

Enterprise Configuration Management Implementation (ECMI)
Weekly Meeting Agenda (1/10/02)

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Major Topic for the Week:

Project CM Deployment Planning (especially for January)
First two project meetings are already coordinated with the projects
Schedule change from last briefing
Documents updated based on previous meeting
New documentation including the schedule for first meeting

Questions and discussions:

GRS24 Schedule for implementation in SFA
NARA suggested Chiquitta Thomas of Dept of Ed
Chiquitta Thomas has not responded to voicemail and email requests
Asset library physical storage approach might be the SFA intranet

Other activities:

High Level Asset Library Design
Met with QA (Mike Rockis and Francis Tang)
Will do a peer review of the QA handbook w/I 3 weeks
Will try to use "lessons learned" db for occasional letters to staff
Initial project is also a QA project
Coordinating to meet with Accenture QPI
Met with SLC Deployment task group
Task Order status
Encryption Issue Status Summary

Issue/Recommendation summary:



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Peer Review Schedul



"Project CM Peer
Review Process Guid



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Review Questionnair



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