

1 Appendix A – Global Attributes for FAP Website

The following list provides common icons that may be displayed in the Login-Menu, Financial Aid, Enrollment, Organization, Student Transfer Monitoring, and Support modules.

1.1 Icon Name: Contact

Contact	
Object	Link
Definition/Business Rules	Allows a user to navigate to the Contact Us screen to obtain NSLDS support information. The text “Contact” is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the Contact Us screen appears.
User Group (Element Level)	All
Icon	

1.2 Icon Name: Help

Help	
Object	Link
Definition/Business Rules	Displays a pop up screen with help information pertaining to the particular section the user is viewing. The text “Help” is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the Help screen appears with help information pertaining to the particular section the user is viewing.
User Group (Element Level)	All
Icon	

1.3 Icon Name: Logoff

Logoff	
Object	Link
Definition/Business Rules	Allows a user to logoff the FAP website. The text “Logoff” is displayed if a cursor is placed over the

Logoff	
	icon.
Actions to be performed	When clicked, the user is logged off the website and returned to the System Log on screen.
User Group (Element Level)	All
Icon	

1.4 Icon Name: Menu Tab

Menu Tab	
Object	Link
Definition/Business Rules	Allows a user to navigate to the Menu screen. The text "Menu" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the Menu screen.
User Group (Element Level)	\$NSLDS
Icon	

1.5 Icon Name: Aid Tab

Aid Tab	
Object	Link
Definition/Business Rules	Allows a user to navigate to the Loan History screen. The text "Aid" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the Loan History screen.
User Group (Element Level)	\$AIDOVR, \$STAGNT, \$SCHSCR, \$GAINQ, \$GADPC, \$ED, \$SCHFAT, \$SCHDPC, \$PICTEL, \$LENDSVR, \$LEND SV, \$LENDER
Icon	

1.6 Icon Name: Enroll Tab

Enroll Tab	
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Enroll Tab	
Object	Link
Definition/Business Rules	Allows a user to navigate to the Enrollment Summary screen. The text "Enrolment" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the Enrollment Summary screen.
User Group (Element Level)	\$\$SCHSCR, \$\$SCHFAT, \$CSC, \$ED, \$EDAGGR, \$GAINQ, , \$GADPC, \$PICLET, \$PICTEL, \$\$SCHDPC, \$LENDSV, \$LENDER
Icon	

1.7 Icon Name: Org Tab

Org Tab	
Object	Link
Definition/Business Rules	Allows a user to navigate to the Organization Contact screen. The text "Organization" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the Organization Contact screen.
User Group (Element Level)	\$NSLDS
Icon	

1.8 Icon Name: Report Tab

Report Tab	
Object	Link
Definition/Business Rules	Allows a user to navigate to the Report Menu screen. The text "Reports" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the Report Menu screen.
User Group (Element Level)	\$NSLDS, \$DATAINT
Icon	

1.9 Icon Name: Tran Tab

Tran Tab	
Object	Link
Definition/Business Rules	Allows a user to navigate to the Transfer Monitoring List screen. When the user points the mouse pointer over the Tran tab, the pointer shape will change to the hand pointer (if the user has access to the tab). The hint "Transfer Monitoring" will be displayed.
Actions to be performed	When clicked, the user is directed to the Transfer Monitoring List screen.
User Group (Element Level)	SSCHFAT
Icon	

1.10 Icon Name: Support Tab

Support Tab	
Object	Link
Definition/Business Rules	Allows a user to navigate to the External Contact List screen. The text "Support" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the External Contact List screen.
User Group (Element Level)	SCSC, \$NSLACC
Icon	

1.11 Icon Name: Selected Navigation Tab

Selected Navigation Tab	
Object	Link
Definition/Business Rules	The color of the tab matches the background color of the screens within that tab. Different tabs are displayed in different colors. This coloring allows the user to differentiate between the tabs.
Actions to be performed	None.
User Group (Element Level)	See User Group access levels above.

Selected Navigation Tab							
Icon							

1.12 Icon Name: Next List

Next List	
Object	Link
Definition/Business Rules	Allows a user to link to the next list of items for a page.
Actions to be performed	When clicked, the user is directed to the next list of items for a page. The text "Retrieve Next Page" is displayed if a cursor is placed over the icon.
User Group (Element Level)	All
Icon	

1.13 Icon Name: Previous List

Previous List	
Object	Link
Definition/Business Rules	Allows a user to link to the previous list of items for a page.
Actions to be performed	When clicked, the user is directed to the previous list of items for a page. The text "Retrieve Previous Page" is displayed if a cursor is placed over the icon.
User Group (Element Level)	All
Icon	

1.14 Icon Name: Next Page

Next Page	
Object	Link
Definition/Business Rules	Allows a user to link to the next page in a series of pages. The text "Go to <name of a specified page>" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the next

Next Page	
	page.
User Group (Element Level)	All
Icon	

1.15 Icon Name: Previous Page

Previous Page	
Object	Link
Definition/Business Rules	Allows a user to link to the previous page. The text “Return to <name of a specified page>” is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the user is directed to the previous page.
User Group (Element Level)	All
Icon	

1.16 Icon Name: Active Bullet Number

Active Bullet Number	
Object	Link
Definition/Business Rules	Allows a user to update, delete, or see details.
Actions to be performed	When clicked, a user can update, delete, or see details. The numbering will sequentially increase depending on the number of records.
User Group (Element Level)	All
Icon	

1.17 Icon Name: Inactive Bullet Number

Inactive Bullet Number	
Object	Link (Disabled)
Definition/Business Rules	Displays to the user that no additional information is available regarding this item.
Actions to be performed	None.
User Group (Element Level)	All
Icon	

1.18 Icon Name: Alert

Alert	
Object	Picture
Definition/Business Rules	Warns the user of critical information that is not in error. The text "Warning" is displayed if a cursor is placed over the icon.
Actions to be performed	None.
User Group (Element Level)	All
Icon	

1.19 Icon Name: Information

Information	
Object	Picture
Definition/Business Rules	Notifies the user that additional facts are available. The text "Informational" is displayed if a cursor is placed over the icon.
Actions to be performed	None.
User Group (Element Level)	All
Icon	

1.20 Icon Name: Error

Error	
Object	Picture
Definition/Business Rules	Alerts user of error. If the error is an entry error, the prompt for the box is displayed in bold RED. The text "Error" is displayed if a cursor is placed over the icon.
Actions to be performed	None.
User Group (Element Level)	All
Icon	

1.21 Icon Name: Email

Email	
Object	Link
Definition/Business Rules	Allows a user to link to email.
Actions to be performed	When clicked, a new memo in the user's email application appears.
User Group (Element Level)	All
Icon	

1.22 Icon Name: History

History	
Object	Link
Definition/Business Rules	Allows a user to link to the Borrower Name History page or Borrower SSN History page if history exists for the student.
Actions to be performed	When clicked, the user is directed to the Borrower Name History page or Borrower SSN History page.
User Group (Element Level)	All
Icon	

1.23 Icon Name: Capitalized Interest Alert

Capitalized Interest Alert	
Object	Picture
Definition/Business Rules	Notifies the user that the identified outstanding Principal Balance contains Capitalized Interest. The text "Capitalized Interest" is displayed if a cursor is placed over the icon under the Notes section of the Loan Summary screen.
Actions to be performed	None.
User Group (Element Level)	All
Icon	

1.24 Icon Name: Discharge Alert

Discharge Alert	
Object	Picture
Definition/Business Rules	Warns the user that the identified loan has been discharged from repayment. The text "Discharge" is displayed if a cursor is placed over the icon.
Actions to be performed	None.
User Group (Element Level)	All
Icon	

1.25 Icon Name: Discharge

Discharge	
Object	Picture
Definition/Business Rules	Warns the user that the identified loan has been discharged from repayment. The text "Discharge" is displayed if a cursor is placed over the icon
Actions to be performed	None.
User Group (Element Level)	All
Icon	

1.26 Icon Name: Close

Close	
Object	Link
Definition/Business Rules	Allows a user to close the help page. The text "Close" is displayed if a cursor is placed over the icon.
Actions to be performed	When clicked, the help page closes.
User Group (Element Level)	All
Icon	

1.27 Icon Name: Log On

Log On	
Object	Link
Definition/Business Rules	Each screen in the Login-Menu, Financial Aid, Enrollment, Organization, Student Transfer Monitoring, and Support modules should display the Name of the user and their Organization at the top of the screen. The Organization name should be a hyperlink to the Organization Contact List page.
Actions to be performed	When the user clicks on the Organization, the user is directed to the Organization Contact List page displaying that organization's contact information.
User Group (Element Level)	All
Icon	Logged on as: SUNIL MALHOTRA from Department of Education Region 0

1.28 Icon Name: Privacy Act

Privacy Act	
Object	Link
Definition/Business Rules	Each screen that displays a student's SSN should have a link to the Privacy Act page at the bottom of the screen.
Actions to be performed	When clicked, the user is directed to the Privacy Act screen.
User Group (Element Level)	All
Icon	PRIVACY ACT OF 1974 (AS AMENDED)

1.29 Icon Name: Glossary

Glossary	
Object	Link
Definition/Business Rules	Allows a user to navigate and view the glossary.
Actions to be performed	When clicked, a new pop up screen appears displaying the glossary. The user should have the ability to navigate to any section of the glossary (e.g A-Z). The text "Glossary" is displayed if a cursor is placed over the icon.

Glossary	
User Group (Element Level)	All
Icon	

1.30 Session Error

Session Error	
Object	Pop-up Box
Definition/Business Rules	<p>Ends the users session if 30 minutes of inactivity has occurred.</p> <p>The following text should be displayed:</p> <p>Hello from <NSLDS FAP website URL> at <time the pop up is displayed>. Your session will timeout soon unless you press the OK button!</p>
Actions to be performed	<p>When 30 minutes of inactivity has occurred on the website, the users session will end and a pop-up box will appear informing the user the session has ended.</p> <p>If the user clicks the OK pushbutton within two minutes of the popup box, the Session Error screenshot displayed below will not appear. If the user clicks the OK pushbutton after two minutes of the popup box appearing, the Session Error screen is displayed.</p>
User Group (Element Level)	All
Icon	

The following screen shot appears if any of the conditions below are met.



You are not logged on

 **You are not logged onto the system.**

Session Error

There are a number of reasons that this may have happened.

1. You did not log onto the system.	You have to log onto NSLDS using the logon screen. If you have attempted to go to a page directly without logging on, then please use the button below to go to the logon screen.
2. Your session has timed out.	Your session with NSLDS will time out if you do not access the database for 30 minutes. Every time you request information from the database, the timer is reset. Using the back button on your browser will not reset the timer. Please use the logon button below to re-establish your connection.
3. There has been a problem with your session.	An unidentified error has occurred. Please attempt to log onto the system again. If this error persists, please contact NSLDS.

To attempt to log back onto the system, please use this button:

Figure 1, Session Error