seats	This event is triggered when a seat/registration becomes available in a full class that has waitlisted students.	No	World	N/A	N/A	N/A	N/A
Triggered	Class Instructor Changed	This event is triggered when the instructor assigned to a class is changed.	No	World	N/A	N/A	N/A	N/A
Triggered	Class Delivered	This event is triggered when a scheduled class is marked Delivered.	No	World	N/A	N/A	N/A	N/A
Triggered	Client Added	This event is triggered when a client is added to the system.	No	World	N/A	N/A	N/A	N/A
Triggered	Company Added	This event is triggered when a company is added.	No	World	N/A	N/A	N/A	N/A
Triggered	Course Created	This event is triggered when a course is created.	No	World	N/A	N/A	N/A	N/A
Triggered	Product Catalog Added	This event is triggered when an education inventory item is created.	No	World	N/A	N/A	N/A	N/A
Triggered	Registration Created	This event is triggered when a class with open seats is added to an order.	No	World	N/A	N/A	N/A	N/A
Triggered	Registration Waitlisted	This event is triggered when a student is waitlisted for a class. When previously confirmed, they get bumped to the wait list.	No	World	N/A	N/A	N/A	N/A
Triggered	Resource Assigned	This event is triggered when an actual resource is assigned to a class.	No	World	N/A	N/A	N/A	N/A
Triggered	Survey/Evaluation -Closed	An existing survey or evaluation has been concluded and is closed.	No	World	N/A	N/A	N/A	N/A
Triggered	Survey/Evaluation	This event is triggered when all requested respondents for a survey or evaluation have completed their response.	No	World	N/A	N/A	N/A	N/A
Triggered	User Class Status - Disabled	This event is triggered when user class status is disabled.	No	World	N/A	N/A	N/A	N/A

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Type	Event Name	Description	Enable?	Domains	Recipient Type	Recipient Name	Business Object Key Words	Key Information Relayed
Periodic	Seats now available in class	Use this periodic event to monitor seat availability for classes with a start date 7 days from the current date. At the scheduled time(s), the event queries for classes with openings and returns a list of all classes with openings that have a start date 7 days from the current date, then requests the action(s) assigned to the event.	No	World	N/A	N/A	N/A	N/A
Periodic	Student Certification Nearing	Use this periodic event to monitor students who have one or more certifications in progress.	No	World	N/A	N/A	N/A	N/A
Triggered	Downloadable Product Order	John Slaughter (12/07/01), Saba Configuration employee, indicated that this functionality is still visible in 3.4 but is not functional.	Not Available	World	N/A	N/A	N/A	N/A